

**THE CORPORATION OF THE TOWNSHIP OF TAY
COMMITTEE OF ALL COUNCIL MEETING
WEDNESDAY, FEBRUARY 8, 2017
10:00 A.M.**

PRESENT:

Mayor Scott Warnock
Deputy Mayor David Ritchie
Councillor Jim Crawford
Councillor Gerard LaChapelle
Councillor Heinrich Naumann
Councillor Catherine Root

STAFF PRESENT:

Alison Thomas, Clerk
Peter Dance, Director of Public Works
Joanne Sanders, Director of Finance
Steven Farquharson, Director of Planning & Development
Shawn Aymer, Deputy Fire Chief/FPO
Jennifer Nichols, By-law Enforcement Officer (Sec. A)
Bryan Anderson, Manager of Parks, Recreation & Facilities (Sec. C)
Bryan Ritchie, Manager of Roads & Fleet (Sec. C)

REGRETS:

Councillor Sandy Talbot

1. CALL TO ORDER:

Mayor Warnock called the meeting to order at 10:00 a.m.

(The order of items dealt with during the meeting may differ from the order presented in these Minutes.)

2. DECLARATIONS OF INTEREST:

Deputy Mayor David Ritchie declared a pecuniary interest on the 10:30 a.m. delegation from Martyrs' Shrine as he is a member of the Board.

3. ADOPTION OF THE AGENDA:

Mayor Warnock inquired as to any additions, deletions or amendments to the agenda.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Root recommending the following to Council for consideration:

That the February 8, 2017 agenda be adopted with the following amendments:

- **Public Works – 3.2 – Other Business – Correspondence – SSEA Trillium Foundation Grant Application**
Carried.

4. **DELEGATIONS:**

10:00 a.m. – Mr. Dave Turner, Vice President of the GBGH Foundation – Re: Foundation Update.

Mr. Dave Turner appeared before Committee to provide an update on the GBGH Foundation, as detailed in his PowerPoint presentation. He extended the Foundation's thanks for their ongoing support and annual contributions, which have been used towards various capital projects.

Mr. Turner reviewed the Foundation's annual operations and ongoing projects they are supporting through the Foundation's capital campaigns. He detailed how they conduct their fundraising, highlighting the various campaigns and advertising methods used. He emphasized that a successful, strong hospital leads towards a successful and strong community. In conclusion, Mr. Turner thanked Council for their ongoing support and capital contributions.

10:15 a.m. – Ms. Tracy Roxborough, Sustainable Severn Sound – Re: 2017 Budget Request.

Ms. Tracy Roxborough appeared before Committee regarding Sustainable Severn Sound's 2017 Budget Request, as detailed in her PowerPoint presentation. She reviewed accomplishments from 2016 and highlighted the value delivered to their partners through education, services, events, and best practices.

Ms. Roxborough reviewed their annual operating budget and the various funding sources. She detailed their 2017 budget request and outlined the additional grant applications that they are applying for to assist with program delivery. Ms. Roxborough reviewed the various avenues through which they support their municipal partners through newsletters, projects and grants. In conclusion, she noted that Sustainable Severn Sound is confident that they can deliver on the expectations of their partners and projects in 2017.

After discussion and consideration the following motion was moved by Councillor Root and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That the 2017 Budget request from Severn Sound Sustainability Plan Steering Committee of \$9,800 be approved.

Carried.

Deputy Mayor Ritchie declared a pecuniary interest on the 10:30 delegation by Martyrs' Shrine and vacated his seat and Council Chambers

10:30 a.m. – Fr. Michael Knox, Martyrs' Shrine – Re: Request for Support and Waived Development Charges & Permit Fees.

Fr. Michael Knox appeared before Committee regarding Martyrs' Shrine's request for support for their new residences and waived development charges & permit fees related to their construction, as detailed in his PowerPoint presentation. He reviewed the history of Martyrs' Shrine in the area, highlighting that is the National Shrine to the North American Martyrs with approximately 110-125,000 annual visitors.

