



**The Corporation of the Township of Tay
Special Meeting of Council**

**April 11, 2018
10:00 a.m.**

**Municipal Office Council Chambers
Agenda**

1. Call to Order

2. Approval of the Agenda

3. Disclosure of Interest

4. Staff Reports / Other Business

- 4.1 Report from the Director of Public Works
Report No. PW-2018-31
Re: Main Street Revitalization Initiative

5. By-laws

- | | |
|---------|---|
| 2018-18 | Agreement, Auto Extrication Equipment (Code 4 Fire & Rescue Inc.) |
| 2018-19 | Agreement, Main Street Revitalization Initiative |

6. Confirming By-law

7. Adjournment



STAFF REPORT

Department/Function: Council

Chair: Mayor Scott Warnock

Meeting Date: April 11, 2018

Report No: **PW-2018-31**

Report Title: **Main Street Revitalization Initiative**

RECOMMENDATION:

That report PW-2018-31 regarding the Main Street Revitalization Initiative be received;

And that Council endorse the allocation of this funding to the winter seasonal decoration replacement and for new bulbs for the decorative street lights;

And that the Mayor and Clerk are authorized to execute the Main Street Revitalization Initiative Funding Agreement.

INTRODUCTION/BACKGROUND:

In January Staff received notice that the Ministry is distributing \$26 million to support Ontario's main streets. All single and lower tier municipal governments are receiving funding to enhance and revitalize downtowns and main streets. The Township of Tay will receive \$46,521.25 in funding, with no requirement of matching funds.

On Wednesday March 21st details of program eligibility and the agreement form were received by email.

ANALYSIS:

The Main Street Revitalization Initiative Funding can be allocated to municipal physical infrastructure that involves the construction, renewal, renovation or redevelopment, or material enhancement. Projects can include streetscaping and landscape improvements – signage, lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active

transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.

Several options that funding could potentially be allocated to in the Township are reviewed below.

Decorative Lighting

Option 1 – Bulb Replacement

Replace all 65 decorative street light HPS (high pressure sodium) bulbs with new HPS bulbs. In addition, any faulty ballasts will be replaced. The cost per fixture, including cleaning and minor repairs will range from \$110 - \$240 resulting in a financial impact of approximately \$7,150 - \$15,600. This will extend the useful life at least five years, but there is still the possibility of some fixtures failing before the five year mark. In addition, this option would include placement of at least one more fixture (from our existing inventory).

The Township does not have bulb replacement program. This results in a lower level of lighting over time and the need for individual replacements as bulbs fail. To maintain brightness and reduce failures, best practice is to replace HPS bulbs every four years.

Option 2 – New Decorative Street Lights

Replace all 65 decorative street lights with new LED (light emitting diode) decorative street lights. This will reduce the required wattage from 150W down to 53W reducing our carbon foot print and saving us electrical costs. The installed cost per light is approximately \$1400, creating a financial impact of approximately \$91,000. New fixtures also carry a seven year warranty.

Option 3 – Replace Decorative Street Lights

Replace all 65 decorative street lights with 53W LED cobra head style street lights and arms. This will increase the roadway lighting creating a safer environment along with reduce energy consumption. The installed cost per unit is approximately \$1200 each therefore a financial impact of approximately \$78,000. The Cree LED fixtures carry a ten year warranty.

Washroom Project

Currently the Township is in the design phase of the Albert Street Park Washroom building. This washroom building will have two stalls, a utility closet and an outdoor water refill station. This project appears to touch on many of the eligible project types (accessibility, trails, walkways, Main Street and businesses). Our current arrangement with a portable toilet is not accessible. However, program administration staff has advised that this project is not eligible.

Winter Seasonal Decorations

Currently the Township decorates eight poles in each of Victoria Harbour, Port McNicoll and Waubauskene. The current decorations are pole mounted illuminated displays and a tinsel pole wrap. The existing decorations are in very poor condition now and are scheduled in the 2019 budget for replacement. The approximate value to replace the current decorations like for like is approximately \$24,000.

It appears the best value for this grant can be achieved by a combination of bulb replacement for our decorative fixtures and replacement of the current winter seasonal decorations.

FINANCIAL/BUDGET IMPACT:

Project funding allocated to the winter seasonal decorations will reduce required funds from the 2019 budget by about \$24,000. The bulb replacement cost of about \$16,000 will improve the level of service (brightness and outages) and result in a minor reduction in maintenance costs. This total is about \$6,000 less than the grant. Once the costs have been confirmed for the recommended projects further input may be needed for remaining funds (perhaps a few additional poles for winter seasonal decorations).

CONCLUSION:

It is recommended that the main street funds be used for decorative fixture bulb replacement and to replace the winter seasonal decorations. In addition

Prepared by: Lyell Bergstrom, C.Tech, Engineering Technologist

Recommended by: Date: April 2, 2018

Peter Dance
Director of Public Works

Reviewed by: Date: April 2, 2018

Robert Lamb CEC, Ec.D.
Chief Administrative Officer