

**The Corporation of the Township of Tay  
Council Meeting Minutes**

**Wednesday, January 27, 2021, 7:00 p.m.  
Friday, January 29, 2021, 10:30 a.m.**

**Remote Video and Telephone Conference**

Present: Mayor Walker  
Deputy Mayor La Chapelle  
Councillor Raymond  
Councillor Talbot  
Councillor Bumstead  
Councillor Warnock  
Councillor Norris

Staff Present: L. Barron - Chief Administrative Officer  
D. O'Shea - General Manager, Corporate Services  
S. Farquharson - General Manager, Protective and Development Services  
R. Bingham – Interim General Manager, Operational Services  
C. Bonneville – Municipal Clerk  
J. Sanders – Manager, Financial Services\*  
B. Anderson – Manager of Parks, Recreation and Facilities Services  
S. Aymer – Deputy Fire Chief/FPO\*  
R. Kennedy – Municipal Law Enforcement Officer\*  
E. Smith – Communications Specialist\*

*\*Did not attend Closed Session*

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**1. Call to Order**

Mayor Walker called the meeting to order at 7:00 p.m.

**2. Moment of Silent Reflection**

Mayor Walker called for a moment of silent reflection.

**3. Approval of the Agenda**

Moved by Councillor Talbot  
Seconded by Councillor Warnock

That the Council Meeting Agenda for January 27, 2021 be adopted with the following amendments:

- Addition - Correspondence 8.6, Georgian Bay Snowriders - Re: Section Usage of TransCanada Trail Request.

**Motion Carried.**

**4. Disclosure of Interest**

No disclosures of interest were brought forward.

**5. Presentations / Delegations**

5.1 Presentation - Volunteer Firefighter Service Pin Awards

Mayor Walker advised that the Service Pin Awards will be presented at the February Council meeting.

5.2 7:00 - Delegation, Patricia Michener - Pollinator Problems in Tay

Council received a delegation from Ms. Patricia Michener with respect to the dwindling numbers in the bumble bee population and known facts for the decline in pollinators. Ms. Michener recommended that as an attempt to help our pollinators the Township reduce mowing of roadside to once a year in the fall, this would allow the return of native plants which would enhance pollinator habitat.

At this point Mrs. Michener introduced Ms. Gwen Petreman who is knowledgeable on the alarming decline of pollinators locally and around the world and is a children's author and illustrator currently working on a children's book "The Magic of Pollinators".

Ms. Petreman summarized the research she has conducted overtime which demonstrates that pollinating insects will visit roadside flowers frequently and in Ontario we have over 270,000 km of road which can generate an abundance of naturalized flora which is an incredible resource for pollinators.

Ms. Petreman spoke to the Federal-Provincial initiative '*Growing Forward 2*' which describes what is required to implement best practices when restoring, maintaining and enhancing roadside corridors in Ontario to boost the population of pollinators. Designation of a Pollinator City encourages municipalities to bring the pollinators back with incentives to identify areas that could be removed from cutting or converted into pollinator patches.

In conclusion Ms. Michener and Ms. Petreman thanked Council for the opportunity to bring awareness of the rapidly declining pollinator population and recommend that Tay Township implement best practices outlined in Forward 2 and consider becoming a Pollinator City.

Council thanked Ms. Michener and Ms. Petreman for their presentation expressing gratitude for their efforts in restoring pollinator habitat in our area and will take their concerns into consideration.

### 5.3 7:15 - Delegation, Waubaushene Action Group - Community Centre/Hub

Council received a PowerPoint presentation from Ms. Jorgensen and Mr. Dougherty representing the Waubaushene Action Group which is a community volunteer group requesting Council to establish a community centre/hub in Waubaushene.

Ms. Jorgensen noted that Waubaushene is a small but growing community and has been devastated by the closures of both the public and catholic schools and suggested that the area is a perfect place for a vibrant multi-purpose community space that could provide social benefits and a safe accessible space for everyone.

