



The Corporation of the Township of Tay
Special Meeting of Council
Agenda

January 14, 2021

2:00 p.m.

Remote Video and Telephone Conference

PUBLIC NOTICE: Due to COVID-19 pandemic precautions regarding physical distancing and in accordance with Ontario Regulation 52/20, which restricts an organized public event of more than five people, Council will be meeting remotely by video and telephone conference. For details on how to view the video conference meeting visit <https://www.tay.ca/Meetings>. To listen to the meeting by telephone call 705-999-0385 (a local telephone number) and enter meeting ID number 857 7507 2219.

Pages

1. Call to Order

2. Approval of the Agenda

Recommended Motion:

That the Special Council Meeting Agenda for January 14, 2021 be adopted as circulated.

3. Disclosure of Interest

4. Staff Reports / Other Business

4.1. **OS-2021-01 Manager of Parks, Recreation and Facility Services, Trail - Winter Maintenance**

Recommended Motion:

That Staff Report No. OS-2021-01 regarding the Trail - Winter Maintenance be accepted;

And that staff proceed with winter maintenance on trails as outlined in the following locations: Waubashene – Option 1, Victoria Harbour – Option 1 and Port McNicoll Option 1;

And that these sections of trail receive winter maintenance for a one time frequency, due to the ongoing COVID -19 pandemic.

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5. **By-laws**
- 5.1. **By-law 2021-01 Library Board Appointment (Laura Adams)** 11
Recommended Motion:
That By-law 2021-01 be read a first, second and third time and finally passed.
6. **Confirming By-law**
- 6.1. **By-law 2021-02 Confirmation - Special Council Meeting January 14, 2021** 12
Recommended Motion:
That By-law 2021-02 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.
7. **Closed Session**
- 7.1. **Retire to Closed Session**
Recommended Motion:
That Council retire to a Closed Session;
And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001, for the purpose of personal matters about an identifiable individual, including municipal or local board employees.
- 7.2. **Correspondence - Personal matters about an identifiable individual, including municipal or local board employees (Resident Matter)**
- 7.3. **Verbal Report Chief Administrative Officer - Personal matters about an identifiable individual, including municipal or local board employees (Employee Matter)**
- 7.4. **Rise from Closed Session**
Recommended Motion:
That Council rise from the Closed Session at (time) and return to the regular meeting.
8. **Adjournment**
Recommended Motion:
That this Special Meeting of Council adjourn at (time) p.m.



STAFF REPORT

Department/Function: Council

Chair: Mayor Walker

Meeting Date: January 14, 2021

Report No.: **OS-2021-01**

Report Title: **Trail - Winter Maintenance**

RECOMMENDATION:

That Staff Report No. OS-2021-01 regarding the Trail - Winter Maintenance be accepted;

And that staff proceed with winter maintenance on trails as outlined in the following locations: Waubaushene – Option 1, Victoria Harbour – Option 1 and Port McNicoll Option 1;

And that these sections of trail receive winter maintenance for a one time frequency, due to the ongoing COVID -19 pandemic.

INTRODUCTION/BACKGROUND:

Township Staff were directed in late December to review sections of trails in Waubaushene, Victoria Harbour and Port McNicoll, to receive winter maintenance for the purpose of providing a recreational walking trail, for a one (1) year period, due to the COVID-19 pandemic.

ANALYSIS:

The following segments of the trail were reviewed as potential sections that could be maintained during the winter for the purpose of a recreational walking trail and, the criteria that was used for the sections being recommended:

