



**TOWNSHIP OF TAY
HORTICULTURE COMMITTEE
AGENDA**

**January 4, 2022
Harbour Shore Community Room
2:00 p.m.**

1.0 Call to Order

2.0 Declarations of Pecuniary Interest

3.0 Adoption of Minutes

3.1 Minutes – November 2, 2021 Meeting

4.0 Business Arising from the Minutes

5.0 Correspondence

6.0 New & Unfinished Business

- 6.1 2022 Meeting Schedule
- 6.2 Updated Terms of Reference
- 6.3 Review of Possible 2022 Projects/Plans
 - 6.3.1 Gardens at Municipal Office
 - 6.3.2 Colourful Bicycles Planting
 - 6.3.3 Martyrs' Shrine Friendship Garden
 - 6.3.4 Seasonal Competitions - Entrance Gardens
 - 6.3.5 Benny Club Planting
 - 6.3.6 Tay Blooms Event (Mulch/Plant Exchange)
 - 6.3.7 Lily Awards
 - 6.3.8 Newsletter (Bi-Annual)

7.0 Adjournment & Next Meeting



**Township of Tay
Horticulture Committee
Minutes
November 2, 2021**

The Horticulture Committee met at 2:00 p.m. on November 2, 2021 at the Harbour Shore Community Room.

Present: Marina Josey, Chair
Donna McMaster
Susan Read
Councillor Mary Warnock

Staff Present: Vera Finlay, Senior Executive Assistant

1.0 Call to Order

The Chair called the meeting to order at 2:02 p.m.

2.0 Declarations of Interest

No declarations of interest were presented.

3.0 Adoption of the Minutes

3.1 Minutes – September 7, 2021

Moved By: Donna McMaster

Seconded By: Susan Read

That the minutes of the September 7, 2021 meeting be adopted as presented.

Carried.

4.0 Business Arising from the Minutes

4.1 Committee Recruitment

Vera advised that a report was provided to Council at the October 14, 2021 Corporate Services meeting requesting the Horticulture Committee composition be increased from four to six members of the public, and noted that the request was formally approved at the October 27, 2021 meeting of Council.

An ad will now be placed in the local paper, on the Township website and circulated on social media inviting applications for the Committee. Another suggestion for assistance with projects was to approach the local high schools to encourage students looking for volunteer hours to reach out to the Committee to help with gardening. Vera will contact the local high schools in the new year regarding adding the Horticulture Committee to the list of places to volunteer to accumulate hours.

5.0 Correspondence

No correspondence was presented.

6.0 New & Unfinished Business

6.1 Plans for 2022

With the news of additional members being approved, the Committee stated that it is looking forward a productive gardening season in 2022. The goals for the coming year include maintenance and seasonal decorating at the gardens at the Municipal Office, planting at the Township Friendship Garden at the Martyrs' Shrine, planting flowers in baskets for the colourful bicycles at various locations throughout the municipality and holding a mulch/plant exchange day in the spring. Members would also like to consider continuing with the Lily Awards in some format, as well as encourage a friendly competition for seasonal displays at the entrances to the individual communities between community hub groups within each village. Everyone was unanimous regarding a desire to build awareness of the Committee and its projects as well as promote the Adopt-a-Garden program. Committee members suggested that the garden at the Range light be added to the list of gardens for adoption, and that consideration be given to placing hanging planters at each of the gazebos in the summer and lights in the winter. Vera will pass the suggestions on to Operational Services for consideration to fulfill the Tay Proud focus area of the Township Strategic Plan. She will also ask about improving access to the garden at the Park Street entrance to Victoria Harbour, as it is a steep climb up for the volunteer who may choose to adopt it. Members reviewed the current Terms of Reference for the Committee and suggested some changes for Council consideration. The document will be included in a report outlining the Committee's plans for 2022.

7.0 Adjournment & Next Meeting

The next meeting date is to be determined.

Moved by: Susan Read

Seconded by: Donna McMaster

That the Horticulture Committee meeting adjourn at 3:53 p.m.

Carried.

Marina Josey, Chair

Horticulture Committee – 2022 Calendar

<i>Date</i>	<i>Time</i>
January 4	2:00 pm
February 1	2:00 pm
March 1	2:00 pm
April 5	2:00 pm
May 3	2:00 pm
June 7	2:00 pm
July 5	2:00 pm
August 2	2:00 pm
September 6	2:00 pm
October 4	2:00 pm
November 1	2:00 pm
December 6	2:00 pm

Meetings may be held virtually via Zoom until regulations allow for in-person gatherings at which time meetings will be held in the Administration Board Room at the Municipal Office.

