

**The Corporation of the Township of Tay  
Regular Council Meeting**

**Wednesday, February 26, 2020  
7:00 p.m.**

**Present:** Mayor Ted Walker  
Deputy Mayor Gerard LaChapelle  
Councillor Paul Raymond  
Councillor Sandy Talbot  
Councillor Mary Warnock  
Councillor Barry Norris  
Councillor Jeff Bumstead

**Staff Present:** Alison Gray, Clerk  
Joanne Sanders, Director of Finance/Deputy Clerk  
Steve Farquharson, Director of Planning & Development  
Daryl O'Shea, Director of Technology & Communications  
Peter Dance, Director of Public Works  
Brian Thomas, Fire Chief  
Lindsay Barron, Financial Analyst/Chief Administrative Officer

1. **Call to Order:**  
Mayor Walker called the meeting to order at 7:00 p.m.
2. **Moment of Silent Reflection:**  
Mayor Walker called for a moment of silent reflection.
3. **Approval of the Agenda:**  
**Moved By: Councillor Paul Raymond**  
**Seconded By: Councillor Barry Norris**  
**That the Council Meeting Agenda for February 26, 2020 be adopted as circulated.**

**Carried.**

4. **Disclosure of Interest:**  
Deputy Mayor LaChapelle declared a pecuniary interest respecting a portion of Item 10.1 as a family member has put forward an application for the Horticulture Committee.
7. **Staff Reports / Other Business:**  
**7.1 Verbal Report from Mayor Walker regarding the Appointment of a New Chief Administrative Officer**  
Council received a verbal report from Mayor Walker regarding the appointment of Lindsay Barron as the Township's new Chief Administrative Officer effective March 2, 2020 and extended congratulations.

**11. By-laws**

2020-06 Appointment, Chief Administrative Officer/Deputy Clerk (L. Barron)

**Moved By: Councillor Jeff Bumstead**

**Seconded By: Councillor Mary Warnock**

**That By-law 2020-06 be read a first, second and third time and finally passed.**

**Carried.**

**Recorded Vote requested by Councillor Norris**

<b>Councillor Jeff Bumstead</b>	<b>Aye</b>
<b>Councillor Barry Norris</b>	<b>Aye</b>
<b>Councillor Paul Raymond</b>	<b>Aye</b>
<b>Councillor Sandy Talbot</b>	<b>Aye</b>
<b>Councillor Mary Warnock</b>	<b>Aye</b>
<b>Deputy Mayor Gerard LaChapelle</b>	<b>Aye</b>
<b>Mayor Ted Walker</b>	<b>Aye</b>

**Carried: 7 to 1**

**5. Presentations / Delegations:**

**5.1 Presentation – Multiple Recipients – Re: 2020 Township Grants**

Council extended congratulations and presented the following with 2020 Grants awards:

- Canada Day Committee - \$1,300
- Portarama Family Festival - \$2,500
- Port McNicoll Recreation Committee - \$500
- Port McNicoll Anglers & Hunters - \$500
- Waubaushene Santa Claus Parade - \$1,300
- Tay Bike Day - \$500
- Coldwater Fall Fair - \$200
- Big Brothers/Big Sisters - \$1,000
- Community Reach - \$4,500
- Beach Beautification, Talpines Property Owners Assoc. - \$1,000
- Crime Stoppers of Simcoe Dufferin Muskoka - \$1,000

**6. Consent List:**

**a) Adoption of Minutes**

- i. Regular Council – January 22, 2020

**Resolution**

That the regular Council meeting minutes dated January 22, 2020 be approved.

- ii. Special General Government & Finance Committee – February 5, 2020

**Resolution**

That the special General Government & Finance Committee meeting minutes dated February 5, 2019 be approved.

- iii. Regular Committee of all Council – February 12, 2020

**Resolution**

That the regular Committee of all Council meeting minutes dated February 12, 2020 be approved.

- iv. Special General Government & Finance Committee – February 13, 2020

**Resolution**

That the special General Government & Finance Committee meeting minutes dated February 13, 2019 be approved.

