

The Corporation of the Township of Tay
Protective and Development Services Committee Meeting Minutes

Wednesday, April 14, 2021, 9:30 a.m.
Remote Video and Telephone Conference

Present: Mayor Walker
Deputy Mayor La Chapelle
Councillor Raymond
Councillor Talbot
Councillor Bumstead
Councillor Warnock
Councillor Norris

Staff Present: L. Barron - Chief Administrative Officer
D. O'Shea - General Manager, Corporate Services
S. Farquharson - General Manager, Protective and Development Services
C. Bonneville - Municipal Clerk
S. Aymer – Fire Chief
R. Kennedy – Municipal Law Enforcement Officer
T. Tompkins – Manager, Building Services*
E. Smith – Communications Specialist *

*did not attend closed session

1. Call to Order

Mayor Walker called the meeting to order at 9:30 a.m.

2. Adoption of the Agenda

Moved by Councillor Raymond
Seconded by Councillor Warnock

That the Protective and Development Services Committee Meeting Agenda for April 14, 2021 be adopted as circulated.

Motion Carried.

3. Disclosure of Interest

No disclosures of interest were brought forward.

4. Presentations / Delegations

4.1 9:30 Delegation - Sharelle McArthur and Christina Wood, Re: Ice/Open Water Equipment and Vessel Fundraiser

Committee received a delegation from Sharelle McArthur and Christina Wood regarding a proposed fundraising campaign to raise monies for the purchase of an ice/open water vessel and equipment.

Ms. McArthur advised that there is a need for Tay and surrounding areas to be equipped with an ice/open water vessel and spoke to the lives lost in January when three individuals died after the snowmobiles they were riding on fell through the ice. Ms. McArthur provided a video showing the vessel in operation and stated that this opportunity will provide innovative technology to protect the first responders and keep the community safe.

Ms. Wood advised that the proposed fundraising campaign will be carried out over an extended period of time and it is their goal to raise \$325,000 by reaching out to the community for financial support, hosting community events and applying for provincial grants.

Ms. McArthur indicated that the group is seeking approval to commence a fundraising campaign and form a committee to implement the project to purchase the Server 650K vessel, navigational and safety equipment, provide training and cover projected maintenance costs for 5 years.

Mr. Brandon Hillis, Marine Fire Fighter, joined Ms. McArthur and Ms. Wood in responding to questions of Council.

Following discussion Council agreed that although the project to supply a vessel is a positive undertaking and are supportive of the groups initiative there are many components to take into consideration such as replacement costs, maintenance, location of the vessel and jurisdiction issues. Council directed the Fire Chief to bring a report forward to the next committee meeting for further review and consideration.

Mayor Walker thanked the group for their presentation and their efforts and commitment to the community to provide equipment that will assist in saving lives.

4.2 Delegation - Friends of Keewatin (Closed Session Item 8.2)

5. Standing Committee Business

Mayor Walker called on Councillor Raymond to Chair the meeting.

5.1 Adoption of Minutes

5.1.1 Protective and Development Services Committee Minutes - March 10, 2021

Moved by Councillor Warnock

Seconded by Mayor Walker

That the Protective and Development Services Committee meeting minutes for March 10, 2021 be adopted.

Motion Carried.

5.2 Reports from Municipal Officials

5.2.1 PDS-2021-35 General Manager, Protective and Development Services - Zoning By-law Amendment (2021-ZBA-05) 757 Fourth Avenue

General Manager, Protective and Development Services spoke to the report and further discussion from Council occurred asking why this property was not included in the planning process that designated the properties on Talbot Street 'MU'. The General Manager, Protective and Development Services provided clarification that the direction from Council as part of that process was to only review those lands that had direct frontage on Talbot Street.

Moved by Councillor Warnock

Seconded by Mayor Walker

That Staff Report No. PDS-2021-35 regarding Zoning By-law Amendment (2021-ZBA-05) for 757 Fourth Avenue be received for information;

That Zoning By-law Amendment 2020-ZBA-05 for 757 Fourth Avenue be rezoned from Village Commercial Exception Five "C1-5" Zone to Multiple Residential Exception Eleven "R3-11" Zone;

That the appropriate By-law be brought forward at the next meeting of Council;

And that a partial refund in the amount \$2,000 for the Official Plan Amendment Application be returned to the applicant.

Motion Carried.

