



**The Corporation of the Township of Tay
Committee of all Council Meeting**

**January 8, 2020
10:00 a.m.**

**Municipal Office Council Chambers
Agenda**

1. Call to Order:

2. Adoption of the Agenda:

3. Disclosure of Interest:

4. Delegations

10:00 – K. Greer & R. Ignas, Community Reach – Re: Service Update.

10:15 – C. Anselmo, KPMG – Re: Organizational Review Progress Update

5. Standing Committee Business:

A: Protection to Persons & Property

B: General Government & Finance

C: Public Works

D: Planning & Development

6. Closed Session:

6.1 Verbal Report – Township Solicitor – Re: Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Albin Road)

6.2 Correspondence – Clerk – Re: Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Calvert Street)

7. Adjournment:

Note: Delegations will commence at the schedule time; however, commencement time for each Committee will be adjusted as the meeting takes place.

*Community Transportation
Independence * Social Connections
Improved Health
Emotional Health & Well-Being*

Community Reach North Simcoe, a charitable organization operating since 2004, has 3 programs.

1) Transportation Linking Communities, 2) Accessible Transportation, 3) On-Line Community Information database (linked to 211).

Transportation Linking Communities (TLC)

- Community Reach has been operating their Transportation Linking Communities (TLC) program **since 2004**.
- Through the use of our trained volunteer and paid drivers and their vehicles as well as our own community vans we provide **over 450 rides monthly** (to date **1,049.5 for Tay Twp** residents) for health, shopping and social outings for those who do not have transportation, as well we do rides within **Simcoe County and the GTA for Medical specialists**. The requests are growing at an ever increasing rate. **83% are seniors**.
- All our drivers are **fully trained** and checked to provide care to those with physical, cognitive, visual and sensory disabilities, they can also transport oxygen. Our training includes defensive driving, first aid AODA training, workers health and safety and all our drivers have driver abstracts and vulnerable sector checks done.
- We are a working member of the Simcoe County **Transportation Portal** which is a ride sharing program between Community Reach, Red Cross, Helping Hands and Chats, the idea behind the program is to utilize unused vehicle space among the transportation providers. Our dispatchers/ schedulers handle over 1400 bookings monthly so we are experienced in this field.
- We have served the residents of Tay Township to date with **1,049.5 rides** through our TLC Program. These are **door to door pickups** with the opportunity for the rider to have **multiple stops** and back home again. We have both volunteer and paid drivers if they are using one of our accessible vans. We have two vans and have the ability to use more if needed in addition to private vehicles. We are able to transport those with accessibility needs.
- If the client took a cab it would be a minimum, depending on where they live in Tiny, of **\$14 to \$20 each way**. In addition, they would not get the **attention or the safety assistance** that would be needed in many cases that we provide.

- 5,400 rides in North Simcoe with our volunteer drivers and our accessibility van
- 1,049 plus rides in Tay Twp to date (Oct 2019)
- 104,210 km traveled to date
- 61% Health travel
- 25% Shopping & 14% Social
- 83% were seniors

These 1,049 + riders are for those that can't afford or do not have access to transportation. Many need trained and specialized assistance. We also provide volunteer companions to help on the ride. The number of requests in Tay are increasing by leaps and bounds this year. Seniors are the fastest growing population in our area. If they had to take a taxi it would cost them at least \$40 each (with no extra stops) and no assistance.

There are quite a number of people that would use our services but do not qualify for what we offer now. That could be expanded with financial support.

Our Accessible Transit program:

Community Reach has also been running the **Accessible Transit for Midland Transit** since 2005 and we provide over one thousand rides monthly just for Midland residents. This is an agreement between Midland and Community Reach to provide accessible van service to the resident of Midland. The town owns 5 vans and we use these and pay our drivers as well as doing all the intake and scheduling for the clients.

Our ride and financial summary is as follows:

2018 :

- 7072 Rides
- 151 rides with attendants
- 6069 Riders were 65 years of age and older
- 3185 rides were for Health purposes
- 1626 Social
- 2319 Daily living (shopping etc)
- 1633 Wheelchair
- 311 Scooter
- 2859 Walker
- 1922 other mobility aids
- 188 White cane
- 316 Hearing aid
- 416 Oxygen

Cost of service 2018: \$225,790

2019:

- * 13,117 Rides
- * 152 with attendants
- * 11,492 Riders 65yrs and older
- * 5,094 Rides - health purposes
- * 4,811 Social
- * 3,283 Daily Living
- * 2,066 Wheelchair
- * 792 Scooter
- * 3,501 Walker
- * 3,934 Other mobility aids
- * 279 White cane
- * 590 Hearing Aid
- * 106 Oxygen

Cost of service 2019: \$268,974



Corporation of the Township
of Tay

Organizational Review

Interim Update Presentation
to Council

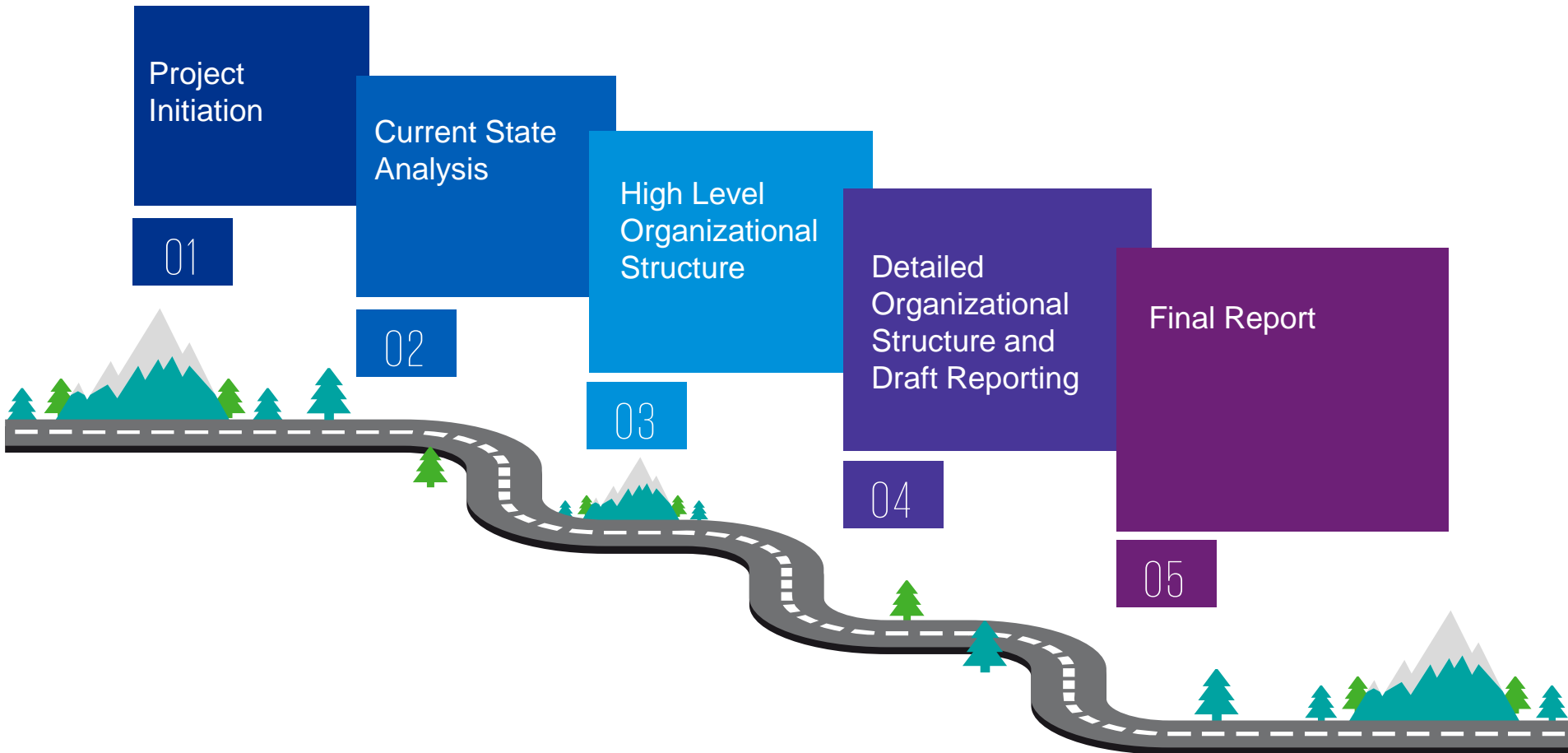
January 8th, 2020



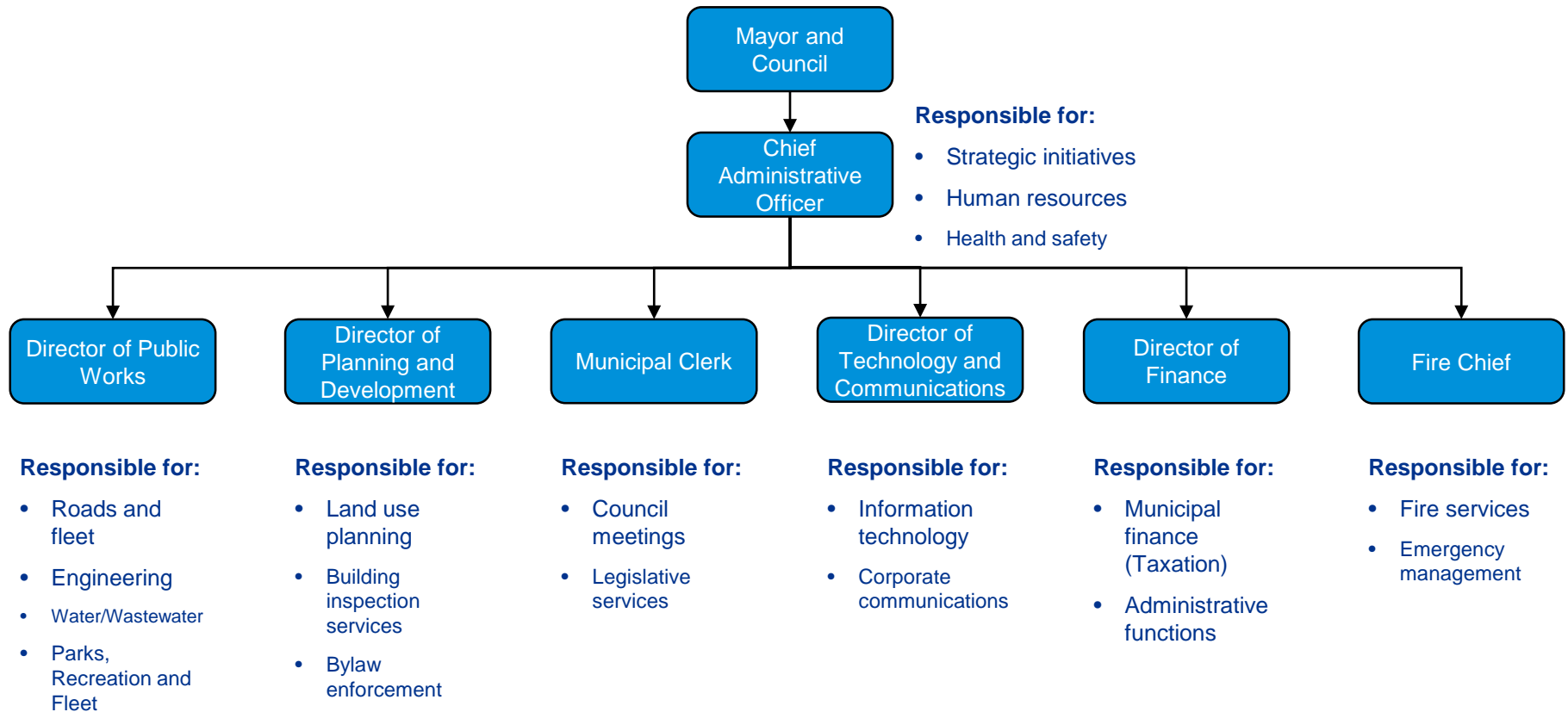
Agenda

1. Our Approach
2. Current organizational structure
3. Preliminary findings
4. Discuss next steps

Our Approach



Current Organizational Structure



Preliminary Findings

Municipal Comparators

Municipality	Upper Tier	Population	Households
Tay	Simcoe	10,033	4,931
Midland	Simcoe	16,864	7,739
Penetanguishene	Simcoe	8,962	3,990
Springwater	Simcoe	19,059	7,234
Grey Highlands	Grey	9,804	5,299
South Huron	Huron	10,096	4,644

Preliminary Findings

Municipal Comparative Analysis

Service	Indicator	Tay	Comparator Municipalities	
			Low	High
Corporate Services	Net operating cost per household	\$363.64	\$310.24	\$484.18
Fire Services	Net operating cost per household	\$184.30	\$95.07	\$324.55
Other Protective Services (Building and Bylaw Enforcement)	Gross operating cost per household	\$95.55	\$57.06	\$101.02
Water and Wastewater Services (Combined)	Cost recovery	124.8%	128.6%	190.0%
Parks and Recreation Services	Net operating cost per household	\$197.84	\$130.13	\$298.31
Planning and Development	Net operating cost per household	\$66.89	\$42.54	\$76.50

Preliminary Findings

Key Themes Emerging from Consultations

- The complement of municipal services is consistent with a municipality of similar size
- There appear to be internal functions that are typically found within similarly sized municipality that appear to be absent
- The Township's approach to customer service appears to be in need of a review
- The processes which drive service delivery appear to be manual
- The overall organizational structure has the potential for realigning services to provide for more effective and efficient service delivery

High Level Organizational Structure

Considerations for Potential Structures

- Current service delivery and consistency with municipal common/best practice
- Examining current vacancies/gaps within the current structure
- Future needs of the corporation
- Alignment with the Township's strategic plan

Next Steps

1. Completion of the comparative analysis
2. Development of organizational structure options
3. Development of draft report
4. Presentation of draft report to Council – February 13th
5. Issuance of final report – End of February



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The information contained herein is of a general nature and is not intended to address the circumstances of any particular individual or entity. Although we endeavour to provide accurate and timely information, there can be no guarantee that such information is accurate as of the date it is received or that it will continue to be accurate in the future. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation.

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**Protection to Persons & Property Committee
January 8, 2020**

Agenda

1. Call to Order:

2. Reports of Municipal Officials:

- 2.1 Report from the Fire Chief
Report No. PPP-2020-01
Re: Fire Chief Monthly Report – December 2019
- 2.2 Report from the Deputy FC/FPO
Report No. PPP-2020-02
Re: Deputy Fire Chief/Fire Prevention Officer Monthly Activity Report – December 2019
- 2.3 Report from the Municipal Law Enforcement Officer
Report No. PPP-2020-03
Re: By-law Monthly Activity Report – December 2019
- 2.4 Report from the MLEO/Canine Control
Report No. PPP-2020-04
Re: MLEO/Canine Monthly Activity Report – December 2019

3. Other Business:

4. Items for Information:

- 4.1 News Bulletin from the OPP Municipal Policing Bureau
Re: December 2019
- 4.2 Correspondence from the City of Barrie, Court Services
Re: 2020 Draft POA Operating Budget



STAFF REPORT

Department/Function: Protection to Persons and Property

Chair: Councillor Sandy Talbot

Meeting Date: January 8, 2020

Report No.: **PPP-2020-01**

Report Title: Fire Chief Monthly Report – December 2019

RECOMMENDATION:

That Staff Report No. PPP-2020-01 regarding the Fire Chief's Monthly Report – December 2019 be received for information;

The Chief Attended: 2 MVC Calls
 5 Medical Calls
 2 Carbon Monoxide Calls

In November we promoted one of our Station 1 firefighters to a Captain position.

This month I reviewed and commented on a number of planning submissions.

I assisted in a number of Christmas events over the month.

I completed Health and Safety Worksite Inspections of municipal buildings along with one of the worker representatives from the Joint Health and Safety Committee.

Recruitment:

Interviews were held over two evenings with offers made to the majority of those that applied.

Bookwork and practical training starts early in January 2020.

Monthly Training:

All volunteers completed training on the use of air bags, which can be used for lifting large vehicles, or in the event of a building collapse. Shore based ice water training was also completed.

In addition, the Ice Water Team held an in-water training exercise on the rescue of individuals that go through the ice.

Emergency Management:

We recently completed an emergency management tabletop exercise using our new Incident Management System (IMS) plan. The training went well, and the most frequent comment received was that training should be held more than once a year.

I participated in a conference call with the management staff of the Victoria Harbour Trailer Park to discuss who is responsible to looking after the park residents, and what resources are available.

Tay Fire & Emergency Services were dispatched to 21 emergency calls during the month of December.

Year to Date Totals:

2019	285
2017	257
2016	272
2015	241
2014	263

Year in Review:

Here is a partial breakdown of calls dispatched:

<u>Call Type</u>	<u>Month</u>	<u>YTD</u>
Fire	0	32
Medical	7	106
Motor Vehicle Collision	6	47
False Alarms	1	49
Carbon Monoxide	5	12
Hazardous Material	0	16

Prepared By: Brian Thomas, Fire Chief/CEMC

Reviewed By: Date: January 2, 2020

Joanne Sanders
Acting Chief Administrative Officer



STAFF REPORT

Department/Function: Protection to Persons and Property Committee

Chair: Councillor Sandy Talbot

Meeting Date: January 8, 2020

Report No.: **PPP-2020-02**

Report Title: Deputy Fire Chief/Fire Prevention Officer
Monthly Activity Report – December 2019

RECOMMENDATION:

That Staff Report No. PPP-2020-02 regarding Deputy Fire Chief/FPO Monthly Activity report –December be received for information.

INTRODUCTION/BACKGROUND:

The Deputy Chief attended: 1 Medical Calls
3 MVC's

Activity	This Month	YTD 2019	YTD 2018	YTD 2017
Routine Inspections	3	37	34	31
Request Inspections	1	9	9	7
Complaint Inspections	0	7	3	6
Information Inspection	1	4	4	5
Follow up Inspections	5	57	47	53
Courses Attended	0	5	3	5
Fire Calls Attended	2	95	86	81
Meetings(PIP/OP-co-op etc)	3	77	56	51
Orders issued	0	16	5	9
Immediate threat to life	0	0	0	0
Burning Complaint(s)	0	0	9	8
Training Presented	0	7	22	7
Pub Ed Performed	0	2	5	9
Hall Meetings	4	39	44	40
Hall Practices	0	3	0	4
Council	0	3	2	3
Misc. (dept related)	8	103	81	89
Court	0	1	0	0
Fire safety plans reviewed	5	47	39	31
TOTAL	32	512	449	439

TICKETS ISSUED:

Ticket	Quantity	Total
Part I	0	3
Part II	0	0
Part III	0	1
Total	0	4

Prepared By: Shawn Aymer, Deputy Fire Chief/ Fire Prevention Officer

Recommended By:

Date: January 2, 2020

Brian Thomas
Fire Chief

Reviewed By:

Date: January 2, 2020

Joanne Sanders
Acting Chief Administrative Officer



STAFF REPORT

Department/Function: Protection to Persons and Property

Chair: Councillor Sandy Talbot

Meeting Date: January 8, 2020

Report No.: PPP-2020-03

Report Title: By-law Monthly Activity Report – December 2019

RECOMMENDATION:

That Staff Report No. PPP-2020-03 regarding By-law Monthly Activity Report – December 2019 be received for information.

COMPLAINT OVERVIEW – December 2019

By-Law	Opened Files	Closed Files	Ongoing 2017	Ongoing 2018	Ongoing 2019
Clean Yards	0	0	2	1	1
Dogs	0	2	0	0	6
DOLA	1	0	0	0	3
Long Grass	0	0	0	0	0
Noise	0	0	0	0	1
Property Standards	0	2	1	5	12
Zoning	1	0	0	3	2
Burning	1	1	0	0	2
House Numbering	0	0	0	0	0
Heavy Garbage	1	1	0	0	0
Parks and Trails	0	0	0	0	2
Building	0	0	0	0	2
Snow Removal	26	0	0	0	35
Nuisance Complaint	0	0	0	0	0
Encroachment	0	0	0	1	1

Total files opened YTD	Total files closed YTD	Total Files Outstanding (2007-2019)
326	286	80

December was quite a busy month with a major issue being property owners depositing snow onto the roadway or across the road and onto the opposite boulevards. There were numerous complaints made to staff in regards to this which has now resulted in the total number of notices delivered up to 35 for the season. One of those files also did result in a contractor being charged for leaving a large amount of snow in the middle of the road after clearing a driveway on Sandhill Road.

Type of Actions Taken

<u>Actions</u>	<u>December 2019</u>
Notice of Violation	29
Order to Comply	0
Charges	3
Muzzle Order	0
Caution Letter	0
No Burn List	0

Cautions- December 2019

<u>By-Law</u>	<u>Cautions issued</u>
Water Use	0
Burning	1
Parking	14
Dogs	0
Tay Trail	0

PON/Tickets Issued

<u>Type of Ticket</u>	<u>Quantity</u>	<u>By-law</u>
Part 1	3	Dogs/ Burning
Part 2	32	Parking
Part 3	0	

For the month of December, there have been three Part 1 charges laid (2 for dog related incidents and one for burning).

A total of 32 parking tickets have been issued for the month of December with a majority of them as a result of early morning patrols after snow has fallen where the plows were required to go out. Some tickets written were due to regular patrols throughout the day for various parking infractions. Two patrols of the school zone at Tay Shores School were conducted which resulted in 1 ticket issued with 12 cautions given.

Tickets Written – December 2019

<u>Type of Parking Ticket</u>	<u>Tickets written</u>	<u>Paid</u>	<u>No Payment</u>	<u>Cancelled</u>
Park with vehicle facing wrong direction	1	1	0	0
Park on Boulevard/Sidewalk	5	1	4	0
Park in Prohibited Area	1	1	0	0
Park within 3 metres of fire hydrant	1	0	0	1
Park on Municipal Property Without Permission	0	0	0	0
Park within 3.05 m of roadway from Nov 15 to Apr 1 between 3am-12noon	18	10	8	0
Park as to interfere with snow removal	6	3	3	0
Park within 15 metres of an intersection	0	0	0	0
Improper angle parking	0	0	0	0
Parking obstructing traffic	0	0	0	0

Toys for Tickets Campaign

This season the Toys for Tickets Campaign ran from November 15th to December 18th which gave an additional option to pay a parking ticket fine with a new toy or a food donation that was equal or more value than the ticket. In total there were 30 tickets written within that timeframe. As a result of the campaign a total of 6 tickets were paid by way of a new toy or a food donation which only works out to be 20% of tickets.

Additional Items

There was a court date held on December 5th, 2019 which had many matters dealt with. During that day the following items were heard:

- 4 parking matters that were opted for trial- two of the four attended court and pleaded guilty with a \$20 fine imposed (\$80 ticket) and the other two failed to appear and were sentenced in absentia with the total fine of \$80.
- Two Property Standards violations were heard on first appearance; both were adjourned to June 6th, 2020 by the request of each defence to give more time to work on compliance.
- One Burning Part 1 charge which was withdrawn at the request of the Township
- One Dog Owners Liability Act charge in which it was found that the owner has now relocated the dog to a new Township and as a result the matter was adjourned to February 20th, 2020 to be spoken to in order to get the information of the new owner and a new statement be prepared.
- One matter that was set for ex-parte trial in relation to a Clean Yards and Property Standards charge was again adjourned to March 5th, 2020 at 9:00am again set for ex-parte trial.
- One matter that was also set for trial which commenced on this day after the request by the defence for another adjournment was denied. The court ran out of time during the trial and the continuation of the trial is set for March 5th, 2020 at 1:00pm.

Prepared By: Rob Kennedy, Municipal Law Enforcement Officer

Recommended By: Date: January 2, 2020

Steve Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

Reviewed By: Date: January 2, 2020

Joanne Sanders
Acting Chief Administrative Officer



STAFF REPORT

Department/Function: Protection to Persons and Property Committee

Chair: Councillor Sandy Talbot

Meeting Date: January 08 2020

Report No.: PPP-2020-04

Report Title: MLEO/Canine Monthly Activity Report – December 2019

RECOMMENDATION:

That Staff Report No. PPP-2020-04 MLEO/Canine Monthly Activity Report – December 2019 be received for information.