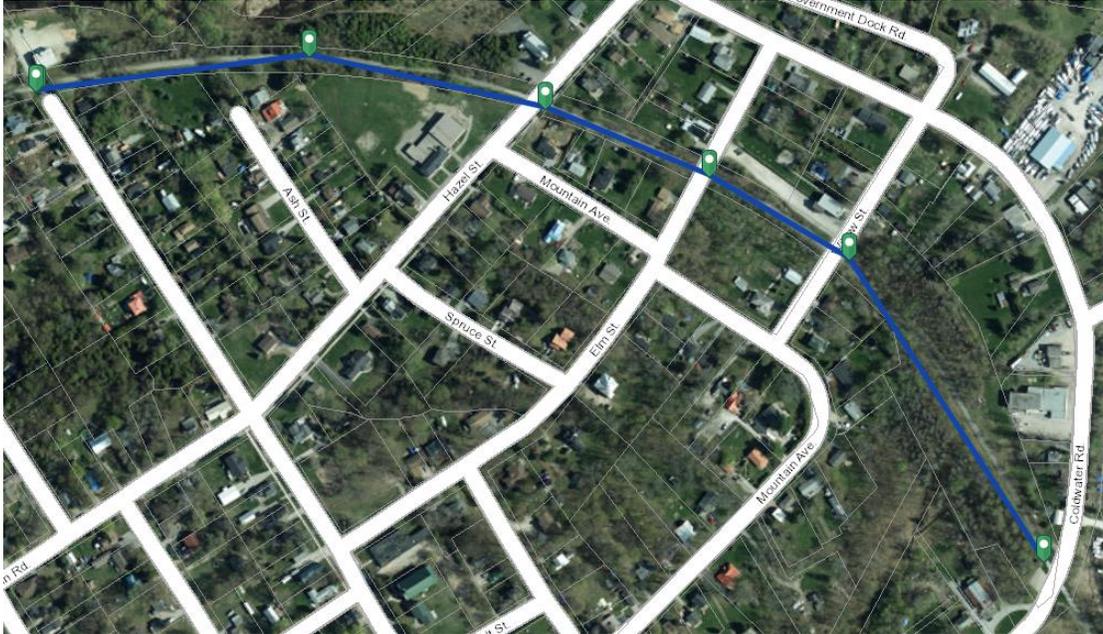
- Stay away from sections where emergency access gates needed to be removed (green gates)
- Sections that could be easily accessible by residents
- Section that are close to Township sidewalk sections (connectivity)

- Sections that would be less likely to see unwanted motorized recreational vehicle use

Waubashene

Option 1 (preferred option)

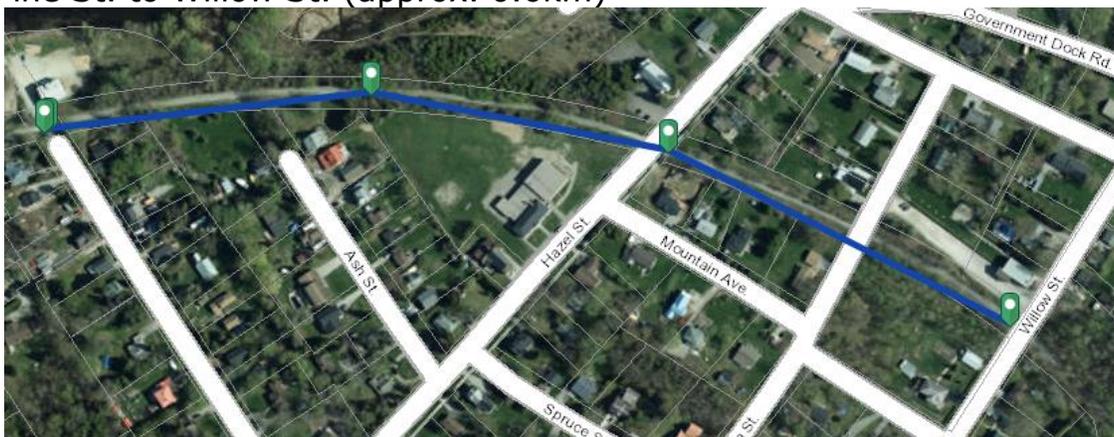
Pine St. to Coldwater Rd. (approx. 0.9km)



This section would need to have one emergency access gate (green gate) to be removed at Willow St. There is connectivity to the Township sidewalk network at Hazel St. Parking would be available at Pine St. We currently do not open up/maintain the parking lot at Coldwater Rd., however this could be added, should this section be maintained.

Option 2

Pine St. to Willow St. (approx. 0.6km)

