

**The Corporation of the Township of Tay**  
**Operational Services Committee Meeting Minutes**

**Wednesday, April 14, 2021, 1:30 p.m.**  
**Remote Video and Telephone Conference**

Present: Mayor Walker  
Deputy Mayor La Chapelle  
Councillor Bumstead  
Councillor Talbot  
Councillor Warnock  
Councillor Raymond  
Councillor Norris

Staff Present: L. Barron - Chief Administrative Officer  
D. O'Shea - General Manager, Corporate Services  
S. Farquharson - General Manager, Protective and Development Services\*  
C. Bonneville - Municipal Clerk  
R. Woods – Township Engineering Technician Consultant\*  
M. Mortimer – Interim Manager, Water and Wastewater Operations\*  
B. Anderson – Manager of Parks, Recreation & Facilities Services\*  
L. Bergstrom – Manager of Roads and Fleet Services\*  
E. Smith – Communications Specialist\*

\*did not attend closed session

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**1. Call to Order**

Mayor Walker called the meeting to order at 1:30 p.m.

**2. Adoption of the Agenda**

Moved by Councillor Bumstead  
Seconded by Councillor Norris

That the Operational Services Committee Meeting Agenda for April 14 be adopted as circulated.

**Motion Carried.**

**3. Disclosure of Interest**

No disclosures of interest were brought forward.

#### 4. Presentations / Delegations

##### 4.1 1:30 - Delegation - Talpines Property Owners' Association, Re: Request to install a sign at the Pine Street Beach garden

Committee received a delegation from Talpines Property Owners' Association requesting permission to install a sign in the Pine Street Beach Garden. Ms. Reaume spoke to the request and advised that a territorial or land acknowledgement is an act of reconciliation that involves making a statement recognizing the traditional territory of the Indigenous people who called the land home before the arrival of settlers, and in many cases still do call it home.

Talpines Property Owners' Association propose one small step towards reconciliation and ask for permission to install a sign in the Pine Street Beach garden acknowledging this traditional territory of indigenous peoples. Ms. Reaume advised that there would be no cost to the Township and the location of the sign will tie in beautifully with the Healing Path panel painted by students on the opposite side of the entrance to the park.

Ms. Reaume introduced Sharon Langfield and Peter Cox who inspired the concept and offered to pay the costs for the sign. Ms. Langfield and Mr. Cox provided history of the Truth and Reconciliation Commission of Canada report to redress the legacy of residential schools and advance reconciliation. We acknowledge that Canada was established on the traditional territories of the Indigenous Nations and in particular, the Anishinaabeg, Wendaat, and Haudenosaunee, and we acknowledge their enduring presence on this land. Ms. Langfield and Mr. Cox have participated in round tables on Truth and Reconciliation locally, and with the assistance of elders, have proposed this acknowledgment.

The group noted that people visiting the gardens and beach area will enjoy seeing the acknowledgment and advised that if Council approves their request a smudging ceremony will be planned to accompany the installation of the sign, if permitted.

Following discussion Council agreed that the request to install a sign at the Pine Street Beach garden be brought forward for consideration at the April Council meeting and further requested that should a smudging ceremony take place Chief Monague be extended an invitation to attend.

Mayor Walker, on behalf of Council, thanked the group for taking leadership and bringing this initiative forward.

5. **Standing Committee Business**

Mayor Walker called on Councillor Bumstead to Chair the meeting.

5.1 **Adoption of Minutes**

5.1.1 Operational Services Committee Minutes - March 10, 2021

Moved by Mayor Walker

Seconded by Councillor Norris

That the Operational Services Committee meeting minutes of March 10, 2021 be adopted.

**Motion Carried.**

5.2 **Reports from Municipal Officials**

5.2.1 OS-2021-24 Manager of Roads and Fleet Services - Dust Suppression (4 Year Contract)

Manager of Roads and Fleet Services spoke to the report and following discussion staff was directed to verify the percentage of increases over the years for this service.

Moved by Councillor Norris

Seconded by Mayor Walker

That Staff Report No. OS-2021-24 regarding Dust Suppression (4 Year Contract) be received; and

That the Council award the Dust Suppression (4 year Contract) to the low tender bid received from Pollard Distribution Inc. in the total amount of \$133,750.00 plus HST;

And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Pollard Distribution Inc. for the four (4) year dust Dust Suppression Contract.

**Motion Carried.**

5.2.2 OS-2021-30 Manager of Roads and Fleet Services - Speed Monitoring (on desk)

Committee received a verbal report from the Manager of Roads and Fleet Services regarding speed monitoring and advised that the equipment has not arrived as of yet.

Staff recommended that a policy outlining procedures on how to use and record data for on-going traffic studies should be considered.

5.2.3 OS-2021-25 Manager of Parks, Recreation and Facilities Services - Canada Healthy Communities Initiative

Manager of Parks, Recreation and Facilities Services spoke to the report providing an overview of funding opportunities, time-frame to submit the application and eligible projects and options as outlined in the report.

Following discussion Committee agreed that staff proceed with Option 1 for the application and requested that during future playground expansions staff consider equipment that would create multi-generational play opportunities for adults and children of all ages and placement of infant swings in the parks. Staff was so directed.

Moved by Councillor Norris

Seconded by Mayor Walker

That Staff Report No. OS-2021-25 regarding Canada Healthy Communities Initiative be received; and

That staff are directed to apply for funding under the Canada Healthy Communities Initiative grant program for Option 1 as outlined in this report.

