

The Corporation of the Township of Tay
Committee of all Council Meeting Minutes

Wednesday, February 12, 2020
10:00 A.M.

Present: Mayor Ted Walker
Deputy Mayor Gerard LaChapelle
Councillor Paul Raymond
Councillor Sandy Talbot
Councillor Jeff Bumstead
Councillor Mary Warnock
Councillor Barry Norris

Staff Present: Alison Gray, Clerk
Joanne Sanders, Director of Finance/Deputy Clerk
Steve Farquharson, Director of Planning & Development
Daryl O'Shea, Director of Technology & Communications
Peter Dance, Director of Public Works
Brian Thomas, Fire Chief
Robert Kennedy, Municipal Law Enforcement Officer (Sec. A)
Lyell Bergstrom, Manager of Roads & Fleet (Sec. C)
Bryan Anderson, Manager of Parks, Recreation & Facilities (Sec. C)
Mike Emms, Superintendent of Water & Wastewater (Sec. C)

1. **Call to Order:**
Mayor Walker called the meeting to order at 10:00 a.m.

2. **Adoption of the Agenda:**
Mayor Walker inquired as to any additions, deletions or amendments to the agenda.
After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Norris recommending the following to Council for consideration:
That the February 12, 2020 agenda be adopted as circulated.
Carried.

3. **Disclosure of Interest:**
None were presented.

4. **Delegations:**
10:00 – J. Evans, O.P.P. – Re: 4th Quarter Update & Year End
We received a delegation from Inspector Joe Evans, OPP providing a 3rd Quarter Update, as outlined in his report. Inspector Evans highlighted various matters of interest, community service events attended and reviewed the quarterly statistical report for our area.

10:15 – KCee (Karen) Clark – Re: Water Billing Issue

We received a delegation from KCee Clark regarding a high water billing issue, as detailed in her correspondence. Ms. Clark reported that since buying the building in Port McNicoll she has been working on rebuilding it between contract jobs. She noted that per her correspondence that she did act quickly when she was informed of the leak.

Ms. Clark noted that she was informed by staff that if she wanted to request clemency with respect to her bill she would need to appeal to Council. In addition, she inquired as to whether or not the building could be charged at the residential rate as the commercial portion is currently vacant. In conclusion, she requested clemency as it related to her outstanding water bill.

Council requested a report the matter and advised Ms. Clark that a decision would occur at a future meeting.

10:45 – Irene York & Craig Moreau – Re: Request to have Tay ‘Opt In’ for Cannabis Retail to facilitate construction of retail store on Hwy 12

We received a delegation from Irene York & Craig Moreau regarding a request to have the Township ‘Opt In’ for Cannabis Retail, as detailed in her correspondence. Ms. York noted that she understood why Council, as with many other municipalities, ‘opted out’ in 2018 due to a lack of information with respect to how retail cannabis was going to work. She advised that since 2018 the provincial framework and regulations governing retail cannabis have changed substantially with the Province opening up the market to any qualified retail operator. Ms. York noted that cannabis sales are already in the community through the online store and outlined the local benefits of a physical store. In conclusion, she requested on behalf of Mr. Moreau that Tay ‘opt in’ to permit retail sales.

Mr. Moreau advised that he would like to open a retail cannabis store on Highway 12 that would ‘set the bar’ for the area. He noted that he has been working towards this since legalization and requested that Council ‘opt in’ to permit the store.

Council requested a report on the matter as soon as possible with respect to regulating retail cannabis stores, what other municipalities have done and what has changed since January 2019.

10:30 – Greg Bishop & Arfona Zwiers, County of Simcoe – Re: 60 Maple Street Update

We received a delegation from Greg Bishop, Arfona Zwiers & Brad Spiewak, County of Simcoe providing a progress update on the affordable housing development at 60 Maple Street, as detailed in their PowerPoint presentation. Mr. Bishop and Mrs. Zwiers provided a brief overview of the history of the project highlighting that once finished the development will provide 41 units with seven barrier-free suites.