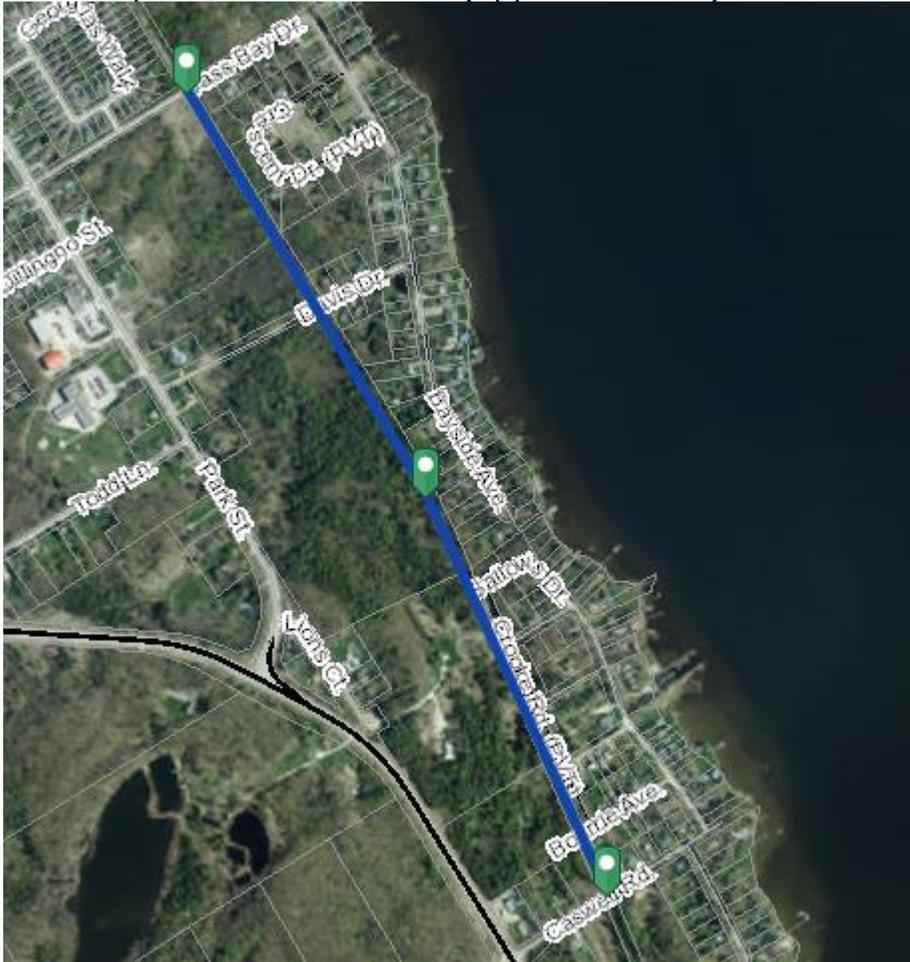


This section would have no emergency access gates (green gates) to be removed. There is parking at Pine St that could be used for those that cannot access from a side street. There is connectivity to the Township sidewalk network at Hazel St., however this section is only 0.6 km in length.

Victoria Harbour

Option 1 (preferred option)

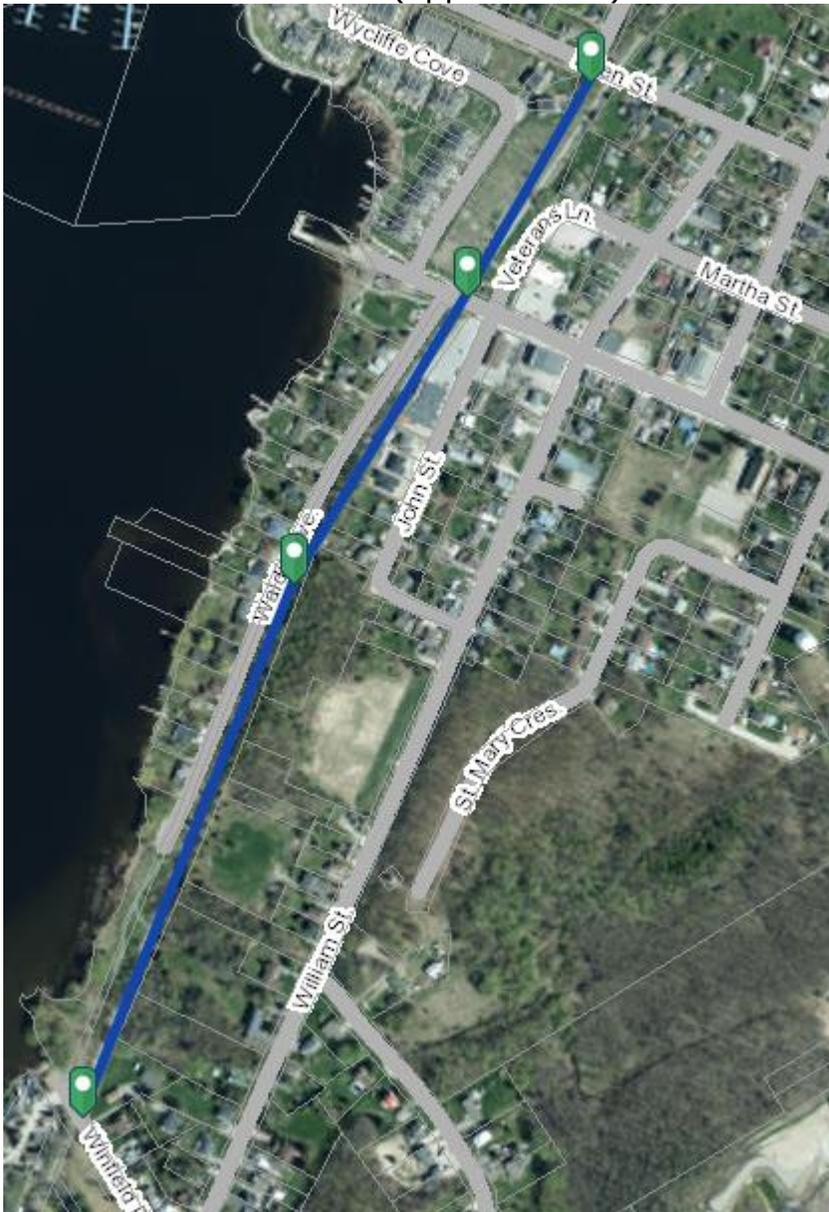
Bass Bay Dr. to Caswell Rd. (approx. 1.5km)