Ms. Jorgensen spoke to the community support and the need of a multi-purpose space that can offer many possibilities such as improved library services, study and meeting spaces for people of all ages, a small gym for year round indoor recreation, Early Years Centre, room for visiting medical practitioners, a central location for social service programs, a welcome and information

centre for tourist and Provincially mandated disaster relief facility.

The Waubaushene Action Group proposes merging facilities under one roof by renewing space such as the former Pine Street School or an expansion to the Firehall at Bridgeview Park, the effectiveness of merging facilities under one roof will save the Township fees to retrofit and maintain existing aging buildings as well as present a source of rental revenue. Ms. Jorgensen spoke to planning wisely for capital projects, the potential sale of the Thiffault Library and future Government grants.

In closing, Ms. Jorgensen stated that the location is the gateway to Tay. Waubaushene is a prime location for a community space to serve the whole of Tay Township and now is the time to invest in our future.

Mr. Dougherty, on behalf of the Waubaushene Action Group, thanked Council for the opportunity to hear the groups' comments on a matter that has been a priority concern of the volunteer group.

Council acknowledged the Waubaushene Action Group's enthusiasm and the community's support for a community space for the Waubaushene area.

Mayor Walker thanked Ms. Jorgensen and Mr. Dougherty for their delegation and advised that Council is scheduled to review the Ad-Hoc Committee, Waubaushene Pines Public School Final Report at which time Council will take the groups concerns and comments into consideration.

#### 5.4 7:30 - Delegation, Dan Travers - Keep Keewatin Home Campaign

Council received a PowerPoint from Mr. Dan Travers and Mr. Fred Addis representing the Keep Keewatin Home Campaign.

Mr. Addis provided the history of the Keewatin and indicated that Skyline has served notice to the charity established to manage and operate the ship that it is their plan to forsake Port McNicoll and move the ship to Kingston, Ontario.

Mr. Travers noted that the S.S. Keewatin is a unique cultural and historical asset of national importance, but of local provenance to Port McNicoll as well; many current residents having serviced or sailed on the ship. As a response to our Keep Keewatin Home Campaign they have received over 11,000 total signatures on a petition, national and local news coverage and many letters of support from historians, charitable and tourism organizations and others. In the middle of a global pandemic this is a significant outpouring of support from our community.

Mr. Travers advised that the group is requesting that the Tay Heritage Committee designate the SS Keewatin as a historically significant structure and that Council endorse this initiative. Mr. Travers stated that recognizing that the vessel be designated as a historical structure by the Tay Heritage Committee would provide a number of benefits to the campaign.

Although Council supports the group's initiative it was noted that the Township doesn't own the land and question what would happen to the ship should the land change ownership.

Mr. Travers advised that with the endorsement and designation of the ship not only will Council be endorsing the campaign but will also be declaring this truly unique world-class ship to be a significant part of our community's rich and diverse heritage.

Staff provided a brief outline of the process carried out by the Tay Heritage Committee to designate an historical structure and the time involved. Mr. Travers advised that this matter is time-sensitive as Skyline and Kingston Museum is working together and anticipate the move will take place in early spring and appreciates anything Council can do to expedite the designation process.

Following discussion Council directed staff, in conjunction with the Heritage Committee, to meet with Mr. Travers and Mr. Addis to review the proposal and report back during the March Protective and Development Services Committee meeting with a recommendation.

Council thanked Mr. Travers and Mr. Addis for their presentation and their continuous efforts in keeping Keewatin in Port McNicoll.

5.5 7:45 - Presentation, Jodi Ball, Director J Consulting Group Inc. - Age-Friendly Community Plan

Council received a PowerPoint presentation from Ms. Jodi Ball, Director J Consulting Group. Ms. Ball introduced herself and advised that the Plan was created with the support and direction of Staff and the Tay Seniors Advisory Committee. Ms. Ball extended special thanks to dedicated committee members: Joanne Granger, Joyce Himel Janet Pattullo, Cate Root, Councillor Mary Warnock and Shirley White and expressed thanks and appreciation to the community residents and organizations who shared their personal experiences and insights to inform this Plan. The experiences of all contributors have provided guidance in developing a vision and path that will lead the Township of Tay in becoming a more age-friendly community for all.