MLEO/ Canine Activity Report

Activity	Count
Complaints and Investigations	5
Pound and Seizure	0
DOLA Orders	1
Dog Tags Sold	5
Fines Issued	0
Files Opened	1
Files Closed	3
Approved Kennel Inspections	0

Tags by Year	Tags Sold (YTD)
Total	1023
2019 Tags	724
2020 Tags	213
2021 Tags	86

Dog Attacks	2018	2019 (YTD)
Dog on Dog	5	4
Dog on Human	2	3
DOLA Order Issued	3	2
Muzzle Orders Issued	1	2

There were a total of 5 dog tags sold in the month of December. by-law staff received 3 complaints related to canine. No dogs were brought to the pound this month.

By-Law staff main focus this month was to complete the 2019 mail merge. Letters have been sent to residents who have previously purchased a dog tag for 2019. The purpose of the letter is to remind residents that 2019 dog tags have expired and where to conveniently purchase a new tag. 2020 dog tags will be sold at a discounted price until February 28th at the township office as well as the OSPCA.

No kennel inspections took place in the month of November.

Prepared By: Justin Rounds, MLEO/Canine Control

Recommended By: Date: January 02, 2020

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

Reviewed By: Date: January 02, 2020

Joanne Sanders

Acting Chief Administrative Officer



Greetings from OPP Municipal Policing Bureau!

We are pleased to present you our News Bulletin for Ontario Provincial Police (OPP)-policed municipalities.

The results of the survey, we sent you in Spring 2019, indicated your interest for enhanced communication with more frequent updates on OPP municipi-

pal policing. You spoke and we listened.

We will issue publications as news on OPP innovations, efficiencies and updates on municipal policing matters become available.

Now that your municipality has

received the 2020 Annual Billing Statements, we encourage you to visit www.opp.ca/billingmodel and review our updated documents.

Should you require additional information or wish to send us feedback please contact us at (705) 329 6200 or OPP.MunicipalPolicing@opp.ca

2020 Annual Billing Highlights

2019 was the last year of the phase-in strategy that capped cost increases and decreases

The 2020 estimated Base Services cost is the lowest since 2015 at \$183.23 per property

Almost $\frac{3}{4}$ of all OPP-policed municipalities under the current billing model pay less than the average cost per property of \$358 in 2020

The average cost per property has been relatively stable and overall cost recovery has increased by approximately 1% since 2015

Come visit us at booth 414 at 2020 ROMA conference

The OPP Municipal Policing Bureau actively participates in events and conferences that add value to our relationships with our municipal policing partners. We would like to remind you that Municipal Policing Bureau representatives will be available to meet with you at the Rural Ontario Municipal Association (ROMA) Conference held in Toronto, ON, January 19-21, 2019. We will be at booth #414 in the Lower Concourse, Sheraton Centre Toronto Hotel. Drop in to have a casual discussion and meet Municipal Policing Bureau members.

Should you wish to have a more formal discussion in relation to the billing model, your municipality's Annual Billing Statement or municipal policing arrangement with the OPP, please contact us at OPP.MunicipalPolicing@opp.ca. Submit your request along with a brief description of the topic you wish to discuss, and specify any time you are not available on January 21, 2019.

2020 Draft POA Operating Budget

**City of Barrie, Court Services,
December 17, 2019**



Inclusions

Documents:

- Agenda
- Minutes from December 04, 2018 meeting
- 2020 (2021 & 2022) draft operating budget
 - Includes 2019 projected year end estimates
- 2020 (2021 & 2022) revenue projections
 - Includes 2019 year end revenue projections

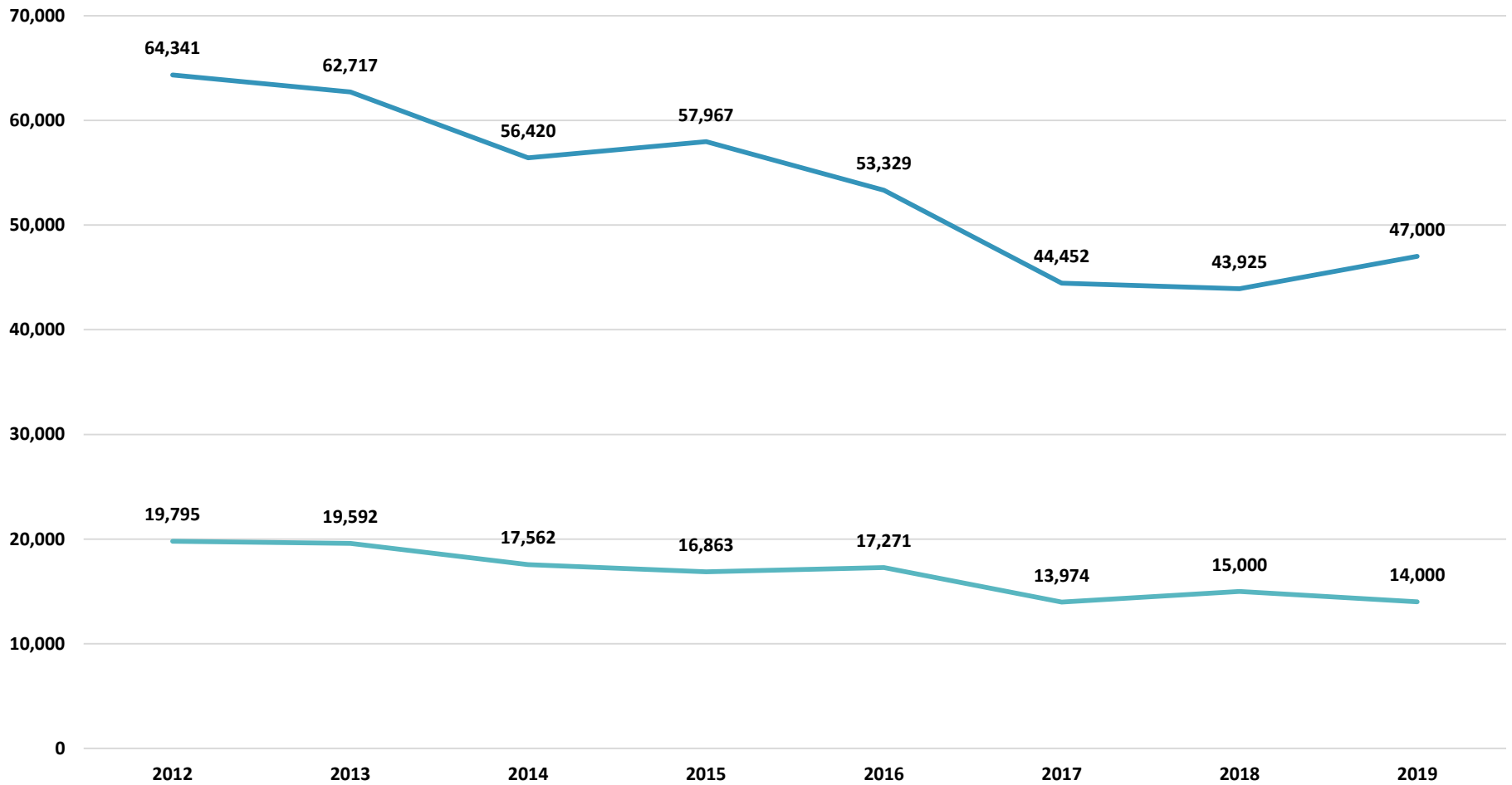
All revenues are based on current available information!

Newly Filed Charges

- **Newly filed charges have significantly decreased year over year since 2012**
- **As of Q-3 in the BCSA, newly filed charges have risen by 6% over 2018.**
- **As of Q-3 in the OCSA, newly filed charges have decreased by 7% over 2018.**

Charge Trends

BCSA OCSA



What has changed since 2018?

- **Barrie Police Service has significantly increased traffic enforcement efforts in 2019 which is the main driver for increased charge volumes in the BCSA**
- **Barrie OPP recently amalgamated with Orillia OPP – impact is fewer charges filed in the BCSA and more filed in the OCSA going forward – estimated to be approx. 2,800 charges per year**
- **Extended leaves of absence with several enforcement agencies in the county – less overall traffic enforcement hours**
- **Increase demands for calls for service is likely an impacting factor (drugs, guns, murders, human trafficking, scams etc.)**
- **Investigations are getting more complex with technologies – taking more officer time to investigate**
- **Provincial budget cuts to the OPP in general may be impacting enforcement**

Revenues & Expenses

Revenues are dependent on new and past charges

Current data indicates annual achievable revenues (fines, costs & fees) generally consist of the following:

- **approximately 40% from defendants who pay the full face value of their tickets within the allotted time frame (up to 45 days from the offence date);**
- **approximately 40% from defendants who will pay over time after conviction via option #2 (GP within 45 days of offence date), Early Resolution (GP prior to the set trial date), Option #3 (trial) or failing to respond to their offence notice; and**
- **approximately 20% stem from collection efforts which includes DL suspension and collection agency efforts**

Revenues & Expenses

Expenses are directly related to providing appropriate court services to the defendant who find themselves charged with an offence

Defendants determine a large portion of staff workload by choosing the court process which are available to them

Court processes which a file could follow:

Payment	Extension of time to pay/multiple times
GP (option #2)	Appeal
Trial (option #3)	Re-trial
Early resolution	Suspension
Fail to respond	Send to 3rd party collection agency
Re-opening	Tax rolling, civil court etc.

Revenues & Expenses

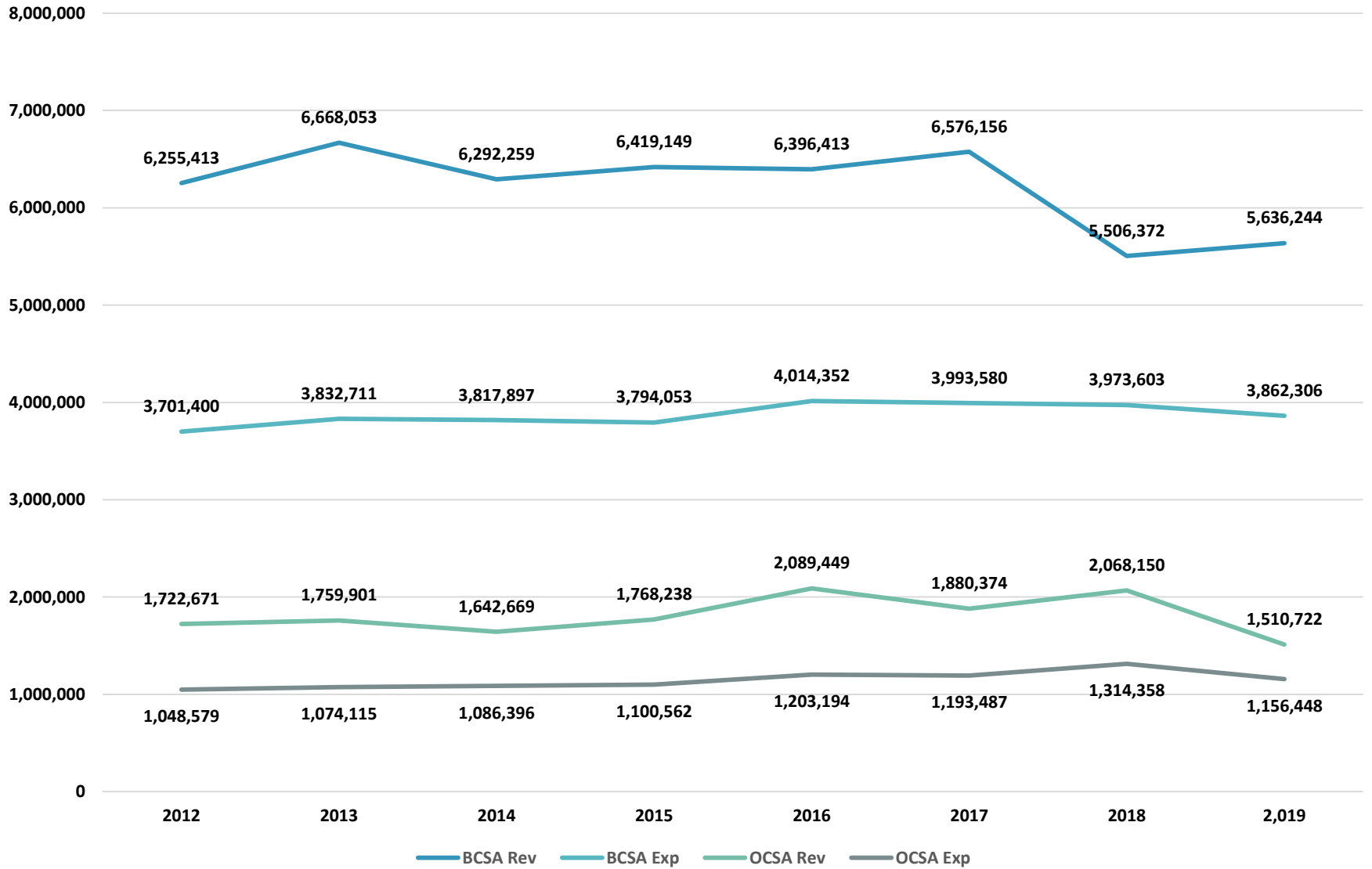
Court Services does not control the number of charges enforcement agencies file

60% of our revenues come from processes where additional work must be completed and expenses are incurred

Although annual costs tend to rise due to inflation, we are cognizant of costs and limit or reduce expenses where we can as we are all partners in this project

Staff continue to look for operational efficiencies, increased collection opportunities and processes to limit expense and maximize achievable revenues

Revenues & Expenses



2019 Operations

Salary gapping is still occurring in Prosecution Services and Court Administration – savings for both Barrie and Orillia

The internal Final Notice/Notice of Pending Suspension letter campaign has continued through 2019 – savings on fees paid to ServiceOntario are estimated to be approx. \$30,000 (75% of projection) while improving customer satisfaction with being notified prior to a DL suspension occurring

It appears many defendant move quite regularly and as such don't always update their address with MTO thus explaining the shortfall on the originally estimated amount of savings

Collection Expansion Project was completed – proven results that we need to focus additional resources on civil collection processes

2019 Operations

A new joint RFP for 3rd party collection agencies was completed in October – currently onboarding six 3rd party agencies with a slightly modified collection plan

- **More vigorously working files up to 8 years in default through different agencies**
- **Holding suspension files for 400 days prior to sending to a 3rd party agency – anticipation of defendants paying at plate renewal time - reducing collection costs & revenue but increasing general revenue**
- **DL suspension files only being sent to one of two agencies as opposed to all six – reduces complications with the collection fees not being collected at ServiceOntario due to timing of file uploading from CAMS to ICON, to DFCC, to MTO to ServiceOntario**
- **Increased competition between the multiple agencies**
- **Increased focus on civil court processes when property is located**
- **To be in place by end of 2019 for commencement in January 2020**

2019 Operations

Judicial shortages were basically non-existent in 2019 for Presiding Courts, however regular shortages for Intake Courts

ICON server replacement has been pushed to 2020 – offset by reserves

Early resolution was expanded to all major enforcement agencies

Transcript production outsourced and internal staff resources redirected to other administrative tasks – allows for other administrative staff to focus on increased collection efforts and working more closely with the new 3rd party agencies

2019 Operations

Write-offs (stopping active collection activities) as per our Collection Policy commenced with the Expanded Collection Project but placed on hold as MAG announced they are reviewing their Write-off directive

Listings of older by-law files (older than 7 years plus current) will be sent out to the municipalities to seek direction at some time in the future pending updates from MAG's review of the directive

City of Barrie restructuring – Prosecutions Services now directly managed by the Manager of Court Services as of November 19/19 – single point of contact for all court related operations – anticipated process streamlining and potential for operational savings

2020 Operations

MAG recently announced an aggressive time line to implement the legislative reforms stemming from Bill 177

- **Full implementation is planned for summer 2020**
- **Clerk of the Court to review FTRs, Extensions and Re-openings**
- **Non-reversing of the \$40.00 late fee if an Extension of Time is granted - late fees will be cumulative in nature to act as deterrent**
- **Reduction in the ability to “Cherry-pick” fines - fines must be paid in order of due date but the new process will only have a significant impact if no additional extensions are granted**
- **Increased ability for prosecutors to utilize certificate evidence in court**

2020 Operations

Impacts associated with the Bill 177 reforms:

- Additional duties transferred to the administration staff – salary gapping will be reduced as staffing will likely need to increase
- Increased responsibilities for staff – increased workload
- Streamlines processes where staff will control the flow of workload – no waiting for a JP to review same
- Increased customer service – opportunity to work more closely with debtors to encourage payments on all fines
- Potential for increased revenue – late fees

2020 Operations

Impacts associated with the Bill 177 reforms: (continued)

- Little impact to prosecutions

Other items of interest:

- **Cost & Fees Review Reports** – request to increase allowable fees under Regulation 945 – still pending – anticipation is an announcement will be made sometime in 2020 – will have a positive impact on revenues
- **Part III prosecution transfer** – led by the CLD of MAG – not rushing to take this on until it is forced upon us – costs with no associated revenue stream – limited streamlining & savings

2020 Operating Budget

Questions?

General Government & Finance Committee
January 8, 2020

Agenda

1. Call to Order:

2. Reports of Municipal Officials:

- 2.1 Report from the Fire/Health and Safety Program Assistant
Report No. GGF-2020-01
Re: Township of Tay Health and Safety Policy
- 2.2 Report from the Clerk
Report No. GGF-2020-03
Re: Monthly Activity Report - Clerks
- 2.3 Report from the Clerk
Report No. GGF-2020-04
Re: Annual Accessibility Compliance Report
- 2.4 Report from the Director of Technology and Communications
Report No. GGF-2020-02
Re: Monthly Activity Report Technology and Communications Dept.

3. Other Business:

4. Items for Information:

- 4.1 Report from Wendat Community Programs
Re: North Simcoe CMART Program
- 4.2 Correspondence from Ministry of Children, Community and Social Services
Re: Ontario's Poverty Reduction Strategy
- 4.3 Resolution from Hastings Highlands
Re: Joint and Several Liability Consultation – Town of Springwater Support
- 4.4 Email from Andrea Abbott-Kokosin, Executive Director Wendat
Re: Withdraw Grant Application
- 4.5 Correspondence from County of Simcoe
Re: Simcoe County – Regional Government Review



STAFF REPORT

Department/Function: General Government & Finance

Chair: Deputy Mayor Gerard Lachapelle

Meeting Date: January 8, 2020

Report No.: **GGF-2020-01**

Report Title: Township of Tay Health and Safety Policy

RECOMMENDATION:

That the Corporate Health and Safety Policy attached hereto, being reviewed by Council, is hereby confirmed by Council;

AND that the Mayor and the C.A.O. are hereby authorized to sign the said policy on behalf of the Township.

INTRODUCTION/BACKGROUND:

Section 25 (2) (j) of the Occupational Health and Safety Act, R.S.O. 1990, Chapter 0.1 as amended requires that the Township prepare and review annually a written Occupational Health and Safety Policy. Section 32 of the Occupational Health and Safety Act, R.S.O. 1990, requires that in addition, the policies related to violence and harassment be posted and reviewed on an annual basis.

ANALYSIS:

To comply with the above noted legislation, the Township is required to prepare a written Occupational Health and Safety Policy Statement, including provisions for harassment and violence in the workplace.

This requirement relates to the general corporate Health and Safety Policy and should not be confused with the various policies and procedures provided for in our Health and Safety Policy and Procedures Manual, which is amended from time to time as circumstances warrant.

The corporate Health and Safety Policy has been in existence for some time and remains pertinent, comprehensive, and reviewed on a regular basis. Staff have proceeded with the detailed review of the specific policy

documents, and will be working with the Joint Health and Safety Committee to bring forward to Council recommendations for change, if necessary.

Notwithstanding the foregoing, Council needs to review the policy statement (attached hereto) and adopt it in its present form, or make amendments.

FINANCIAL/BUDGET IMPACT:

N/A

CONCLUSION:

The Township will meet the requirements of section 32 of the Occupational Health and Safety Act through the ongoing review of specific policies by the Joint Health and Safety Committee and with the adoption of the attached policy statement.

Prepared by: Misty Everson, Fire/Health and Safety Program Assistant

Approved by:

Date: December 20, 2019

Joanne Sanders
Acting Chief Administrative Officer



THE CORPORATION OF THE TOWNSHIP OF TAY

HEALTH AND SAFETY POLICY STATEMENT

The Corporation of the Township of Tay is vitally interested in the health and safety of its employees. Protection of employees from injury, occupational disease, discrimination, harassment or violence is a major continuing objective. Council will make every effort to provide a safe, healthy work environment. All managers, supervisors and workers must be dedicated to the continuing objective of minimizing risk of injury and occupational disease, and maintaining a positive and healthy workplace.

The Corporation of the Township of Tay, as an employer, is ultimately responsible for worker health and safety. Council shall ensure that every reasonable precaution will be taken for the protection of workers.

Management and supervisors will be held accountable for the health and safety and work environment of workers under their supervision. Supervisors are responsible to ensure that machinery and equipment are safe, that complaints are responded to, and that workers work in compliance with established safe work practices and procedures. Workers must receive adequate training in their specific work tasks to protect their health and safety. Unacceptable conduct will not be tolerated in the workplace, and disciplinary action, if warranted, will be taken as required.

Every worker must protect his or her health and safety by working in compliance with the applicable law and regulations and with safe work practices and procedures established by the municipality. Workers are responsible to know the Health and Safety Policy, including that of Harassment and Violence and the Discipline Policy, and to abide by the procedures contained therein.

It is in the best interest of all parties to consider health and safety in every activity. Commitment to health and safety must form an integral part of this organization, encompassing Council, management, supervisors and the workers.

Mayor Ted Walker

A/C.A.O. Joanne Sanders

February 9, 1994
Date of Adoption

Date of Review



STAFF REPORT

<u>Department/Function:</u>	General Government & Finance
<u>Chair:</u>	Deputy Mayor Gerard LaChapelle
<u>Meeting Date:</u>	January 8, 2020
<u>Report No.:</u>	GGF-2020-03
<u>Report Title:</u>	Monthly Activity Report - Clerks

Following up on the approval of the Strategic Plan in November, staff proposes to hold a workshop with Council on February 5th or 6th to prioritize and review the goals and objectives detailed in the Plan.

The following are the highlights from December 5, 2019 to January 2, 2020:

- Held Seniors Advisory Committee Gingerbread Decorating Event on December 14th. The Committee has recommended that the event be held again in 2020.
- Seniors Advisory Committee meeting held on December 17th. The Committee reviewed 2020 plans including future senior speaker topics; the development of a senior's directory, senior's symposium and other plans for 2020.
- Emergency Management Program Committee meeting held on December 16th. The Committee reviewed the November 1st high water & power outage event, annual training & exercise conducted in December and discussed plans for 2020.
- Filed annual emergency management compliance report with the Province.
- Filed bi-annual accessibility compliance report with the Province.
- Processed one new general land sale inquiry, currently awaiting comments on the proposed sale. It is anticipated that a report will come to Council in February on the inquiry.

- Completed two laneway sales involving eight purchasers/land transfers. One outstanding land transfer to be completed from 2019 in January 2019.
- One new laneway purchase underway. Awaiting deposits from purchasers prior to survey work being undertaken. Once survey work is completed staff will report to Council.
- Discussions with Information & Privacy Commissioner (IPC) about outstanding 2018 privacy complaint. Awaiting final report on the complaint from the IPC (expected first quarter 2020).

MEETINGS

- Inside staff post-Council meeting
- Seniors Committee meeting
- Department Heads' meeting
- COAC meeting
- Council meeting
- Budget meeting
- Emergency Management Committee meeting
- POA Partners Budget meeting (slides on PPP for information)

Prepared By:

Date: January 2, 2020

Alison Gray, BAH, CMO, AOMC
Clerk



STAFF REPORT

Department/Function: General Government & Finance

Chair: Deputy Mayor Gerard Lachapelle

Meeting Date: January 8, 2020

Report No.: GGF-2020-04

Report Title: Annual Accessibility Compliance Report

RECOMMENDATION:

That Staff Report No. GGF-2020-04 regarding the Annual Accessibility Compliance Report be received;

And that Staff Report No. GGF-2020-04 be forwarded to the Joint Accessibility Advisory Committee for their review and information.