Fr. Knox reported that the creation of a permanent Jesuit residence is at the heart of their five year strategic plan. The permanent Jesuit residence allows for the advancement of year-round opportunities in area, such as support for local churches, school partnerships, etc. that otherwise would not be possible. He reviewed programs and services provided that have been expanded since year-round residency has commenced a year ago.

Fr. Knox outlined the social impact of their increased community participation, which is a direct result of year-round residency. In conclusion, he requested Council's support for a year-round permanent residence at Martyrs' Shrine and the waiving of the site plan process, and related permit fees for the construction of the new residence.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Crawford recommending the following to Council for consideration:

That the Council of the Township of Tay support the new permanent Jesuit Residence at Martyrs' Shrine;

And that the site plan process and requirements be waived for the new Jesuit Residence;

And that a grant be provided for the Development Charges and Building Permit fees related to the construction of the new Jesuit Residence.

Carried.

Deputy Mayor Ritchie resumed his seat.

5. COMMITTEE BUSINESS:

A: PROTECTION TO PERSONS & PROPERTY COMMITTEE CONT'D – CHAIRED BY VICE CHAIR COUNCILLOR JIM CRAWFORD:

A.1 The Protection to Persons & Property Committee was called to order by the Vice Chair at 11:15 a.m.

A.2.1 We received Report No. PPP-2017-09 from the Fire Chief, under date of February 8, 2017, regarding a Monthly Activity Report for January 2017.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Naumann recommending the following to Council for consideration:

That Report No. PPP-2017-09 regarding Fire Chief Monthly Report – January 2017 be received for information.

Carried.

- A.2.2 We received Report No. PPP-2017-08 from the Deputy Fire Chief/Fire Prevention Officer, under date of February 8, 2017 regarding a Monthly Activity Report for January 2017.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Naumann recommending the following to Council for consideration:

That Report No. PPP-2017-08 regarding Deputy Fire Chief/FPO Monthly Report – January 2017 be received for information.

Carried.

- A.2.3 We received Report No. PPP-2017-07 from the Municipal Law Enforcement Officer, under date of February 8, 2017 regarding a Monthly Activity Report for January 2017.

After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That Report No. PPP-2017-07 regarding By-law Activity Report – January 2017 be received for information.

Carried.

- A.2.4 We received Report No. PPP-2017-10 from the Canine Municipal Law Enforcement Officer, under date of February 8, 2017 regarding a MLEO/Canine Monthly Activity Report for January 2017.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Report No. PPP-2017-10 regarding MLEO/Canine Activity Report – January 2017 be received for information.

Carried.

- A.2.5 We received Report No. PPP-2017-06 from the Municipal Law Enforcement Officer, under date of February 8, 2017 regarding a Canine Control By-law.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Report No. PPP-2017-06 regarding the Draft Canine control By-law be received for information;

And that comments be provided on the draft by-law to the Municipal Law Enforcement Officer by February 24, 2017.

Carried.

- A.2.6 We received Report No. PD-2017-04 from the Director of Planning & Development, under date of February 8, 2017 regarding Proposed Zoning Provisions for Kennels.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Naumann recommending the following to Council for consideration:

That Report No. PD-2017-04 regarding the proposed zoning provisions for kennels be received for information;

And that a Public Meeting in accordance with Section 34 of the Planning Act be scheduled for the March 22nd, 2017 Council meeting starting at 6:30 p.m.

Carried.

- A.3 No Other Business Items were presented.

- A.4.1 We received correspondence from the Town of New Tecumseth regarding Municipal Fire Department Infrastructure.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Naumann recommending the following to Council for consideration:

That the Township of Tay supports the motion from the Town of New Tecumseth respecting municipal fire department infrastructure.

Carried.

**B: GENERAL GOVERNMENT/FINANCE – CHAIRED BY VICE CHAIR
DEPUTY MAYOR DAVID RITCHIE:**

- B.1 The General Government & Finance Committee was called to order by Vice Chair at 11:29 a.m.

- B.2.1 We received for information a report from the Chief Administrative Officer regarding the C.A.O.'s January 1 to February 4, 2017 Monthly Update.

