

The Corporation of the Township of Tay
Operational Services Committee Meeting Minutes

Wednesday, February 10, 2021, 1:30 p.m.
Remote Video and Telephone Conference

Present: Mayor Walker

Deputy Mayor La Chapelle

Councillor Bumstead

Councillor Warnock

Councillor Raymond

Councillor Norris

Staff Present:

L. Barron - Chief Administrative Officer

D. O'Shea - General Manager, Corporate Services

S. Farquharson - General Manager, Protective and Development Services

R. Bingham, Interim GM, Operational Services

C. Bonneville - Municipal Clerk

M. Emms – Water Wastewater Superintendent

B. Anderson – Manager of Parks, Recreation & Facilities Services

L. Bergstrom – Manager of Roads and Fleet Services

Regrets: Councillor Talbot

1. Call to Order

Mayor Walker called the meeting to order at 1:30 p.m.

2. Adoption of the Agenda

Moved by Councillor Bumstead

Seconded by Councillor Norris

That the Operational Services Committee Meeting Agenda for February 10, 2021 be adopted as circulated.

Motion Carried.

3. Disclosure of Interest

No disclosures of interest were brought forward.

4. Presentations / Delegations

No presentations/delegations were received.

5. Standing Committee Business

Mayor Walker called on Councillor Bumstead to Chair the meeting.

5.1 Adoption of Minutes

5.1.1 Operational Services Committee Minutes - January 13, 2021

Moved by Councillor Norris

Seconded by Mayor Walker

That the Operational Services Committee minutes of January 13, 2021 be adopted.

Motion Carried.

5.2 Reports from Municipal Officials

5.2.1 OS-2021-06 Water Wastewater Superintendent, Port McNicoll WWTP Annual Report

Moved by Councillor Norris

Seconded by Mayor Walker

That Staff Report No. OS-2021-06 regarding 2020 Port McNicoll WWTP Annual Report be received for information.

Motion Carried.

5.2.2 OS-2021-07 Water Wastewater Superintendent, Victoria Harbour WWTP Annual Report

Moved by Councillor Norris

Seconded by Mayor Walker

That Staff Report No. OS-2021-07 regarding 2020 Victoria Harbour WWTP Annual Report be received for information.

Motion Carried.

5.2.3 OS-2021-09 Water Wastewater Superintendent, 2020 Ministry of the Environment Conservation and Parks (M.E.C.P.) Rope DWS Inspection

Moved by Councillor Norris
Seconded by Mayor Walker

That Staff Report No. OS-2021-09 regarding 2020 Ministry of the Environment Conservation and Parks (M.E.C.P.) Rope DWS Inspection be received for information.

Motion Carried.

- 5.2.4 OS-2021-10 Water Wastewater Superintendent, 2020 Ministry of the Environment Conservation and Parks (M.E.C.P.) Tay Area DWS Inspection

Moved by Councillor Norris
Seconded by Mayor Walker

That Staff Report No. OS-2021-10 regarding 2020 Ministry of the Environment Conservation and Parks (M.E.C.P.) Tay Area DWS Inspection be received for information.

Motion Carried.

- 5.2.5 OS-2021-08 Interim General Manager, Operational Services, Oakwood Park Improvements

Moved by Councillor Norris
Seconded by Mayor Walker

That Staff Report No. OS-2021-08 regarding Oakwood Park Improvements Update be received; and
That the existing overland flow channel located in Oakwood Park remains as designed and constructed.

Motion Carried.

- 5.2.6 OS-2021-14 Manager of Roads and Fleet Services, Proposed 2021 Road Program (on desk)

Moved by Councillor Norris
Seconded by Mayor Walker

That Staff Report No. OS-2021-14 regarding Proposed 2021 Road Program be received; and
That the 2021 formula-based funding from the Ontario Community Infrastructure Fund (OCIF) be allocated to the 2021 roads resurfacing program for a total budget of \$1,279,274; and

That staff proceed with the 2021 Road Resurfacing tendering process and include the road sections, as outlined in this report.

Motion Carried.

5.2.7 OS-2021-12 Water Wastewater Superintendent, Water Wastewater Monthly Activity Report January 2021

Received for information.

5.2.8 OS-2021-11 Manager of Parks, Recreation and Facilities Services, Monthly Activity Report

Received for information.

5.2.9 OS-2021-13 Manager of Roads and Fleet Services, Monthly Activity Report January 2021

Received for information.

5.3 Other Business

5.3.1 Report Councillor Norris, Community Space Ad-Hoc Committee

Committee received Community Space Ad-Hoc Committee report outlining direction of Council that the Ad-Hoc Committee evaluate the need for a facility in the Waubaushene area and that the Recreation Master Plan be revisited to address the needs of all residents.

To assist Council on how to develop a process to best facilitate a plan for future recreational and service needs of all residents it is recommended by the Community Space Ad-Hoc Committee that an on-line survey be conducted to gather input from residents across the entire municipality.

Following discussion it was agreed that the on-line survey include the importance of volunteerism to administer programs. It was also noted that future recreational and service needs will be based on long term planning process and subject to financial availability.

Moved by Councillor Norris

Seconded by Mayor Walker

That Operational Services Committee recommends to Council that the Community Space Ad-Hoc Committee draft a survey to seek public input on recreation activities across the Township to assist in determining the needs of all facilities, including volunteer needs and community space

options for Waubaushene for Council's consideration and that after seeking input on survey questions from members of Council, the Community Space Ad-Hoc Committee proceed with seeking public input on a long term plan for recreation facility/community space options in Waubaushene.

Motion Carried.

5.4 Items for Information

5.4.1 Correspondence - Resident, Appeal to Revoke Permit to Take Water (Teedon Pit)

Committee noted that the Township of Tay previously supported the position of Tiny Township respecting the Teedon Pit Extension application. Staff was directed to send a letter to the resident advising of same.

5.4.2 Correspondence - Ganaraska Hiking Trail Association Inc., Green barriers along the multi-use Tay Shore Trail

Committee discussed at length the reason the green barriers were installed and agreed having them removed is far more dangerous as the barriers are located at busy spots to ensure cyclist slow down. To improve safety on the trail, hazard marks are painted to warn of hazards ahead, this alerts the rider that they are approaching the end of that section of the trail. Received for information.

6. General Discussion – Committee/Staff Question & Answer Period

Items of discussion included:

- Committee requested an update on the Victoria Harbour Water/Wastewater Treatment Plant Peer Review undertaken by Tatham Engineering Limited.
- Committee recommended that during the Traffic Management Study process staff research costs for use of having the O.P.P. dedicate an additional car and officer for radar speed enforcement. Committee also discussed the process of inspecting street signs as a follow up to concerns identified by residents.

7. Requests for Future Reports or Follow-up

- Update on the review of proposed treatment technologies for the Victoria Harbour Wastewater Treatment Plant expansion - February Council.

8. **Closed Session**

9. **Adjournment**

That this meeting adjourn at 2:52 p.m.

Chair

Minutes Recorder