INTRODUCTION/BACKGROUND:

In 2005, the *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*, was passed by the Provincial Government with the intent of achieving accessibility with respect to goods, services, facilities, employment, buildings, structures and premises by January 1, 2025. The AODA is supported by the Integrated Accessibility Standard Regulation O. Reg. 191/11 (IASR) which consists of standards addressing Customer Service, Information and Communication, Employment, Design of Public Spaces, Built Environment, and Transportation.

Per Section 4 of the IASR:

"The Government of Ontario, Legislative Assembly and designated public sector organizations shall:

- 4.(1)(a) establish, implement, maintain and document a multi-year accessibility plan, which outlines the organization's strategy to prevent and remove barriers and meet its requirements under this Regulation;
- (b) post the accessibility plan on their website, if any, and provide the plan in an accessible format upon request; and
- (c) review and update the accessibility plan at least once every five years.

- 4.(3) The Government of Ontario, Legislative Assembly and designated public sector organizations shall,
- (a) prepare an annual status report on the progress of measures taken to implement the strategy referenced in clause (1) (a), including steps taken to comply with this Regulation; and
 - (b) post the status report on their website, if any, and provide the report in an accessible format upon request."

The Township's Multi-Year Accessibility Plan (attached) further details the Township's commitment to accessibility planning:

"The Township of Tay is committed to increasing and enhancing accessibility to its programs, services, and facilities. The Township has moved steadily towards providing a higher level of accessibility to its services, programs and infrastructures. The goal is to incorporate accessibility as a part of everyday life and maintain it as a core element to Township services."

ANALYSIS:

The Township is a member of the Joint Accessibility Advisory Committee (JAAC) which consists of membership from the County of Simcoe, Townships of Tay, Springwater, Oro-Medonte and Adjala-Tosorontio. In 2019, the JAAC conducted an audit of the Oakwood Community Centre and has made various suggestions to improve accessibility at the facility (copy attached). Staff will be reviewing the report in detail and any major renovations required will be brought forward in the regular budget cycle. The JAAC also reviewed and provided feedback on the site plan for 5 Fallowfield Lane as required per legislation.

2019 Built Standard Accomplishments:

- Construction of accessible washrooms at the Victoria Harbour Gazebo Park
- Replacement of entranceway ramp at municipal office

Ontario Building Code requirements are followed and consideration is given to barrier-free design features that improve accessibility for persons with disabilities.

The Township provides training on the AODA and its regulations, the Ontario Human Rights Code, and general accessibility awareness to new employees. Records are kept on the completion of the training as per the legislative requirements. In 2019, 24 employees received training.

The Township maintained its compliance with the Customer Service Standards, including the legislative requirements for use of service animals, support persons, and assistive devices. In addition, the public was notified when there was a service disruption such as the front entranceway ramp replacement.

The Township also maintained its compliance with the Employment Standard by monitoring and documenting employee policies and procedures including the provision of accommodation in all stages of employment, accessible formats and communication supports to employees, return to work and related accommodation plans.

FINANCIAL/BUDGET IMPACT:

There are no financial implications as a result of this report.

Staff notes that the 2020 Budget does include a new \$5,000 budget for accessibility renovations which will assist with addressing minor renovations and improvements.

The 2018 to 2022 Accessibility Plan does have minor and major renovations planned for various municipal facilities. These items will be brought forward as part of the regular budget cycle for Council's consideration.

CONCLUSION:

That the staff report be received for information and sent to the Joint Accessibility Advisory Committee for their information.

Prepared By: Alison Gray, Clerk

Recommended By:

Date: January 2, 2020

Alison Gray, BAH, CMO, AOMC
Clerk

Reviewed By:

Joanne Sanders
Acting Chief Administrative Officer

Attachments: Oakwood Community Centre Accessibility Audit Report
2018-2022 Multi-Year Accessibility Plan

Notes from Township of Tay Facility Review
Oakwood Community Centre
290 Park Street, Victoria Harbour
August 22, 2019
10:00 a.m. – 11:00 a.m.

Accessible Approach and Entrance

- Accessible route from parking lot is the same for all users.
- Main entrance is the same for all users and easy to find.
- Automatic door openers at the front entrance.
- Suggest new signage on accessible parking spots – needs to be clearer.
- Suggest accessible parking spots need to be wider or the direction of parking needs to be clearer.
- Suggest creating a Type A parking spot (bigger, for vans) with access aisle.
- Suggest fixing the transition coming in the front doors. There is a considerable lip.
- Suggest new exterior signage for the Community Centre at the road and the entrance to the parking lot.
- Suggest lighting in the parking lot around the accessible parking spots.
- Arrows around the parking lot are confusing. Better directional signage.

Access to Goods, Services, Programs and Activities

Usability of Restrooms

Women's Restroom

- Suggest automatic door openers.
- Suggest installing a higher toilet in the accessible stall.
- Suggest changing the push faucets to levers.
- Suggest relocating the soap dispenser so it is closer to the person using the sink.
- Suggest there be a designated universal washroom.
- Suggest changing the door handle on the accessible stall so it is easier for people to pull open the door.
- Noted that there are handrails in the accessible stall. Consider foldable, adjustable arm supports be installed in the accessible stall.
- Suggest signage be installed to note the area of counter space that is used as a change table.
- Suggest signage for the accessible washroom stall.
- Suggest relocation of the garbage can and paper towel dispenser. Turning radius in that area is tight for people using mobility devices.
- Suggest installing a sharps dispenser.

Men's Restroom

- Suggest changing faucets to levers.
- Suggest relocating soap dispenser so it is easier to access.

Women's Change Room

- Suggest the empty boxes and supplies be cleaned out of the shower.
- Suggest faucets in the shower be changed to lever handles.
- Noted the doorway from the washroom to the change room was narrow for a person using a mobility device.
- Suggested bigger signage for the women's washroom.

Gymnasium

- Stage is accessible only by stairs. They are narrow but do have railings.
- Suggest looking into a fold up ramp or a portable lift that goes on the back of a pickup truck.
- Suggest signage for the emergency exit that is accessible.

Kitchen

- Suggest longer levers for the sink faucets.
- Suggest a portable ramp or asphalt ramp to eliminate the large step out of the emergency exit.
- Good path outside the emergency exit to get to the parking lot.
- No space under sinks or counter space to allow clearance for someone using a wheelchair to use the space. Suggest removing lower cabinet doors to create that space.

General Comments

- Good lighting throughout the facility.
- No automatic door openers on any internal doors (Washrooms, change rooms, meeting rooms, gym, kitchen). Would suggest installing automatic door openers throughout the building.
- Suggest signage on all doors to be bigger. No signage on meeting room doors.
- Windows in meeting room were easy to open but difficult to close.
- Thermostats were adjustable in the meeting so users have the ability to adjust the temperature when needed.
- Suggest looking into if the fire pull stations are too high.
- Suggest signage to indicate there is a "designated charging station" for personal mobility devices at an easily accessible location.
- The water station was at a good height and easily accessible for everyone.



**MULTI-YEAR
ACCESSIBILITY PLAN
2018-2022**

This document is available in alternate formats upon request.

Township of Tay
450 Park Street
P.O. Box 100
Victoria Harbour, ON L0K2A0
Tel: 705-534-7248
Fax: 705-534-4493
Email: agray@tay.ca
Website: www.tay.ca

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1.0 Introduction

In 2001 the *Ontarians with Disabilities Act* (ODA) was enacted to ensure that public organizations incorporate accessibility planning into their operations and facilities and document such actions within an accessibility plan.

In 2005, the *Accessibility for Ontarians with Disabilities Act* (AODA) was enacted to further qualify the ODA and serve as a framework for the establishment of accessibility standards that will lead Ontario to be fully accessible by 2025. This Act allows persons with disabilities the ability to access goods, services, facilities, accommodation, employment, buildings, structures and premises without impediment and to involve persons with disabilities in the development of those standards. Compliance with the AODA is required by both public and private sector organizations.

Ontario Regulation 191/11 - Integrated Accessibility Standards Regulation (IASR) was established under the AODA and requires all municipalities to prepare a Multi-Year Accessibility Plan (MYAP) to outline the organization's strategy to prevent and remove barriers and to meet the Plan's requirements in the IASR. The regulation specifies that municipalities shall consult with people with disabilities and the local Accessibility Advisory Committee in preparing, reviewing and updating the Plan.

2.0 Municipal Profile

The Township of Tay is located on the shores of Georgian Bay and encompasses the Communities of Port McNicoll, Victoria Harbour, Waubauskene and Waverley. The Township contains acres of prime farm land as well as miles of breathtaking waterfront. Tay Township is surrounded by the Town of Midland, the Township of Oro Medonte, the Township of Springwater and the Township of Georgian Bay.

The population of the Township of Tay is 10,036 based on the results of the 2016 Census. The Township offers many cultural, educational and historical opportunities including St. Marie Among the Hurons, Martyrs' Shrine and The Wye Marsh. The Township provides three local libraries, two community centers, two community rooms and numerous recreational parks, outdoor ice rinks and ball diamonds.

3.0 Accessibility Advisory Committee (AAC)

The AODA states that every municipality having a population of not less than 10,000 shall establish an Accessibility Advisory Committee (AAC) and that a majority of the members of the committee shall be persons with disabilities. Tay established an AAC in 2017 and is currently working to appoint members or create a joint AAC with another municipality.

Pursuant to the AODA, the AAC's terms of reference includes the following:

- Advise the Township on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises that Council intends to purchase.
- Advise the Township on the accessibility of new developments for which site plans are being reviewed by the municipality pursuant to Section 41 of the *Planning Act*.
- Research and make recommendations to Township Council concerning the identification, removal and prevention of barriers to persons with disabilities within the Township of Tay.

4.0 Accessible Planning

4.1 Council's Commitment to Accessibility Planning

The Township of Tay is committed to increasing and enhancing accessibility to its programs, services, and facilities. The Township has moved steadily towards providing a higher level of accessibility to its services, programs and infrastructures. The goal is to incorporate accessibility as a part of everyday life and maintain it as a core element to Township services.

Informed and committed leadership means:

- Township departments provide input to the Plan.
- Council endorses the Plan.
- The Plan and related accessibility documentation are publicly available and in alternative formats upon request.
- Accessible customer service training is provided to all staff.
- Staff has access to accessibility-related resources and information.

The Township of Tay will continue to review existing and develop new corporate policies, practices and procedures in relation to the AODA requirements (as amended). The AAC will be consulted on any new policies and procedures that are created related to the AODA.

The Township of Tay, both as an employer and service provider, is committed to barrier free access and will:

1. Take a leadership role in setting an example to the business, institutional and volunteer sectors in terms of access and integration, employment equity, communications, and recreation.
2. Identify barriers and gaps in existing facilities and services.
3. Continually improve the level of accessibility of municipal facilities, programs and services.
4. Actively encourage input from all segments of the community in the design, development and operation of new and renovated municipal facilities and services.
5. Ensure the provision of quality services to all members of the community with disabilities.
6. Provide resources and support to give effect to the Plan.
7. Promote accessibility within the community.

4.2 Barriers

The intent of the Plan is to prevent, identify and remove barriers. Barriers are obstacles that stand in the way of people with disabilities from being able to do many of the day-to-day activities that people take for granted. A barrier is anything that prevents a person with a disability from fully participating in all aspects of society because of a disability. The traditional definition of a barrier used in the context of accessibility has been expanded to include obstacles beyond physical boundaries. There are several other categories of barriers to consider, such as:

Environmental Barriers: Features, buildings or spaces that restrict or impede physical access. For example, a doorway that is too narrow to accommodate entry by person in a motorized scooter.

Communication Barriers: Obstacles with processing, transmitting or interpreting information. For example, print on a brochure that is too small to read or documents not available in alternative formats.

Attitudinal Barriers: Prejudgments or assumptions that directly or indirectly discriminate. For example, assuming that all visually impaired persons can read Braille.

Technological Barriers: Occurs when technology cannot or is not modified to support various assistive devices and/or software. For example, a website that does not provide for increased text size or contrast options.

Systemic Barriers: Barriers within an organization's policies, practices and procedures that do not consider accessibility. For example, listing a driver's license as an employment qualification for an office position may prohibit persons with visual impairments from applying.

4.3 Consultation

Township staff has provided input on the Plan.

While the AAC has been created, with no appointed members at the time of the new Plan's development, the Plan will be reviewed by the AAC once appointed and updated as necessary.

When developing, reviewing and updating the Plan, Tay Township consulted with Independent Living Services Simcoe, an organization that maintains an awareness of the needs of people with disabilities, and solicited feedback directly from those with disabilities through public notice and correspondence.

4.4 Review and Monitoring Process

Status reports on the measures taken to implement the Township's strategy and Plan barriers will be prepared and presented to Council annually, following a review by the AAC.

4.5 Communication of the Plan

Copies of the Plan and the annual status reports will be made available in an accessible format upon request and on the Township's website at www.Tay.ca

4.6 Feedback

Listening to feedback is an integral part of the evaluation process. The Township's Accessibility Standards Policy sets out the feedback process. Township staff will work to ensure that the feedback process is accessible to persons with disabilities by providing, or arranging for the provision of, accessible formats and communication supports, on request.

Members of the public are notified of the availability of accessible formats and communication supports with respect to the feedback process through the Township's website. Feedback on the accessibility of its facilities, programs, and goods and services is always welcome.

5.0 Integrated Accessibility Standards Regulation (IASR)

The Integrated Accessibility Standards Regulation (IASR) - Ontario Regulation 191/11 covers accessibility standards including Information and Communication, Employment, Transportation, Design for Public Spaces (including the built environment), and Customer Service. There is a phased-in approach to compliance with deadline dates for each standard being based upon organization type and size, with the goal of a fully accessible province by 2025.

5.1 Information and Communication

The Information and Communication standard was designed to achieve equitable access to communication and information, to cover the broadest range of how people send and receive information, and facilitate communication.

This standard requires the municipality to provide information in an accessible format upon request that takes into consideration the needs of the individual. Municipalities are also required to ensure that all new materials are produced in an accessible format including disseminated information and website content and that old documents can be made accessible based on the needs of the individual.

5.2 Employment

The Employment standard focuses on policy, procedures and training requirements to identify and remove barriers in the workplace. This standard requires employers to have processes in place to determine an employee's accommodation needs. This component also addresses key processes in the life cycle of a job such as recruitment, assessment, selection and retention.

The Township ensures that all policies and practices reflect the requirements under the AODA and will continue to develop or update policies as necessary to continue compliance with this and other legislation.

5.3 Transportation

The Transportation standard was developed to provide accessibility to public transportation including taxis and transit buses, and emergency procedures. The goal of this standard is to enable residents and visitors the opportunity to live, work and participate in the community. Specific requirements regarding all aspects of the experience of using transportation are addressed.

At the time this Plan was developed the Township of Tay did not provide transportation services to residents.

5.4 Design of Public Spaces (Built Environment)

The Design of Public Spaces standard focuses on removing barriers in public spaces and buildings that are newly constructed or redeveloped. Technical requirements have been developed for recreational trails, beach access, outdoor public use seating areas, outdoor play spaces, exterior paths of travel, service counters, maintenance, etc. Understanding a wide variety of barriers for persons with disabilities in the physical environment is essential to implementation of the standard.

The Township will ensure that persons with disabilities, the Accessibility Advisory Committee (AAC) and the public shall be consulted when constructing new or redeveloping recreational trails, outdoor play spaces and the design and placement of rest areas along exterior paths of travel.

When constructing new or redeveloping public spaces regulated under the Design of Public Spaces standard, the Township will use the GAATES Illustrated Technical Guide to the Accessibility Standard for the Design of Public Spaces.

An annual public consultation meeting held in conjunction with a regular AAC meeting shall take place with respect to an update from staff regarding upcoming development or redevelopment of public spaces. Staff will review the design standards that must be met and how they are meeting them. The annual meeting will be advertised in the local newspaper and on the Township's website.

In addition to the Design of Public Spaces Standard, the Ontario Building Code was amended in 2016 to include accessible requirements. The amended Building Code is used when issuing building permits and conducting building inspections.

5.5 Customer Service

The Customer Service Standard ensures that people with disabilities receive goods and services in a manner that takes into account their disability. Accessible customer service means dignity, independence, integration and equal opportunity for all people.

All Township staff is trained on the practices and procedures for accessible customer service including the following:

- The use of assistive devices by persons with disabilities;
- The use of service animals by persons with disabilities;
- The use of support persons by persons with disabilities;
- Notice of temporary disruptions in services and facilities.

All Township staff and volunteers are trained on Ontario's accessibility laws and aspects of the Ontario Human Rights Code that relate to persons with disabilities.

Further, the Township trains our employees and volunteers on accessibility as it relates to their specific roles.

5.6 Procurement of Goods and Services

Section 10 of the Township's Procurement Policy – General Purchasing Rules states the following:

10. Staff shall consider accessibility when drafting documents for purchasing including such things as:
 - Companies that provide services, train their staff on providing accessible services.
 - Buildings or locations that are to be used can accommodate people with disabilities.
 - Items to be purchased include accessible features.

Where it is not possible to procure accessible goods, services or facilities the department responsible for the purchase shall in an accessible format, explain why accessible goods, services or facilities could not be obtained.

5.7 Self-Serve Kiosks

The Township does not currently have any self-serve kiosks in place.

If that the Township does acquire them in the future we will incorporate accessibility features and consider accessibility for people with disabilities when designing, procuring or acquiring self-service kiosks.

6.0 Conclusion

The Township of Tay continues in its efforts to remove barriers from within municipal facilities and parks.

While the goals outlined in the Plan are primarily directed towards persons with disabilities, many of the achievements, associated with accessibility, will benefit all Township of Tay residents.

In accordance with the Provincial legislation, the Township will continue to meet its compliance obligations by developing and implementing programs, policies and initiatives that create and maintain a fully accessible and inclusive community.

The identification and removal of barriers will continue to be an ongoing activity for Township staff and Committee members.

For further information, please contact the Clerk's Office:

Alison Gray, Township Clerk
Township of Tay
450 Park Street, P.O. Box 100
Victoria Harbour, ON L0K 2A0
Tel: 705-534-7248 Fax: 705-534-4493
Email: agray@tay.ca web: www.tay.ca

For additional information visit the Ministry of Community and Social Services website at <https://www.ontario.ca/page/accessibility-laws>

Schedule "A"

Accessibility Achievements/Progress

General

- Ongoing training provided as part of new employee orientation on the Accessibility Standards
- New Accessibility Standards Policy adopted in November 2016 merging the existing Accessible Customer Service Standard Policy & IASR Policy
- Amendments made to any existing personnel policies as required to accommodate Employment Standard requirements
- Successful completion of Accessibility Compliance Audit by the Province in 2016

Facilities

- 2007/2008 – Victoria Harbour Library Branch fully renovated and expanded, expansion designed to meet accessibility standards. Included shared accessible entrance to the Harbour Shores Community Room
- 2008/2009 – Municipal Office renovated and expanded, expansion designed to meet accessibility standards.
- 2010 – Circulation desks retrofitted and lowered at the Port McNicoll and Waubaushene Library Branches
- 2010 – Microphone/audio system installed into Council Chambers
- 2010 – Municipal Election polling stations audited for accessibility with accessibility report submitted to Council for their information post-election. Door greeters employed for voting locations lacking power-assisted doors, magnifying sheets provided to assist with voting.
- 2011 – Audit of Township facilities conducted by Independent Living Services (formerly Simcoe County Association for the Physically Disabled). Recommended renovations incorporated into Township's Long Term Plan.
- 2012 - Victoria Harbour Canada Post, 145 Albert Street - Door renovation & replacement completed. New power-assisted doors with sloped entranceway installed

- 2012 - Port McNicoll Community Centre – Door renovation & replacement completed. New power-assisted doors installed and exterior interlocking pathway repaired to raise stones to door entrance providing seamless transition
- 2014 – New Township website created to World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, AA Standard and launched providing accessible content and features.
- 2014 – Municipal Election – Vote By Mail voting system introduced allowing electors to vote at home, single voting location provided at municipal office that was fully accessible. Accessibility report submitted to Council for their information post-election, and all election staff received full training on the standards.
- 2014 – Procurement Policy updated to include accessibility requirements as set out in the standards
- 2015 – Tay Community Rink – paved pathway from parking lot to rink
- 2015 – Oakwood Community Centre – accessible water bottle refill station installed
- 2016 – Baby changing tables installed in all three library branches and Port McNicoll Community Centre
- 2016 – Port McNicoll Community Centre – accessible water bottle refill station installed
- 2016 – Accessible playground installed at Talbot Park
- 2017 – New Old Fort Fire Hall, 2201 Old Fort Road - meeting all current accessibility requirements as set out in the Building Code
- 2017 – Accessible playground installed at Oakwood Park & Pine Street Beach Park
- 2017 – Municipal Office – accessible water bottle refill station installed
- Accessible parking spaces repainted as required as they are reviewed annually by staff

Schedule "B"

Identified Improvements

The following improvements have been identified and will be incorporated into building maintenance and capital improvements.

- General
 - Accessible parking spaces to be signed, not just painted
 - When replacing building alarms, Township to install alarms with combination of audio and visual alarms
 - Ensure accessible parking space requirements in updated zoning by-law for appropriate land uses (i.e. commercial, industrial)
 - New playground equipment to be purchased in accordance with Design of Public Spaces Standard
- Municipal Office
 - Power-assisted door opener to be installed on existing accessible washroom
 - Reception counter to be renovated to provide accessible workstation
- Victoria Harbour Outdoor Rink Change Room
 - public washroom not large enough to accommodate a wheelchair,
 - assistance bars required in washroom
 - power-assisted washroom door required
- MacKenzie Beach Park
 - public washroom not large enough to accommodate a wheelchair,
 - assistance bars required in washroom
 - power-assisted washroom door required
- Sunset Ball Diamond
 - Public washroom not barrier free – stall walls to be adjusted to widen one stall for a wheelchair
- Albert Street Gazebo Park
 - Accessible public washroom to be constructed
- Tay Community Rink
 - Power-assisted door opener to be installed on existing change room door

- Port McNicoll Library Branch
 - Ramp to branch main entrance too steep
 - Main floor washroom is not barrier free, requires renovation
 - Interior doorway too narrow, requires renovation/widening
 - Main entrance power-assisted doors required
 - Elevator between floors required as no accessible way to currently access both floors – only stairs
 - Path to rear entrance to be redone as surface uneven and there is a significant 'lip' at the door
 - Community Room interior ramp needs to be redesigned to standards, incline too steep
 - Community Room power-assisted door required
 - Community Room washroom needs renovation, not current accessible
- Waubauskene Library Branch
 - Entrance doors too narrow, require renovation
 - Entrance requires power-assisted door
- Port McNicoll Community Centre
 - Accessible lift, power-assisted chair or ramp to access stage
- Oakwood Community Centre
 - Accessible lift, power-assisted chair or ramp to access stage



STAFF REPORT

Department/Function: General Government & Finance

Chair: Deputy Mayor Gerard LaChapelle

Meeting Date: January 8, 2020

Report No.: **GGF-2020-02**

Report Title: **Monthly Activity Report
Technology and Communications Dept.**

ORIGIN

Director of Technology and Communications, department activity highlights for December 2019.