- B.2.2 We received Report No. GGF-2017-5 from the Chief Administrative Officer, under date of February 8, 2017 regarding Christmas Season Office Hours 2017.

After discussion and consideration the following motion was moved by Councillor Root and seconded by Councillor Naumann recommending the following to Council for consideration:

That Staff Report No. GGF-2017-05 regarding Christmas Season Office Hours 2017 be received;

And further that the cost savings practice of closing the municipal office during Christmas week be continued in 2017, with the municipal office being closed from Friday, December 22nd at 12:00 noon and re-opening on Tuesday, January 2nd, 2018 at 8:30 a.m.

Carried.

- B.2.3 We received for information a report from the Clerk, under date of February 8, 2017 regarding the Clerk's January 2017 Monthly Update.
- B.2.4 We received Report No. GGF-2017-07 from the Clerk, under date of February 8, 2017 regarding Final Business Licensing By-law.
After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Councillor Root recommending the following to Council for consideration:
That Staff Report No. GGF-2017-07 regarding a Business Licensing By-law be received;
And that the Township's User Fees & Service Charges be amended to include the new licensing fees for farmers markets and salvage yards;
And that salvage yards be granted one year from the date of passage of the new Business Licensing By-law to come into compliance with the new licensing requirements;
And that the new Business Licensing By-law be approved and brought forward to the next meeting of Council.
Carried.
- B.2.5 We received Report No. GGF-2017-08 from the Clerk, under date of February 8, 2017 regarding Lease Extension – Canada Post.
After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Naumann recommending the following to Council for consideration:
That Staff Report No. GGF-2017-08 regarding Lease Extension for the Victoria Harbour Canada Post Office be received;
And that the Lease Extension be approved as detailed in Staff Report GGF-2017-08.
Carried.
- B.2.6 We received Report No. GGF-2017-02 from the Health & Safety Program Assistant, under date of February 8, 2017 regarding Township of Tay Health and Safety Policy.
After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Councillor LaChapelle recommending the following to Council for consideration:
That Staff Report No. GGF-2017-02 regarding Health & Safety Policy be received;
And that the Corporate Health & Safety Policy attached hereto, being reviewed by Council, is hereby confirmed by Council;
And that the Mayor and the C.A.O. are hereby authorized to sign the said policy on behalf of the Township.
Carried.
- B.3 No Other Business Items were presented.

- B.4.1 We received for information correspondence from Simcoe Muskoka District Health Unit regarding Marijuana controls under Bill 178, Smoke-Free Ontario Amendment Act, 2016
- B.4.1 We received for information correspondence from Federal Economic Development Agency regarding Canada 150 Community Infrastructure Program Application (Tay Community Rink Penalty and Timekeeper's Boxes).
- B.4.2 We received for information correspondence from Federal Economic Development Agency regarding Canada 150 Community Infrastructure Program Application (Port McNicoll Library's Community Room Accessibility Upgrade).
- B.4.3 We received for information correspondence from Ministry of Tourism, Culture & Sport regarding Ontario 150 Community Celebration Program (Portfest 2017).
- B.4.4 We received for information correspondence from Ministry of Agriculture, Food & Rural Affairs regarding Launch of the Renewed RED Program.
- B.4.5 We received for information correspondence from Simcoe County Agricultural Hall of Fame regarding Seeking Nominations.
- B.4.6 We received for information correspondence from AMO regarding Premier Announces Increase to Ontario Gas Tax Fund for Transit.
- B.4.7 We received for information a resolution from Town of Bancroft regarding Municipal Lotteries.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor LaChapelle recommending the following to Council for consideration:

**That the Township of Tay supports the motion from the Town of Bancroft regarding municipal lotteries;
And that the Council of the Township of Tay does hereby request that the Province of Ontario strongly consider allowing municipalities in Ontario to hold lotteries and receive lottery revenues from other organisations for the purpose of generating funds for local infrastructure needs.**

Carried.

It was requested that the matter be brought forward at a future AMO, ROMA, OGRA conference and that the resolution be circulated to the Province and all Ontario municipalities.