The overall purpose of this project is to identify age-friendly needs across the Township and develop an action plan to set the Township on a path to becoming a more age-friendly community.

Ms. Ball outlined the process from the project start-up in spring of 2020 to the creation of Township of Tay Age-Friendly Community Plan Framework December 1, 2020. Ms. Ball commended the Township and the Seniors Advisory Committee for the dedication to continue this important work during such a challenging and evolving time.

Ms. Ball summarized the vision and principles resulting from the creation of the Plan and reviewed the 46 recommendations for actions by the Community, noting that the actions are organized by the 8 dimensions of an age-friendly community.

In closing, Ms. Ball provided an overview of the next steps, realizing the age-friendly vision for the Township requires the collective efforts of a broad range of stakeholders, including staff and the community, to come together to implement the recommended actions and ultimately become a more age-friendly community to all residents. In addition to the actions identified in the Plan Ms. Ball recommends that moving forward Council consider that the roles of an Age-Friendly Coordinator position be implemented and outlined the importance of this.

Councillor Warnock, on behalf of Council and the Seniors Advisory Committee, thanked Ms. Ball for her dedication and hard work in creating an Age-Friendly Community Plan and extended a special thank you to the County of Simcoe for funding the project. Councillor Warnock acknowledged and thanked all those that participated in this project, the collaborative effort of those that contributed to the vision that we are a community that values, respects and supports healthy aging and the well-being of all residents.

Council discussed the proposed action items and as a starting point directed staff to work with the Seniors Advisory Committee members to review the 46 recommended actions recognizing the actions that are currently in place and bring a report back to Corporate Services for further input and discussion.

Mayor Walker thanked Ms. Ball for her presentation and the extensive work carried out to create an Age-Friendly Community Plan for the Township.

## **6. Consent List**

Moved by Councillor Raymond  
Seconded by Councillor Bumstead

That the Consent List for January 27, 2021 and the Recommendations contained therein be adopted as Resolutions of Council.

**Motion Carried.**

### **6.1 Adoption of Minutes**

6.1.1 2020-12-16 Special Council Minutes

6.1.2 2020-12-16 Council Minutes

6.1.3 2021-01-14 Special Council Minutes

6.2 Reports of Various Committees

6.2.1 2021-01-13 Protective and Development Services  
Committee Minutes DRAFT

6.2.2 2021-01-13 Operational Services Committee Minutes  
DRAFT

6.2.3 2021-01-14 Corporate Services Committee Minutes DRAFT

6.2.4 November 18 2020 Committee of Adjustment Minutes

6.2.5 2020-11-23 Technology and Communications Ad-Hoc  
Committee Minutes

6.3 Municipal Report

6.3.1 Municipal Report 2021-01-01

**7. Staff Reports / Other Business**

7.1 CS-2021-10 Clerk - Council Composition Ward System or  
Election at Large (2022 Municipal Election)

Council discussed possibilities with respect to reducing the composition of Council from 7 to 5 members and abolishing the ward system. Each member of Council was called on to provide their preference with the outcome, with a four to three in favour of an at-large system and 5 members of Council.

Although not legislated under the Municipal Act to reduce the number of council members, staff recommended that with a change of this magnitude a public meeting be considered.

Following further discussion Council concurred that reducing the number of Council members as well as implementing an election at large system is a substantial change and that a Public meeting be held.

Moved by Councillor Norris  
Seconded by Councillor Bumstead

That Staff Report No. CS-2021-10 regarding Council Composition, Ward System or Election at Large for the 2022 Municipal Election be received for information; and

That Council Composition be reduced from 7 members to 5 members composed of a Mayor, Deputy Mayor and 3 Councillors all elected at large pending Council's consideration following a Public Meeting to be held March 17th at 7:00 p.m.