- v. Special Council – February 13, 2020

**Resolution**

That the special Council meeting minutes dated February 13, 2019 be approved.

**b) Reports of Various Committees**

- i. Tay Heritage Committee – November 5, 2019

**Resolution**

That the Tay Heritage Committee meeting minutes dated November 5, 2019 be approved.

- ii. Tay Heritage Committee – January 7, 2020

**Resolution**

That the Tay Heritage Committee meeting minutes dated January 7, 2020 be approved.

- iii. Seniors Advisory Committee – January 14, 2020

**Resolution**

That the Seniors Advisory Committee meeting minutes dated January 14, 2020 be approved.

- iv. Property Standards Committee – January 15, 2020

**Resolution**

That the Property Standards Committee meeting minutes dated January 15, 2020 be approved.

- v. Accessibility Advisory Committee – January 16, 2020

**Resolution**

That the Accessibility Advisory Committee meeting minutes dated January 16, 2020 be approved.

**c) Municipal Report**

- i. Municipal Report 2020-02-01

**Resolution**

That Municipal Report 2020-02-01 be received and the recommendations contained therein be approved.

- ii. Municipal Report 2020-02-02

**Resolution**

That Municipal Report 2020-02-02 be received and the recommendation contained therein be approved.

**Moved By: Councillor Paul Raymond**

**Seconded By: Councillor Barry Norris**

**That the Consent List for February 26, 2020 and the Recommendations contained therein be adopted as Resolutions of Council.**

**Carried.**

**7. Staff Reports / Other Business (cont'd):**

**7.2 Verbal Report from the Acting Chief Administrative Officer regarding Tay Hydro Inc. Director Appointment**

Council received a verbal report from the Acting Chief Administrative Officer regarding Tay Hydro Inc. Director Appointment.

**Moved By: Councillor Paul Raymond**

**Seconded By: Deputy Mayor Gerard LaChapelle**

**WHEREAS the Corporation of the Township of Tay (the "Sole Shareholder") is the Sole Shareholder of Tay Hydro Inc. ("Tay Hydro");**

**AND WHEREAS Tay Hydro owns all of the common shares of Tay Utility Contracting Inc. ("Tay Contracting");**

**Cont'd...**

**AND WHEREAS pursuant to s.102(2) of the *Business Corporations Act* (Ontario) (the "OBCA") where a body corporate is the shareholder of a corporation the corporation shall recognize any individual properly authorized by the body corporate to represent it at meetings of shareholders of the corporation;**

**AND WHEREAS pursuant to s.104 of the *OBCA* a written resolution dealing with all the matters required to be dealt with at a shareholders meeting and signed by the shareholders entitled to vote at that meeting satisfies all requirements of the *OBCA* relating to that meeting of shareholders;**

**NOW THEREFORE BE IT RESOLVED by the Municipal Council of the Corporation of the Township of Tay as follows:**

**1. THAT the Mayor, as the Sole Shareholder's legal representative, is directed to sign the following Tay Hydro Shareholder resolutions:**

**a. THAT Lindsay Barron be appointed as the sole director of Tay Hydro to hold office until the next annual meeting of shareholders or until her successor is elected or appointed.**

**b. THAT Lindsay Barron, so long as she is the sole director of Tay Hydro, shall represent Tay Hydro at meetings of shareholders of NT Power and Tay Contracting;**

**2. AND THAT the Mayor, as the Sole Shareholder's legal representative, direct Lindsay Barron, the sole director and legal representative of Tay Hydro, to sign the following Tay Contracting shareholder resolutions:**

**a. THAT Lindsay Barron be appointed as the sole director of Tay Contracting to hold office until the next annual meeting of shareholders or until her successor is elected or appointed.**

**Carried.**

### **7.3 Report from the Fire Chief regarding Emergency Response Agreement (Fire & Water Rescue)**

Council received Staff Report No. PPP-2020-13 from the Fire Chief regarding Emergency Response (Fire & Water Rescue).