TECHNOLOGY

- Port McNicoll WWTP SCADA System Upgrade Submittal Reviewed
- Monthly security updates installed
- Completed successful test of running 450 Park St Information Technology and Telecommunications core infrastructure on portable backup generator (to ensure system availability in the event of permanent generator and utility power failures)
- Prepared for potential utility power failure during planned Enbridge gas outage at 450 Park St on December 10
- Assisted with Public Works recruitment candidate testing
- Preparations for 2020 online fire permit sales
- Print quality problem diagnosed on large format colour laser printer
- Troubleshooting and resolution of UPS issues at two Port McNicoll sites
- GPS configuration updates and changes for Public Works fleet
- Port McNicoll WWTP alarm redundancy review and troubleshooting
- Victoria Harbour WWTP alarm troubleshooting
- 8 cellular phone replacements specified and ordered
- Troubleshooting and replacement of failed flash memory in one of our virtualization host servers; including related training for IT Technician

COMMUNICATIONS

- Prepared monthly column for Simcoe.com and Midland Mirror
- Responded to media inquiries and monitored media coverage
- Discussed story ideas with CTV
- Promoted Tay Community Rink public skating times and private ice rentals on Twitter
- Promoted County of Simcoe changes to waste collection
- Notice and promotion of holiday office closure
- In December, published 46 tweets and earned:
 - 23,600 tweet impressions (number of times a user is served a Tweet in timeline or search results)
 - 552 profile visits (number of times users visited our profile page)
 - 13 mentions
 - 21 new followers (1,475 total followers)
- Top 3 tweets in December:
 - Curbside waste collection changes
 - Tay Toys for Tickets toy donation via OPP
 - Employment opportunity promotions
- Website edit reviews and approvals
- Website updates related to staffing changes

MEETINGS

- Department Heads' meetings
- Budget meetings
- Committee of All Council and Council meetings
- Annual Emergency Management Training and Exercise
- Emergency Management Program Committee meeting
- County of Simcoe Waste Management Changes – Communications Conference Call and follow up discussions
- Community Policing Committee Meeting
- Recreation software training with staff

Prepared By:

Date: January 1, 2020

Daryl C. W. O'Shea
Director of Technology and Communications

From: Andrea Abbott-Kokosin
Sent: December-10-19 10:29 AM
To: Mayor Ted Walker; Vera Finlay
Subject: Report from CMART Program

Dear Mayor Walker,

Wendat Community Programs would like to thank Tay Township for your financial support of the North Simcoe CMART Program.

Attached you will find a bi-annual report outlining the positive results of this program. I would be happy to have you share this with Council and any committees you think would benefit from this information. Should anyone have any questions, I can be reached as below.

Andrea



Andrea Abbott-Kokosin
Executive Director

237 Second Street, Box 832
Midland, ON L4R 4P4
705-526-1305 ext 223
Fax: 705-526-9248

North Simcoe Crisis Management and Resource Team Program Report

December 2019

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Reviewed and Approved by:



Andrea Abbott-Kokosin
Executive Director
Wendat Community Programs

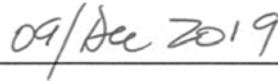
2019/12/06

Date (yyyy-mm-dd)



S/Sgt Lee Jeannotte

Operations Manager
Southern Georgian Bay (Midland) OPP



Date (yyyy-mm-dd)

Revision Log

Revision	Date (yyyy-mm-dd)	Description of Changes
1.00	2019-12-06	Completion of first draft

Executive Summary

The purpose of this report is to provide an analysis and assessment of the North Simcoe Crisis Management and Resource Team operating in North Simcoe Ontario.

From October 2018 to March 2019, a pilot project was implemented by Waypoint Centre for Mental Health and the Southern Georgian Bay OPP with in-year surplus funding from Waypoint. Base, ongoing funding equivalent to .4 of a full time staff was provided to Wendat Community Programs effective April 1, 2019. The MHRU (Mental Health Response Unit) project demonstrated the benefits of having an officer and a mental health worker work together in the community.

The outcomes of this project are a reduction in OPP apprehensions of clients with mental illness through early crisis intervention and redirection to appropriate community supports and a reduction in the number of emergency room visits for non-acute mental health crisis.

Goals of the NSCMART Program

- To provide the community with an alternative solution to address mental and/or emotional distress directly in the community setting rather than a hospital environment
- Provide a competent and appropriate response in a community atmosphere with a high level of knowledge and expertise
- Decrease the amount of time Ontario Provincial Police (OPP) spend in hospitals and the emergency room thus increasing the amount of direct care individuals receive in the community
- Analyze and assess results from the NSCMART with a particular focus on supporting diversion rates within the hospital, and increasing accessibility of services to individuals within the community

The importance of funding a full time permanent service to address mental and/or emotional distress from the community is demonstrated throughout this report.

Acronyms

NSCMART – North Simcoe Crisis Management and Resource Team

MHRU – Mental Health Response Unit

OPP – Ontario Provincial Police

MPS – Midland Police Services

ER – Emergency Room

GBGH – Georgian Bay General Hospital

LHIN - Local Health Integration Network

Overview

Since the program launched, NSCMART has proven to be beneficial and effective. Individuals with mental illness can have frequent contact with police services however, findings indicate that only three in five encounters are criminal offences (Brink, J., Livingston, J., Desmarais, S., etc., all, 2011). Due to this, the need for a service to provide alternative solutions to the individual is observed.

Hamilton Police Services started a similar program in 2013 which also paired an officer and a mental health worker together. The results of this program were seen to reduce apprehensions by 41% while providing the community with an increased quality of care (Hamilton Police Service, 2018).

From these findings, it is clearly demonstrated that there is a need for alternative solutions for approaching calls received by the OPP for mental health crisis. It is beneficial both to the public, providing an increased quality of service, and to the OPP as it facilitates a decrease in the amount of police services utilized for mental health crisis.

Methodology

NSCMART Team

NSCMART is a collaborative program comprised of the Southern Georgian Bay OPP and Wendat Community Programs which has been fully operational since June 11th, 2019.

The program is comprised of a Mental Health Crisis Worker and an OPP officer who respond to referrals from the community for individuals who are experiencing a mental health crisis. A comprehensive mental health assessment is conducted and linkages to appropriate community resources are initiated.

Community Partners and Funding

For the current fiscal year of April 1, 2019 to March 31, 2020 the NSCMART project is financially supported by the North Simcoe Muskoka Local Health Integration Network, Southern Georgian Bay OPP, Guys who Care, Town of Midland, Town of Penetanguishene, Tiny Township and Tay Township. The funding from the 4 municipalities and one organization provides 60% of the salary and benefits for the mental health crisis worker. OPP continues to provide an officer and a vehicle.

LHIN funding for .4 FTE is confirmed for the fiscal year of April 1, 2020 – March 31, 2021.

Hours of Work

The team works four days a week on alternating weeks, Monday to Thursday and Tuesday to Friday, during daytime hours from 8 a.m. to 6 p.m. These hours are as previously agreed upon in the North Simcoe Crisis Management and Response Team Memorandum of Understanding for optimal operational purposes.

Geospatial Description

CMART provides services to multiple townships including, Midland, Penetanguishene, Tiny and Tay.



Figure 1 Map displaying service area for NSCMART.

Findings and Metrics Analysis

The data analysed within this report was received from a few different sources and thus a level of human error exists within the different methods of collecting and reporting information. It is important to note that this may affect the overall trends seen within the report.

Data was received from the Southern Georgian Bay OPP, and Wendat Community Programs.

Contact Demographics

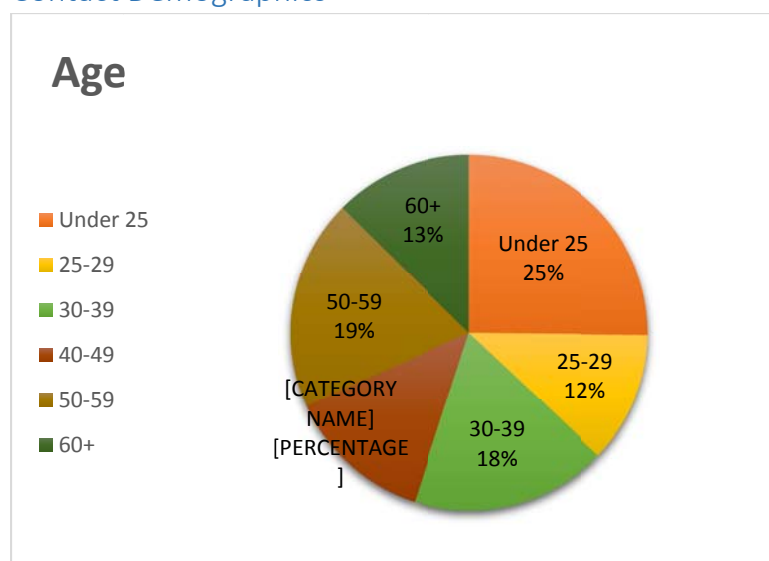


Figure 2 shows that individuals under 25 were the highest group to access services offered. To compare, 25-29 years old were the category that accessed services the least.

Figure 2 shows the difference in age groups who access service.

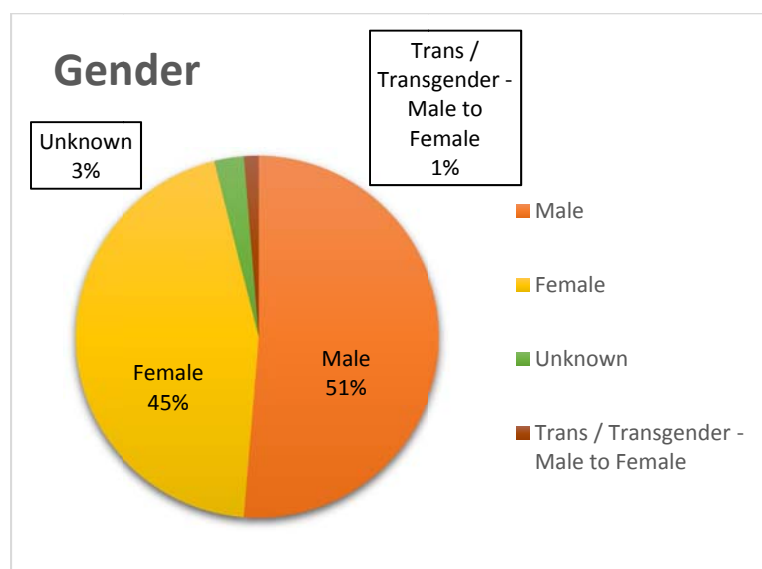


Figure 3 displays that males were the dominant gender accessing services offered.

Females were the second dominant followed by unknown and transgender individuals.

Figure 3 Displays different gender types of individuals who access service.

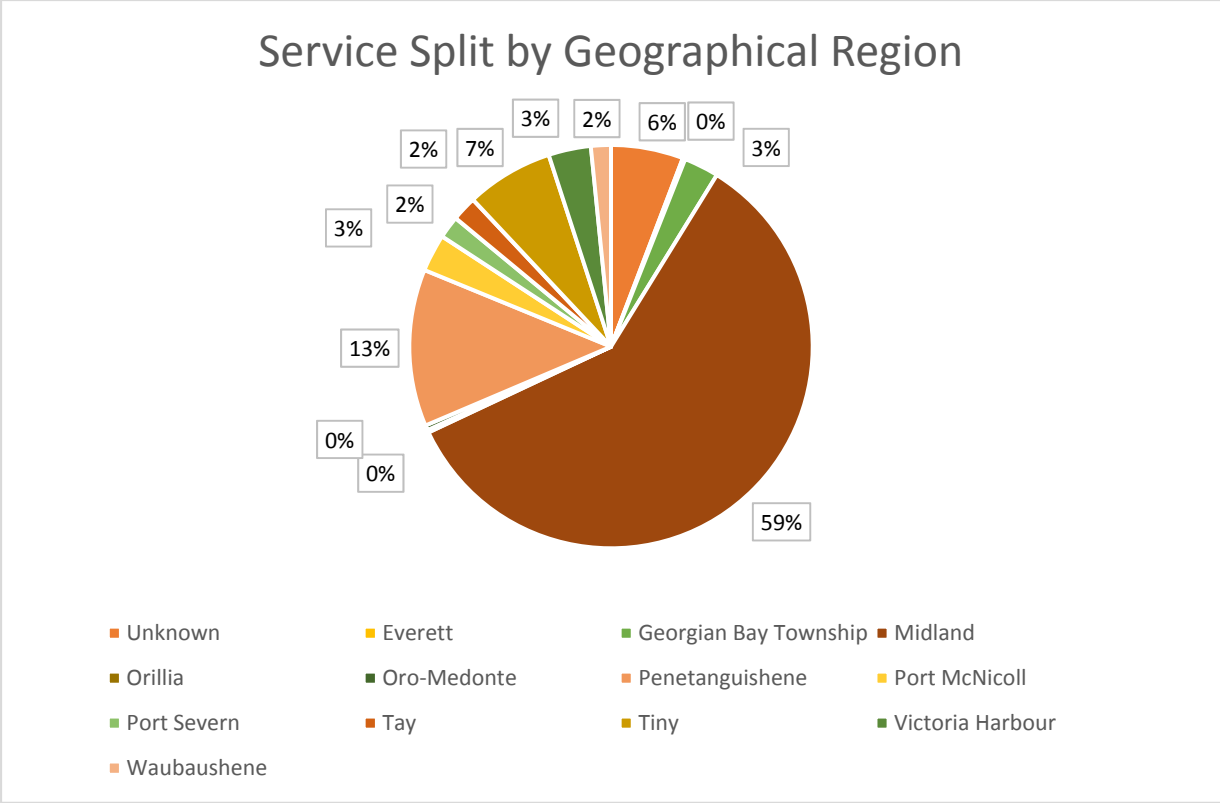


Figure 4.

Figure 4 illustrates the home address of the individuals who accessed the service. The program serves Midland, Penetanguishene, Tiny and Tay. It is displayed above that individuals who are visiting these four communities but do not live in these communities access the program. This explains why there are individuals outside the program’s catchment area accessing the program.

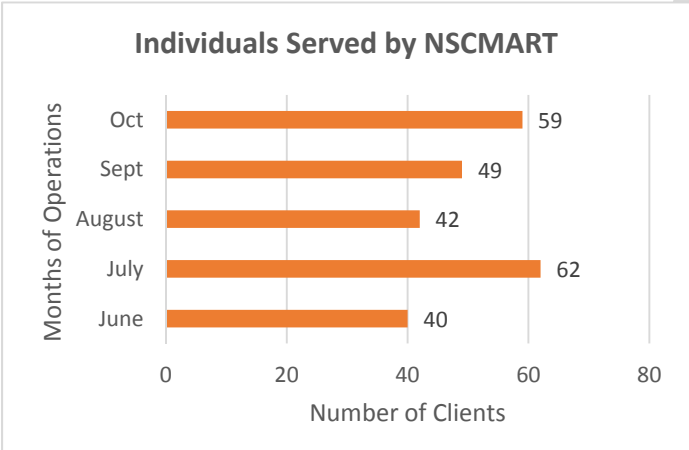


Figure 6 Displays the amount of individuals accessing service over 5 months.

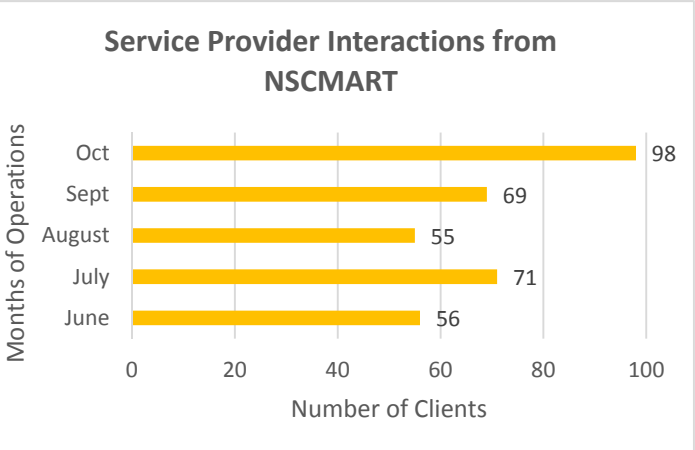


Figure 5 Shows the number of times all individual were seen on a monthly basis.

Figure 5 shows the highest month of business was July which serviced 62 individuals. To compare, the month of July in Figure 6 shows 71 interactions with individuals. The difference can be attributed to NSCMART December 2019 Report

individuals being seen multiple times during one day thus, counted as multiple service provider interactions but only one individual has been served. The month of October shows us that there were only 59 individuals seen however, 39 of those were seen multiple times within the month.

Police Services

Data was received from June 1st to October 31st from years 2017 to 2019 from the Reporting Management System used by the OPP, also accessing historical data on the same system recorded by MPS. This is consistent with the months that the NSCMART program has been fully operational in 2019 to give a fulsome comparison of how the program has influenced police services.

Due to the MPS and OPP amalgamation, 2017 results from each service only existed for the number of mental health calls for service. This results in *figure 8 and figure 9*, only reflecting 2018 and 2019 data for comparison.

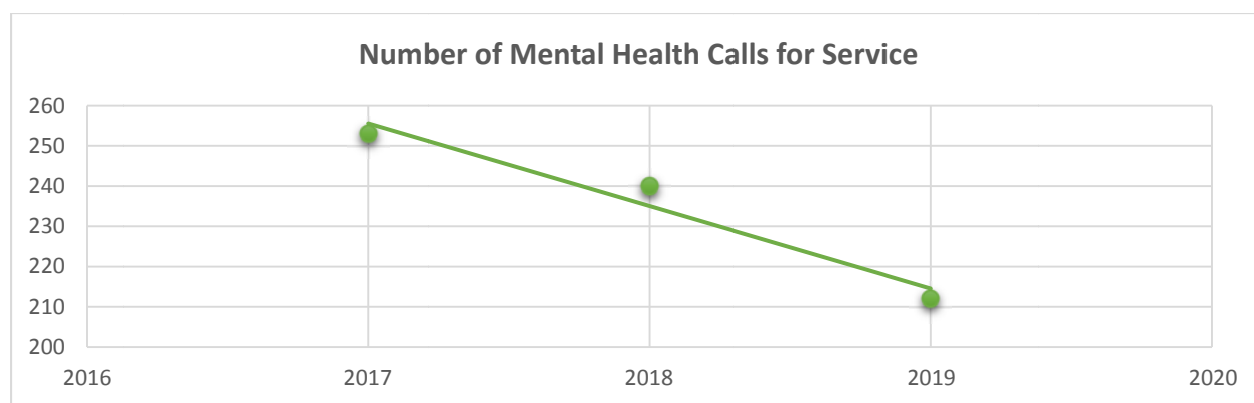


Figure 7 Refers to the number of service calls from June to October.

The percent reduction from 2017 to 2019 reflected within *figure 7* is 16.2%.

To obtain 2017 results, OPP and MPS data was combined (OPP accounted for 120 service calls and MPS accounted for 133). Based on the fact that MPS responded to 10.8% more Mental Health Act calls over the OPP, it could be theorized that the unavailable MPS data would be 10.8% higher than the OPP results for 2017. Following that theory, the 2017 results would be higher than the 2018 results, indicating a reduction in all categories with the implementation of the MHRU, and a further reduction with the continuation of the CMART.

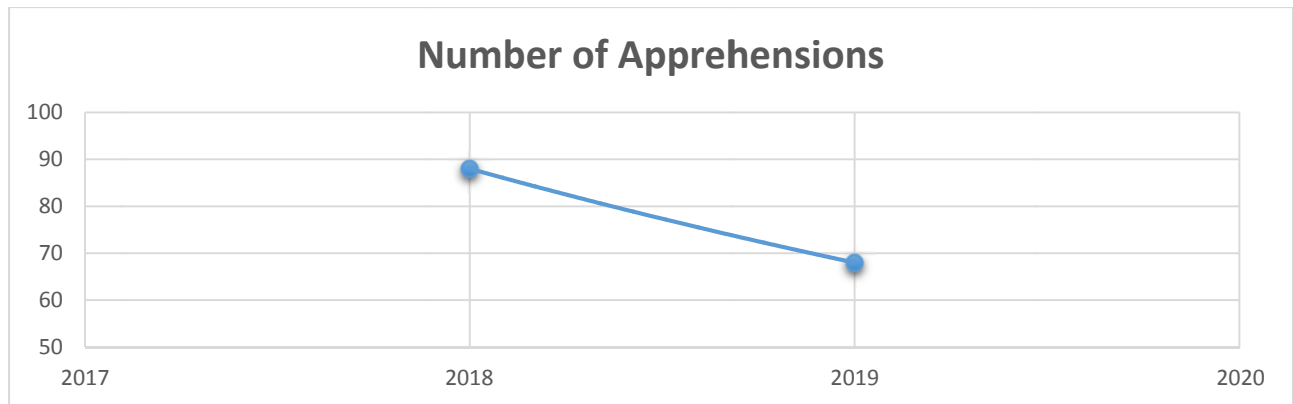


Figure 8 displays the amount of times individuals were arrested throughout the months of June to October.

The percent reduction observed from 2018 to 2019 in *figure 8* is 22.7%. This reduction can be interpreted as the NSCMART program had a decreasing effect regarding the number of apprehensions exhibited from police forces.

Hospital Interactions

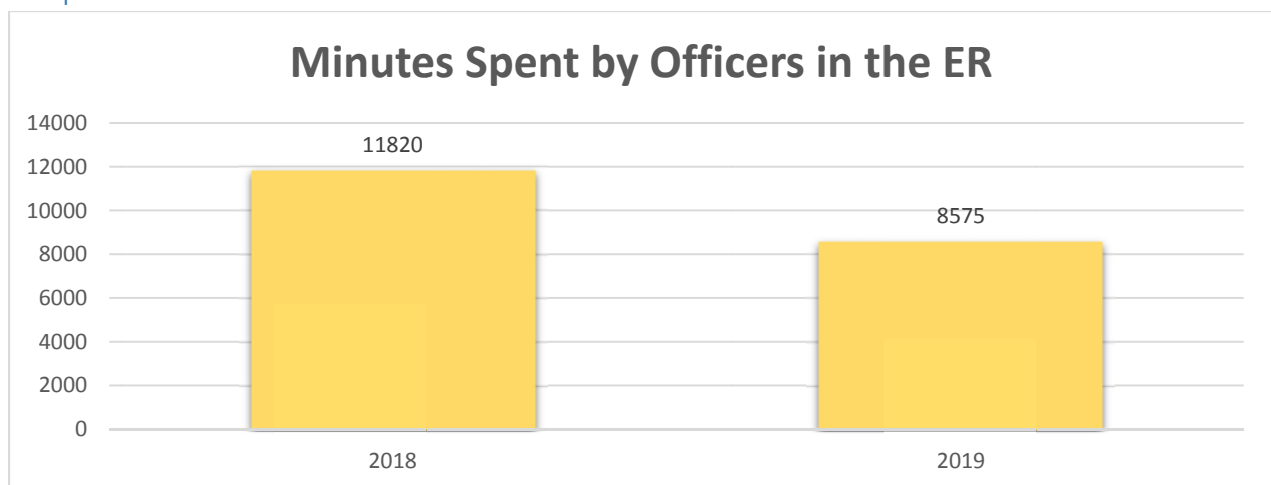


Figure 9 Refers to the total minutes spent in the ER by police officers from June to October.

The percent reduction from 2018 to 2019 was 27.5% as displayed in *Figure 9*. This indicates that there was a decrease in the amount of time spent in the emergency room from June to October.

This can be attributed to the fact that NSCMART was operating within this time frame and all mental health calls received within the hours of operation from police services were directed to the program. This indicates that the NSCMART team was able to address and resolve conflicts in the community more regularly and were able to spend less time bringing individuals to the hospital to be assessed.

