

**THE CORPORATION OF THE TOWNSHIP OF TAY  
COMMITTEE OF ALL COUNCIL MEETING  
WEDNESDAY, MARCH 8, 2017  
10:00 A.M.**

**PRESENT:**

Deputy Mayor David Ritchie  
Councillor Jim Crawford  
Councillor Gerard LaChapelle  
Councillor Heinrich Naumann  
Councillor Catherine Root

**STAFF PRESENT:**

Robert Lamb, CAO/Deputy Clerk  
Alison Gray, Clerk  
Peter Dance, Director of Public Works  
Joanne Sanders, Director of Finance  
Steven Farquharson, Director of Planning & Development  
Brian Thomas, Fire Chief  
Jennifer Nichols, By-law Enforcement Officer (Sec. A & Closed Session)  
Lindsay Barron, Financial Analyst (Sec. B)  
Bryan Anderson, Manager of Parks, Recreation & Facilities (Sec. C)  
Raymond Knuff, Superintendent of Water/Wastewater (Sec. C)

**REGRETS:**

Mayor Scott Warnock  
Councillor Sandy Talbot

**1. CALL TO ORDER:**

Deputy Mayor Ritchie called the meeting to order at 10:07 a.m.  
*(The order of items dealt with during the meeting may differ from the order presented in these Minutes.)*

**2. DECLARATIONS OF INTEREST:**

Councillor Root declared a pecuniary interest on one of the identified properties as part of Item 6.2 as her husband leases a portion of the building.

**3. ADOPTION OF THE AGENDA:**

Deputy Mayor Ritchie inquired as to any additions, deletions or amendments to the agenda.  
After discussion and consideration the following motion was moved by Councillor Root and seconded by Councillor Naumann recommending the following to Council for consideration:  
**That the March 8, 2017 agenda be adopted as amended.**  
**Carried.**

Council acknowledged the International Woman's Day and expressed appreciation for their contribution to the world and work.

**4. DELEGATIONS:**

**10:00 a.m. – Mrs. Nahanni Born, Huronia Museum – Re: Museum Update.**

Mrs. Nahanni Born appeared before Committee to provide an update on the Huronia Museum. She advised that they are celebrating the 70<sup>th</sup> Anniversary of the Huronia Museum which holds hundreds of items from all the area municipalities.

Mrs. Born noted that as part of their Strategic Plan it was identified that they should strengthen their relationships with area municipalities. As part of that work, they have recently partnered with Tay's Heritage Committee on the 'Museum Town' Project and look forward to working with Tay in the future.

Mrs. Born reported that they have opened new renewed spaces within the museum over the last year and encourage everyone to visit. She commented that they are trying to increase local attendance at the museum through events to develop local ambassadors which will increase awareness of the museum. In addition, she advised that they have organized 'off site' exhibits in area municipalities to increase awareness and are working to build their online presence of historical information.

In conclusion, Mrs. Born invited Council to visit the museum and encouraged the Township to consider the museum as a partner in future projects.

**5. COMMITTEE BUSINESS:**

**A: PROTECTION TO PERSONS & PROPERTY COMMITTEE CONT'D – CHAIRED BY VICE CHAIR COUNCILLOR JIM CRAWFORD:**

A.1 The Protection to Persons & Property Committee was called to order by the Vice Chair at 10:21 a.m.

A.2.1 We received for information a report from the O.P.P. regarding 2016 OPP Year End Report.

A.2.2 We received Report No. PPP-2017-13 from the Fire Chief, under date of March 8, 2017, regarding a Monthly Activity Report for February 2017.