**Moved By: Councillor Mary Warnock**

**Seconded By: Councillor Jeff Bumstead**

**That Staff Report No. PPP-2020-13 regarding an Emergency Response Agreement with the Corporation of the Township of Georgian Bay be received for information; and**

**That the Township of Tay enter into an agreement with the Township of Georgian Bay for access and use of the Georgian Bay Marine Units;**

**And that the required by-law be brought forward to authorize the Emergency Response Agreement.**

**Carried.**

Council requested a letter of thanks be sent to the Township of Georgian Bay.

**7.4 Verbal Report from the Director of Public Works regarding Enbridge Natural Gas Expansion Program.**

Council a verbal report from the Director of Public Works regarding correspondence received respecting Enbridge's Natural Gas Expansion Program.

**Moved By: Councillor Barry Norris**

**Seconded By: Councillor Paul Raymond**

**That the February 19, 2020 correspondence from Enbridge regarding the Natural Gas Expansion Program Update be received;**

**And that Council nominates the Paradise Point area (east of First Avenue and north of Woodlands Avenue) for the Program and directs that the Mayor respond on behalf of the Township in the form of the sample letter;**

**And that Council nominates the Forest Harbour area (Duck Bay Road, Forest Harbour Parkway, Quarry Road and associated streets) for the Program and directs that the Mayor respond on behalf of the Township in the form of the sample letter.**

**Carried.**

**7.5 Report from the Clerk regarding Strategic Plan Priorities**

Council received Staff Report No. GGF-2020-13 from the Clerk regarding Strategic Plan Priorities.

**Moved By: Councillor Jeff Bumstead**

**Seconded By: Councillor Mary Warnock**

**That Staff Report GGF-2020-13 regarding Strategic Plan Priorities be received;**

**And the Strategic Plan priorities identified in the attached listing be endorsed.**

**Carried.**

**7.6 Report from the Clerk regarding Organization Review Report**

Council received Staff Report No. GGF-2020-14 from the Clerk regarding an Organization Review Report.

**Moved By: Councillor Mary Warnock**

**Seconded By: Councillor Jeff Bumstead**

**That Staff Report GGF-2020-14 regarding Organization Review Report be received;**

**And the final KPMG Organization Review Report be accepted by Council.**

**Carried.**

Council scheduled a Special General Government & Finance Committee workshop on April 15, 2020 at 9:00 a.m.

**7.7 Correspondence from the Karma Project regarding a Request for Letter of Support – Tay Culinary Map**

Council received correspondence from the Karma Project regarding a Request for a Letter of Support for a grant application to produce a Tay Culinary Map.

**Moved By: Deputy Mayor Gerard LaChapelle**

**Seconded By: Councillor Mary Warnock**

**That the Council of the Township of Tay support the application of the Karma Project for a grant from the County of Simcoe for their Tay Trail Culinary Map Project.**

**Carried.**

Council requested that correspondence be sent to Karma requesting an update on their prior grant application.

**8. Notices of Motion:**

None were presented.

**9. Council Announcements**

Councillor Warnock provided Council with a monthly report on upcoming events and other matters.

Councillor Norris provided Council with a monthly report on upcoming events and other matters.

Councillor Raymond provided Council with a monthly report on upcoming events and other matters.

Councillor Bumstead provided Council with a monthly report on upcoming events and other matters.

Councillor Talbot provided Council with a monthly report on upcoming events and other matters.

Deputy Mayor LaChapelle provided Council with a monthly report on upcoming events and other matters.

Mayor Walker provided Council with a monthly report on upcoming events and other matters.

**10. Closed Session**

**Moved By: Councillor Mary Warnock**

**Seconded By: Councillor Jeff Bumstead**

**That Council adjourn to a Closed Session;**

**And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001:**

- **Personal matters about an identifiable individual, including municipal or local board employees (Horticulture and Committee of Adjustment Applications).**

**Carried.**

Closed Session commenced at 8:18 p.m.

10.1 We received a verbal report from the Clerk regarding personal matters about an identifiable individual, including municipal or local board employees (Horticulture and Committee of Adjustment Applications).