C: PUBLIC WORKS COMMITTEE - CHAIRED BY CHAIR COUNCILLOR JIM CRAWFORD:

C.1 The Public Works Committee was called to order by the Chair at 12:01 p.m.

C.2.1 We received for information Report No. PW-2017-06 from the Superintendent of Water/Wastewater Operations, under date of February 8, 2017 regarding a Monthly Activity Report for January 2017.

C.2.2 We received for information Report No. PW-2017-14 from the Manager of Parks, Recreation & Facilities, under date of February 8, 2017 regarding a Monthly Activity Report for January 2017.

C.2.3 We received for information Report No. PW-2017-15 from the Manager of Roads & Fleet, under date of February 8, 2017, regarding a Monthly Activity Report for January 2017.

C.2.4 We received for information Report No. PW-2017-08 from the Director of Public Works, under date of February 8, 2017, regarding a Monthly Activity Report for January 2017.

C.2.5 We received Report No. PW-2017-07 from the Director of Public Works, under date of February 8, 2017 regarding Tay Shore Trail – Sponsorship & Donation Program Review.

After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That Staff Report No. PW-2017-07 regarding the Tay Shore Trail Sponsorship and Donation Program be received;

And that staff be directed to update the current Tay Shore Trail Sponsorship and Donation Program brochure to include a ten year maintenance warranty clause on all memorial bench and picnic table donations.

Carried.

C.2.8 We received Report No. PW-2017-12 from the Director of Public Works, under date of February 8, 2017 regarding Off Road Vehicles on Township Roads.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That Staff Report No. PW-2017-12 regarding the use of Township roads by off road vehicles be received for information.

Carried.

C.2.9 We received Report No. PW-2017-13 from the Director of Public Works, under date of February 8, 2017 regarding Replacement of Aeration Blowers at the Port McNicoll WWTP.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

**That Staff Report No. PW-2017-13 regarding the replacement of aeration blowers at the Port McNicoll WWTP be received;
And that Council approves the quotation from Ingersoll Rand Compression Technologies and Services Hibon Inc. for the upgrade of four aeration blowers at a cost of \$31,493.00 plus HST.**

Carried.

C.2.10 We received Report No. PW-2017-16 from the Director of Public Works, under date of February 8, 2017 regarding 2016 Tay Drinking Water System Summary Report.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

**That Staff Report No. PW-2017-16 regarding the 2016 Tay Drinking Water System Summary Report be received;
And as per the Safe Drinking Water Act and Reg. 170/03 the 2016 Drinking Water Systems Annual Report for the Tay Area and the Rope Drinking Water Systems plants are included in the Summary Report under Appendix 1 and 2.**

Carried.

C.3.1 We received correspondence from Mrs. Nadine Woods regarding Port McNicoll Farmers Market.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Rawson recommending the following to Council for consideration:

That the Port McNicoll Farmers Market be approved to utilize the Port McNicoll Gazebo Park as the location for the farmers market in 2017 and that staff be directed to work with Mrs. Nadine Woods on the business licensing requirements.

Carried.

C.3.2 We received correspondence from Severn Sound Environmental Association regarding Trillium Grant Application.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Naumann recommending the following to Council for consideration:

That the Township of Tay agrees to act as the lead applicant, on behalf of Severn Sound Environmental Association, for the Ontario Trillium Foundation seed grant application; cont'd...

And recognizing the short application deadline that staff is authorized to proceed immediately on the application.

Carried.

Council temporarily recessed at 12:40 p.m.

Council resumed at 1:05 p.m.

C.2.6 We received Report No. PW-2017-09 from the Director of Public Works, under date of February 8, 2017 regarding MacKenzie Park Splash Pad Fundraising.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Naumann recommending the following to Council for consideration:

That Staff Report No. PW-2017-09 regarding the MacKenzie Park Splash Pad Fundraising be received;

That Council create an Ad-hoc MacKenzie Park Splash Pad Community Fundraising Committee;

And that an Ad-hoc Committee comprised of 5 community citizens and 2 Council members be created and recruitment for citizen representatives begin immediately.