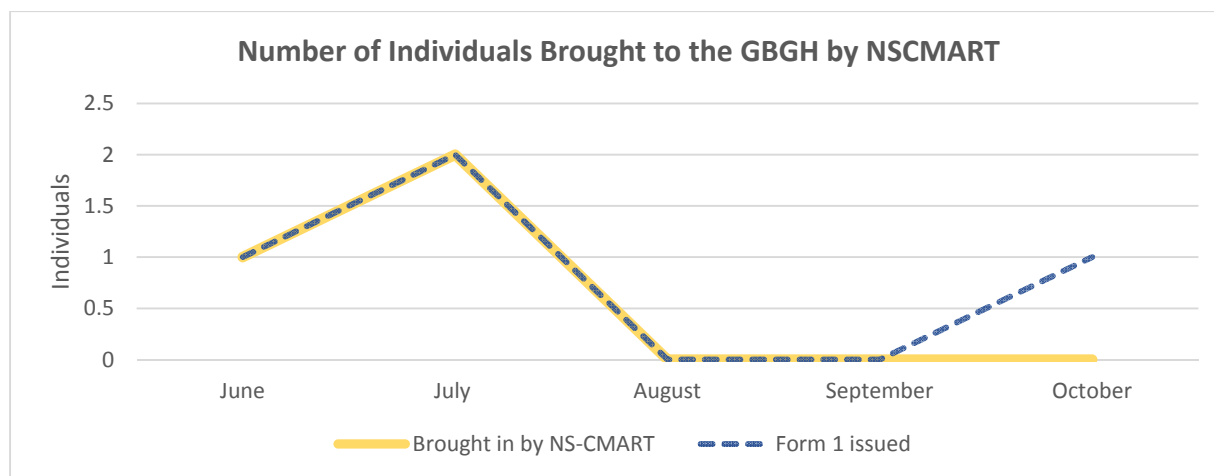


Figure 10

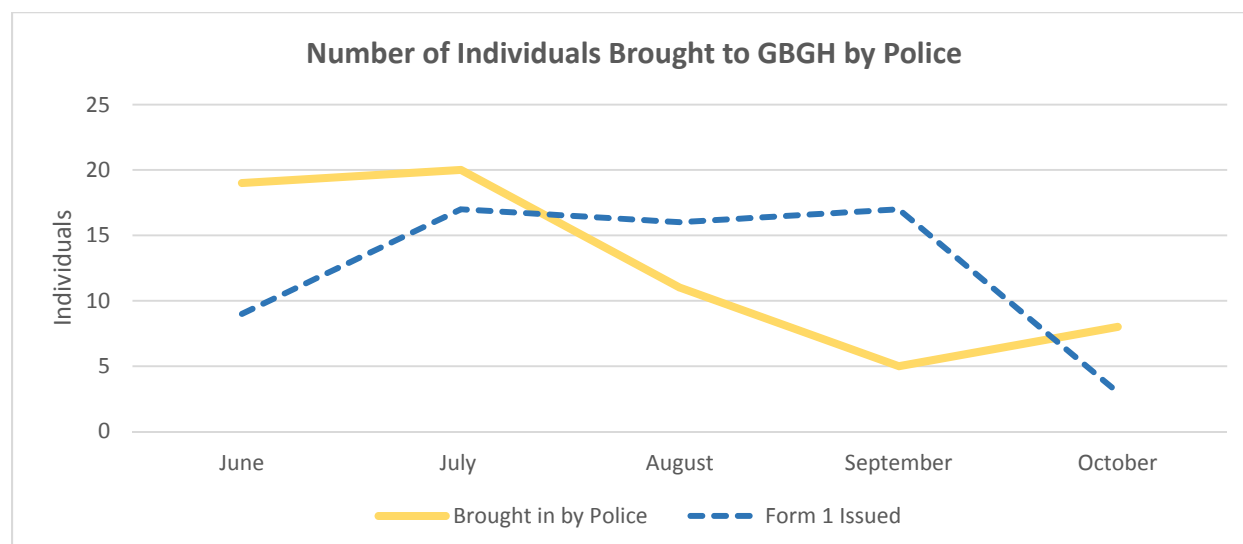


Figure 11

Figure 10 and 11 display when a client was either brought into the hospital or brought into the hospital and issued a form one. The two categories were separated to compare the amount of times an individual was unnecessarily brought into the hospital as a form 1 was not needed.

Figure 11 shows that from June to October there were 63 individuals that were brought into the hospital but however, were not issued a form 1. These numbers can be seen to have a large influence on police services as the officer has to wait with the individual until they are seen by hospital staff.

To compare figure 10 shows that NSCMART brought in 3 individuals who were not issued a form 1 over the five-month period. This is a 95.2% reduction in individuals being brought into the ER without proper cause.

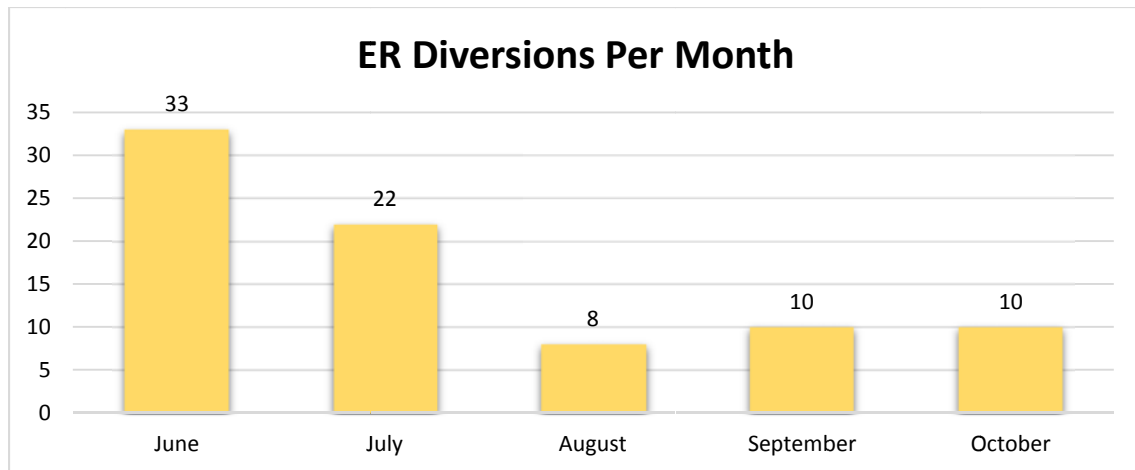


Figure 12 Displays the number of ER diversions within the program boundaries based off of NSCMART records

Figure 12 shows a total of 83 emergency room diversions over the five-month period the NSCMART program has been operational.

Each ER visit can total a number of hours that an officer has to wait with the client until they can be seen by the staff at the hospital. Figure 9 and Figure 11 show that there was a total of 8,575 minutes spent in the ER by officers for 125 individuals that were brought to the hospital over the five-month period. On average, that is 68.6 minutes spent in the hospital per individual. This indicates that a total of 5,693.8 minutes were saved from the 83 ER diversions that NSCMART was able to implicate.

Challenges

Funding

As previously mentioned, for the original pilot project, Waypoint used in-year surplus. For the current program, the NSM LHIN provided funding for .4FTE. Wendat had to seek the other 60% of funding from other sources. The Town of Midland, Town of Penetanguishene, Tiny Township and Tay Townships agreed to provide funding towards the salary for the Wendat Crisis Worker. In October 2019, Guys who Care selected CMART as the recipient of their fall fundraising efforts. This secured funding until March 2020. Wendat has continued to advocate with the NSM LHIN for base, ongoing funding for a full time CMART worker and has also continued their fundraising efforts to secure funding beyond March 31, 2020.

Staffing

Another challenge was from Wendat Community Programs, regarding the ability to hire a Mental Health Crisis Worker on contract due to the instability with funding.

Data Collection

Due to the differences between fields and occupations there were a few barriers which needed to be overcome.

Each organization had specific data that was mandated to be collected and different views on what should be collected to show the success of the program. This resulted in much data being collected to satisfy both parties involved.

Access to Information

The data received for 2017 only resulted in one category consisting of both MPS and OPP data as reflected above. MPS records did not capture either time spent by officers in the ER, nor did it capture the number of apprehensions. Due to this, only *figure 7* was able to reflect three years' worth of data for analytical purposes.

Conclusion

During the pilot and since April 1, 2019, the success of this program has been well documented. In particular, since before the program began, there has been a significant reduction in Form 1 certifications issued; 82% of all calls made by the team were follow ups to support individuals at home in the community and avoiding visits to the Emergency Department. Finally, there has been a significant decrease in the amount of time spent by uniformed officers in the emergency department with mental health calls.

The 16% reduction in calls for service and subsequently both wait times, a reduction of 27% for police officers in the Emergency Department, and the number of apprehensions at a 22% reduction, may be attributed to the success of CMART.

The NSCMART Program results helped demonstrate the benefits of having an officer and a mental health professional, work together in the community. The above findings and analysis demonstrated how a program specific to addressing mental and/or emotional distress exhibited from the community can save time and resources for Police Services, as well as, provide alternative solutions and increased quality of care within the community. The need for full time permeant services are proven through analysis and indicate that Police Services would show a decrease in the above metrics.

The positive impact of having this program available full time in North Simcoe has been clearly demonstrated.

References

- Brink, J., Livingston, J., Desmarais, S., Greaves, C., Maxwell, V., Michalak, E., Parent, R., Verdun-Jones, S., & Weaver, C. (2011). A study of how people with mental illness perceive and interact with the police. Calgary, Alberta: Mental Health Commission of Canada. Retrieved from https://www.mentalhealthcommission.ca/sites/default/files/Law_How_People_with_Mental_Illness_Perceive_Interact_Police_Study_ENG_1_0_1.pdf
- Hamilton Police Service (2018, 03 29). Mobile Rapid Response Team. Mental Health. Retrieved from: <https://hamiltonpolice.on.ca/prevention/mental-health/mobile-rapid-response-team>

Appendix

1.0 Raw Data

OPP and MPS Data

01 June 2017 - 31 October 2017
Number of mental health calls for service: 253 (combined: OPP-120 / MPS-133)
Number of total minutes (hours) spent by officers in the ER: 6,779 minutes (4 days, 16 hours, 59 minutes) (OPP results only)
Number of apprehensions: 44 (OPP results only)
01 June 2018 - 31 October 2018
Number of mental health calls for service: 240
Number of total minutes (hours) spent by officers in the ER: 11,820 minutes (8 days, 5 hours)
Number of apprehensions: 88
01 June 2019 - 31 October 2019
Number of mental health calls for service: 212 (-11.6%)
Number of total minutes (hours) spent by officers in the ER: 8,575 minutes (5 days, 22 hours, 55 minutes) (-27.4%)
Number of apprehensions: 68 (-22.7%)

Wendat Community Programs Data

Monthly Stat Totals Fiscal Year April 1, 2018-March 31, 2019 NS-CMART	June	July	Aug.	Sept.	Oct.	Totals
Total Number of Individuals Served by Functional Centre (New Clients, repeats and carry over) #455	40	62	42	48	51	243
Service Provider Interactions from NSCMART	56	71	55	69	98	349
Total Number of Carryovers	0	14	19	17	27	77
Total Number of Face to Face	49	48	30	30	49	206
Total Number of Face to Face with significant others	9	5	5	5	1	25
Total Number of Telephone Contacts	4	8	7	24	47	90
Total Number of Telephone Contacts with significant others	7	5	13	12	11	48
# of attempted contacts with client	10	30	14	7	24	85
Total number of clients brought to ER by Police under MHA	19	20	11	5	8	63
Total number of clients brought to ER by Police & Form 1 issued	9	17	16	17	3	62
Total number of clients brought to ER NS-CMART under MHA	1	2	1	2	2	8
Total number of clients brought to ER NS-CMART & Form 1 issued	1	1	1	2	2	7
# ER Diversions (resolved in community)	33	22	8	10	10	83
Total Number of Referrals to Community Resources (d/c plan of care recommendations)	91	229	159	173	204	856
Live OPP calls	8	11	4	4	4	31
Referrals from Crisis at GBGH to f/u	0	0	0	0	7	7
Referrals from Situation Table to f/u	0	1	0	2	0	3
Referrals for Wendat to f/u	2	1	0	0	3	6
Referrals from other community agency	1	1	0	1	6	9
Total # of discharges	27	45	25	21	24	142
Total #individuals whose immediate crisis was resolved	24	36	25	21	24	130

2.0 Success Stories

First Story

This story is about a male in his late 20's diagnosed with Schizophrenia.

The man had had multiple hospitalizations through-out the last couple years and 10+ police occurrences in six months. The client was then referred to NSCMART as there were concerns for client's well-being due to recent increased risk factors, such as; non-compliance with medication, risk of losing housing due to mental illness, and increased hallucinations and delusions.

NSCMART team arrived on scene and met with client. It was determined that the team would be able to avoid an apprehension under the Mental Health Act by arranging with a local community agency to have client be seen immediately and be provided a medication review and script for his anti-psychotics.

The team was able to divert client from being apprehended to the hospital. Client has now been regularly taking his medication, has been allowed to stay in his home, and has been connected with a long-term psychiatric program. Client has had no recent interaction with police and appears to be stabilized in the community.

Second Story

The second story involves a female in her mid 20's diagnosed with PTSD, and Depression.

The female has had a long history of physical, emotional, and sexual abuse due to victimization of Human Trafficking. The client has struggled with addictions, previous suicide attempts, increased police involvement, and multiple admissions to a Schedule 1 facility in the last two years. The client was referred to NSCMART after being apprehended under the Mental Health Act and placed on a Form 1. Initial involvement began with the client after being released from Waypoint.

The client initially had limited community support, and felt overwhelmed navigating social services on her own. Through on-going follow-up with client, the team was able to facilitate connections with addictions services, counselling services specific to violence against women, and has not had any police involvement since that point. The client now attends regular counseling, and is followed up with every couple weeks by NSCMART team.

3.0 Letters of Support



YMCA of Simcoe/Muskoka

Midland Employment Service
334 King Street, Unit 1
Midland, ON L4R 3M8
705-528-0845
www.ymcaofsimcoemuskoka.ca

November 20th 2019

Dear, Andrea Abbott- Kokosin, Executive Director of Wendat Community Programs

I am Samantha Gignac, an Employment Specialist with the YMCA of Simcoe Muskoka Midland Employment Service, which is located within the downtown core of Midland. We are an organization that works with vulnerable individuals on a daily basis, many whom have mental health challenges. As a result of the level of interaction we have with our community's most vulnerable people, we often call upon outside organizations to assist us in supporting their needs in an effort to keep themselves, our staff and clients safe. I have been employed by the YMCA Employment Service for over a year and a half and spent the first year on the front desk/reception meeting every client who walked through the door. Within that time, I have called the North Simcoe Crisis Management and Resource Team on several occasions to assist in helping clients who were in mental health distress. I write this letter to show my full support for Teesha Gaudet of Wendat, Jeff Dorion with the OPP and the North Simcoe Crisis Management and Resource Team.

Before the project began, I would call our local OPP directly to dispatch officers to come to our location when we experienced clients in mental health crisis. I had done so a handful of times which resulted in the dispatch of OPP officers who typically talked to the individual and issued a warning. With no other real alternative, our OPP officers were our only option to assist in diffusing difficult situations with people in mental health distress who clearly need additional support. When the pilot project began in April 2019, Officer Dorion came to introduce himself and his then team member Owen from Waypoint. They gave us their direct contact information and offered an alternative to calling the OPP directly. Jeff and Owen were exceptional in explaining their role within our community: to assist people in immediate mental health crisis by making an assessment/evaluation, diffusing the situation and planning next course of action and/or finding the appropriate community resources. Essentially, their role was explained as a means to reduce the amount of time OPP officers were called to handle mental health situations and free up valuable time and resources at our local hospital for non-acute mental health crisis'.

As mentioned, I have called the North Simcoe Crisis Management and Resource Team more than a handful of times since the project began in April 2019. What I witnessed and experienced was an immediate response and quick crisis resolve, a rapport and compassion from the Crisis Management Team with our communities most vulnerable people and a significant reduction in the amount of time I or other staff members required the OPP assistance on our premises. Furthermore, I can think of a particular occasion I emailed Officer Dorion with a concern over an escalating mental health issue with one of our clients. Officer Dorion went above and beyond by making sure I felt safe and attended the individuals house immediately to check in on their well-being. Officer Dorion and his Team resolved the issued and followed up afterwards to ensure our staff were alright.

As outlined in my statement of support, the North Simcoe Crisis Management Team is an invaluable resource to our community. They are not only trained and experienced in supporting individuals in mental health crisis but are a visible and accessible resource to the people who live, work and enjoy our downtown core. I endorse this program and really hope to see funding granted and committed for years to come.

Sincerely,

Samantha Gignac
Job Coach/Job Developer YMCA Midland Employment Service

November 27, 2019

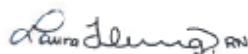
To Whom It May Concern,

I am writing this letter of endorsement as a Registered Nurse and Clinical System Navigator with the North Simcoe Community Health Link (NSCHL). Our role is to provide patient-centered care while assisting clients navigate the health and social services systems. We serve clients with multiple chronic conditions such as diabetes, congested heart failure, and chronic obstructive pulmonary disease. Many suffer from mental health conditions, economic issues, social isolation and failure to cope at home. The program focuses largely on social determinants of health and health promotion to decrease Emergency Department visits and admissions. This type of system impact requires strong relationships with the local hospital, primary care providers and community services.

The NSCHL has been fortunate to partner with the North Simcoe Crisis Management and Resource Team (NS CMART). The program has been of extreme value to our clients, Health Link and our community. The NS CMART team has assisted existing Health Link clients and provided referrals of new clients who would benefit from the Health Link approach to care. Teesha (RSW) and Jeff (SGB OPP) have contributed to case conferences with clients and families, attended client visits with the Clinical System Navigators and help keep our clients safe in their own homes.

I believe this is a critical program in our community. The specialized service has been instrumental to keeping our clients out of hospital and in their homes. Prior to NS CMART, emergency calls requiring OPP attendance due to mental health concerns would most often lead to client apprehension and transport to Georgian Bay General Hospital under the Mental Health Act. The client will be assessed by a nurse, physician, and often a Crisis Worker. This process is stressful for the client and incredibly resource intensive for both the Emergency Department and OPP officers who remain with the client until they have been assessed. Since NS CMART was created, Teesha and Jeff have assessed clients in their homes leading to an initiation or increase of existing community support services. NS CMART has addressed a large gap in community programs, provided a service that maintains the client's dignity and decreased the strain on the health care system. This is a vital service to have in our community.

Regards,



Laura Fleming, BScN, RN

***CONFIDENTIALITY NOTICE: This correspondence and any accompanying attachments may be privileged and are confidential. If you have received this communication in error please notify the sender, then shred the document immediately.

4.0 Image of NSMART Team



**Ministry of Children,
Community and Social
Services**

Minister's Office

438 University Avenue
7th Floor
Toronto, Ontario
M7A 1N3

Tel.: (416) 325-5225
Fax: (416) 325-5240

**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**

Bureau du Ministre

438, avenue University
7^e étage
Toronto, Ontario
M7A 1N3

Tél. : (416) 325-5225
Télec. : (416) 325-5240



127-2019-9359

December 16, 2019

Dear Municipal Partner:

I am writing to let you know that the Ministry of Children, Community and Social Services, in collaboration with other ministries across government, is currently assessing Ontario's Poverty Reduction Strategy and is launching consultations to inform the development of a new five-year strategy, in accordance with the Poverty Reduction Act, 2009.

Our government believes that the people of Ontario are the province's greatest asset, and when they succeed, our economy and province succeed. However, we know that one in seven Ontario residents live in poverty.

Empowering people and supporting them during challenging times is a priority for our government. We also know that we cannot do this work alone. We are committed to listening and working with individuals, communities, organizations, businesses, Indigenous partners and all levels of government. It is our shared responsibility to create the conditions for success. To do so, we need organizations across the province to share their ideas and feedback about how we can work together to tackle poverty.

Our goal is to drive progress and identify solutions to reduce poverty. To inform our new Poverty Reduction Strategy, we will be asking Ontario residents how we can encourage job creation and connect people to employment opportunities; provide people with the right supports and services; and lower the cost of living and make life more affordable.

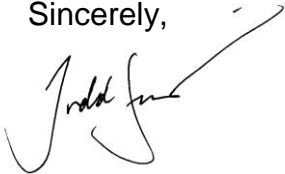
An online survey will be posted in January 2020 for a period of approximately 60 days. I hope that you will respond to the survey and encourage members of your community, including those who have experience living in poverty, to participate. We will share more information about the survey in the new year.

.../cont'd

We are also accepting written submissions and any recommendations for the next strategy as well as feedback on the previous 2014–19 Poverty Reduction Strategy, by e-mail at prso@ontario.ca or by mail at Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how identifying information included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at prso@ontario.ca or by telephone at (647) 308-9963.

I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Smith', with a long, sweeping horizontal stroke extending to the right.

Todd Smith
Minister



Hastings Highlands

Beautiful By Nature

The Municipality of Hastings Highlands
P.O. Box 130, 33011 Hwy 62, Maynooth, ON K0L 2S0
613 338-2811 Ext 277 Phone
1-877-338-2818 Toll Free

December 9, 2019

VIA EMAIL

Ministry of the Attorney General
McMurtry-Scott Building
720 Bay St., 11th Floor
Toronto, ON
M7A 2S9
attorneygeneral@ontario.ca

Re: Joint and Several Liability Consultation – Town of Springwater Support

At its meeting on December 4, 2019 the Council of the Municipality of Hastings Highlands supported the Township of Springwater with the following resolution:

Resolution 774-2019

THAT Council supports the Township of Springwater in its concern for joint and several liability consultation.

cc:
Doug Ford, Premier of Ontario
Association of Ontario Municipalities (AMO)
Ontario Municipalities
Daryl Kramp, MPP, Hastings-Lennox and Addington
Derek Sloan, MP, Hastings-Lennox and Addington
Jeff Schmidt, Township of Springwater

Encl: Correspondence – Joint and Several Liability Consultation – Township of Springwater

Regards,

Suzanne Huschilt

Municipal Clerk
shuschilt@hastingshighlands.ca

September 26, 2019

Ministry of the Attorney General
McMurtry-Scott Building
720 Bay Street, 11th Floor
Toronto ON, M7A 2S9

Re: Joint and Several Liability Consultation

Please be advised that in response to your letter dated July 12, 2019, the Township of Springwater provides the following comments in regards to Joint and Several Liability.

1. Please describe the nature of the problem as you see it?

In response to the Province's request for consultation, the Township has a significant issue with Joint and Several Liability (JSL) and the impact it has on the municipality.

a. No Requirement of Proof

JSL is a tool that is used by the legal industry without any discretion to the point that this municipality feels that its use is negligent and in fact unethical. Most law suits that municipalities see are frivolous and vexations as lawyers cast their nets wide and attempt to use shotgun justice for their clients that are more than often the sole cause of a claim. A statement of claim does not require any proof that there is fault. A plaintiff only has to state who they think is involved and a significant amount of court time is spent determining who should be a party to the legal claim.

b. No Consequence for Being Wrongly Identified in a Statement of Claim

To add to this, there is no consequence that lawyers and their clients face for submitting a claim against a municipality when it is clear that a municipality is not involved. Municipalities incur significant administrative costs in managing these claims and the municipalities and their insurers pay significant costs to go through a lengthy process to prove that a claim was made in error (intentionally) only to find that a judge sees no reason to compensate a municipality for cost for incorrectly being named in a lawsuit by a plaintiff. Municipalities are seen as having deep pockets by the legal industry as well as the judicial system that makes decisions on these claims. Proof of innocence is often furnished to the plaintiff and lawyer by a municipality immediately upon notification of a pending legal action of statement of claim. This information is ignored by the plaintiff's lawyer. A plaintiff and their lawyer should have to reimburse a municipality for

all administrative and legal costs when the municipality is cleared of liability. Judges rarely compensate municipalities for being wrongly named in a legal action.

A recent example from 2019 occurred when a statement of claim was made against the Township of Springwater for an accident on a County Road (not the jurisdiction of Springwater). After legal and administrative costs totaling more than \$5,000, Springwater was dismissed from the claim. Unfortunately no costs were assigned to the plaintiff for wrongly naming Springwater in the statement of claim. The current system is broken and Springwater tax payers are left paying the bill.

2. What are the problems that you need addressed to benefit your community?

a. Ethical Standard of Due Diligence Required Before Submitting a Legal Action

Lawyer's representing plaintiff's should be required to submit documentation that provides significant research into why a claim is being made and a municipality is being named in a law suit. The claim should clearly prove authority and responsibility. The current practice of naming every party under the sun in a legal claim is negligent and unethical.

b. Frivolous and Vexatious Suits are Costing Taxpayers

The Township of Springwater is seeing a significant waste of administrative time and cost in managing legal claims against the municipality that are predominantly frivolous and vexatious due to JSL. Over the last seven years, the municipality has had 55 claims made against the municipality. These claims range from trips/falls resulting in broken eyeglasses to cases that unfortunately involve loss of life. The Township has no problem dealing with claims that the municipality is responsible for; however the Township does have a problem dealing with claims it does not have any responsibility for. Of the 55 claims against the municipality, 42 of these claims are frivolous and vexatious. Claims that the municipality has no responsibility for. Over the past 7 years, Springwater has paid more than \$100,000 on these frivolous and vexatious claims as they work themselves through the legal process. Many of these files are still open. This does not include additional costs paid by Springwater's insurance company that are beyond the municipality's deductible.

c. Negligent Legal Actions (Beyond Frivolous and Vexatious)

The Township of Springwater is currently named in 4 legal actions and an additional legal action (recently abandoned) for claims that occurred in another municipality (no where near Springwater). The Township is currently named in 3 claims that occurred in the Township of Clearview west of Stayner and one claim in the Township of Brock that have nothing to do with the Township. Springwater was named in a claim that occurred

in Wasaga Beach that was abandoned recently. All of these claims cost the Springwater taxpayer in administrative and legal costs as they work their way through the process.

d. Triage System for Claims

Before a claim makes it to a court date, the file should be triaged. It is at this stage that negligent of frivolous and vexatious claims will be filtered or thrown out. This process will trigger the reimbursement of costs to municipalities by unethical law firms.

e. Law Society of Ontario Charges

Lawyers that use JSL in an unethical way should be charged by the Law Society of Ontario. If a lawyer names a municipality in a legal action that should not be named, these lawyers should be suspended and potentially lose their license to practice law. There is a significant commonality when comparing frivolous and vexatious claims and the law firms/lawyers that submit them. The current code of ethics of the Law Society of Ontario should be updated by the Province to reprimand lawyers and law firms that negligently use JSL. The Province of Ontario should be involved in creating a new Code of Ethics for Ontario's legal industry.