Mr. Spiewak provided a detailed overview of the building's features including the common room, room designs, and amenities and highlighted the linking connection to Oakwood Park. He reviewed the construction timeline over the upcoming year that will result in substantial completion by August 2020, and move in by late Fall 2020.

Mrs. Zwiers reviewed how to apply to for the County's affordable housing, the estimated rent, and eligibility criteria. In conclusion, she noted that applications for initial occupancy are to be submitted by May 31st, 2020.

Staff was requested to place a link to the application and information on the Township's webpage.

5. Committee Business:

C: Public Works Committee – Chaired By Chair Councillor Barry Norris:

C.1 The Public Works Committee was called to order by the Chair at 12:15 p.m.

C.3.1 We received correspondence for information from Georgian Land Home Owners Association regarding Wycliffe Speed Bumps and Traffic Calming.

Council gave direction that the Chair & Vice Chair of Public Works meet with the Director of Public Works, and Mr. Chivers to review the matter and that staff report back to the March Committee meeting.

Council temporarily recessed at 12:18 p.m.

Council reconvened at 12:50 p.m.

A: Protection to Persons & Property Committee – Chaired by Chair Councillor Sandy Talbot:

A.1 The Protection to Persons & Property Committee was called to order by the Chair at 12:50 a.m.

A.2.6 We received Report No. PPP-2020-12 from the Municipal Law Enforcement Officer, under date of February 12, 2020 regarding Overview of the 2019 Boat Launch Season.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Bumstead recommending the following to Council for consideration:

That Staff Report No. PPP-2020-12 regarding the Overview of the 2019 Boat Launch Season be received for information.

Carried.

Council gave direction to proceed with staff's suggested changes for the 2020 season.

A.3.2 We held a discussion on the Victoria Harbour Boat Launch.

Council gave direction to review future parking improvements, resident vs non-resident usage, and other further considerations in late 2020 following this year's season.

A.2.1 We received Report No. PPP-2020-06 from the Fire Chief, under date of February 12, 2020 regarding a Monthly Activity Report for January 2020.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Raymond recommending the following to Council for consideration:

That Staff Report No. PPP-2020-06 regarding Fire Chief's Monthly Activity Report – January 2020 be received for information.

Carried.

A.2.2 We received Report No. PPP-2020-11 from the Deputy Fire Chief/Fire Prevention Officer, under date of February 12, 2020 regarding a Monthly Activity Report for January 2020.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2020-11 regarding Deputy Fire Chief/FPO Monthly Activity Report – January 2020 be received for information.

Carried.

A.2.3 We received Report No. PPP-2020-07 from the Fire Chief, under date of February 12, 2020 regarding Public Education Trial.

After discussion and consideration the following motion was moved by Councillor Warnock and seconded by Councillor Raymond recommending the following to Council for consideration:

**That Staff Report No. PPP-2020-07 regarding Public Education Trial be received for information; and
That a public education trial for fire safety be approved and the 2020 Budget be amended to include \$10,000 funded by Fire Marque.**

Carried.

A.2.4 We received Report No. PPP-2020-05 from the Municipal Law Enforcement Officer, under date of February 12, 2020 regarding a Year End by-law Activity Report for 2019.

After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2020-05 regarding Year End By-law Activity Report for 2019 be received for information.

Carried.

A.2.5 We received Report No. PPP-2020-10 from the Municipal Law Enforcement Officer, under date of February 12, 2020 regarding a Monthly Activity Report for January 2020.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2020-10 regarding Municipal Law Enforcement Officer's Monthly Activity Report – January 2020 be received for information.

Carried.

Council requested that staff note where the dumping is occurring and provide a summary in a few months.

A.2.7 We received Report No. PPP-2020-08 from the Municipal Law Enforcement Officer/Canine Control, under date of February 12, 2020 regarding a Canine Control 2019 Year End Report.

After discussion and consideration the following motion was moved by Councillor Warnock and seconded by Councillor Bumstead recommending the following to Council for consideration:

That Staff Report No. PPP-2020-08 regarding Year End Canine Control Report for 2019 be received for information.