This section would have no emergency access gates (green gates) to be removed. There is parking available at the Oakwood Community Centre and Township Municipal Office. We note however that this section has no connectivity to the Township sidewalk network (no sidewalk on Bass Bay Dr. or Caswell Rd.).

Option 2

Ellen St. to Winfield Dr. (approx. 1km)

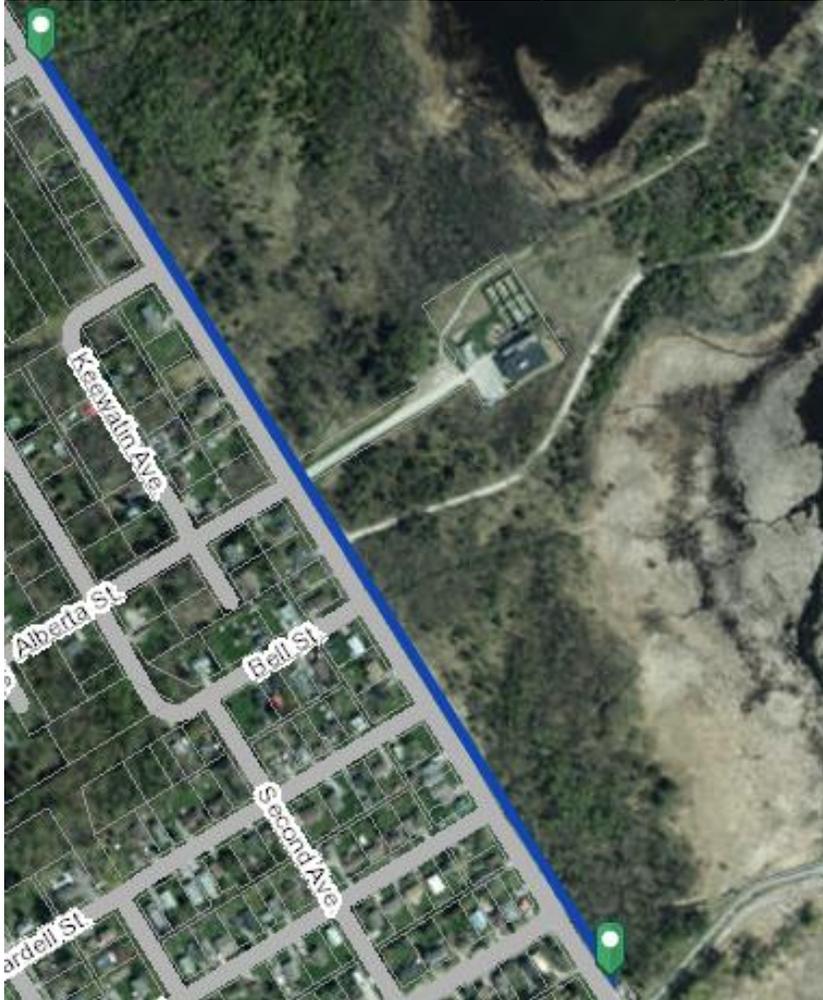


This section would have no emergency access gates (green gates) to be removed. There is parking available at the Post Office/Library that could be used for those that cannot access from a side street. There is also connectivity to the Township sidewalk network at Ellen St. However, the potential issue with this section of trail is that many area residents are currently utilizing for cross country skiing. This section of trail could be maintained so that all users would still have access, as we would try to stay to one side of the trail (single pass). The trail is approximately 108 inches wide; our sidewalk plow blower is approx. 51 inches wide.

