

**The Corporation of the Township of Tay**  
**Special Council Meeting Minutes**

**Thursday, January 14, 2021, 2:00 p.m.**  
**Remote Video and Telephone Conference**

Present: Mayor Walker  
Deputy Mayor La Chapelle  
Councillor Raymond  
Councillor Talbot  
Councillor Bumstead  
Councillor Warnock  
Councillor Norris

Staff Present: L. Barron - Chief Administrative Officer  
D. O'Shea - General Manager, Corporate Services\*\*  
S. Farquharson - General Manager, Protective and  
Development Services\*\*  
R. Bingham – Interim General Manager, Operational  
Services\*\*  
C. Bonneville - Municipal Clerk\*\*  
B. Anderson – Manager, Parks, Recreation and Facility  
Services \*  
L. Bergstrom – Manager, Roads and Fleet Services\*\*  
E. Smith – Communications Specialist\*

*\*Did not attend Closed Session*

*\*\*Did not attend Closed Session Items 7.3 and 7.4*

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**1. Call to Order**

Mayor Walker called the meeting to order at 2:00 p.m.

**2. Approval of the Agenda**

Moved by Councillor Norris  
Seconded by Councillor Warnock

That the Special Council Meeting Agenda for January 14, 2021 be adopted; and

That the rules of procedure be waived to add the following items:

Staff Report/Other Business

- Item 4.2 Verbal Deputy Mayor La Chapelle, Re: Cultural Alliance
- Item 4.3 Verbal Councillor Norris, Re: Private Roads from Estates of Deceased Owners
- Item 4.4 Verbal Councillor Norris, Re: Round Table Meeting

Closed Session Item

- Item 7.4 Verbal Deputy Mayor La Chapelle, Re: Organizational Structure

**Motion Carried.**

**3. Disclosure of Interest**

None were received at this time.

**4. Staff Reports / Other Business**

4.1 OS-2021-01 Manager of Parks, Recreation and Facility Services, Trail - Winter Maintenance

Staff spoke to the report and expressed that if the proposed sections of the trail are to be maintained similar to municipal sidewalks the municipality may assume greater liability.

Council agreed that there are groups that prefer that no winter maintenance be carried out on the trail and groups that would like the trail maintained as a winter walking trail and recommended that the sidewalk machine clear one pass to accommodate both groups of users.

Moved by Councillor Raymond  
Seconded by Councillor Talbot

That Staff Report No. OS-2021-01 regarding the Trail - Winter Maintenance be accepted;

And that staff proceed with winter maintenance on trails as outlined in the following locations: Waubaushene – Option 1, Victoria Harbour – Option 1 and Port McNicoll Option 1;

And that these sections of trail receive winter maintenance for a one time frequency, due to the ongoing COVID -19 pandemic.

Against (4): Councillor Norris, Councillor Bumstead, Deputy Mayor La Chapelle, Councillor Warnock

For (3): Councillor Raymond, Councillor Talbot, Mayor Walker

**Motion Defeated. (4 to 3)**

#### 4.2 4.2 Culture Alliance

Council received a verbal report from Deputy Mayor La Chapelle regarding the Culture Alliance Inspirational People Project. Deputy Mayor La Chapelle questioned the project criteria although its intention was to recognize and celebrate the contributions of individuals who have made a significant impact in our community but challenges the recipient of the award as individuals that represent culture such as a local artist should have been recognized and honoured through this project.

Councillor Bumstead, as representative on the Culture Alliance Committee, spoke to the nomination process for the Inspirational People Project and recommended that moving forward minutes of the Culture Alliance Committee meetings be included in the agenda for Council's review. Council concurred and further directed Councillor Bumstead to share Council's concerns with the selection process recommending that the criteria of the project be re-evaluated.

#### 4.3 Private Roads from Estates of Deceased Owners

Council received a verbal report from Councillor Norris regarding the municipality's obligation when dealing with private roads from estates of deceased owners. General Manager, Corporate Services provided an update on this matter and advised that additional information is needed for the Solicitor to provide recommendation on how the municipality address matters of this nature. Councillor Norris will follow up with staff.

#### 4.4 Round Table Discussion

Council received a verbal report from Councillor Norris regarding a round table meeting to discuss the restructure of staffing as we have reached the 6 month review period.

Following discussion It was agreed that Council meet February 18th at 10:00 a.m. and that the meeting be broken into 3 sessions as follows:

- Division Managers, General Managers and C.A.O.
- General Managers and C.A.O.
- C.A.O.

## **5. By-laws**

### 5.1 By-law 2021-01 Library Board Appointment (Laura Adams)

Moved by Councillor Talbot

Seconded by Deputy Mayor La Chapelle

That By-law 2021-01 be read a first, second and third time and finally passed.

**Motion Carried.**

## **6. Confirming By-law**

### 6.1 By-law 2021-02 Confirmation - Special Council Meeting January 14, 2021

Moved by Councillor Raymond

Seconded by Councillor Bumstead

That By-law 2021-02 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.

**Motion Carried.**

## **7. Closed Session**

### 7.1 Retire to Closed Session

Moved by Councillor Warnock

Seconded by Councillor Norris

That Council retire to a Closed Session;  
And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001, for the purpose of personal matters about an

identifiable individual, including municipal or local board employees.

**Motion Carried.**

- 7.2 Correspondence - Personal matters about an identifiable individual, including municipal or local board employees (Resident Matter)

Council reviewed the resident's correspondence and provided staff with direction.

- 7.3 Verbal Report Chief Administrative Officer - Personal matters about an identifiable individual, including municipal or local board employees (Employee Matter)

The C.A.O. spoke to the matter and was provided with direction.

- 7.4 Verbal Report Deputy Mayor La Chapelle - Personal matters about an identifiable individual, including municipal or local board employees (Organizational Structure)

Deputy Mayor La Chapelle spoke to the matter.

- 7.5 Rise from Closed Session

Moved by Councillor Talbot  
Seconded by Councillor Bumstead

That Council rise from the Closed Session at 4:33 p.m. and return to the regular meeting.

**Motion Carried.**

- 7.6 Actions Resulting from the Closed Session

Moved by Councillor Talbot  
Seconded by Councillor Bumstead

That the C.A.O. be authorized and directed to proceed with the personal matters as discussed and directed in camera.

**Motion Carried.**

## **8. Adjournment**

Moved by Deputy Mayor La Chapelle  
Seconded by Councillor Bumstead

That this Special Meeting of Council adjourn at 4:34 p.m.

**Motion Carried.**

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Mayor

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Minutes Recorder