Carried.

A.2.8 We received Report No. PPP-2020-09 from the Municipal Law Enforcement Officer/Canine Control, under date of February 12, 2020 regarding a Monthly Activity Report for December 2020.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Deputy Mayor LaChapelle recommending the following to Council for consideration:

That Staff Report No. PPP-2020-09 regarding MLEO/Canine's Monthly Activity Report – January 2020 be received for information.

Carried.

- A.3.1 We received a verbal report for information from Councillor Raymond regarding ATV/ORV Road Use.
Councillor Raymond reviewed the information and advised that when the new provincial legislation is passed that the rules regulating usage will reverse and the municipality would need to pass a by-law prohibiting ATV/ORV's on roads if that is Council's direction.
- A.4.1 We received for information a news bulletin from the OPP Municipal Policing Bureau regarding January 2020 News.
- A.4.2 We received for information correspondence from AMO regarding Government announces consultation on re-composition of OPP Detachment Boards.
Mayor Walker advised that Councillor Warnock and he will be in attendance.
- A.4.3 We received for information correspondence from Jon Pegg, Fire Marshal regarding an Assigned fire Protection Adviser.

B: General Government & Finance Committee – Chaired by Chair Deputy Mayor Gerard LaChapelle:

- B.1 The General Government & Finance Committee was called to order by the Chair at 2:05 p.m.
- B.2.1 We received Report No. GGF-2020-06 from the Director of Finance/Acting CAO, under date of February 12, 2020 regarding Christmas Season Office Hours 2020.
After discussion and consideration the following motion was moved by Councillor Warnock and seconded by Councillor Talbot recommending the following to Council for consideration:
That Staff Report No. GGF-2020-06 regarding Christmas Season Office Hours 2020 be received for information.
Carried.
- B.2.2 We received Report No. GGF-2020-07 from the Director of Finance/Acting CAO, under date of February 12, 2020 regarding Community Safety and Well-being Plan.
After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Norris recommending the following to Council for consideration:

That Staff Report No. GGF-2020-07 regarding Community Safety and Well-being Plan be received;

And further that the Township of Tay participate in a collaborative initiative with the Township of Tiny and the Towns of Midland and Penetanguishene under the County of Simcoe's leadership to develop a joint Community Safety and Well-being Plan in accordance with the new legislative amendments outlined under Part XI, Section 143 of the Police Services Act, R.S.O. 1990;

AND THAT the Fire Chief be appointed to the Geographical Municipal Coordinating Committee to assist with the development of the joint Community Safety and Well-being Plan.

Carried.

Staff was directed to report any pertinent information back to the Community Policing Committee as necessary.

B.2.3 We received Report No. GGF-2020-08 from the Director of Finance/Acting CAO, under date of February 12, 2020 regarding Chief Administrative Officer Job Description.

After discussion and consideration the following motion was moved by Councillor Warnock and seconded by Councillor Norris recommending the following to Council for consideration:

That Staff Report No. GGF-2020-08 regarding Chief Administrative Officer Job Description be received;

And further that the Chief Administrative Officer Job Description as amended be approved.

Carried.

B.2.4 We received Report No. GGF-2020-12 from the Director of Finance/Acting CAO, under date of February 12, 2020 regarding Joint Services Review.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Talbot recommending the following to Council for consideration:

That Staff Report No. GGF-2020-12 regarding the Joint Services Review be received;

And further that the Mayor and Clerk be delegated the authority to sign the necessary contract agreements with the respect to award of the project under the Municipal Modernization Funding; and

And further that the Mayor and Clerk be authorized to sign necessary Municipal Modernization Fund funding agreement with the Province of Ontario.

Carried.

B.2.5 We received for information Report No. GGF-2020-11 from the Clerk, under date of February 12, 2020, regarding the Clerk's Monthly Activity Report.

B.2.6 We received Report No. GGF-2020-10 from the Clerk, under date of February 12, 2020 regarding Amendments to the Terms of Reference for the Joint Accessibility Advisory Committee.