5.2.2 PDS-2021-38 Municipal Law Enforcement Officer - Administrative Monetary Penalty System Overview

Municipal Law Enforcement Officer spoke to the report and following discussion the Committee agreed that the Monetary Penalty System appears to be a complicated alternative and for cost efficiencies and simplicity the Township will continue with the system currently in place.

Moved by Councillor Warnock

Seconded by Mayor Walker

That Staff Report No. PDS-2021-38 regarding Administrative Monetary Penalty System Overview be received; and that the Township not proceed with implementing an Administrative Monetary Penalty System at this time.

Motion Carried.

- 5.2.3 Verbal Report General Manager Protective and Development Services - Refreshment Vehicle Licence Renewal (17039 County Road 27 Waverley)

General Manager, Protective and Development Services provided a verbal report on the renewal application process for a refreshment vehicle licence for the operators of the fish n' fries truck at 17039 County Road 27, Waverley. Staff advised that the vendor is mitigating concerns of the area neighbours and that the licence will be issued if all approvals are met. Staff further advised that the refreshment vehicle licence application process will be renewed next year.

- 5.2.4 PDS-2021-34 General Manager, Protective and Development Services - Monthly Report

Received for information.

- 5.2.5 PDS-2021-33 Manager of Building Services - Monthly Report

Received for information.

- 5.2.6 PDS-2021-36 Fire Chief - Monthly Activity Report

Received for information.

- 5.2.7 PDS-2021-37 Municipal Law Enforcement Officer - By-law Monthly Activity Report

Received for information.

5.3 Other Business

No items for other business were brought forward.

5.4 Items for Information

5.4.1 Correspondence from the Solicitor General - OPP Detachment Board Framework

The Committee discussed the purpose of the OPP Detachment Board Framework that Municipalities and First Nation Communities in an OPP Detachment are required to collaborate and develop a proposal indicating the composition of their OPP detachment board and the objective is to submit a proposal form by June 7, 2021.

It was noted the Chief Administrative Officer is working on a proposal to Council and will report back in May accordingly.

6. General Discussion – Committee/Staff Question & Answer Period

- Deputy Mayor La Chapelle recommended that staff incorporate in their monthly report a brief update on the status of ongoing projects, with the understanding that confidential matters not be included. Committee agreed that there is a need for greater communication and that it would be beneficial for the Chair of each Committee to be kept informed on ongoing matters.
- Staff provided an update on upcoming court dates and process during the Covid-19 restrictions

7. Requests for Future Reports or Follow-up

- Property Standards Process Review (2021)
- Swan and Dock Lane Trail and Road Signage (April 2021)
- Short Term Rental - Licencing bylaw Report (2021)
- Ice/Open Water Equipment and Vessel Report (May Committee)
- OPP Detachment Board Framework - Joint Board Report (May 2021)

8. Closed Session

8.1 Retire to Closed Session

Moved by Councillor Warnock
Seconded by Councillor Raymond

That Committee retire to a Closed Session at 10:55 a.m.;
And further that this portion of the meeting be closed to the public pursuant to Section 239(2)(f) and 239(2)(i) of the Municipal Act, 2001;

A meeting of Council or Local Board or Committee of either of them may be closed to the public if the subject matter being considered is:

- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Motion Carried.

Committee took a break until 11:05 a.m. to provide time to configure the Zoom meeting for the Closed Session.

8.2 Delegation - Friends of Keewatin

Committee received a PowerPoint presentation from the Friends of Keewatin providing an update on the status of the Keep Keewatin Campaign. Council thanked the group for their continued efforts and extended their appreciation for their efforts with respect to this matter.

8.3 Verbal Report from the Fire Chief

The Fire Chief provided a verbal report regarding negotiations with Southwest Fire Academy and following discussion Council provided staff with direction on how to proceed.

8.4 Verbal Report from the Municipal Law Enforcement Officer

The Municipal Law Enforcement Officer provided a verbal report regarding an on-going potential litigation matter and following discussion was provided with direction on how to proceed.

8.5 Rise from Closed Session

Moved by Councillor Raymond
Seconded by Councillor Warnock

That Committee rise from the Closed Session at 12:17 p.m. and return to the regular meeting.

Motion Carried.

9. **Adjournment**

Moved by Councillor Warnock
Seconded by Councillor Raymond

That this meeting adjourn at 12:18 p.m.

Motion Carried.

Chair

Minutes Recorder