After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

**That Report No. PPP-2017-13 regarding Fire Chief Monthly Report – February 2017 be received for information.**

**Carried.**

- A.2.3 We received Report No. PPP-2017-14 from the Fire Chief, under date of March 8, 2017, regarding Charging for Fire Permits.  
After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Councillor Root recommending the following to Council for consideration:  
**That Report No. PPP-2017-14 regarding Charging for Fire Permits be received;**  
**And that Fire Permits, starting with 2018 Permits, be sold for the price of \$20;**  
**And that the Township's User Fees and Service Charges be amended to include the new Fire Permit fee.**  
**Carried.**
- A.2.4 We received Report No. PPP-2017-16 from the Deputy Fire Chief/Fire Prevention Officer, under date of March 8, 2017 regarding a Monthly Activity Report for February 2017.  
After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Councillor Root recommending the following to Council for consideration:  
**That Report No. PPP-2017-16 regarding Deputy Fire Chief/FPO Monthly Report – February 2017 be received for information.**  
**Carried.**
- A.2.5 We received Report No. PPP-2017-15 from the Municipal Law Enforcement Officer, under date of March 8, 2017 regarding a Monthly Activity Report for February 2017.  
After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Naumann recommending the following to Council for consideration:  
**That Report No. PPP-2017-15 regarding By-law Activity Report – February 2017 be received for information.**  
**Carried.**
- A.2.6 We received Report No. PPP-2017-12 from the Canine Municipal Law Enforcement Officer, under date of March 8, 2017 regarding a MLEO/Canine Monthly Activity Report for February 2017.  
After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Root recommending the following to Council for consideration:  
**That Report No. PPP-2017-12 regarding MLEO/Canine Activity Report – February 2017 be received for information.**  
**Carried.**
- A.3 No Other Business Items were presented.
- A.4 No Items for Information were presented.

**B: GENERAL GOVERNMENT/FINANCE – CHAIRED BY VICE CHAIR  
DEPUTY MAYOR DAVID RITCHIE:**

B.1 The General Government & Finance Committee was called to order by Vice Chair at 11:34 a.m.

B.2.1 We received for information a verbal report from the Chief Administrative Officer regarding the C.A.O.'s February 2017 Monthly Update.

B.2.2 We received for information a verbal report from the Clerk regarding the Clerk's February 2017 Monthly Update.  
Councillor LaChapelle and Councillor Crawford advised that they will review nominees for Senior/Citizen of the Year with the Clerk.

B.2.3 We received Report No. GGF-2017-07 from the Clerk, under date of March 8, 2017 regarding Final Business Licensing By-law.  
After discussion and consideration the following motion was moved by Councillor Crawford and seconded by Councillor Root recommending the following to Council for consideration:

**That Staff Report No. GGF-2017-09 regarding 2018 Election – Voting Method be received;**

**And that in accordance with Section 42 of the *Municipal Elections Act*, as amended, that the Council of the Township of Tay utilize the Vote By Mail Alternative Voting Method for the 2018 Election;**

**And that the required by-laws authorizing an alternative voting method and vote counting equipment be brought forward for consideration.**

**Carried.**

B.2.4 We received Report No. GGF-2017-12 from the Director of Finance, under date of March 8, 2017 regarding 2016 Statement of Remuneration and Expenses.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Crawford recommending the following to Council for consideration:

**That Staff Report No. GGF-2017-12 regarding the 2016 Statement of Remuneration and Expenses, paid to members of Council, Local Boards and Committees be received.**

**Carried.**

B.2.5 We received Report No. GGF-2017-14 from the Financial Analyst, under date of March 8, 2017 regarding Update on the Clean Water and Wastewater Fund.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Naumann recommending the following to Council for consideration:

**That Staff Report No. GGF-2017-14 regarding the update on the Clean Water and Wastewater Fund be received for information.**

**Carried.**

Council temporarily recessed at 12:00 p.m.

Council resumed at 12:40 p.m.

B.2.6 We received Report No. GGF-2017-10 from the Financial Analyst, under date of March 8, 2017 regarding 2016 Financial Summary.

After discussion and consideration the following motion was moved by Councillor Crawford and seconded by Councillor LaChapelle recommending the following to Council for consideration:

**That Report GGF-2017-10 dated March 8, 2017 regarding the 2016 Financial Summary be received and that the following recommendations be brought forward to the next Council meeting:**

- (a) **That the transfer from the Policing Reserve be reduced from \$80,122 to \$38,868.**
- (b) **That the net proceeds (sale price less expenses) totalling \$31,132 for 2016 municipal land sale be transferred to the Contingency Reserve.**
- (c) **That the overage in streetlighting costs related to urban areas of \$10,459 be funded by reducing the budgeted streetlighting transfer to reserve of \$29,223 to \$18,764.**
- (d) **That the transfer to reserve for Wastewater be decreased from \$22,373 to \$0 and that a transfer from Wastewater Reserve in the amount of \$49,223 be made to cover the Wastewater department's operating budget overage.**
- (e) **That the transfer to the reserve for Water be increased from \$860,540 to \$883,722 to reflect the 2016 operating surplus.**
- (f) **That the 2016 surplus of approximately \$3,565 in the Library accounts be transferred to the Library reserve; and**
- (g) **That the Martyrs' Shine Grants in Lieu of Development Charges and Building Permit Fees in the amount of \$14,394 be funded from the 2016 operating surplus.**
- (h) **That the 2016 operating surplus balance of approximately \$67,329 be transferred to the Future Capital Reserve to be discussed in future budget discussions.**