After discussion and consideration the following motion was moved by Councillor Warnock and seconded by Councillor Norris recommending the following to Council for consideration:

That Staff Report GGF-2020-10 regarding Amendments to the Terms of Reference for the Joint Accessibility Advisory Committee be received;

And that the amended Terms of Reference be approved;

And that the required amending by-law be brought forward for Council's consideration.

Carried.

B.2.7 We received for information Report No. GGF-2020-09 from the Director of Technology and Communications, under date of February 12, 2020, regarding the Monthly Activity Report – January 2020.

B.3.1 We held a discussion on the upcoming Fundraising Dinner.

Staff advised that discussions are underway with the local MPP to see if they wish to assume the annual fundraising dinner.

Staff was directed to advise the Wye Marsh that the Township will not be fundraising for them in 2020 as Council would like any proceeds from the fundraising dinner to benefit multiple charities.

Council directed that the matter be referred for additional discussion to the March Committee meeting.

B.3.2 We received a verbal report from Mayor Walker regarding Rural Broadband Committee.

Council directed that Councillors Bumstead, Norris and Raymond develop an IT & Broadband Ad Hoc Committee with the Director of Technology & Communications, and further that the Committee work to develop a Terms of Reference at their first meeting.

B.3.3 We received a verbal report from Mayor Walker regarding a Community Safety Plan Appointment.

Council noted that the matter was addressed under Item B.2.2.

B.3.4 We received a verbal report from Councillor Bumstead regarding ROMA Conference 2020 Presentation Schedule.

Councillor Bumstead provided an overview of the recent ROMA Conference.

- B.3.5 We received a verbal report from Councillor Norris regarding the creation of a planning committee for the Waubaushene Community Centre/Hub.
Councillor Norris noted that in Fall 2019 the Township applied for a grant to construct a new Waubaushene Community Center and inquired as to whether or not a planning committee should be created in the event that the grant is approved.
Following discussion, Council directed that Councillor Norris, Deputy Mayor LaChapelle, the Director of Public Work, Financial Analyst and Manager of Parks & Recreation meet to hold preliminary discussions on the project.
- B.4.1 We received a memorandum for information from Steven Pelletier regarding the Appointment of Presidency, The Guesthouse Shelter. Staff was directed to send a letter of congratulations.
- B.4.2 We received correspondence for information from AMO regarding Infrastructure and Court Security Funding News.
- B.4.3 We received a resolution for information from the County of Simcoe regarding the AMO Report "Towards a Reasonable Balance".
- B.4.4 We received correspondence for information from Society of St. Vincent de Paul regarding Thank You.
- B.4.5 We received correspondence for information from the County of Simcoe regarding County Council Highlights.

C: Public Works Committee – Chaired By Chair Councillor Barry Norris:

- C.1 The Public Works Committee resumed at 2:58 p.m.
- C.2.1 We received for information Staff Report No. PW-2020-10 from the Director of Public Works, under date of February 12, 2020, regarding a Monthly Activity Report.
- C.2.2 We received for information Staff Report No. PW-2020-07 from the Manager of Parks, Recreation & Facilities, under date of February 12, 2020 regarding a Monthly Activity Report.
Staff advised that reports are anticipated in March on planned MacKenzie Beach Park & Oakwood Park improvements.
Staff advised that they will report back on the usage of the outdoor rinks following the conclusion of the season.
- C.2.3 We received for information Staff Report No. PW-2020-11 from the Manager of Roads & Fleet, under date of February 12, 2020 regarding a Monthly Activity Report.

C.2.4 We received for information Staff Report No. PW-2020-09 from the Water/Wastewater Superintendent, under date of February 12, 2020 regarding a Monthly Activity Report.

C.2.5 We received Report No. PW-2020-05 from the Director of Public Works, under date of February 12, 2020 regarding Vac Truck Procurement Options.