3. Is it increased premiums? Rising deductibles?

A recent survey by CAO's in Simcoe County shows that insurance premiums are going up between 10% at the lowest to 59% being the highest in 2019. The Township of Springwater experienced a 10.8% increase in its 2019 insurance renewal. The area that typically sees an annual increase is related to the Municipal General Liability and Excess Liability lines of the business. The municipality was advised by its insurance broker that "over the past several years, insurance companies' appetite for Municipal Insurance has remained fairly stable. Insurance rates across all lines have seen only modest increases intended to simply keep pace with inflation and the rising cost of claims. Larger rate increases have been reserved for those accounts experiencing adverse claims development; either in frequency or severity (or both). However, starting in June 2018, the insurance market as a whole has shown clear signs of "hardening". Insurance companies for all sectors are putting stricter rules in place regarding the amount and breadth of coverage they will provide, and to which clients. Since the overall insurance supply is being reduced, the demand for insurer capacity is increasing, and as such, prices are elevating."

The table below provides at a high level (includes all lines of coverage) the Township's annual insurance premiums over the past five years.

2015	2016	2017	2018	2019
\$234,942	\$247,262	\$254,388	\$274,936	\$304,688

The Township continues to consult with its insurance broker in an effort to ensure that Springwater's constituents are receiving the best value for their tax dollar; however, the rising costs of insurance are not sustainable over the long run. Staff and its insurance broker have looked at increasing our deductibles in an effort to reduce the overall premium; however this has led to minimal reductions in the overall annual premium to the Township.

4. Being unfairly named in lawsuits?

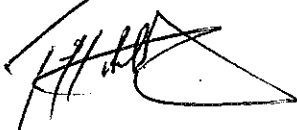
As detailed above, Springwater continues to be unfairly named in legal actions. Issues here range from a complete absence of research by legal firms on causality to the municipality being named in legal action in completely separate jurisdictions (other municipalities).

5. Feeling you cannot offer certain services because of liability risks?

More recently, with the advice of the Township's insurance broker, the Township has changed the way in which it delivers some of its recreational programs/services, especially as it relates to children's programs/activities. For example, the Township in partnership with its Community Recreation Associations will host a number of community based events throughout the year, which includes children's activities. In order to allow inflatable Bouncy castles at community events, the Township now requires the service provider to indemnify the Township and to also provide staff to monitor the safety of participants while in the inflatable Bouncy castle. Some vendors are reluctant to take on this risk.

Thank you for allowing the Township to participate in this consultation. We are open to further dialogue should you feel it necessary.

Yours truly,



Jeff Schmidt, CPA, CGA, B.A.S.
Chief Administrative Officer

Cc: Ontario Municipalities

From: Alison Gray [<mailto:agray@tay.ca>]
Sent: December-23-19 4:39 PM
To: Andrea Abbott-Kokosin <aabbott-kokosin@wendatprograms.com>
Cc: Joanne Sanders <jsanders@tay.ca>; Mayor Ted Walker <TWalker@tay.ca>
Subject: RE: Grant request from Wendat

Hi Andrea,

That is great news that funding will come through the LHIN.

Thank you for letting us know. I will pass along your email which is more than enough to cancel the grant funding.

Regards,

Alison Gray

Sent from my Bell Samsung device over Canada's largest network.

----- Original message -----

From: Andrea Abbott-Kokosin <aabbott-kokosin@wendatprograms.com>
Date: 2019-12-23 10:58 a.m. (GMT-05:00)
To: Alison Gray <agray@tay.ca>
Subject: Grant request from Wendat

Hi Alison,

Just this morning, I received notification that the North Simcoe Muskoka LHIN will be providing base, ongoing funding for 1 FTE for the CMART program. Therefore, Wendat does not need the funds from Tay for 20/21 and I need to withdraw my grant application. I understand that the municipal offices are now closed for the holidays. Would you kindly let me know that you have received this and also let me know if there is formal process for withdrawing my application?

Thank you,

Andrea



Andrea Abbott-Kokosin
Executive Director

237 Second Street, Box 832
Midland, ON L4R 4P4
705-526-1305 ext 223
Fax: 705-526-9248



County of Simcoe
Office of the Warden
1110 Highway 26,
Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300
Toll Free (866) 893-9300
Fax (705) 725-1285
simcoe.ca

June 6, 2019

Hon. Steve Clark
Minister of Municipal Affairs and Housing
Province of Ontario
777 Bay Street, 17th Floor
Toronto, ON M5G 2E5

Ken Seiling and Michael Fenn, Special Advisors – Regional Government Review
C/O Minister of Municipal Affairs and Housing
Province of Ontario
777 Bay Street, 17th Floor
Toronto, ON M5G 2E5

Steve Ken Michael
Minister Clark, Mr. Seiling, and Mr. Fenn:

Re: Simcoe County - Regional Government Review

Further to my April 2019 letter of the same subject, County Council undertook some thoughtful consideration of our Governance Structure, Decision Making and some high level Service Delivery Rationalization, as it pertains to the Regional Government Review process. As a result, Council ratified two key framework documents that provide some input and demonstrates the County's willingness and desire to work directly with the Province to effect change as may be deemed appropriate by your Government. Please find attached the approved framework documents for your consideration as part of the Simcoe County Regional Government Review.

As you will note, the framework documents identified and prioritized various County developed positions for review and consideration that attempt to address the objectives of the Special Advisors. In summary, on the subject of governance, the committee suggests as follows:

That given the current evolution of Simcoe County and its municipalities, and the existing growth and service delivery requirements in our region, that a two tier governance structure continue to be supported for the County of Simcoe.

That support be provided for consideration of a reduction in the overall size of County Council, provided the composition of County Council included a mix of both local municipal representatives, and directly elected regional councillors to County Council.

That the Warden / Head of Council continue to be elected by County Council from within the ranks, but be limited in eligibility to the directly elected Regional Councillors, so as not to pose a conflict with local municipal responsibilities.

Regarding service delivery, the Taskforce suggested further consideration and review of the following service areas, acknowledging that this is based on current available information, and suggests that the current delivery is either challenged, inefficient or not provided at the right level, or requires a more detailed analyses:

- Conservation Authorities
- Fire Services
- Land use Planning
- Library Services
- Stormwater Management

Further, the Taskforce suggested a review of the following areas, acknowledging that this is also based on current available information, but that these could possibly benefit from a broader service delivery review:


- Housing, (Affordable, homelessness, local non-profits etc.)
- Legal Services
- Long Term Care and Seniors Services
- Paramedic Services
- Roads and Infrastructure
- Transit
- Water and Wastewater

Simcoe County has proven to the Province that we are a leader in the delivery of many Municipal Services, and we appreciate your frequent acknowledgement of this. Like other regions in this specific review, there are varying specific local opinions and positions as well. Whatever the findings and recommendations of your process however, Simcoe County and our member municipalities respectfully request that you work directly with us, and present some clear desired outcomes or specific criteria, so that we can work together to present specific solutions that address these desired outcomes in a way that is as collaborative and ultimately successful locally as is possible.

We look forward to your response and findings, and ultimately continuing to work with you to succeed and continuously improve as prudent regional and local municipal governments in Central Ontario, providing the best possible services and value to our residents.

Thank you for your consideration.

Regards,



George Cornell
Warden

c: Hon. Caroline Mulroney, M.P.P., York-Simcoe
Andrea Khanjin, M.P.P., Barrie-Innisfil
Doug Downey, M.P.P., Barrie-Springwater-Oro-Medonte
Jill Dunlop, M.P.P., Simcoe-North
Jim Wilson, M.P.P., Simcoe-Grey
County Council



To: **Committee of the Whole**

Agenda Section: Performance Management
Division: Warden, CAO, and Statutory Services
Department: Clerk's Department

Item Number: CCW - 2019-209

Meeting Date: May 14, 2019

Subject: **Regional Government Review Task Force – Position/Framework Review**

Recommendation

That Item CCW 2019-209, dated May 14, 2019, regarding the Regional Governance Review Task Force Position/Framework, be received; and

That subject to deliberations in the affirmative, that the Regional Governance Review Task Force positions with respect to Service Delivery rationalization / considerations, as generally outlined in CCW 2019-209, be endorsed for inclusion in formal correspondence from the Warden of the County of Simcoe to the Special Advisors, and the Minister of Municipal Affairs and Housing, with respect to the Provincial Regional Government Review.

Executive Summary

The Regional Governance Review Task Force met on two occasions to review questions regarding municipal Service Delivery rationalization, included in the Terms of Reference for and further posed by, the Provincial Special Advisors. At its meeting on May 7, the Task Force directed staff to summarize these deliberations on the various services into a framework document.

This framework document does not represent a complete or detailed account of all of the discussions and opinions shared, or a full detailed analysis of the service areas considered, however it highlights and prioritizes the areas and services where the County Task Force believed greater review should be considered. If endorsed by County Council, this information will be included in formal correspondence from the Warden of Simcoe County to the Special Advisors and the Minister of Municipal Affairs and Housing, with respect to the Regional Government Review.

Background/Analysis/Options

The Regional Governance Review Task Force met on two occasions, April 18 and May 7 to review the issues of Service Delivery rationalization as outlined in the Terms of Reference for and subsequently posed by the Special Advisors for the Provincial Regional Government Review.

At its meeting on May 7, the Task Force directed staff to summarize these deliberations into this framework document, with the information to be included in the formal correspondence from the Warden of the County of Simcoe to the Special Advisors and the Minister of Municipal Affairs and Housing.

The Task Force used three general categories to shortlist and narrow the vast services provided by both the lower tier and upper tier municipalities, and some services provided by our public sector partners. The shortlist in Table 1 below is not meant to limit any other service areas from being reviewed, however identifies areas deemed by the Task Force to be contemplated at this time for further potential rationalization or consideration to the Special Advisors, given the established timeframes of the Regional Government Review.

The ratings were not intended to suggest that any included service is, for example, inefficient or misaligned, however it suggests from a cursory view from what elected representatives perceive today about the service, that there may be opportunities for further consideration, rationalization or improvements in service delivery or co-ordination.

There was some discussion and recognition at the Task Force that suggesting a service review doesn't necessarily in itself constitute a decision of change in service delivery, rather an opportunity to assess and consider if the service could be provided more effectively in another manner. There was also some recognition that our current governance structure itself can make it difficult to have these types of discussions or suggest reviews for various services provided. County Council, comprised of the lower tier Mayors and Deputy Mayors, may find it a politically difficult to consider certain services named by the Task Force, and there may be some resulting bias to maintain the status quo rather than undertake a cursory review, much less consider a change in delivery. The Provincial Government of the day however, have made it very clear that structure, governance, decision making and service rationalization are on the table. There may at times be a competition of perspectives between municipal tiers in terms of service delivery preference, community ties, sustainable funding, growth pressure, and economy of scale; the courage to undertake some of these service reviews may very well identify methods to achieve a stronger service delivery model that better supports future partnerships and available funding, and respond to the various pressures. It is in times such as these that Council's strategic directions and decisions become highly relevant to guide Council in making prudent determinations that provide services to residents in a fiscally sustainable and responsible manner.

The three categories used to shortlist the service areas were:

1. Service Area is delivered well and meeting expectations of taxpayers.
2. Service Area is satisfactory, however could benefit from a service delivery review.
3. Service Area in its current delivery is challenged, inefficient or not provided at right level, requiring a more detailed analysis or review.

The following higher priority service areas were identified and rated as follows:

Table 1 – Service Areas

Service Delivery Area	Rating
Conservation Authorities	3
Fire Services	3
Land use Planning	3
Library Services	3

Stormwater Management	3
Housing, (Affordable, homeless etc)	2
Legal Services	2
Long Term Care Homes	2
Paramedic Services	2
Roads and Infrastructure	2
Transit	2
Water and Wastewater	2

The remainder of the Services discussed or reviewed were rated and considered to be delivered well and meeting the expectations of the taxpayers.

The Task Force believes that further consideration on the outlined services should be inclusive and involve various stakeholders, with some of these potential reviews being rather substantive and detailed in nature and inclusive of financial analysis, to understand what if any changes could be made to improve the delivery of service. Other reviews could be less complicated in terms of analyses or consideration, and based more on understanding or current roles and responsibilities.

Financial and Resource Implications

The detailed analyses of the service areas will consume staffing resources to complete the review, however it is anticipated that existing work and projects will be prioritized and costs covered by existing budgets.

Relationship to Corporate Strategic Plan

A. Growth Related Service Delivery: Create and strengthen partnerships with key stakeholders to support communities through the delivery of sustainable services

B. Strengthened Social, Health and Educational Opportunities: Establish partnerships to identify opportunities for strengthened Human Services and Education to support improved health and well-being of our residents

C. Economic & Destination Development: Create and strengthen partnerships with key stakeholders to develop economic opportunities in response to the changing demographics of the County and to provide a rich cultural experience for both local residents and tourists

D. Environmental Sustainability: To preserve, conserve, and safeguard our environment and natural resources, while recognizing opportunity, innovation, and the needs of our community.

E. A Culture of Workplace and Operational Excellence: Create and maintain a healthy work environment that: • Supports personal and professional growth • Promotes effective, open and inclusive communications • Provides services to residents in a fiscally sustainable and responsible manner

F. Responsive and Effective Governance: Address the structural and procedural challenges of a County spanning a divergent group of 16 municipalities

Reference Documents

None.

Attachments

None.

Prepared By John Daly, County Clerk
Mark Aitken, Chief Administrative Officer

Approvals	Date
Mark Aitken, Chief Administrative Officer	May 10, 2019



To: **Committee of the Whole**

Agenda Section: Performance Management
Division: Warden, CAO, and Statutory Services
Department: Clerk's Department

Item Number: CCW - 2019-207

Meeting Date: May 14, 2019

Subject: **Governance Framework Review**

Recommendation

That Item CCW 2019-207, dated May 14, 2019, regarding the Regional Governance Review Governance Committee positions, be received; and

That subject to deliberations in the affirmative, that the County Governance Committee positions on Governance structure and framework, as generally outlined in CCW 2019-207, be endorsed for inclusion in formal correspondence from the Warden of the County of Simcoe to the Special Advisors, and the Minister of Municipal Affairs and Housing, with respect to the Provincial Regional Government Review.

Executive Summary

The County of Simcoe Governance Committee met on three occasions to review questions regarding governance structure and decision making, included in the Terms of Reference for and further posed by the Provincial Special Advisors. At its meeting on May 6, the Governance Committee directed staff to summarize these deliberations into a framework document.

This framework document does not represent a complete or detailed account of all of the detailed discussions, or a full analysis of the governance matters considered, however it highlights a position that the Governance Committee believes County Council should consider supporting. If endorsed by County Council, this information will be included in formal correspondence from the Warden of Simcoe County to the Special Advisors and the Minister of Municipal Affairs and Housing with respect to the Regional Government Review.

Background/Analysis/Options

The Governance Committee met on three occasions, April 16, April 23, and May 6 to review the issue of governance and decision making included in the Terms of Reference for and further posed

by the Special Advisors as part of the Provincial Regional Government Review. At its meeting on May 6, the Committee directed staff to summarize the areas of consideration and direction into a governance framework document.

The issue of Governance is complex, and one that has had significant consideration by County Council over the years. The Committee believes that the intent and messaging of the Regional Government Review certainly adds an urgency and dynamic that hasn't previously existed in these considerations. In light of the timeframe required to submit feedback to the Special Advisors, the Committee narrowed its scope of consideration, and framed its approach to address the questions included in the Terms of Reference for and further posed by and inferred by the Special Advisors relating to Governance and decision making, and concluded a potential general County position outlined as follows:

A. That given the current evolution of Simcoe County and its municipalities, and the existing growth and service delivery requirements in our region, that a two tier governance structure continue to be supported for the County of Simcoe

There are multiple types of potential governance structures, but the discussion at the committee based on the Provincial Government Review information and questions, focussed on the following:

- An inclusive Single Tier government, such as Toronto, Ottawa and Hamilton.
- A division of the County into two or three smaller Single Tier structures
- A Two Tier structure, formulated generally as exists today
- A Two Tier structure, with modifications in either service delivery / amalgamations / changes in structure

The Committee considered the thought of an inclusive single tier over the geography of the County, but this was not favoured due to the evolution of service delivery in the region, the difficulty of transition, and the scope of amalgamation and community impacts. Dividing the County into two or three single tiers was also not supported and did not make sense in terms of delineating or dividing the already existing designated service manager / consolidated service delivery boundaries, which in itself does not seem to fit with the Provincial mandate on governance. A two tier structure was ultimately the unanimous decision of the Committee for our region.

Where there did exist some difference of opinion on the Committee, was in either retaining the status quo two tier governance structure, or undertaking two tier structure modifications such as amalgamations into less but potentially more viable municipal structures. It was noted too that the ultimate determinations on certain service delivery rationalizations may have an impact on structure and governance.

It was ultimately determined by the Committee that the County should clearly support a desire for maintaining a two tier governance structure. In the event however of a provincial desire for potential changes to local municipal structure within our two tier system, we would endeavour to work with the Province and request their cooperation by providing opportunity for ongoing local and community input on any provincially suggested modifications to the current municipal structures arising from the Regional Review.

B. That support be provided for consideration of a reduction in the overall size of County Council, provided the composition of County Council included a mix of both local municipal representatives, and directly elected regional councillors to County Council

The Committee reflected on the past studies and considerations of County Council in this regard, and also the letter from Minister Clark cautioning consideration of Council size and structure until the Regional Review was completed and some decisions on municipal structure were determined.

Under the current structure, the Mayors and Deputy Mayors of each local municipality are indirectly elected to County Council by virtue of being elected to office at the lower tier municipality. Going forward (either status quo or under a modified two tier structure), it is proposed that there continue to be direct representation from the local municipalities (perhaps the Mayor or an elected designate – with an alternate if absent), as well as a number of directly elected regional councillors who represents various geographic areas within the County.

The Committee recognizes a desire for a reduction in the overall number of councillors, and endorses that concept, as well as the outlined mix in representation. The ultimate number of councillors, as noted by Minister Clark, would be dependent on the 'to be determined' municipal structure, representation (if populations aren't aligned), and the defined geographic areas that a regionally direct elected councillor would represent, which are all not yet defined.

C. That the Warden / Head of Council continue to be elected by County Council from within the ranks, but be limited in eligibility to the directly elected Regional Councillors, so as not to pose a conflict with local municipal responsibilities

Under the current structure, the Mayor and Deputy Mayor are indirectly elected to County Council and are all eligible to be appointed as Warden for a period of two years. It is proposed that only those persons directly elected as Regional Councillors be eligible to be nominated to the Office of Warden, and would sit for the term of Council. This would potentially rectify any direct conflicts in time due to local municipal responsibility or allegiance.

There was significant discussion on logistics on these considerations, but much of this would be determined once the ultimate municipal structures and service delivery responsibilities are determined. Compensation and resources were discussed, but would also be determined at a later date. The matter of the County's municipal partners, the two separated cities in our regional structure, was touched on as well. As the Province advised that they were not 'formally included' in the Regional Review, they were respectfully not discussed directly in terms of any structure, boundary or service delivery considerations. County Council is aware that they were however afforded the opportunity for 'input' into the County's involvement in the Regional Review. County Council would then expect from the Province that if there were to be any considerations involving our partner separated cities in any of the outcomes of the review, that the County would also be afforded some 'input' prior to any decision making.

These considerations may not be as detailed or defined as they could be due to the unknown, and they are clearly difficult to come to consensus on given our current governance structure and the uncertainty that this type of provincially mandated review can bring to our communities. The Governance Committee hopes that this positioning will be supported by County Council rather than the County being absent of a collective position or not involved in an ultimate decision.

Financial and Resource Implications

There were no costs incurred in the preparation of this Item.

Relationship to Corporate Strategic Plan

Growth Related Service Delivery: Create and strengthen partnerships with key stakeholders to support communities through the delivery of sustainable services

A Culture of Workplace and Operational Excellence: Create and maintain a healthy work environment that: • Supports personal and professional growth • Promotes effective, open and inclusive communications • Provides services to residents in a fiscally sustainable and responsible manner

Responsive and Effective Governance: Address the structural and procedural challenges of a County spanning a divergent group of 16 municipalities

Reference Documents

None.

Attachments

None.

Prepared By John Daly, County Clerk
Mark Aitken, Chief Administrative Officer

Approvals	Date
Mark Aitken, Chief Administrative Officer	May 10, 2019

**Public Works Committee
January 8, 2020**

Agenda

1. Call to Order:

2. Reports of Municipal Officials:

- 2.1 Report from the Director of Public Works
Report No. PW-2020-01
Re: Monthly Activity Report Public Works Department
- 2.2 Report from the Manager of Parks, Recreation & Facilities
Report No. PW-2020-02
Re: Monthly Activity Report – Parks, Recreation & Facilities
- 2.3 Report from the Manager of Roads & Fleet
Report No. PW-2020-03
Re: Monthly Activity Report Roads & Fleet
- 2.4 Report from the Water/Wastewater Superintendent
Report No. PW-2020-04
Re: Monthly Activity Report – Water Wastewater Operations

3. Other Business:

- 3.1 Correspondence from Councillor Raymond
Re: Sanding/De-icing Policy
- 3.2 Correspondence from Mr. Ted Chivers
Re: Wycliffe Cove Traffic Calming

4. Items for Information:

- 4.1 Correspondence from Simcoe Muskoka District Health Unit
Re: Public Beach Monitoring Summary Report
- 4.2 Email from the Water/Wastewater Superintendent
Re: Incident Report - Update



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Barry Norris

Meeting Date: January 8, 2020

Report No.: **PW-2020-01**

Report Title: **Monthly Activity Report
Public Works Department**

ORIGIN

Director of Public Works for the period from December 4 to December 24, 2019

ROADS/PARKS

- Wycliffe speed follow-up
- Snowriders agreement review and discussion
- Oakwood Rink – discussion with County
- Winter control discussion
- Bridge report review

WATER/WASTEWATER OPERATIONS

- Grandview Beach and Paradise Point hydrogeological study discussion
- North Rock Group claim follow-up
- Tay Area WTP phase 2 upgrade – website update, review
- Assistant Superintendent interviews
- 2020 water and road program design support

DEVELOPMENT

- Waverley Heights easement follow-up and site visit
- Victoria Glen – engineered fill review and site visits
- Swan and Dock review

GENERAL

- Staff reviews

MEETINGS

- Health and Safety Committee meeting
- Emergency Planning Committee meeting
- Budget meeting
- Department Heads' meetings
- Public Works Managers' meetings
- Committee of All Council and Council

Prepared By:

Date Prepared: December 23, 2019

Peter Dance
Director of Public Works



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Barry Norris

Meeting Date: January 8, 2020

Report No.: **PW-2020-02**

Report Title: **Monthly Activity Report – Parks, Recreation and Facilities**

ORIGIN: Manager of Parks, Recreation & Facilities for the period of December 4, 2019 to December 24, 2019.

RECREATION

Fall Recreation Programs Wrap-Up

Fall Recreation Programs wrapped up the week of December 9th. During the fall program session we had approximately 125 participants take part in 12 different programs.

Winter Recreation Programs

The Winter Session of Recreation programs begins the week of Jan 6th and run until the week of March 9th.

Port McNicoll Recreation Committee

The Port McNicoll Recreation Committee has a planned family skating event schedule for the Tay Community Rink on Saturday February 28th from 2pm-4pm. As well, the group is looking to extend their Boot Camp series into the New Year. Boot Camp Dates will be posted to our website, once confirmed.