**Cont'd...**

- (i) That the transfer from the Future Capital Reserve be increased from \$172,704 to \$178,755 to reflect the additional roads capital work completed on Patterson Blvd.
- (j) That a transfer from the Fire Hydrant Reserve be made in the amount of \$6,585 to fund the purchase of a new hydrant installed on Industrial Drive.

**Carried.**

- B.3.1 We received correspondence from the Township of Springwater regarding Annual Log-Sawing Contest – Elmvale Maple Syrup Festival.  
Councillor Root, Councillor Naumann, Deputy Mayor Ritchie and the Clerk advised that they would participate in the competition.
- B.4.1 We received for information correspondence from County of Simcoe regarding Resolution for Paramedic Services Dispatch Advisory.
- B.4.2 We received for information correspondence MPAC regarding 2016 Assessment Update Municipal Summary Report.
- B.4.3 We received for information correspondence from Enbridge regarding Update on Natural Gas Expansion in Ontario.
- B.4.4 We received for information correspondence from Henry Freitag regarding request for information.

**C: PUBLIC WORKS COMMITTEE - CHAIRED BY CHAIR COUNCILLOR JIM CRAWFORD:**

- C.1 The Public Works Committee was called to order by the Chair at 1:06 p.m.
- C.2.1 We received for information Report No. PW-2017-20 from the Superintendent of Water/Wastewater Operations, under date of March 8, 2017 regarding a Monthly Activity Report for February 2017.
- C.2.2 We received for information Report No. PW-2017-23 from the Manager of Parks, Recreation & Facilities, under date of March 8, 2017 regarding a Monthly Activity Report for February, 2017.
- C.2.3 We received for information Report No. PW-2017-26 from the Manager of Roads & Fleet, under date of March 8, 2017, regarding a Monthly Activity Report for February 2017.
- C.2.4 We received for information Report No. PW-2017-21 from the Director of Public Works, under date of March 8, 2017, regarding a Monthly Activity Report for February 2017.

C.2.5 We received Report No. PW-2017-19 from the Director of Public Works, under date of March 8, 2017 regarding 2016 Port McNicoll WWTP and Victoria Harbour WWTP Year-End Reports.

After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

**That Staff Report No. PW-2017-19 regarding the 2016 Port McNicoll WWTP and Victoria Harbour WWTP Year-end Report be received.**

**Carried.**

C.2.6 We received Report No. PW-2017-22 from the Director of Public Works, under date of March 8, 2017 regarding Grandview Beach and Paradise Point Water System Funding and Connection Costs.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Root recommending the following to Council for consideration:

**That Report PW-2017-22 regarding the water system funding, connection costs and connection timing for Grandview Beach and Paradise Point servicing be received;**

**And that a Public Information Centre be held on Saturday, April 22, 2017 at the Port McNicoll Community Centre;**

**And that for properties which have a current connection to the water system and are paying water rates there will be no project costs assigned and that the project will provide a permanent water connection to the property line, and, for customers on the current seasonal system with rear yard watermain a seasonal connection from there to the existing plumbing system will be provided;**

**And that, based on 2018 contract completion, non-vacant properties not currently connected to the system be required to pay the connection charge, other connection costs and start paying water rates (deemed connection) by January 1, 2020 at the latest;**

**And those property owners will not be forced to connect to the water system;**

**And that non-vacant properties not currently connected to the system are required to pay \$5,831.20 to cover the connection charge and a portion of the lateral cost;**

**And that non-vacant properties not currently connected to the system that have withdrawn from the system pay the lesser of \$5,831.20 or the amount that they would have paid up to January 1, 2017 if they had not withdrawn;**

**And that a lateral be constructed to the property line for non-vacant properties not currently connected to the system;**

**Cont'd...**

**And that a property owner waiver and seasonal shut-off be offered similar to the arrangement for Robin's Point Properties;**

**And that for the billing period following connection, or deemed connection, to the permanent water system, full water rates will apply;**