After discussion and consideration the following motion was moved by Councillor Warnock and seconded by Councillor Talbot recommending the following to Council for consideration:

That Staff Report No. PW-2020-05 regarding Vac Truck Procurement Options be received;

At that staff sole source a used vac truck from an established vendor and report to Council with a proposed vehicle purchase.

Carried.

C.2.6 We received Report No. PW-2020-06 from the Director of Public Works, under date of February 12, 2020 regarding Vac Truck Purchase.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Bumstead recommending the following to Council for consideration:

That Staff Report No. 2020-06 regarding the sole source purchase of a 2019 vac truck be received;

And that the offer from Joe Johnson Equipment in the amount of \$489,500.00 plus HST to supply a 2019 Vac Truck be accepted;

And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Joe Johnson Equipment.

Carried.

C.2.7 We received Report No. PW-2020-08 from the Director of Public Works, under date of February 12, 2020 regarding MacKenzie Park Washroom Options.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Raymond recommending the following to Council for consideration:

That Staff Report No. PW-2020-08 regarding the MacKenzie Park Washroom Building be received;

And that Staff proceed with a detailed architectural design based on the Option B conceptual design outlined in this report;

And that a tender be issued once the detail architectural design is completed.

Carried.

C.2.8 We received Report No. PW-2020-12 from the Director of Public Works, under date of February 12, 2020 regarding 2020 Road Resurfacing.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Bumstead recommending the following to Council for consideration:

That Staff Report No. PW-2020-12 regarding 2020 Road Resurfacing be received;

And that Council approves the sections of roads proposed as amended;

And that Council approves the allocation of \$127,000 for the Seventh Avenue sidewalk project.

Carried.

Council agreed to include additional works on Sallows Drive in the tender, and that staff will report back once the tender is received.

C.4. No Items for Information were presented.

D: Planning & Development Committee – Chaired by Chair Councillor Mary Warnock:

D.1 The Planning & Development Committee was called to order by the Chair at 3:45 p.m.

D.2.1 We received Report No. PD-2020-05 from the Chief Building Official, under date of February 12, 2020 regarding Building Services Division Monthly Report – January 2020.

After discussion and consideration the following Deputy Mayor LaChapelle and seconded by Councillor Norris recommending the following to Council for consideration:

That Report No. PD-2020-05 regarding Building Services Division Monthly Report – January 2020 be received.

Carried.

D.2.2 We received for information Report No. PD-2020-06 from the Director of Planning & Development, under date of February 12, 2020 regarding Director Monthly Update – January 2020.

D.2.3 We received Report No. PD-2020-07 from the Director of Planning & Development, under date of February 12, 2020 regarding Zoning Certificate Improvement Process.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Talbot recommending the following to Council for consideration:

That Staff Report No. PD-2020-07 regarding Zoning Certificate Improvement Process be received;

And further, that the Council supports the implementation of the proposed changes as outlined in Staff Report PD-2020-07, and that the proposed changes come into effect immediately.

Carried.

D.2.4 We received Report No. PD-2020-08 from the Director of Planning & Development, under date of February 12, 2020 regarding 60 Maple Street Updated Easements.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Raymond recommending the following to Council for consideration:

That Staff Report No. PD-2020-08 regarding the addition of underground hydro and fibre optic communication to the existing easement to service the development at 60 Maple Street be received;

And that the appropriate by-law be brought forward to update the easement to include hydro and communications.

Carried.

D.3.1 We received a verbal report for information from Councillor Warnock regarding Protection Clean Water Sources – Request for Support.

D.4.1 We received correspondence for information from the Town of Collingwood regarding Conservation Authorities.

D.4.2 We received resolutions for information from Georgian College regarding Build Your Career.

D.4.3 We received a notice for information from EDCNS regarding Economic Development Office Report – January 16, 2020.

6. CLOSED SESSION:

No Closed Session was held.

7. ADJOURNMENT:

Moved by Deputy Mayor LaChapelle and seconded by Councillor Bumstead.

That this Committee of All Council meeting adjourn at 4:01 p.m. and reconvene on March 11, 2020.

Carried.

Minutes Recorder: Alison Gray, Clerk