Youth Dances

Youth dances are hosted by the Victoria Harbour Recreation Committee on the following dates from 7pm to 10pm. The fee is \$5 at the door.

Oakwood Community Centre

January 17, February 14, March 13, April 17 and May 15

PARKS

Outdoor Rinks

Staff is prepared to begin working on the outdoor rinks once the weather conditions become favourable. A large accumulation of snow is needed to pack down a good base and consistent cold temperatures in the long range forecast are needed to begin working on them. An initial pack was completed the week of December 16th, however, temperatures have been inconsistent since.

Winter Decorations

LED winter decorations have been mounted in the downtown cores of Port McNicoll, Waubaushene and Victoria Harbour. The new decorations that were purchased and placed last year were made possible through a downtown revitalization grant and are receiving great reviews from the public.

FACILITIES

Tay Community Rink Operations

The Tay Community Rink has remained quite busy throughout the month of December. All free public times receive an extra boost of participants with the school aged children being able to attend activity times.

There was a slight disruption to operations at the rink when some electrical issues played havoc with the two coolant pumps that circulate the glycol underneath the arena floor. Quick action by staff and local contractors ensured that the fix was completed in a very timely manner, with only a small disruption to the arena schedule (more precautionary than anything). Operations are back up and running and all seems to be under control.

2020 Energy Retro-Fit Program

2020 will see the Township focus the energy retro-fit program on the three remaining baseball diamonds that are lit. The current lights will be replaced with new LED heads.

Date Prepared: December 24, 2019

Prepared By:



Bryan Anderson

Manager of Parks, Recreation and Facilities



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Barry Norris

Meeting Date: January 8, 2020

Report No.: **PW-2020-03**

Report Title: **Monthly Activity Report Roads and Fleet**

ORIGIN

Manager of Roads and Fleet from December 1, 2019 to December 31, 2019.

OPERATIONS

Staff has been completing service requests and correcting deficiencies noted through regular road patrolling.

WINTER CONTROL

The Township responded to the nineteen winter events.

FLEET

All units are receiving regular maintenance, and various small repairs.

- Unit 1020, Tandem plough truck was out of service for two weeks for exhaust repair.
- Unit 1915, Tandem plough truck, out of service for a week, emissions issues.

MEETINGS

- Emergency Management Training and Exercise

Prepared By:

Date Prepared: January 2, 2020

Lyell Bergstrom
Manager of Roads & Fleet



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Barry Norris

Meeting Date: January 9, 2020

Report No.: **PW-2020-04**

Report Title: **Monthly Activity Report – Water Wastewater Operations**

ORIGIN:

Superintendent of Water & Wastewater Operations for the period of November 30, 2019 to Dec 31, 2020

TREATMENT PLANTS:

The construction of the addition at the Low Lift station is currently underway. The Building shell is now complete and we are waiting on drywall, siding, electrical installation and over head door installation. The storage Tanks have been received and are on site at the Water Treatment plant for installation when the building has been completed.

We had a failure of the screening screw and a flood alarm at the Port McNicoll Wastewater Treatment Plant head works which diverted the raw effluent to the sludge storage tank. We replaced the drive motor and the faulty float switch on the drive and then using the sludge load arm pump diverted the effluent from the sludge storage tank back into the process at the anoxic zone tanks and treated the raw effluent.

Pilot testing by the Walkerton Clean Water Center has been completed and we are awaiting their report on the Advance Oxidization Process (AOP) and the Granulated Activated Carbon Filter (GAC) performance.

DISTRIBUTION & COLLECTIONS SYSTEMS:

We had a failure of the Hach CI7 chlorine Residual analyzer at the Waubaushene Booster Station. This unit was damage beyond repair due to electrical issues. We ordered and installed a new Endress Hauser Chlorine Analyzer to replace this unit which was more than 20 years old. Endress Hauser was selected in discussion with the Municipal engineer due to its ease of operation and also reduced operational cost.

We had a catastrophic failure of the Ellen Street SPS Force Main on December 16 & 17. Due to the enormity of the break we had to call in additional assistance for both the repairs and also the hauling of raw effluent to the VHWTP head works. Spills Action were contacted and an incident report was filed for this issues #7211-BJX3W9 as attached

The reporting requirements under condition 10(4) of the ECA as well as Part X of the EPA, require that you submit a full written report of any spill into the **natural environment**.

Therefore based on the attached incident report, it is MECP's opinion that since the 'spill' did not enter the natural environment, the reporting requirements of condition 10(4) and Part X do not apply.

Sewer Backups

There were no sewer backups during this period.

ADVERSE DRINKING WATER:

There were no adverse water quality reports during this period

Prepared By:

Date Prepared: January 3, 2020

Mike Emms,
Water/Wastewater Superintendent

CORRESPONDANCE TO COUNCIL

Sanding / De-Icing Policy

December 17, 2019

From: Councillor Paul Raymond

RECOMMENDATION

That Council confirm the early call-out requirement of the current Sanding / De-Icing Policy be followed and implemented without hesitation when a combination of weather forecasts showing impending precipitation and temperatures hovering between -3° and +2° Celsius.

INFORMATION

A white snow-packed road is not the picture of a typical high-incident road icing hazard. Traffic can pack/refreeze icing from light snow to create a very slick yet more subtle-appearing layer of ice. Icing of these types tend to be isolated and patchy. Black ice can form when moisture laden air settles and freezes on a roadway as temperatures drop.

Many recorded accidents and spinouts on these types of icy roadways were the result of no advance warning of the icing hazard being present before it was encountered, not because of driver error or speed. Attributing the cause of road ice crashes and spinouts simply to people driving too fast, is like saying that airplane crashes are caused by pilots failing to keep their aircraft in the air.

For black ice, no speeds are safe. You can lose control on black ice at 15kmh, especially if there is any banking or slope to the roadway. In addition to being invisible to motorists, the ice typically separates the vehicle tires from the road, causing loss of control without any abnormal behavior from the driver. The result of a vehicle encountering black ice is no different than if it had been blown off the road by a tornado, in that both are 100 percent a result of the external weather-related forces that are of no fault of the drivers.

Weather conditions on the mornings of November 7th and December 10th were perfect for the road icing events that happened, a combination of light snow and fluctuating temperatures that provided a slight melt on the road. Conventional wisdom dictates that road icing conditions can happen anywhere between -3° to +2° Celsius under the right conditions. For example, the average temperature at 12:00 a.m. on December 10th was between +6°C and 0°C. At 6:am December 10th the average temperature was between 0°C and -4°C with a light snowfall forecast.

Our current Sanding / De-icing Policy states that

“After becoming aware that there is a probability that the roads may become icy or slippery caused by above and below 0°C temperatures, the road patroller or managers should deploy the appropriate number of sanders to achieve the approved level service listed in Table – Icy Roadways (no such table). Call out for the operators is 4:00a.m. with a start time of 5:00 a.m.”

The policy goes on to direct that “Class 4 and Class 5 roads are to receive spot sanding at curves, hills and intersections. The application of abrasive material shall be 25 metres on the approach to the curves, hills and intersections as well as all the way through.”

Our policy meets the MINIMUM requirements as stipulated in the Minimum Maintenance Standards O.Reg.239/02. But this is a MINIMUM standard, which can be exceeded. Tiny Township for example, use a minimum 7-8% salt and increases this mixture to 12% during freezing rain or other icy conditions to provide safer driving conditions. Springwater Township provide for preventive measures of ice

formation in the preceding 24-hour period by treating the roadway within specific conditions and time constraints.

Staff's response to the ice events that are mentioned above happened later in the morning and not prior to, as indicated in the policy. Our Roads Manager confirmed as much for the December 10th event, providing a breakdown of response times to the event.

Unlike Victoria Harbour and Waubaushene, Port McNicoll does not have the luxury of two main arterial roads for residents to enter and exit the settlement areas, it has one, Talbot Street. Average daily traffic is almost 6,000 vehicles based on the 2017 Road Needs Study. Higher than the Victoria Harbour or Waubaushene main arterials.

Talbot Street is also much less forgiving when icing up due to its 15° grade between 4th and 7th, and it's 7°? Grade AND curve between Easton Ave. and Highway 12. The main arterial roadways in Victoria Harbour and Waubaushene do not suffer from the same designs.

The ice events that require the above stated early call-out policy happens predominantly during the seasonal transition of autumn to winter or winter to spring, and where there is little or no evidence of residual abrasive material on the road from a previous application.

We are not talking the complete fall winter spring cycle, therefore the cost associated with following the above early call-out policy would be marginal and not as indicated in report PW-2019-86 that was received for information at the October 23rd Council meeting.

Notwithstanding our snow removal has improved this year over last, we now need to improve on our icy roadways.

DATE: December 11, 2019

TO: Mayor Ted Walker

Deputy Mayor Gerard Lachapelle

Councillors Jeff Bumstead, Barry Norris, Paul Raymond, Sandy Talbot & Mary Warnock

Acting Chief Administrative Officer Joanne Sanders

Director of Public Works Peter Dance

FROM: Ted Chivers

SUBJECT: Wycliffe Cove Traffic Calming

Further to Council's decision on the evening of November 27th, 2019, I am pleased there was unanimous support for the installation of speed dampening devices on Wycliffe Cove in Victoria Harbour to slow vehicular traffic and ensure a safe environment for pedestrians, cyclists and motorists. However, what surprises and disappoints me, is Council's unorthodox provision, as confirmed in the letter from Peter Dance dated December 5th, 2019, that the devices in question ["speed bumps / humps"] will only be purchased and installed if the residents of Wycliffe Cove pay the entire cost.

Let me be clear on a few points.

- Wycliffe Cove is an "assumed" roadway, whereby Tay Township is responsible for all aspects of services, maintenance and monitoring.
- Tay Township authorities arbitrarily modified the original Developer's road design by insisting a planned cul-de-sac near the Ellen street portion of Wycliffe Cove be eliminated and opened to create a 50 kph, two-way thoroughfare. This, in turn, created a number of "line-of-sight" liabilities and two, sharp, 90-degree turns which must now be navigated by fast moving vehicles.
- Council's past decisions to enhance the free boat launch docking facility, improve the beach/ parkette area and most recently, installing new public washrooms near the corner of Albert Street and Wycliffe Cove has given rise to significant vehicular, cycle and pedestrian traffic. The majority of users do not reside on Wycliffe Cove; they come from elsewhere in the community.
- The 100 + residents in the current 55 [soon to be 77] homes on Wycliffe Cove already contribute to Public Works expenditures through the remittance of property taxes. This is true for all other home owners in Victoria Harbor.
- The pedestrians and motorists who are placed at risk by drivers who do not operate their vehicles in a safe manner are not all local residents. Most come from areas surrounding Wycliffe Cove and use our street as a convenient short cut to access the waterfront park and adjacent town amenities. This is a **broadier community safety issue**, not strictly a local one.

Residents, including myself, who have raised the issue of unsafe motor vehicle operations and the probability of serious accidents and / or personal injury have done so with the expectation that Tay Township staff and elected officials will acknowledge their accountability in this matter and take the necessary action to remedy the problem in a timely manner. I have no doubt there will be significant support and agreement from other Victoria Harbour constituents who regularly use Wycliffe Cove as pedestrians, cyclists or motorists.

What I find perplexing about Council's decision, is that only residents of Wycliffe Cove are being asked to pay for the purchase and installation of speed bumps. All we did was highlight **a community road safety problem**, recommend a viable solution and encourage timely action by Tay Staff and elected officials.

On behalf of myself, my wife Laurel, and every other neighbour with whom I have recently discussed this matter, we categorically reject your "cost-shift" proposal and request that Council reconsider Its decision.

We feel the approach of "If you want it, you pay for it!" would set a terrible precedent. What comes next? Will it be street repairs scheduled according to which group of homeowners are willing to pay for the asphalt, concrete or line painting? Will it be emergency sewer and water main repairs only to homeowners who are willing to cover the expense of staff overtime? Where will it end?

Bottom line, Tay Township Council has determined the proposed traffic calming devices for Wycliffe Cove are appropriate to address an existing road safety liability within its jurisdiction. As tax paying constituents we expect you to fulfill your civic obligation and deliver the solution without any cost-shift provision. If this critical project can't be accommodated due to current budgetary limitations, then include it in next year's budget.

Given that **road safety is a community concern** involving more than just the residents of Wycliffe Cove, we expect Council will address this important issue accordingly. In the meantime, we plan to engage residents in the surrounding radius of our community who utilize Wycliffe to reinforce our concerns and request to Council.

I look forward to receiving your acknowledgment of this letter and a positive response.

Respectfully,

Ted Chivers

136 Wycliffe Cove, Victoria Harbour

Public Beach Monitoring Summary Report

Township of Tay

Background:

The Simcoe Muskoka District Health Unit is committed to preventing and reducing the burden of water-borne illnesses and injuries related to recreational water use in Simcoe County and the District of Muskoka in accordance with the Ministry of Health's *Ontario Public Health Standards* and associated protocols and guidelines.

Routine water testing and surveillance of public beaches is conducted by the Simcoe Muskoka District Health Unit, along with partnering municipalities, beginning in mid-June and continuing until Labour Day weekend. Designated public beaches are sampled for bacteria (*E. coli*) and inspected for safety usually on a weekly basis.

The provincial threshold for *E. coli* at public bathing beaches is a *geometric mean* concentration greater than 200 *E. coli*/100mL **OR** a single sample maximum concentration greater than 400 *E. coli*/100mL. When *E. coli* levels are greater than the provincial threshold for public beaches a risk assessment is completed using environmental data collected at the time of sampling combined with the *E. coli* results to determine if the beach should be "posted with a swimming advisory". A swimming advisory is a warning to swimmers that the most recent water samples showed bacteria in numbers that may increase their risk of illness. The swimming advisory remains posted until sample testing shows *E. coli* levels are once again within acceptable limits.

The Simcoe Muskoka District Health Unit beach water testing [webpage](#) makes it easier for people to make informed decisions about beach water quality and which beach to visit. All beaches have an address with a map, and symbols for "open", "swimming advisory is posted", and "closed". The webpage had about 29 000 views from June to September 2019, with the majority of the viewers utilizing their mobile phones to access the beach page.

About this report:

This report summarizes the sampling results and posting history of each beach that was monitored during the 2019 public beach season.

Included in this report are:

1. All individual sample results for each beach;
2. The geometric mean for each sampling event; and
3. The beach status for each of the sampling events.

Report notes:

- *Geometric mean* is a calculation used to obtain an accurate assessment of water quality in a way that reduces the influence of a single sample that may not truly represent the average *E. coli* concentration in a body of water. A single grab sample of water at the beach does not represent the average *E. coli* concentration in a water body due to the uneven distribution of bacteria throughout the water. For this reason, at least 5 water samples are collected at each beach and analyzed for *E. coli* concentration.
- All sample results are reported by the lab in colony forming units (*cfu*).
- The monitoring program considers available evidence and historical data to inform the public health assessment of the beach.
- Beach water quality monitoring ended August 30, 2019.

Area Inspector: Jenee Wallace
Phone: 705-721-7520 Ext.7750

Program Manager: Christina Wieder
Phone: 705-721-7520 Ext. 7411

Township of Tay

2019 Public Beach Monitoring Summary Report

ALBERT STREET BEACH

Date	Individual Sample Results					G-Mean	Status
26-Jun-19	80	80	90	230	120	109.72	Open
5-Jul-19	10	10	10	50	10	13.80	Open
11-Jul-19	10	10	20	10	10	11.49	Open
18-Jul-19	20	50	30	110	360	65.31	Open
25-Jul-19	10	10	10	10	10	10.00	Open
1-Aug-19	10	10	10	10	10	10.00	Open
8-Aug-19	400	230	190	270	200	248.31	Advisory
16-Aug-19	20	10	10	10	10	11.49	Open
16-Aug-19	20	10	10	10	10	11.49	Open
22-Aug-19	240	300	150	290	970	313.70	Advisory
29-Aug-19	20	30	10	10	1,000	35.94	Open

Township of Tay

2019 Public Beach Monitoring Summary Report

MACKENZIE PARK BEACH

Date	Individual Sample Results					G-Mean	Status
27-Jun-19	50	50	30	30	100	46.82	Open
5-Jul-19	80	240	200	330	150	180.21	Open
11-Jul-19	60	30	60	30	20	36.50	Open
18-Jul-19	320	500	340	240	280	325.53	Advisory
24-Jul-19	1,000	130	50	20	40	87.74	Advisory
25-Jul-19	120	10	10	10	10	16.44	Open
1-Aug-19	190	30	10	10	30	27.96	Open
8-Aug-19	630	40	10	20	20	39.87	Open
16-Aug-19	180	30	210	130	90	105.82	Open
22-Aug-19	30	60	90	40	20	41.93	Open
29-Aug-19	690	1,000	90	90	180	251.49	Advisory

Township of Tay

2019 Public Beach Monitoring Summary Report

MAGNUS PARK

Date	Individual Sample Results					G-Mean	Status
27-Jun-19	70	80	130	330	80	113.96	Open
5-Jul-19	1,000	1,000	1,000	1,000	560	890.51	Advisory
11-Jul-19	10	10	10	10	10	10.00	Open
18-Jul-19	20	40	60	10	10	21.69	Open
25-Jul-19	10	10	10	10	10	10.00	Open
1-Aug-19	50	30	60	30	80	46.44	Open
8-Aug-19	20	10	10	10	10	11.49	Open
16-Aug-19	20	30	40	50	50	35.94	Open
22-Aug-19	10	10	10	10	10	10.00	Open
29-Aug-19	60	10	20	130	90	42.61	Open

Township of Tay

2019 Public Beach Monitoring Summary Report

PATTERSON PARK BEACH

Date	Individual Sample Results					G-Mean	Status
27-Jun-19	30	30	60	50	20	35.19	Open
5-Jul-19	1,000	750	770	300	220	520.26	Advisory
11-Jul-19	30	10	20	10	20	16.44	Open
18-Jul-19	110	180	200	190	220	175.30	Open
25-Jul-19	20	10	20	10	10	13.20	Open
1-Aug-19	20	10	10	20	30	16.44	Open
8-Aug-19	40	20	70	30	30	34.71	Open
16-Aug-19	30	10	40	40	20	24.91	Open
22-Aug-19	40	40	110	160	210	90.03	Open
29-Aug-19	10	190	50	90	30	48.06	Open

Township of Tay

2019 Public Beach Monitoring Summary Report

WAUBAUSHENE BEACH

Date	Individual Sample Results					G-Mean	Status
28-Jun-19	150	200	250	300	130	196.44	Open
5-Jul-19	10	10	10	10	10	10.00	Open
11-Jul-19	10	10	10	10	20	11.49	Open
19-Jul-19	10	10	10	10	10	10.00	Open
25-Jul-19	10	10	10	10	10	10.00	Open
1-Aug-19	10	10	10	10	10	10.00	Open
8-Aug-19	420	40	30	50	10	47.89	Open
16-Aug-19	10	30	10	30	10	15.52	Open
22-Aug-19	180	130	280	40	40	100.95	Open
29-Aug-19	110	70	20	10	10	27.38	Open

From: Staniscia, Donna (MECP)
Sent: December 17, 2019 1:19 PM
To: Mike Emms <MEms@tay.ca>
Cc: Antoinette Welsby <AWelsby@tay.ca>; Peter Dance <PDance@tay.ca>; Tay Township Water/Waste Water Operators <WaterOps@tay.ca>; Karen.Kivilahti@smdhu.org
Subject: RE: incident report #7211-BJX3W9

Thank you for the info and update.
Have a great day
Donna

From: Mike Emms <MEms@tay.ca>
Sent: December 17, 2019 12:06 PM
To: Staniscia, Donna (MECP) <Donna.Staniscia@ontario.ca>
Cc: Antoinette Welsby <AWelsby@tay.ca>; Peter Dance <PDance@tay.ca>; Tay Township Water/Waste Water Operators <WaterOps@tay.ca>; Karen.Kivilahti@smdhu.org
Subject: incident report #7211-BJX3W9

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Donna

As discussed Ellen Street repairs are completed and the day time assessment confirms all grey water was contained on site and was sent to the wastewater treatment plant; and, that the contents of the pipe did not enter into the natural environment.

Called sac & smdhu spoke with (SAC) Blake turner @ approximately 20:44hrs to report incident and also spoke with Karen Kivilahti @ approximately 20:33Hrs to report broken 250mm broken force main.

Had Region of Huronia vac trucks on site by 2110, Dec 16, 2019 shut down Pumping station pump and haulers started hauling directly to the head works inlet at the VHWTP until 0400 Dec 17, 2019

Commenced repair with Charlebois at approximately 2200 hrs Repairs to transmission force mains were completed and force main put back in service by approximately 04:00Hrs.

Updated SAC at 22:22Hrs and again at 03:58Hrs Dec 17, 2019 Updated SMDHU @ approximately 10:00hrs Dec 17, 2019

Completed day light assessment @ 11:30Hrs Dec.-17-19 and discussed resolution with MECP. This email will complete our reporting for this event.

Should you have any questions or concerns please do not hesitate to contact us for further information.

Regards
Mike Emms
Water Wastewater Supt.
Township of Tay

Planning & Development Committee
January 8, 2020

Agenda

1. Call to Order:

2. Reports of Municipal Officials:

- 2.1 Report from the Chief Building Official
Report No. PD-2020-01
Re: Building Services Division Update – December 2019
- 2.2 Report from the Chief Building Official
Report No. PD-2020-02
Re: Building Services Division – Year End Report for 2019
- 2.3 Report from the Director of Planning & Development
Report No. PD-2020-03
Re: Planning & Development Director Update – December 2019
- 2.4 Report from the Director of Planning & Development
Report No. PD-2020-04
Re: Planning & Development Director Year End 2019 Update

3. Other Business:

- 3.1 Correspondence from Committee of Adjustment Member
Re: Resignation
- 3.2 Correspondence from SSEA
Re: Source Protection Committee – Replacement of MUNICIPAL MEMBERS

4. Items for Information:

- 4.1 Resolution from Tiny Township
Re: Short Term Rental Accommodations
- 4.2 Resolution from Numerous Municipalities
Re: Conservation Authority Exit Clause
- 4.3 Correspondence from EDCNS
Re: EDO Report - December 19, 2019



STAFF REPORT

Department / Function: Planning and Development Committee

Chair: Councillor Mary Warnock

Meeting Date: January 15, 2020

Report No: **PD-2020-01**

Subject: **Building Services Division Update – December 2019**

RECOMMENDATION:

That Report No. PD-2020-01 regarding Building Services Division Update December 2019 be received.

INTRODUCTION/BACKGROUND

The following is an overview of the activities of the Building Services Division for the December 2019 calendar month.

PERMITS	DECEMBER 2018	DECEMBER 2019
Number of Permits Issued this Month	9	7
Number of Permits Issued to Date	590	420
New Dwelling Units	0	0
Total New Dwelling Units to Date	69	59
Accessory Buildings(garages,sheds,gazebos etc.)	1	3
Additions	0	0
Decks	0	0
Demolition	0	0
Water line services/Plumbing	2	1
Farm Buildings	0	0
Renovations	5	3
Solid Fuel-Fired Appliances	0	0
Swimming Pool / Fence Permits	0	0
Commercial/Industrial/Institutional	1	0
Transfer	0	0
Temporary Structures (Foundations – SDD)	0	0

Other Government New	0	0
County of Simcoe Multi Residential Building-units	0	0
Residential Solar Panel/Mechanical	0	0
Change of Use	0	0
Septic System	0	0
Inspections and Orders		
Inspections Conducted	95	119
Site Inspections/Consultations Conducted without a Permit	22	24
Inspections Conducted to Date	2680	2365
Orders to Comply Issued	4	0
Stop Work Orders Issued	0	0
Orders to Remedy Unsafe Building Issued/Prohibited Use	0	0
Orders to Uncover	0	0
Permits Closed	15	30
Total Permits Closed to Date	444	449
Total Permits Outstanding	823	750
Fees and Construction Value		
Permit Fees	\$2640.40	\$1,819.64
Total Permit Fees to Date	\$322,080.86	\$252,826.07
Construction Value	\$103,000.00	\$115,000.00
Total Construction Value to Date	\$33,498,489.00	\$42,550,523.00

Prepared by: Terry Tompkins, CBCO, CRBO, CPSO
Chief Building Official

Recommended by: Date: January 2, 2020

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

Reviewed by: Date: January 2, 2020

Joanne Sanders
Acting Chief Administrative Officer



STAFF REPORT

Department/Function: Planning and Development Committee

Chair: Councillor Mary Warnock

Meeting Date: January 08, 2020

Report No: **PD-2020-02**

Subject: Building Services Division –
Year End Report for 2019

RECOMMENDATION:

That Report No. PD-2020-02 regarding Building Services Division Year End Report for 2019 be received.