For (4): Councillor Bumstead, Deputy Mayor La Chapelle, Councillor Norris, Mayor Walker

Against (3): Councillor Raymond, Councillor Talbot, Councillor Warnock

**Motion Carried. (4 to 3)**

7.2 CS-2021-11 Clerk - Seniors Advisory Committee

Moved by Councillor Talbot  
Seconded by Councillor Raymond

That Staff Report No. CS-2021-11 regarding Seniors Advisory Committee member vacancies be received; and

That the Seniors Advisory Committee composition for the balance of the 2018-2022 term be increased from 4 to 5 members of the general public; and

Further that staff be directed to fill the vacancies to the Tay Township Seniors Advisory Committee.

**Motion Carried.**

7.3 Verbal Report Councillor Bumstead - 2021 Virtual Coldest Night of the Year Walk

Councillor Bumstead spoke to the upcoming Guesthouse Shelter Coldest Night of the Year campaign and in accordance with advice of the Integrity Commissioner is requesting that the event be endorsed by Council.

Moved by Councillor Bumstead  
Seconded by Councillor Norris

That Council approves any member of Council that is able to participate in the 2021 Virtual Coldest Night of the Year Walk in support of The Guesthouse Shelter.

**Motion Carried.**

7.4 CS-2021-12 Manager of Finance - Authority to extend due-dates and waive service fees, penalties and interest

Moved by Deputy Mayor La Chapelle  
Seconded by Councillor Warnock

That Staff Report No. CS-2021-12 regarding the authority to extend due dates and waive service fees, penalties and interest be received;

And that due to the COVID-19 pandemic and the ongoing impact the pandemic has had on our community, that in consultation with the Treasurer, delegated authority be given to the CAO to waive service fees, extend early discount due dates for dog licenses, extend due dates for fire permits and waive penalties and interest for current year receivables, tax and water and wastewater accounts during the period the Provincial Emergency Order remains in effect;

And further that should the emergency order end and the office re-open that these extensions and waivers remain in effect for a period of up to 60 days following the reopening of the office to allow for reasonable notice to be given;

And that due to construction supply chain issues and the availability of contractors to complete outstanding work, the period of time a building inspection deposit will be refunded be extended by an additional 12 months for permits issued in 2018, 2019 and 2020.

**Motion Carried.**

7.5 PDS-2021-13 Deputy Fire Chief/Fire Prevention Officer, Open Air Burning Amendment

Moved by Councillor Norris

Seconded by Councillor Bumstead

That Staff Report No. PDS-2021-13 regarding amendments to Open Air Burning By-law 2019-51 be received and;

That Council approves the following changes as identified in Staff Report PDS-2021-13:

Item 1 Option 1

Item 2 Option 1

Item 3 Option 1

Item 4 Option 2

Item 5 Option 3

And that a by-law amendment be brought forward for Council's consideration at the next regularly scheduled meeting of Council.

**Motion Carried.**

7.6 Motion to Reconsider Staff Report OS-2021-01 Trail - Winter Maintenance

Moved by Deputy Mayor La Chapelle

Seconded by Councillor Norris

That Council reconsider Council's decision on the recommendation put forth on January 14, 2021 (Staff Report OS-2021-01 Trail - Winter Maintenance).

**Motion Carried.**

7.6.1 OS-2021-01 Trail - Winter Maintenance

Deputy Mayor La Chapelle recapped how this matter evolved and the misunderstandings of certain Council members with respect to the intent of previously recommendations brought forward and at this time requested that Council revisit the staff report as originally presented January 14.

Following a lengthy discussion Council agreed that in response to the pandemic winter maintenance be provided for the remainder of this season and directed staff accordingly:

- Sections of the trail to receive winter maintenance include Port McNicoll (First Avenue Trail – Davidson to Arpin Street), Victoria Harbour (Bass Bay Road to Caswells Road) and Waubaushene (Coldwater Road to Pine Street).
- Winter maintenance not be provided until the next snowfall, and the blowers be used instead of the 'v-plows' as we are not providing maintenance down to the asphalt similar to that of sidewalks, consequently the trail will not be sanded.