TOWNSHIP OF TAY HORTICULTURE COMMITTEE TERMS OF REFERENCE

DEFINITIONS

For the purpose of this by-law, the following definitions shall apply:

- (a) "Township" means the municipal corporation of the Township of Tay;
- (b) "Committee" means the Horticulture Committee established by this bylaw;
- (c) "Council" means the governing body of the Township;
- (d) "Councillor" means an elected official of the Township including the Mayor;
- (e) "Mayor" means the chief elected official of the Township;
- (f) "Member" means an individual appointed to the Committee;
- (g) "Municipal Act" means the Municipal Act 2001, as amended;
- (h) "Procedural Bylaw" means the Township By-law which provides for the Rules of Procedure for Council and its' Committees;

ROLE

As a Committee of Council Committee, the role of the Municipal Horticulture Committee is to foster civic pride, environmental responsibility and beautification through community participation in horticulture.

COMMITTEE COMPOSITION

The Committee shall consist of one member of Council and six members of the general public.

Staff support shall consist of the Senior Executive Assistant or designate and other staff as required.

APPOINTMENTS

The Committee members shall be appointed at the beginning of the new term of Council for the duration of the term.

The Committee shall review the Terms of Reference of the Committee prior to the last regularly scheduled Committee meeting of the Council term and make any recommendations for amendments prior to the appointment of the new Committee.

Quorum and rules of procedure will be in accordance with Township of Tay Procedural By-law.

MEETING ATTENDEES

The Committee may require any parties/individuals to attend the Tay Horticulture Committee or Council to explain items in greater detail.

MEETINGS

The Horticulture Committee shall meet monthly on the first Tuesday of the month, with additional meetings to be called by the Chair as required for review of particular plans and drawings.

At its first meeting of each term of office, the Committee shall elect a Chairperson from among its members.

If the role of Chairperson becomes vacant for any reason, the Committee shall elect a new Chairperson from among its members.

An agenda shall be prepared and distributed to all Members for each regular Committee meeting and the business of the Committee shall be taken up in the order in which it appears on the agenda.

GENERAL POWERS, MANDATE AND RESPONSIBILITIES OF THE COMMITTEE

The mandate and responsibilities of the Committee are as follows:

- Develop a volunteer base for garden development and maintenance within the Township of Tay for Township-owned property
- With assistance from the Operational Services Department, maintain gardens at Municipal Office, including seasonal decorating
- Make recommendations to Council regarding the following:
 - Landscaped areas within public spaces
 - Floral displays
 - Creation, development and implementation of landscaping ideas on public boulevards & trees as requested
- Increase public awareness of community beautification projects

PER DIEM/STIPEND:

The public members of the Committee shall receive an annual stipend based on the Culture & Recreation Sub-Committee – Points System.

APPROVAL:

These Terms of Reference were approved by Council at their January 10th, 2009 meeting.

Amended September 25, 2014, November 25, 2016, September 26, 2018

Approved – December, 2021



Tay Blooms

The Township of Tay Horticulture Committee, in conjunction with the County of Simcoe, invites residents to

The Annual Plant Exchange and

Free Mulch Pick Up!

Saturday, June 1, 2019

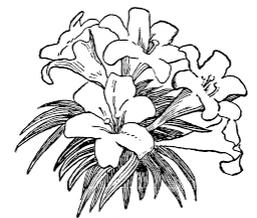
**Municipal Office Parking Lot
450 Park Street, Victoria Harbour**

8:30 a.m. to 12:00 noon

Participants will be required to bag and load their own mulch.

Bring a cutting from your perennials and exchange it for something new!

Call 705-534-7248 ext. 240 for more details.



5th Annual
Tay Township Lily Award
2019 Nomination Form

The Tay Township Lily Award recognizes residents, businesses and groups whose outstanding efforts have produced beautiful gardens or landscapes that contribute to a more attractive neighbourhood and community.

The Lily Award is meant to recognize property owners for their efforts, but they are also meant to encourage other residents and businesses to upgrade and beautify their property.

We encourage the public to nominate private or commercial gardens or landscapes that are visible from the street, anywhere in Tay, that you feel have added to the sense of pride that you have for our community.

ELIGIBILITY:

- The garden can be a private residence, a school or church yard, or a commercial business
- The garden must be within the Township of Tay, including all rural routes
- The address where the garden is located must be printed on the nomination form

JUDGING:

- Judging will take place August 1st (August 2nd rain date)
- Judges will select a maximum of 5 gardens
- The presence of Lilies is not a factor
- Gardens are judged from the front/sideyard/street view/curb appeal
- Judges will make their assessment based on the following criteria:
*Impact/Overall Appearance * Tidiness * Unique Features * Environmental Awareness*

AWARDS:

- Winners will receive a Lily Award sign to post on their property
- Lily Award winners will be presented a certificate in August
- Past award winners who are nominated again will be given a special mention



.....*CUT FORM HERE*.....