Port McNicoll

Option 1 (preferred option)

First Ave Trail – Davidson St. to Aprin St. (approx. 0.8km)



This section would have no emergency access gates (green gates) to be removed. There is no parking available at this location. There is connectivity to the Township sidewalk network at Davidson St. / First Ave.

Winter maintenance on the trail in the sections noted would be completed by Township sidewalk machines, as they are outfitted with a combination of plowing and sanding devices. The current Township pick-up truck that is outfitted with a plough would not be able to have a sanding box added, as it would put the vehicle over the gross vehicle weight rating (GVWR).

Operational Services is not aware of any local snow removal contractors with sidewalk machines for this type of work. Further, Operational Services did not initiate conversations with the Georgian Bay Snowriders Association, as grooming the trail would also come with increased snowmobile activity on a trail that the main purpose is for pedestrian friendly activities.

These sections of trail outlined in this report would be considered a lower priority than the Township sidewalk network. As such, winter maintenance on the trails would be carried out once priority sidewalks were completed.

It is worth noting, that winter maintenance activities on the sections of trail, as listed within this report, may possibly reduce the life expectancy of the asphalt surface. Further any repair costs cannot be determined at this time; however, Operational Services will monitor asphalt conditions during and after this trial period.

FINANCIAL/BUDGET IMPACT:

The financial impact on carrying out additional winter maintenance activities on the trails, as noted, is anticipated to be in the range of \$10,000. This cost would include the combination of potential additional seasonal hours, materials (sand) and adjustments to Operational Services daily winter activities.

CONCLUSION:

Staff realizes the benefits to mental health and personal well-being that can be associated with physical activity. As such, staff is recommending opening up sections of the trail for area residents is a benefit to the community during the current COVID-19 pandemic.

Prepared By:

Date: January 5, 2021



Bryan Anderson, Manager of Parks, Recreation & Facility Services

Recommended By:

Date:

Rick Bingham, CET
Interim General Manager, Operational Services

Reviewed By:

Date:

Lindsay Barron, CPA, CGA, HBCom.
Chief Administrative Officer

THE CORPORATION OF THE TOWNSHIP OF TAY

BY-LAW NO. 2021-01

**Being a By-Law to appoint members
to the Tay Township Public Library Board**

WHEREAS pursuant to the Public Libraries Act, R.S.O. 1990, Chapter P.44 Council deems it expedient to appoint members to the Township Public Library Board;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AND BE IT ENACTED AS FOLLOWS;

1. That the following persons be and are hereby appointed to the Tay Township Public Library Board for a term to expire on November 15th, 2022, and not limited to the foregoing, hold office until reappointment or the appointment of their successors;

- Laura Adams -

2. That, per the Township's Code of Conduct - Citizen Appointees Boards & Committee Policy, should an appointee fail to sign the Code of Conduct then their appointment shall be null and void.

3. This By-Law shall come into force and take effect immediately upon the final passing thereof.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 14TH DAY OF JANUARY, 2021.

THE CORPORATION OF THE TOWNSHIP OF TAY

MAYOR, Ted Walker

CLERK, Cyndi Bonneville

THE CORPORATION OF THE TOWNSHIP OF TAY

BY-LAW NO. 2021-02

Being a By-law to adopt the proceedings of the Special Council Meeting held on the 14th day of January, 2021

WHEREAS Section 5(3) of the Municipal Act, 2001, c.25, as amended, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AND BE IT ENACTED AS FOLLOWS;

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-reference Council meeting, including all Resolutions, By-law, Recommendations, Adoptions of Committee Reports and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk, or their designates, are hereby authorized to execute all such documents, and to direct other officials of the Township to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O., Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.
5. This By-Law shall come into force and take effect immediately upon the final passing thereof.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 14th DAY OF JANUARY, 2021

THE CORPORATION OF THE TOWNSHIP OF TAY

MAYOR, Ted Walker

CLERK, Cyndi Bonneville