Moved by Deputy Mayor La Chapelle  
Seconded by Councillor Norris

That Staff Report No. OS-2021-01 regarding the Trail - Winter Maintenance be accepted;  
And that staff proceed with winter maintenance on trails as outlined in the following locations: Waubaushene – Option 1, Victoria Harbour – Option 1 and Port McNicoll Option 1;  
And that these sections of trail receive winter maintenance for a one time frequency, due to the ongoing COVID -19 pandemic.

**Motion Carried.**

7.6.2 Meeting Later than 11:00 p.m. Adjournment for evening Regular Meetings shall be no later than 11:00 p.m, unless this rule is temporarily suspended by a two-thirds majority vote of the Members present.

Moved by Councillor Raymond  
Seconded by Councillor Norris

That Council extend the hour of adjournment to 11:15 p.m.

**Motion Carried.**

At this point in the meeting Council discussed Correspondence Received Item 8.6

8.6 Correspondence - Georgian Bay Snowriders, Section Usage of TransCanada Trail Request

Council discussed the request of the Georgian Bay Snowriders for use of a small portion of the Tay Shore Trail and directed staff to contact the Georgian Bay Snowriders requesting additional information and report back on Friday, January 29.

At this point in the meeting Mayor Walker called for a recess at 11:15 p.m. to resume Friday, January 29 at 10:30 a.m.

Mayor Walker resumed the meeting Friday, January 29 at 10:30 a.m. beginning with Agenda Item 8.6, correspondence – Georgian Bay Snowriders, Section Usage of TransCanada Trail Request.

The Manager of Recreation and Facilities Services provided Council with an update following a recent discussion with the Georgian Bay Snowriders, and reported:

- The Club will not pay for screening to be placed on pavement this year; to strip all the snow off to place screening would not be the correct approach.
- The Club will install all required signage Stop ahead, stops, slows and 20 km sign as it would be a multi use trail.
- The Club can not patrol speed, this is the jurisdiction of the OPP.
- In summary although this approach is a temporary agreement for this season the club is looking for long term use of this section of the trail.

A fulsome discussion ensued with respect to alternative options to assist the Georgian Bay Snowriders for the remainder of this winter.

Moved by Councillor Raymond  
Seconded by Councillor Talbot

THAT Council approves the use of the Tay Shore Trail by the Georgian Bay Snow Riders, for snowmobile trail usage, between

Triple Bay Road and the MTO Trestle Park on a contingency backup basis only;

AND FURTHER THAT staff be delegated the authority to determine when such use may occur, as well as to when such use must cease if usage of the trail is detrimental to the condition of the Tay Shore Trail.

**Motion Carried.**

7.7 OS-2021-05 Emergency Control Group, Tay Community Rink Operations

Moved by Councillor Warnock  
Seconded by Councillor Talbot

That Staff Report No. OS-2021-05 regarding the Tay Community Rink Operations be accepted;  
And that per the recommendation of the Emergency Control Group, Council direct Staff to proceed with Option 3 as outlined in this report, to close the Tay Community Rink for the remainder of the season and to remove the ice as soon as possible.

**Motion Carried.**

7.8 PSD-2021-14 General Manager, Protection and Development Services - Temporary Live Burn Location at Old Fort Fire Hall

Council discussed details of the Memorandum of Understanding and questioned if public consultation is necessary.

The Deputy Fire Chief provided details on what a live burn site entails and Council concurred that prior notice to surrounding property owners is not necessary as a live burn is carried out in a C-Can and is therefore a controlled burn.

Moved by Councillor Raymond  
Seconded by Councillor Bumstead

That Staff Report No. PDS-2021-14 regarding the temporary live burn location at Old Fort Fire Hall be received;

And that Council authorizes the use of the Old Fort Fire Hall property as a temporary live burn location by Southwest Fire Academy;

And that the Mayor and the Clerk sign the Authorizing By-law granting the authority for the CAO to execute the Memorandum of Understanding with Southwest Fire Academy detailing the agreed upon conditions and terms of use.