Deputy Mayor LaChapelle declared a pecuniary interest on the application to the Horticulture Committee and vacated the room. Following consideration of the application, Deputy Mayor LaChapelle resumed his seat.

Council reviewed the applications and following discussion agreed to consider the required resolutions following the adjournment of Closed Session.

**Moved By: Councillor Jeff Bumstead**

**Seconded By: Councillor Mary Warnock**

**That Council adjourn from the Closed Session at 8:25 p.m. and return to the regular meeting.**

**Carried.**

Deputy Mayor LaChapelle declared a pecuniary interest on the application to the Horticulture Committee and vacated his seat.

**Moved By: Councillor Mary Warnock**

**Seconded By: Councillor Jeff Bumstead**

**That Cheryl Landridge be appointed to the Horticulture Committee; and**

**That the required appointment by-law be brought forward.**

**Carried.**

Following consideration the vote, Deputy Mayor LaChapelle resumed his seat.

**Moved By: Councillor Jeff Bumstead**

**Seconded By: Councillor Mary Warnock**

**That Michael Schuenemann be appointed to the Committee of Adjustment; and**

**That the required appointment by-law be brought forward**

**Carried.**



**11. By-laws (cont'd)**

- 2020-01 Appointment, Various Committees
- 2020-04 Agreement, Vac Truck (Joe Johnson Equipment)
- 2020-07 Easements, 60 Maple Street
- 2020-08 Deeming, 450 Sturgeon Bay Road (Pt of Percy St)
- 2020-09 Agreement, Fire & Water Rescue
- 2020-10 Amending, Joint Accessibility Advisory Committee Terms of Reference

**Moved By: Deputy Mayor Gerard LaChapelle**

**Seconded By: Councillor Paul Raymond**

**That By-law 2020-01, 2020-04, 2020-07, 2020-08, 2020-09 and 2020-10 be read a first, second and third time and finally passed.**

**Carried.**

**12. Confirming By-law:**

**Moved By: Councillor Barry Norris**

**Seconded By: Councillor Paul Raymond**

**That By-law 2020-11 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.**

**Carried.**

**13. Adjournment:**

**Moved By: Councillor Paul Raymond**

**Seconded By: Councillor Barry Norris**

**That this Regular Meeting of Council adjourn at 8:29 p.m. and to reconvene on March 25, 2020 at 7:00 p.m.**

**Carried.**

---

**MAYOR**

---

**CLERK**

**PROTECTION TO PERSONS AND PROPERTY  
CHAIRPERSON: CHAIR COUNCILLOR TALBOT**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That Staff Report No. PPP-2020-12 regarding the Overview of the 2019 Boat Launch Season be received for information.

**COUNCIL ACTION:** Carried.

2. That Staff Report No. PPP-2020-06 regarding Fire Chief's Monthly Activity Report – January 2020 be received for information.

**COUNCIL ACTION:** Carried.

3. That Staff Report No. PPP-2020-11 regarding Deputy Fire Chief/FPO Monthly Activity Report – January 2020 be received for information.

**COUNCIL ACTION:** Carried.

4. That Staff Report No. PPP-2020-07 regarding Public Education Trial be received for information; and

That a public education trial for fire safety be approved and the 2020 Budget be amended to include \$10,000 funded by Fire Marque.

**COUNCIL ACTION:** Carried.

5. That Staff Report No. PPP-2020-05 regarding Year End By-law Activity Report for 2019 be received for information.

**COUNCIL ACTION:** Carried.

6. That Staff Report No. PPP-2020-10 regarding Municipal Law Enforcement Officer's Monthly Activity Report – January 2020 be received for information.

**COUNCIL ACTION:** Carried.

7. That Staff Report No. PPP-2020-08 regarding Year End Canine Control Report for 2019 be received for information.

**COUNCIL ACTION:** Carried.

8. That Staff Report No. PPP-2020-09 regarding MLEO/Canine's Monthly Activity Report – January 2020 be received for information.