**Motion Carried.**

5.2.4 OS-2021-27 Engineering Technician Consultant - Tree Removal Request - Elliot Side Road

Committee discussed at length the need for high speed internet service for the rural communities and expressed concern should the municipality permit removal of the trees within the road allowance to improve wireless broadband services to Bramhall Park as it may generate similar request of residents to remove trees on Township owned properties.

It was noted that although the request is to improve internet services at no cost to the Township, removal of the trees will have an aesthetic impact to the road allowance and that staff identified that there may be an alternative route to solve the internet issues that would not require removal of the large trees.

Moved by Councillor Norris  
Seconded by Mayor Walker

That Staff Report No. OS-2021-27 regarding Tree Removal Request - Elliot Side Road be received; and

That staff be authorized to arrange for the removal of the trees, at the sole cost of Apexia, to improve the fixed wireless broadband service to Bramhall Park located at 5236 Elliot Side Road.

**Motion Defeated.**

5.2.5 OS-2021-26 Manager of Parks, Recreation and Facilities Services -  
Monthly Activity Report

Manager of Parks, Recreation and Facilities Services spoke to the report and discussion ensued regarding hiring of summer students to water planters and hanging baskets. Staff advised that regular planters will be provided this year however hanging baskets will not be placed as they require to be watered daily and the allotted budget for this level of service has been scaled back.

Following discussion Committee asked that large hanging baskets be considered for the 2022 budget and directed that staff research prices and options for large drought free hanging baskets.

5.2.6 OS-2021-28 Interim Manager, Water and Wastewater Operations -  
Monthly Report

Mr. Mike Mortimer spoke to the report and provided the Committee with an overview of his work history in the water/wastewater industry and thanked Council and staff for welcoming him as he fulfills the role of Interim Manager, Water and Wastewater Operations.

Received for information.

5.2.7 Verbal Report Manager of Roads and Fleet Services - Monthly Report

Committee received a verbal report from the Manager of Roads and Fleet Services regarding monthly operations and spoke to the number of projects carried out by the roads crew during the month of March. Staff advised that spring street sweeping has commenced, the roads crew is

busy filling potholes and that line painting is scheduled to be carried out when supplies become available.

The Manager of Roads and Fleet Services spoke to the Ninth Avenue resurfacing project and recommended that if this project is being considered for next year a report on design and costing for both resurfacing and replacement of underground services be brought forward as soon as possible.

### 5.3 Other Business

No items of other business were brought forward.

### 5.4 Items for Information

#### 5.4.1 Report from Severn Sound Environmental Association - Invasive Species

Committee questioned if the services of SSEA to coordinate the monitoring and management of invasive species on a watershed scale for the Township and other municipalities is included as core services and if SSEA will employ students to carry out the Phragmites program this year. Councillor Bumstead will follow up with the Executive Director, SSEA and report back accordingly.

#### 5.4.2 Media Release from the Town of Midland and SSEA - Town of Midland joins the Bee City Canada Program

Committee spoke to a previous delegation to Council requesting that the Township of Tay commit to protecting pollinators and join the program by becoming a designated Bee City and following discussion it was noted that staff have been tasked to bring a report forward to Council on the roadside operations to improve pollinator habitat.

Received for information.

## 6. General Discussion – Committee/Staff Question & Answer Period

- Deputy Mayor La Chapelle requested an update on the September 2020 Council meeting motion regarding a SCADA system Master Plan
- A brief discussion ensued regarding the substantial decline in water levels
- Discussion ensued regarding the recent vandalism that occurred at Oakwood Park and the Committee agreed that more detailed communications are needed as members of Council are hearing of issues such as this directly from the residents not

staff. It was suggested that the C.A.O. establish some guidelines on when and what staff should report, or provide information on to Council, outside of what is provided in the agenda package.

**7. Requests for Future Reports or Follow-up**

- ATV use on Township owned lands (2021)
- Waubauskene Community Space (2021)
- Lot Grading Procedure Review and Recommendations May 2021
- Grandview Beach/Paradise Point Hydro geological study update May 2021
- Safety and signage study (2021)
- Cemetery Operations - grounds maintenance (2021)
- Roadside Operations to improve pollinator habitat (2021)
- Review of proposed treatment technologies for the WWTP expansion (2021)
- Procedures for water repairs and seasonal water systems (2021)
- Update Delegate powers of authority for road closures (2021)
- Update on Council motion regarding SCADA system Master Plan
- Speed Monitoring Policy (Summer 2021)

**8. Closed Session**

8.1 Retire to Closed Session

Moved by Councillor Bumstead  
Seconded by Councillor Norris

That Committee retire to a Closed Session at 3:04 p.m.;  
And further that this portion of the meeting be closed to the public pursuant to Section 239(2)(f) and 239(2)(i) of the Municipal Act, 2001;

A meeting of Council or Local Board or Committee of either of them may be closed to the public if the subject matter being considered is:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Motion Carried.**

Committee took a break until 3:19 p.m. to provide time to configure the Zoom meeting for the Closed Session.

8.2 Advice from Solicitor

Committee received an update from the Township Solicitor regarding an ongoing litigation matter (North Rock).

Following discussion Council provided the Solicitor with direction on how to proceed.

8.3 Rise from Closed Session

Moved by Councillor Norris

Seconded by Councillor Bumstead

That Committee rise from the Closed Session at 4:11 p.m. and return to the regular meeting.

**Motion Carried.**

9. Adjournment

Moved by

That this meeting adjourn at 4:12 p.m.

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Chair

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Minutes Recorder