**Motion Carried.**

7.9 Internet and Service Software Modernization Committee - Terms of Reference

Council reviewed the Terms of Reference and questioned the change from an Ad-hoc to Committee format and if the Township's website technology and content tasks fall within the general powers and responsibilities of the Committee.

Following discussion Council agreed that the Committee be referenced as an Ad-hoc Committee and that a clause be added to the Internet and Service Software Modernization Ad-hoc Committee Terms of Reference to include responsibility of the website and directed staff accordingly.

Moved by Councillor Norris

Seconded by Councillor Raymond

That the Committee Draft Terms of Reference recommended by the Internet and Service Software Modernization Ad-hoc Committee, drafted to reflect the direction of the Mayor and Committee Chair, be approved.

**Motion Carried.**

7.10 Ad-Hoc Committee, Waubaushene Pines Public School Final Report

Councillor Norris spoke to the report providing a summary of the extensive renovations required to the building and other anticipated costs associated to retrofit the building.

Following discussion Council agreed not to entertain the purchase of the Waubaushene Pines Public School or any facility

until such time that a report identifying what the needs and use cases is developed. It was further recommended that in the Long Term Plan the Recreation Master Plan be brought forward next year to address the needs of the municipality.

Moved by Councillor Norris

Seconded by Councillor Bumstead

THAT Council affirms that the Township will not express an interest for the purchase of the Pine Street school to the SCDSB; and

FURTHER THAT the ad-hoc committee review and report back to Council on the recreation needs of the Waubaushene community ahead of proceeding with any further work on selecting or proposing a facility, so that actual needs and use cases can be determined before selecting or proposing a facility for such use.

**Motion Carried.**

## **8. Correspondence Received**

- 8.1 Correspondence - Georgian Bay District Secondary School, Scholarship Donation Request
- 8.2 Correspondence - Paul Ferguson, Thank you
- 8.3 Correspondence - Office of the Solicitor General, Community Safety and Well-being Plan
- 8.4 Correspondence - Society of Saint Vincent De Paul, Thank you
- 8.5 Correspondence - Citizens in Support of the Library

Councillor Talbot spoke to the correspondence expressing concern that the letters are not entirely accurate. Councillor Talbot noted the importance of the libraries and summarized the responsibilities of the Public Library Board to ensure that the libraries meet the goals and objectives to provide quality services to our residents'.

It was noted that the letters will be forwarded to the Library Board for their consideration.

## **9. By-laws**

Moved by Councillor Raymond  
Seconded by Councillor Bumstead

That By-law 2021-03, 2021-04 and 2021-06 be read a first, second and third time and finally passed.

**Motion Carried.**

9.1 By-law 2021-04 - Amending User Fees and Service Charges By-law 2018-35

9.2 By-law 2021-03 Interim Tax Levy

9.3 By-law 2021-06 Memorandum of Understanding Southwest Fire Academy

## **10. Notice of Motions**

Moved by Councillor Bumstead  
Seconded by Deputy Mayor La Chapelle

That Council directs staff to report back on road side operations and through consultation with the Severn Sound Environmental Association along with applicable technical guides any opportunities and programs including educational that provides options which could be implemented to improve pollinator habitat on municipal owned and privately owned lands.

**Motion Carried.**

## **11. Council Announcements**

Councillor Bumstead provided Council with a monthly report on an upcoming event February 20<sup>th</sup> Coldest Night of the Year Virtual Walk and encourages the community to support the Guesthouse Shelter in the fight to end not only homelessness but also the stigma unfairly attached to it.

Councillor Warnock provided Council with a monthly report on an upcoming virtual information session presented by the Tay Community Policing Committee Volunteers February 8<sup>th</sup> at 7:00 p.m. on Winter Safety in Simcoe County. Guest speakers will discuss topics on how to prepare for inclement weather, the importance of staying active during the winter and ice safety.

