

The Corporation of the Township of Tay
Protective and Development Services Committee Meeting Minutes

Wednesday, March 10, 2021, 9:30 a.m.
Remote Video and Telephone Conference

Present: Mayor Walker
Deputy Mayor La Chapelle
Councillor Raymond
Councillor Talbot
Councillor Bumstead
Councillor Warnock
Councillor Norris

Staff Present: L. Barron - Chief Administrative Officer
D. O'Shea - General Manager, Corporate Services
S. Farquharson - General Manager, Protective and Development Services
R. Bingham, Interim General Manager, Operational Services
C. Bonneville - Municipal Clerk
S. Aymer – Fire Chief
A. Warzin - Planner
R. Kennedy – Municipal Law Enforcement Officer
T. Tompkins – Manager, Building Services
E. Smith – Communications Specialist

1. Call to Order

Mayor Walker called the meeting to order at 9:30 a.m.

2. Adoption of the Agenda

Moved by Councillor Raymond
Seconded by Councillor Warnock

That the Protective and Development Services Committee Meeting Agenda for March 10, 2021 be adopted as circulated.

Motion Carried.

3. Disclosure of Interest

No disclosures of interest were brought forward.

4. Presentations / Delegations

No presentations/delegations were received.

5. Standing Committee Business

Mayor Walker called on Councillor Raymond to Chair the meeting.

At this point in the meeting General Manager, Protective and Development Services introduced Mr. Andy Warzin as the Township's new Planner who brings the Township over 9 years of development planning experience in the public and private sector. Council welcomed Mr. Warzin.

5.1 Adoption of Minutes

5.1.1 Protective and Development Services Committee Minutes - February 10, 2021

Moved by Councillor Warnock

Seconded by Mayor Walker

That the Protective and Development Services Committee meeting minutes of February 10, 2021 be adopted.

Motion Carried.

5.2 Reports from Municipal Officials

5.2.1 PDS-2021-25 Chair, Tay Heritage Committee - S.S. Keewatin Heritage Recognition

The General Manager of Protective and Development Services along with Tay Heritage Committee Chair, Mr. Todd spoke to the recognition of the S.S. Keewatin. Mr. Todd provided history of the vessel as it sailed Port McNicoll during 1912-1965 and expressed the importance of the future of the vessel to remain in Port McNicoll.

It was noted that Bruce Stanton's office is hosting a virtual town hall meeting with the Friends of the Keewatin March 29 at 7 p.m. to talk about the fate of the S.S. Keewatin.

Mayor Walker, on behalf of Council, thanked Mr. Todd for his efforts regarding the recognition of the S.S. Keewatin and his knowledge of Tay heritage is greatly appreciated.

Moved by Councillor Warnock
Seconded by Mayor Walker

That Staff Report No. PDS-2021-25 regarding the recognition of the S.S. Keewatin be received; and

That the S.S. Keewatin be “Recognized” by Council for its cultural significance to the Port McNicoll area; and

That a commemorative plaque be installed to illustrate the contributions the ship has made to the heritage of the Township.

Motion Carried.

Staff was directed to forward correspondence to Dr. Travers and the Friends of the Keewatin in this regard.

- 5.2.2 PDS-2021-16 Municipal Law Enforcement Officer - Parking By-law Amendments - Resident Only Parking Areas and Tay Shores School Zone Area

Moved by Councillor Warnock
Seconded by Mayor Walker

That Staff Report No. PDS-2021-16 regarding Parking By-law Amendments - Resident Only Parking Areas and Tay Shores School Zone Area be received; and

That the recommended changes to the Parking By-law as outlined in Attachment 2 of Staff Report PDS-2021-16 be approved;

And that the corresponding amending By-law be brought forward to the next regularly scheduled Council meeting.

Motion Carried.

Staff was directed to remove the cap limiting only 100 Municipal Parking Permits to be issued per year.

- At this point in the meeting the Committee agreed to discuss Other Business Item
5.3.1 Verbal Report from Mayor Walker – Traffic Congestion.

Mayor Walker advised that he received concerns from parents regarding the traffic congestion along Jephson Street and Tay Shores Public School drop off zone. Mayor Walker recommended that consideration of a cross walk, pavement markings, and crossing guards be put in place and that the School assign additional staff to monitor the drop off/pick up zone.

Following discussion the Committee agreed that this matter is the responsibility of the School Board and that they take measures to mediate the traffic congestion.

Staff was directed to forward correspondence to the Tay Shores Public School and the Simcoe County District School Board in this regard.

5.2.3 PDS-2021-15 Municipal Law Enforcement Officer - Amendments to Fireworks By-law

Moved by Councillor Warnock

Seconded by Mayor Walker

That Staff Report No. PDS-2021-15 regarding Amendments to the Fireworks By-law be received; and

That the recommended changes to the Fireworks By-law be approved.

Motion Carried.

5.2.4 PDS-2021-26 Fire Chief/CEMC - Purchase of Remotely Piloted Aircraft System

Moved by Councillor Warnock

Seconded by Mayor Walker

That Staff Report No. PDS-2021-26 regarding the Purchase of Remotely Piloted Aircraft System be received; and

That staff be authorized to proceed with the purchase of one Remotely Piloted Aircraft System for use in search and rescue operations; and

That the purchase of the Remotely Piloted Aircraft System and the necessary associated training be funded by revenue collected on behalf of the Township by Fire Marque.

Motion Carried.

Committee noted that only one set of equipment is to be purchased and utilized for the entire Fire Department operations, future requests for equipment in each of the individual Fire Halls will not be considered.

5.2.5 PDS-2021-30 General Manager, Protective and Development Services - Planning and Development Services Division Monthly Report

Received for information.

5.2.6 PDS-2021-28 Manager of Building Services/CBO - February Building Services Monthly Report

Received for information.

5.2.7 PDS-2021-27 Fire Chief/CEMC - Monthly Activity Report February

Received for information.

5.2.8 PDS-2021-29 Municipal Law Enforcement Officer - By-law Monthly Activity Report

Received for information.

5.3 Other Business

5.3.1 Verbal Report from Mayor Walker - Traffic Congestion

This item was discussed under Standing Committee Business Item 5.2.2

5.4 Items for Information

No items for information were brought forward.

6. General Discussion – Committee/Staff Question & Answer Period

No items for general discussion were brought forward.

7. Requests for Future Reports or Follow-up

- Property Standards process review - Spring 2021
- Swan and Dock Lane trail and road signage - March 2021
- Proposal Growing the size of the Greenbelt - Impact to Township - March 2021
- Summary of Municipal Law Enforcement related court costs - Summer 2021

8. Closed Session

9. Adjournment

Moved by Councillor Warnock
Seconded by Councillor Raymond

That this meeting adjourn at 10:36 p.m.

Motion Carried.

Chair

Minutes Recorder