**COUNCIL ACTION:** Carried.

**GENERAL GOVERNMENT AND FINANCE  
CHAIRPERSON: CHAIR DEPUTY MAYOR LACHAPPELLE**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

9. That Staff Report No. GGF-2020-06 regarding Christmas Season Office Hours 2020 be received for information.

**COUNCIL ACTION:** Carried.

10. That Staff Report No. GGF-2020-07 regarding Community Safety and Well-being Plan be received;  
And further that the Township of Tay participate in a collaborative initiative with the Township of Tiny and the Towns of Midland and Penetanguishene under the County of Simcoe's leadership to develop a joint Community Safety and Well-being Plan in accordance with the new legislative amendments outlined under Part XI, Section 143 of the Police Services Act, R.S.O. 1990;  
AND THAT the Fire Chief be appointed to the Geographical Municipal Coordinating Committee to assist with the development of the joint Community Safety and Well-being Plan.

**COUNCIL ACTION:** Carried.

11. That Staff Report No. GGF-2020-08 regarding Chief Administrative Officer Job Description be received;  
And further that the Chief Administrative Officer Job Description as amended be approved.

**COUNCIL ACTION:** Carried.

12. That Staff Report No. GGF-2020-12 regarding the Joint Services Review be received;  
And further that the Mayor and Clerk be delegated the authority to sign the necessary contract agreements with the respect to award of the project under the Municipal Modernization Funding; and  
And further that the Mayor and Clerk be authorized to sign necessary Municipal Modernization Fund funding agreement with the Province of Ontario.

**COUNCIL ACTION:** Carried.

13. That Staff Report GGF-2020-10 regarding Amendments to the Terms of Reference for the Joint Accessibility Advisory Committee be received;  
And that the amended Terms of Reference be approved;  
And that the required amending by-law be brought forward for Council's consideration.

**COUNCIL ACTION:** Carried.

**PUBLIC WORKS  
CHAIRPERSON: CHAIR COUNCILLOR NORRIS**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

- 14.** That Staff Report No. PW-2020-05 regarding Vac Truck Procurement Options be received;  
At that staff sole source a used vac truck from an established vendor and report to Council with a proposed vehicle purchase.

**COUNCIL ACTION:** Carried.

- 15.** That Staff Report No. 2020-06 regarding the sole source purchase of a 2019 vac truck be received;  
And that the offer from Joe Johnson Equipment in the amount of \$489,500.00 plus HST to supply a 2019 Vac Truck be accepted;  
And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Joe Johnson Equipment.

**COUNCIL ACTION:** Carried.

- 16.** That Staff Report No. PW-2020-08 regarding the MacKenzie Park Washroom Building be received;  
And that Staff proceed with a detailed architectural design based on the Option B conceptual design outlined in this report;  
And that a tender be issued once the detail architectural design is completed.

**COUNCIL ACTION:** Carried.

- 17.** That Staff Report No. PW-2020-12 regarding 2020 Road Resurfacing be received;  
And that Council approves the sections of roads proposed as amended;  
And that Council approves the allocation of \$127,000 for the Seventh Avenue sidewalk project.

**COUNCIL ACTION:** Carried.

**PLANNING AND DEVELOPMENT  
CHAIRPERSON: CHAIR COUNCILLOR WARNOCK**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

- 18.** That Report No. PD-2020-05 regarding Building Services Division Monthly Report – January 2020 be received.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 19.** That Staff Report No. PD-2020-07 regarding Zoning Certificate Improvement Process be received;  
And further, that the Council supports the implementation of the proposed changes as outlined in Staff Report PD-2020-07, and that the proposed changes come into effect immediately.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 20.** That Staff Report No. PD-2020-08 regarding the addition of underground hydro and fibre optic communication to the existing easement to service the development at 60 Maple Street be received;  
And that the appropriate by-law be brought forward to update the easement to include hydro and communications.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

**GENERAL GOVERNMENT AND FINANCE  
CHAIRPERSON: CHAIR DEPUTY MAYOR LACHAPELLE**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That the position of mechanic be added to the staff complement and staff proceed with recruitment.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.** \_\_\_\_\_