**And that vacant properties will not have laterals constructed in the current project, will not pay frontage charges in the future but will pay for their laterals and the development charge at the future rates if dwellings are constructed;**

**And that the project construction tender include options for basic and enhanced road restoration.**

**Carried.**

- C.2.7 We received Report No. PW-2017-24 from the Director of Public Works, under date of March 8, 2017 regarding Contract 2017-16, Slurry Seal.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Naumann recommending the following to Council for consideration:

**That Staff Report No. PW-2017-24 regarding Slurry Seal, Contract 2017-16 be received;**

**And that Contract 2017-16 be awarded to Duncor Enterprises Inc. for the total price of \$97,554 plus HST;**

**And that the portion of Sandhill Road surface treated in 2016 be included for a price of \$14,000 plus H.S.T;**

**And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Duncor Enterprises Inc.**

**Carried.**

- C.2.8 We received Report No. PW-2017-25 from the Director of Public Works, under date of March 8, 2017 regarding Contract 2017-05, Gravel Rehabilitation.

After discussion and consideration the following motion was moved by Councillor Root and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

**That Staff Report No. PW-2017-25 regarding Gravel Rehabilitation, Contract 2017-05 be received;**

**And that the Council of the Township of Tay accepts the low bid from K.J. Beamish Construction Co., Limited in the amount of \$113,966 plus HST for the supply and placement of granular A;**

**And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and K.J. Beamish Construction Co. Limited.**

**Carried.**



- C.3.1 We received correspondence from the Port McNicoll Centenary Committee requesting a Road Closure.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

**That the request for the road closure for the Port McNicoll Centenary parade be approved.**

**Carried.**

- C.4 No Items for Information were received.

**D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY COUNCILLOR HEINRICH NAUMANN:**

- D.1 The Planning & Development Committee was called to order by the Chair at 2:13 p.m.

- D.2.1 We received for information Report PD-2017-09 from the Director of Planning & Development, under date of March 8, 2017 regarding Planning & Development Update – February 2017.

- D.2.2 We received Report No. PD-2017-10 from the Chief Building Official, under date of March 8, 2017 regarding Building Services Division's Monthly Update – February 2017.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Crawford recommending the following to Council for consideration:

**That Report No. PD-2017-10 regarding Building Services Monthly Update Report February 2017 be received.**

**Carried.**

- D.3 No Other Business Items were received.

- D.4.1 We received for information correspondence from EDCNS regarding EDCNS February 17, 2017 Update.

- D.4.2 We received for information correspondence from Heart of Georgian Bay – North Simcoe Tourism Discovery Guide – February 2017.

**6. CLOSED SESSION:**

Following the regular Committee of All Council business we adjourned to a Closed Session and the following motion was passed.

**Moved By: Councillor Gerard LaChapelle**

**Seconded By: Councillor Jim Crawford**

**That Council adjourn to a Closed Session;**

**And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001 - as marked:**

- **a proposed or pending acquisition or disposition of land by the municipality or local board**
- **personal matters about an identifiable individual, including municipal or local board employees.**

**Carried.**

Closed Session commenced at 2:21 p.m.

6.1 We received a report from the Director of Finance regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Tax Sale).

Council reviewed Staff Report No. GGF-2017-11 and requested additional information from staff prior to providing direction.

6.2 We received a report from the Fire Chief regarding personal matters about an identifiable individual, including municipal or local board employees (By-law Enforcement Matters about Specific Properties).

Council reviewed Staff Report No. PPP-2017-11 and agreed to consider the required recommendation following the Closed Session.

**Moved By: Councillor Gerard LaChapelle**

**Seconded By: Councillor Jim Crawford**

**That Council adjourn from the Closed Session at 3:25 p.m. and return to the regular meeting.**

**Carried.**

After discussion and consideration the following motion was moved by Councillor Crawford and seconded by Councillor LaChapelle recommending the following to Council for consideration:

**That Report No. PPP-2017-11 regarding update on outstanding property standards files be received for information;**

**And that direction to staff on the identified properties be given by Council.**

**Carried.**

**7. ADJOURNMENT:**

Moved by Councillor Crawford and seconded by Councillor Root.

**That this Committee of All Council meeting adjourn at 3:27 p.m. and reconvene on March 8, 2017.**

**Carried.**

Minutes Recorder: Alison Gray, Clerk