Nomination Form 2019 – Township of Tay Lily Awards

Street Name and Number: _____

Name of Property Owner (if known) _____

Phone Number (if known): _____

Return completed nomination form to the Township of Tay Municipal Office by July 26th
For more information regarding the Lily Awards, contact:
Alison Gray 705-534-7248 or agray@tay.ca



NIGHT BEACON

NEWSLETTER BY TAY HORTICULTURAL COMMITTEE

SPRING & SUMMER 2019

Gardening 101

What to do when

Not quite sure what to do at the start of each year? Try this:

March

Start your planning and your seeds. March is a great month to make your plans so that you're ready to go when the snow is gone.



See *Growing plants from seed* for more information on how to grow plants from seed.

April

If you have gardens, April is a great time to split any perennials, move shrubs, or prune them. It's easier to do the work before they grow.

This is also a great time to add mulch, as you can get around everything. Try to make sure your mulch is a few inches thick. This will help keep the moisture in the ground and your plants from drying out during summer, as well as reduce weeding!

May

Time to buy new plants and annuals to add some colour to your gardens. Try to wait until mid-month, so you don't have to worry about that last frost.

June

If you have done all your planning, moving, pruning, and planting in Spring, you should be able to relax and enjoy! Just remember to water any container gardens you have so they do not dry out.

Growing plants from seed

In Spring, it's great to start with a few seeds to help you get through winter. You can start with an old favourite or something new. By growing from seed, you can grow plants you wouldn't see in a garden centre and it should be cheaper!

Try using snack bags with about a half cup of soilless mix and a little water to dampen it. Store at room temperature and once they start to germinate transfer them to small pots.

Once transplanted be sure to maintain air circulation with a small fan to prevent damping off, which can be a problem with seedlings. Light is important too; so try a fluorescent fixture over a bench or table. You'll be amazed at how easy this process is and how quickly they develop once started.

TAY BLOOMS

Tay Horticulture Committee, with County of Simcoe, invites residents to the annual plant exchange and free mulch pick up on **Saturday, June 1 from 8:30 a.m. to 12:00 p.m.** at the Municipal Office Parking Lot (450 Park Street, Victoria Harbour).

Participants will be required to bag and load their own mulch. Bring a cutting from your perennials and exchange it for something new!

Call 705-534-7248 x240 for more information.

Lasagna Gardening

Making a garden without digging

When you start a new garden, there's no need to dig, just add layers! Next time you're making a new garden, try lasagna gardening by adding layers of organic matter to an existing area.

For example, if you want to convert an area of lawn to garden, simply lay down a layer of newspaper on the grass, add a layer of leaves, manure or triple-mix, and then mulch or whatever is available. Just keep alternating layers until you have a depth of eight to ten inches.

Plant your new plants, water them well and let nature do all the work for you. The garden will settle by half, so do not skimp on the layers. No digging, and the grass is gone!

Plant Pollinators

Be good to the bees while attracting all sorts of birds and butterflies!

The best way to do get these to come to your garden is to plant pollinator flowers. There's a vast selection of native plants available at your local garden centre, many of which are pollinators.

Create a plan that will attract bees and birds year-round by planting new flowers such as echinacea, daisies or sedums. Shrubs with flowers or fruits are great too! Leave seeds on perennials during winter to add to bird activity in your backyard.

Try not to use chemicals in your garden and let mother nature take care of insects that can otherwise be a problem.

Tay Horticultural Committee fosters civic pride, environmental responsibility, and beautification through community education and participation in horticulture. Members: Marina Josey, Donna McMaster, Susan Read, Betty Wakish, and Councillor Mary Warnock. Contact them at 705-534-7248 x240 or agray@tay.ca.

5TH ANNUAL LILY AWARDS

Do you know someone whose efforts have produced beautiful gardens that contribute to a more attractive Tay? Nominate them for a Lily Award!

We're looking for a great front yard. It could be your neighbour, someone on your street, or a local business. Whether you're in town or in our rural community, we want to hear from you.

Gardens are judged in early August, based on overall appearance, tidiness, unique features, and environmental awareness. For more information, including the nomination form, visit tay.ca/LilyAwards.

Night Beacon Daylily

Did you know: Tay's official flower is the Night Beacon Daylily

Designated by Council in 2012, the Night Beacon Daylily was selected as Tay's official flower after a public competition because:

- The flower is easy to grow
- Its shape resembles the Township crest and Ontario's official flower—the white trillium
- Its name *Night Beacon* reflects the history of lighthouses acting as a beacon
- The flower is grown by Gratrix Garden Lilies—a business operating in Tay