INTRODUCTION/BACKGROUND

The following is an overview of the activities of the Building Services Division for the 2019 calendar year.

STATISTICS	2019	2018	2017
Total Building Permits Issued	420	590	438
New Dwelling	59	69	70
Building Permits Closed	449	444	403
Inspections Conducted	2365	2680	2151
Value of Construction	\$42,550,523.00	\$33,498,489.00	\$32,138,513.97
Permit Fees Collected	\$252,82607	\$322,080.86	\$289,871.80
SERVICE VEHICLES	Kilometers (as of 12/31/18)	Kilometers (as of 12/31/18)	Total Usage 2018
2012 Ford Escape	117,463	129,151	11,688
2017 Ford Escape	19,490	31,590	12100

RETENTION OF PERMIT INFORMATION

The Retention By-Law requires that the Building permits be kept in the Building Services department for 2 years and all remaining permits in storage for an indefinite period. Building Services staff will be re-locating all completed residential permits that were closed prior to January 1, 2017.

SEPTIC RE-INSPECTION PROGRAM

272 properties were inspected and 179 files were closed. No matters were taken to court on septic matters resulting in no fines levied by the court.

LEGAL PROCEEDINGS

Two convictions for building without a permit were obtained with a fine of \$900.00.

EDUCATION

In addition to regular attendance at the County chapter meetings and training seminars with the Ontario Building Officials Association, the following courses and seminars were completed:

Ontario Building Officials Association Conference	Attended by: Terry 1 day Steve 1 day
Soft Skills Training	Attended by: Steve

Prepared by:

Date: January 2, 2020

Terry Tompkins, CBCO, CRBO, CPSO
Chief Building Official

Recommended by:

Date: January 2, 2020

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

Reviewed by:

Date: January 2, 2020

Joanne Sanders
Chief Administrative Officer



STAFF REPORT

Department/Function: Planning and Development

Chair: Councillor Mary Warnock

Meeting Date: January 8th, 2020

Report Number: PD-2020-03

Report Title: Planning and Development Director Update
December 2019

The following are the highlights from December 1st, 2019 to December 31, 2019:

Zoning Certificates

1. For the month of December, 9 applications were received and 4 were issued within 5 days, while the remaining applications are on hold for missing information that is required as part of the zoning review.

Development

2. Staff continue to review the site plan application for 400 Newton Street, for a senior's housing development which includes 86 units.
3. Planning Staff continues to review and refine the Natural Heritage System mapping and the Agricultural System Mapping.
4. Staff have contacted local builders and designers and have set up meetings with them to discuss the Zoning Certificate process and ways in which it can be improved.

Meetings/Training

5. Attended Department Head Meetings
6. Bi-weekly meetings with Building and Planning Staff
7. Bi-Weekly meeting with Municipal By-law staff
8. Committee of Adjustment

9. Various meetings with residents

Prepared and Recommended By;

Date: January 2, 2020

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development



STAFF REPORT

Department/Function: Planning and Development Committee

Chair: Councillor Mary Warnock

Meeting Date: January 8, 2020

Report Number: PD-2020-04

Report Title: Planning and Development Director Year End 2019 Update

The following are a summary of the Planning Applications processed in 2019:

Zoning Certificates

1. Planning Staff received and processed 192 certificated (191 certificates in 2018). With Council's endorsement of the Zoning Certificate process as part of the Building Permit process, it has allowed Planning and Building staff to review and issue permits in a timely manner but this could be improved. With the absence of the CET position, service level has decreased and has made reviews on the upper scale of the 3-5 day review timeframe. Should Council decide to allow for this position to be filled it would allow for the service level in building permit to be increased and more seamless.
2. Planning and Development Department worked with the Public Works Department and have established lot grading procedures that have made the lot grading processes clearer to understand which has provided further assistance to developers and residents on what is needed at the time of submission.

Plans of Subdivision

3. There was one plan of subdivision that was registered in 2019.
 - Victoria Glen Phase 4 and 5 (31 lots)
4. Draft Plan Extension
Staff through their delegated authority and approval from Council granted a draft plan extensions to the following subdivisions in 2019:
 - Huron Bay Estates Phase 4
 - Victoria Glen Phase 3
 - Heights of Victoria Harbour
 - Cargill Pier Subdivision

- Victoria Harbour Golf Course

5. Draft Plans that will Lapse in 2020

- Heights of Victoria Harbour

Planning Staff will be sending letters to the owners by February 2020 advising owners of the lapsing date and that if they wish to request an extension to the draft plan approval a letter outlining the reasons for the extension and when registration is anticipating to occur.

6. Lapsed Plan of Subdivision

- Victoria Woods Phase 5 has now lapsed after the owner confirmed with Planning staff they would not be seeking an extension.

Official Plan Amendments (OPA)

7. There were no OPA's processed in 2019

Zoning By-law Amendments

8. Processed

- 2019-ZBA-04 (161 Garhardt Road)

9. Removal of Hold

- 2019-ZBA-01 (60 Maple Street)
- 2019-ZBA-02 (5 Fallowfield Lane)
- 2019-ZBA-03 (Victoria Glen Subdivision) Phases 4 and 5

10. Housekeeping Amendments

- While typical housekeeping amendments to the Zoning By-law occur once a year or every two years, staff completed 2 housekeeping amendments in 2019. It is important that these amendments be given time to be implemented and that the next housekeeping is recommended at this time not to occur until 2021.

Site Plan Control

11. Staff received 3 site plan application, all of which are currently in process and will carry over to 2020.

12. Many of the site plans that were processed in 2019 are now starting construction (60 Maple Street and 5 Fallowfield Lane) It is anticipated that both of these projects will be completed before the end of 2020.

Committee of Adjustment

- 13.** The Committee of Adjustment considered 7 consent applications in 2019, which all received provisional approval, subject to the conditions being fulfilled within one year from the decision.
- 14.** The Committee of Adjustment considered 1 consent application in 2018.
- 15.** The Committee of Adjustment considered 14 minor variance applications in 2019, (1 was applied for at the end of 2019 and will be considered in January 2020).
- 16.** The Committee of Adjustment considered 7 minor variance applications in 2018.

Provincial Policy Changes

- 17.** There were many changes that have occurred over the last year at the Provincial level that have affected the way Planning occurs in Ontario. The following is a list of items that staff have reviewed and have come into effect 2019:
 - A Place to Grow: a Growth Plan for GGH
 - Provincial Policy Statement
- 18.** Staff attended multiple meetings with The Ministry of Municipal Affairs and Housing to discuss the Growth Plan Implementation for Employment. The following are the sessions that Staff attended to speak to how these policies affect the Township.
 - Natural Heritage System and Agricultural System Mapping
 - Employment Policies
 - Settlement Boundary Expansions
 - Density and Intensification Targets

- 19.**County of Simcoe has completed an Archaeological Management Plan for all of Simcoe County. Once we have a further update on this project staff will provide an overview of the program.
- 20.**The draft Township Official Plan is presently with the County for their review for conformity and consistently with the County Official Plan and Provincial policy. Once the Township receives comments back from the County, staff will finalized the comments and bring the final document to Council for consideration. This is anticipated to occur in the first half of 2020.

Prepared and Recommended By:

Date: January 2, 2020

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

-----Original Message-----

From: Fred Ruf

Sent: December-17-19 9:23 AM

To: Steve Farquharson; A. Ott

Subject: Membership on the Tay CofA

Good morning folks

Its with regret that I advise of my departure from the C of A. My wife and I have decided that we have had enough of winter and look forward to the next 4 months in a warmer climate. We expect to be back at the end of April.

Since I would miss the first four meetings in 2020 it did not seem appropriate for me to continue on the Committee.

Cheers

Fred

December 16th, 2019

SENT VIA EMAIL FROM MCARRUTHERS@SEVERNSOUND.CA ON BEHALF OF JULIE CAYLEY, EXECUTIVE DIRECTOR, SEVERN SOUND ENVIRONMENTAL ASSOCIATION

Letter to Severn Sound Watershed Municipal & Regional CAOs:

Ms. Jessica Gunby	Township of Georgian Bay
Mr. John Skorobohacz	Town of Midland
Mr. Robin Dunn	Township of Oro-Medonte
Mr. Jeff Lees	Town of Penetanguishene
Ms. Laurie Kennard	Township of Severn
Mr. Jeff Schmidt	Township of Springwater
Ms. Joanne Sanders	Township of Tay
Mr. Doug Luker	Township of Tiny

Dear CAOs:

Subject: Source Protection Committee – Replacement of MUNICIPAL MEMBERS

This letter is to inform you that the terms of the two municipal members on the South Georgian Bay Lake Simcoe Source Protection Committee (SPC), representing the Severn Sound watershed are ending and action is required on your part to replace them. The Source Protection Committee is a group of individuals who represent public, economic, agricultural, and municipal interests from across the source protection region. More details regarding the role of the committee can be found below in the background section of this letter. These two members have chosen to step down and not reapply to allow for new municipal members with more current municipal perspectives to join.

The selection of members will be achieved through an election with the process for nominating a candidate and selection of the **two** municipal representatives being outlined below. Also included is some background on the role and commitment of SPC members.

SPC Member Selection Process

The *Clean Water Act* stipulates that the process for replacing a member on the SPC must be that which was used to select the members originally. As you may recall, for municipal members representing the Severn Sound Watershed, the process involved:

1. Notifying all municipalities in the watershed of the membership opportunity (the purpose of this letter).

2. Requesting all 8 municipalities:
 - Put forward the name of a candidate **IF** interested in doing so;
 - Authorize someone to 'vote' for the municipal representatives in the event there are more interested candidates than the two seats available.
3. Holding an 'election' if required;
 - All municipalities in the watershed receive one vote.
4. Affirming election results at the Severn Sound Source Protection Authority meeting following the election, and formally appointing the new members to the SPC.

One proposed replacement member and brief description of their experiences are provided below for your consideration. Please note we are looking to fill **two** municipal representatives' spots from the Severn Sound watershed.

Town of Penetanguishene – Jeff Hamelin

Jeff has worked in Public Works for the Town of Penetanguishene for 12 years as both a Water Operator and in his current role as Manager of Capital Projects. Prior to that, Jeff worked in several other townships and cities in Municipal Water & Wastewater for 6 years. He has also worked on the Great Lakes with the Environmental Monitoring and Reporting Branch of the Ontario Ministry of the Environment, Conservation and Parks (MECP). Jeff is a graduate of Georgian College with a Diploma in Environmental Engineering Technology which has been furthered by his professional membership with the Ontario Association of Certified Engineering Technicians and Technologists. Jeff's niche background working in the Municipal Water sector, experience with the Severn Sound Environmental Association and the MECP will lend themselves to thorough decision making with the Source Protection Committee.

Next Steps: What We Need from You:

By **February 14th, 2020**, please email Julie Cayley at jcayley@severnsound.ca indicating the name of the person your municipality wishes to nominate or that your municipality does not wish to put forward a name, **and** the name of the person authorized to vote on behalf of your municipality.

In the event there are more nominations than the two seats available, an election will be held via electronic ballot (email). For the election, quorum will be 50% plus one (5 municipalities).

Background

The *Clean Water Act* is legislation put forward by the Ministry of the Environment and Climate Change (MOECC) (now known as the Ministry of the Environment, Conservation and Parks (MECP) which aims to prevent the overuse and contamination of municipal drinking water supplies. Locally, the SPC is comprised of 1 first nation, 7 municipal, 7 public, and 7 economic members intended to represent the various interests from across the watershed region, and ensure a balanced and practical approach to municipal drinking water protection.

The SPC has been meeting since December 2007, and was responsible for three deliverables:

- A Terms of Reference describing the work to be done, who was responsible, and the approximate timelines and costs,
- Technical Assessment Reports describing vulnerable areas specific to municipal water quality and quantity, and risks to water supplies, and
- Source Protection Plans that include strategies and policies intended to manage existing risks and prevent new risks from occurring.

The MOECC approved the Source Protection Plan (SPP) on January 26, 2015, at which time the function of the committee transitioned primarily to evaluating the implementation of the SPP policies and conducting periodic updates to ensure the plan is supporting the desired protection to the sources of municipal drinking water.

Commitment

Members are asked to make a five year commitment to serve on the SPC. During this period, the committee will meet approximately 2 to 3 times per year in the Barrie area. Meetings are typically held on a weekday afternoon. SPC members are reimbursed for their time (a per diem) and travel (mileage) when attending meetings.

Thank you in advance for your interest in and assistance with the Drinking Water Source Protection program. Should you have any questions, please don't hesitate to contact Julie Cayley (705-534-7283 ext. 200; jcayley@severnsound.ca) or Melissa Carruthers (705-534-7283 ext. 205; mcarruthers@severnsound.ca) at the SSEA office.

Sincerely,



Julie Cayley
Executive Director
Severn Sound Environmental Association

cc: Steffen Walma, Chair, Severn Sound Source Protection Authority
Lynn Dollin, Chair, South Georgian Bay Lake Simcoe Source Protection Committee
Ben Longstaff, General Manager, Integrated Watershed Management, LSRCA
Bill Thompson, Manager, Integrated Watershed Management, LSRCA



Tiny

TOWNSHIP OF / CANTON DE

130 BALM BEACH ROAD WEST
TINY, ONTARIO L0L 2J0
(705) 526-4204 1-866-939-8469
FAX (705) 526-2372
www.tiny.ca

December 9, 2019

Ministry of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M5G 2E5

Attention: The Honourable Steve Clark, Minister (by Email: minister.mah@ontario.ca)

Dear Minister Clark:

RE: Short Term Rental Accommodations

Please be advised that on November 25, 2019, Council of the Corporation of the Township of Tiny approved the following recommendation:

"THAT correspondence from the Township of Severn regarding Short Term Rental Accommodations, be supported;

AND THAT staff send an appropriate letter to the Ministry of Municipal Affairs and Housing outlining our concerns regarding short term rentals including the effects on affordable housing in Ontario."

The Township of Tiny is requesting the Ministry of Municipal Affairs and Housing to provide supplementary guidance and/or policy direction to assist municipalities across Ontario currently struggling with the short term rental accommodation issue from a residential land use planning and compatibility perspective. This guidance may provide local municipalities with a collective and consistent approach to ensure these matters are similarly addressed across the Province. In addition, the Township is also requesting that the Ministry consider the above in light of the negative effect that the short term rental market has on affordable housing throughout the Province.

Sincerely,

THE CORPORATION OF THE TOWNSHIP OF TINY

Mayor George Cornell

CC: County of Simcoe Municipalities
Hon. Bruce Stanton, MP, North Simcoe (bruce.stanton@parl.gc.ca)
Hon. Jill Dunlop, MPP, Simcoe North (jill.dunlopco@pc.ola.org)

Enclosure: Letter from the Township of Severn



TOWNSHIP OF SEVERN

P.O. Box 159, Orillia, Ontario, L3V 6J3
Municipal Office: 1024 Hurlwood Lane
Telephone: (705) 325-2315 Fax: (705) 327-5818
E-Mail: info@townshipofsevern.com
Website: www.townshipofsevern.com

DELIVERED VIA E-MAIL

October 28, 2019

Ministry of Municipal Affairs and Housing
777 Bay Street
17th Floor
Toronto, ON M5G 2E5
minister.mah@ontario.ca

Attention: The Honourable Steve Clark, Minister

Dear Minister Clark:

Section I - Requiring Discussion / Action

Clerk's Office

Section II - For Information

Clerk's Office

RE: Short Term Rental Accommodations

Please be advised that on October 2, 2019, Council of the Corporation of the Township of Severn adopted the following resolution of the Township's Corporate Services Committee, which is provided in part:

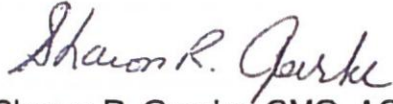
MOTION CSC092519-02: *Moved by Member Dunlop and seconded by Member Valiquette-Thompson that Planning Report No. P19-044, dated September 25, 2019, with respect to Short Term Rental Accommodations be received;*

AND FURTHER THAT staff be directed to draft a letter to the Province urging the Provincial Government to provide municipalities with guidance and/or policy direction to legislate Short Term Rental Accommodations or to regulate the issue Province wide for Council's review & circulate through County municipalities and to the Chair of AMO.

In addition to the "The Home-Sharing Guide for Ontario Municipalities" released by the Ministry of Finance in 2018, the Township of Severn is requesting the Ministry of Municipal Affairs and Housing to provide supplementary guidance and/or policy direction to assist municipalities across Ontario currently struggling with this issue from a residential land use planning and compatibility perspective. This guidance may provide local

municipalities with a collective and consistent approach to ensure these matters are similarly addressed across the Province.

Sincerely,

A handwritten signature in dark ink, appearing to read "Sharon R. Goerke". The signature is fluid and cursive, with the first name "Sharon" being more prominent.

Sharon R. Goerke, CMO, AOMC
Clerk

c.c. County of Simcoe Municipalities
Chair of the Association of Municipalities of Ontario (AMO)



County of Simcoe
Clerk's Department
1110 Highway 26,
Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300
Toll Free (866) 893-9300
Fax (705) 725-1285
simcoe.ca



December 11, 2019

The Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

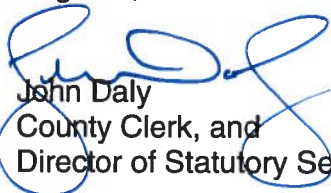
Re: Conservation Authority Exit Clause

On behalf of Warden Cornell and County Council, I'm writing to advise that at its meeting on December 4, 2019, Simcoe County Council approved the following recommendation:

"That the resolution from the Township of Ramara regarding conservation authority exit clause, be supported."

A copy of the related correspondence from the Township of Ramara is enclosed for your information. Should you require anything further, please contact the undersigned at extension 1623.

Regards,



John Daly
County Clerk, and
Director of Statutory Services

Enclosure/

c.c. Jill Dunlop, MPP
Doug Downey, MPP
Andrea Khanjin, MPP
Caroline Mulroney, MPP
Jim Wilson, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities



2297 Highway 12,
PO Box 130
Brechtin, Ontario L0K 1B0
p.705-484-5374
f. 705-484-0441

November 7, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

Re: Conservation Authority Exit Clause

The Council of the Corporation of the Township of Ramara passed the following motion at their regular meeting held October 28, 2019, unanimously by a recorded vote:

WHEREAS the TOWNSHIP OF RAMARA has consistently expressed its view that its watershed conservation authorities are duplicative, financially unaccountable, in conflict with citizens and private property rights;

AND WHEREAS the TOWNSHIP OF RAMARA has encountered the regulatory obstacles to challenge the arbitrary, inefficient, non-transparent, and unsustainable municipal levy forced upon it annually by its watershed conservation authorities;

AND WHEREAS the TOWNSHIP OF RAMARA questions the efficacy and relevance of its watershed conservation authorities' programs and services and their performance in achieving the goals of conservation and environmental stewardship;

AND WHEREAS the TOWNSHIP OF RAMARA finds the current Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations inconsistent and obsolete;

AND WHEREAS the Minister of Environment, Conservation, and Parks the Honourable Jeff Yurek signaled the province's intent to reconsider and update the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations;

THEREFORE BE IT RESOLVED THAT: the TOWNSHIP OF RAMARA support the province's determination that the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations require review;

www.ramara.ca

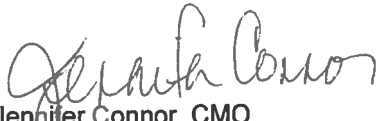
AND THAT the TOWNSHIP OF RAMARA signal to the Ministry of the Environment, Conservation, and Parks of its willingness to participate in all consultations and submissions to the same;

AND THAT further the TOWNSHIP OF RAMARA signal its express desire that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwarranted conservation authority(ies) jurisdiction(s);

AND THAT this resolution be forwarded the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

I trust the above is self-explanatory however if you require further information or clarification, please contact me.

Yours truly,



Jennifer Connor, CMO
Legislative Services Manager/Clerk

JC/cw

c.c. Jill Dunlop, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities



County of Simcoe
Clerk's Department
1110 Highway 26,
Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300
Toll Free (866) 893-9300
Fax (705) 725-1285
simcoe.ca



December 11, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia, ON L0M 1T0


Re: Nottawasaga Valley Conservation Authority Levy (NVCA)

On behalf of Warden Cornell and County Council, I'm writing to advise that at its meeting on December 4, 2019, Simcoe County Council approved the following recommendation:

"That the resolution from the Township of Springwater regarding NVCA Levy be supported."

A copy of the related correspondence from the Township of Springwater is enclosed for your information. Should you require anything further, please contact the undersigned at extension 1623.

Regards,


John Daly
County Clerk, and
Director of Statutory Services

Enclosure/

c.c. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
Jill Dunlop, MPP
Doug Downey, MPP
Andrea Khanjin, MPP
Caroline Mulroney, MPP
Jim Wilson, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Nottawasaga Valley Conservation Authority Levy

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C457-2019

Moved by: Coughlin

Seconded by: Moore

Whereas the Township of Springwater, like all municipalities in Ontario must confront fiscal limitations and re-evaluate programs, services, and the financial sustainability of each;

And Whereas the Township of Springwater is a constituent municipality in portions of the watershed under the jurisdiction of the Nottawasaga Valley Conservation Authority and is compelled to remit non-negotiable levy funding to the Authority on an annual basis;

And Whereas the Township of Springwater cannot exercise line-item scrutiny of Nottawasaga Valley Conservation Authority's budget and operations nor does the Authority itself provide detailed substantiation of the same to its member municipalities like the Township of Springwater;

And Whereas the Township of Springwater must account for all taxpayer funds it expends within its operations and that it forwards to local agencies and boards;

Therefore Be It Resolved That the Township of Springwater requests that the Nottawasaga Valley Conservation Authority provide prior to passage of its 2020 budget the following:

- (1) Its interpretation and understanding of its mandated operations as found in the current Conservation Authorities Act, 1990, R.S.O. 1990, c.C.27 and its prescribed regulations;
- (2) The costs of each as determined under (1);
- (3) Detailed definitions and determinations of what can be characterized as non-mandatory programming and service(s);

(4) The costs of each as determined under (3);

(5) Detailed definitions and determinations of fee-for-service activities of the Nottawasaga Valley Conservation Authority, the revenues they generate as the activities take place within and/or requests originate from geographic area of the Township of Springwater; and

(6) The costs that arise from programs and services enabled through the Memorandum of Understanding with the Severn Sound Environmental Association.

And That this resolution be circulated to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities

FOCUS ON BUSINESS RETENTION AND EXPANSION & ASSOCIATED MARKETING

Objective: To Create Awareness of North Simcoe in the “Heart of Georgian Bay”
resulting in Business Growth, Expansion, Productivity, Innovation, Investment and Jobs

Celebrate Ontario 2020

Applications to Celebrate Ontario 2020 grant program for small and large tourism events are accepted until January 21, 2020.

Funding for Celebrate Ontario is provided by the Ontario Ministry of Heritage, Sport, Tourism and Culture Industries. To learn more about eligibility requirements and download a copy of the the Application Guide, visit [Grants Ontario](#).

Discovery Guide 2020

The online version of the [2020 Discovery Guide](#) is now available!



North Simcoe Tourism Update

EDCNS is pleased to announce the appointment of Melissa Elsdon to the position of Tourism Coordinator.

A life-long resident of the area bringing a wealth of marketing and promotional experience, Melissa is excited to continue to promote the Heart of Georgian Bay brand and vision. NST will be relocating to the EDCNS office in the new year.

EDCNS and NST continue to support and grow tourism development and marketing in the Heart of Georgian Bay. Melissa will reach out to stakeholders, tourism partners and consumers to gain further insight, validation and guidance in the review and development of the strategy and plans for the Heart of Georgian Bay in 2020.

EDCNS would like to thank the NST board members for creating a vision and laying a strong foundation to take the Heart of Georgian Bay into a new decade fostering the ongoing development of the tourism industry in North Simcoe.