Carried.

Staff was directed to send correspondence to area service clubs while also recruiting for community members for the committee.

C.2.7 We received Report No. PW-2017-10 from the Director of Public Works, under date of February 8, 2017 regarding MacKenzie Park Splash Pad – Location and Request for Proposals (RFP).

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Naumann recommending the following to Council for consideration:

That Staff Report No. PW-2017-10 regarding the MacKenzie Park Splash Pad location and RFP document be received;

And that Council endorse the proposed location and RFP elements outlined in this report.

Carried.

C.4 No Items for Information were received.

D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY COUNCILLOR HEINRICH NAUMANN:

D.1 The Planning & Development Committee was called to order by the Chair at 1:22 p.m.

D.2.1 We received for information Report PD-2017-05 from the Director of Planning & Development, under date of February 8, 2017 regarding Planning & Development Update – January 2017.

D.2.2 We received Report No. PD-2017-06 from the Chief Building Official, under date of February 8, 2017 regarding Building Services Division's Year End Report for 2016.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That Report No. PD-2017-06 regarding Building Services Year End Report for 2016 be received.

Carried.

D.2.3 We received for information Report PD-2017-07 from the Director of Planning & Development, under date of February 8, 2017 regarding Planning & Development Year End Update.

D.2.4 We received Report No. PD-2017-08 from the Chief Building Official, under date of February 8, 2017 regarding Building Services Division's Monthly Update – January 2017.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Crawford recommending the following to Council for consideration:

That Report No. PD-2017-08 regarding Building Services Monthly Update Report January 2017 be received.

Carried.

D.3 No Other Business Items were received.

D.4.1 We received for information correspondence from EDCNS regarding EDCNS December 15, 2016 Update.

D.4.2 We received for information correspondence from EDCNS regarding EDCNS January 19, 2017 Update.

D.4.3 We received for information correspondence from the Ministry of Housing regarding The Promoting Affordable Housing Act, 2016.

6. CLOSED SESSION:

Following the regular Committee of All Council business we adjourned to a Closed Session and the following motion was passed.

Moved By: Councillor Jim Crawford

Seconded By: Councillor Gerard LaChapelle

That Council adjourn to a Closed Session;

And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001 - as marked:

- **a proposed or pending acquisition or disposition of land by the municipality or local board.**

Carried.

Closed Session commenced at 1:37 p.m.

- 6.1 We received a report from the Clerk regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Potential Land Sale).

Council reviewed Staff Report No. GGF-2017-06 and agreed to consider the required recommendation following the Closed Session.

Moved By: Councillor Jim Crawford

Seconded By: Councillor Gerard LaChapelle

That Council adjourn from the Closed Session at 1:42 p.m. and return to the regular meeting.

Carried.

After discussion and consideration the following motion was moved by Councillor Crawford and seconded by Councillor Naumann recommending the following to Council for consideration:

That Staff Report No. GGF-2017-06 regarding an Inquiry to Purchase Vacant Land – Reeves Road be received;

And whereas the owner of abutting lands is interested in acquiring the vacant lots abutting their property;

Now therefore be it resolved that the Council of the Township of Tay declare the following lands to be surplus:

- 1. Vacant Lot – Roll No. 4353040004166190000, Concession 5 East Part Lot 10, Part 59 Plan 51R5415;**
- 2. Vacant Lot – Roll No. 4353040004166200000, Concession 5 East Part Lot 10, Part 58 Plan 51R5415;**
- 3. Vacant Lot – Roll No. 4353040004166220000, Concession 5 East Part Lot 10;**
- 4. Vacant Lot – Roll No. 4353040004166240000, Concession 5 East Part Lot 10.**

Carried.

7. ADJOURNMENT:

Moved by Councillor Crawford and seconded by Councillor Root.

That this Committee of All Council meeting adjourn at 1:44 p.m. and reconvene on March 8, 2017.

Carried.

Minutes Recorder: Alison Thomas, Clerk