Mayor Walker provided Council with a monthly report complimenting staff on the in-house videos on the operations of the Township, they are very informative and well received. Mayor Walker, on behalf of Council, recognized retiring Fire Chief Brian Thomas and thanked Mr. Thomas for his years' of service and extended congratulations to both him and his family. Fire Chief Thomas thanked Council for the opportunities over the years and the continuous support from Council for the Fire Department.

**12. Confirming By-law**

12.1 By-law 2021-05 Confirmation - Regular Council January 27, 2021

Moved by Councillor Norris  
Seconded by Councillor Warnock

That By-law 2021-05 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.

**Motion Carried.**

**13. Closed Session**

13.1 Retire to Closed Session

Moved by Councillor Bumstead  
Seconded by Councillor Warnock

That Council retire to a Closed Session at 12:50 p.m.;

And further that this portion of the meeting be closed to the public pursuant to Section 239(3.1) of the Municipal Act, 2001 – as marked:

- Personal matters about an identifiable individual, including municipal or local board employees;
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2)

**Motion Carried.**

13.2 Report from the Manager of Parks, Recreation and Facilities Services - Personal matters about an identifiable individual,

including municipal or local board employees (Recreation Committee Members)

Council received a report from the Manager of Recreation, Parks and Facilities Services regarding Recreation Committee Members. Staff reviewed the report with Council and was provided with direction.

13.3 Verbal Report from C.A.O. - A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Negotiations with a Developer)

Council received a verbal report from the C.A.O. regarding negotiations with a developer and following discussion provided staff with direction.

13.4 Rise from the Closed Session

Moved by Councillor Talbot  
Seconded by Councillor Norris

That Council rise from the Closed Session at 1:32 p.m. and return to the regular meeting.

**14. Adjournment**

That this Regular Meeting of Council adjourn at 1:33 p.m. and to reconvene on February 24, 2021 at 7:00 p.m.

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Mayor

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Municipal Clerk

**PROTECTIVE AND DEVELOPMENT SERVICES  
CHAIRPERSON: COUNCILLOR RAYMOND**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That Staff Report No. PDS-2021-03 regarding the Short Term Rental Overview be received for information;

That staff proceed with the Planning Act process to establish a new definition of Short Term Rental in the Zoning By-law;

And that staff be directed to develop a licencing by-law and report back to February Committee meeting.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.**

2. That Staff Report No. PDS-2021-01 regarding amendments to Open Air Burning By-law 2019-51 be referred to Council.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.**

**OPERATIONAL SERVICES  
CHAIRPERSON: COUNCILLOR BUMSTEAD**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

None were received.

**CORPORATE SERVICES**  
**CHAIRPERSON: DEPUTY MAYOR LA CHAPELLE**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

3. That Staff Report No. CS-2021-07 regarding the Council Event Attendance & Reimbursement Policy be received;

And that the existing Council Conference Policy be amended to also include Council event attendance & other reimbursements;

And that the revised policy titled Council Event Attendance & Reimbursement Policy be approved.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.** \_\_\_\_\_

4. That Staff Report No. CS-2021-01 regarding the 2021 Council Meeting Schedule be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.** \_\_\_\_\_

5. That Staff Report No. CS-2021-09 regarding a revision to the User Fees & Service Charges By-law be received; and

That the proposed revision to Schedule "A" of the User Fees & Service Charges By-law for the Township of Tay be approved; and

Further that the required amending by-law be brought forward to Council for consideration.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.** \_\_\_\_\_

6. That Staff Report No. CS-2021-08, regarding "Interim Tax Levy By-law" be received for information;

And further, that the required by-law be brought forward to Council for consideration.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.** \_\_\_\_\_

7. That Staff Report No. CS-2021-02, regarding development charge indexing, be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.** \_\_\_\_\_

8. That Staff Report No. CS-2021-03 regarding the Financial Operating Report to November 30, 2020 be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **CARRIED.** \_\_\_\_\_