



THE CORPORATION OF THE TOWNSHIP OF TAY
COMMITTEE OF ALL COUNCIL MEETING
JUNE 14, 2017
10:00 A.M.

MUNICIPAL OFFICE – COUNCIL CHAMBERS

1. **CALL TO ORDER:**

2. **DECLARATIONS OF INTEREST:**

3. **ADOPTION OF THE AGENDA:**

4. **DELEGATIONS:**

10:00 – Waubaushene Community Centre Committee – Re: Proposal for Waubaushene Community Hub at Former Hazel Street School

10:30 – Barry Norris – Re: Long Point Road

10:45 – Queen’s Quay – Re: Festival Proposal – August 26, 2017

5. **COMMITTEE BUSINESS:**

A: Protection to Persons & Property

B: General Government & Finance

C: Public Works

D: Planning & Development

6. **CLOSED SESSION:**

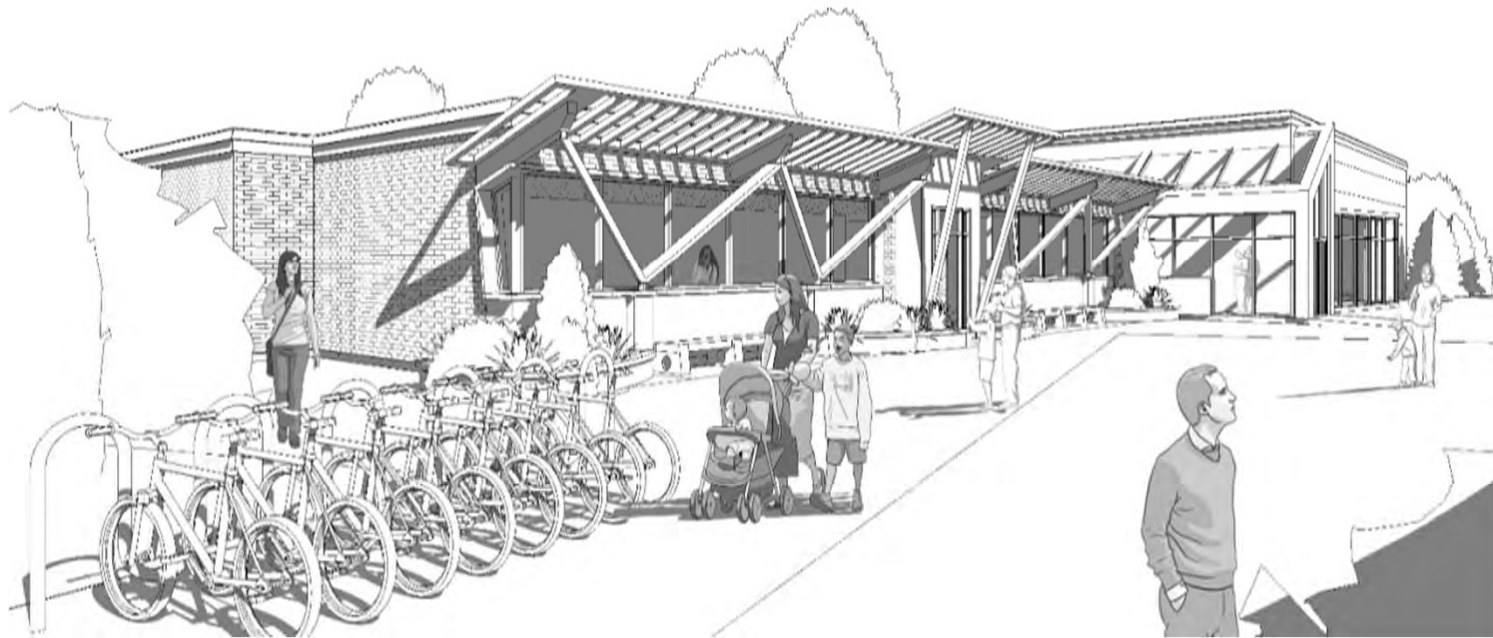
6.1 Verbal – Township Realtor – Re: A proposed or pending acquisition or disposition of land by the municipality or local board (Calvert St Lot)

6.2 Report – Director of Finance – Re: Personal matters about an identifiable individual, including municipal or local board employees (Tax Sale)

7. **ADJOURNMENT:**

NOTE: DELEGATIONS WILL COMMENCE AT THE SCHEDULED TIME; HOWEVER, COMMENCEMENT TIME FOR EACH COMMITTEE WILL BE ADJUSTED AS THE MEETING TAKES PLACE.

Waubashene Community Centre Committee Community Hub Presentation



Tay Township Council
June 14th, 2017

Waubaushene Community Centre

Mission

Develop a community centre (hub) that serves as a foundation for current and future residents of Waubaushene and surrounding area

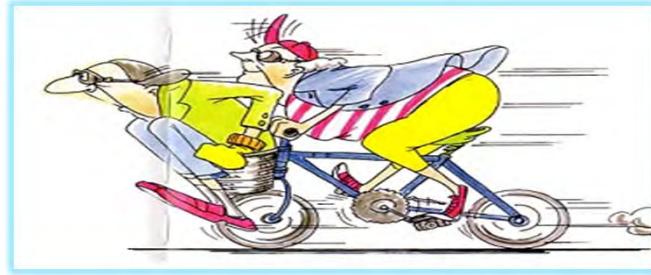
Vision

To improve quality of life with enhanced access to services and programs while supporting the economic development of the community

Objective

To create a sustainable gathering place for the community

Community Happiness



WE ALL:

- Want to be happy in our communities
- Need services on our life's journey from youth to old age, these differ according to age
- Need connection
- Need to get out of the house and away from screens
- Need and want to learn
- Need to be healthy and to have access to health services in our communities

What is a Community Hub?

Community hubs are an idea that both community and policy-makers agree make sense.

The definition used for “Community hub” is broadly inclusive, crossing government, the non-profit and private sectors, including neighbourhood centres, business incubators and **community schools**, where multiple services are offered in a single location with the intention of serving multiple or complex needs.

Building the evidence base: the foundation for a strong community hub – Ontario.ca

- Schools as Community Hubs – social return per \$1 investment = 4.60
- Across the Province and around the world, community hubs have emerged as a policy solution and as an important way to meet critical local needs and preserve community assets. Where community hubs operate, they demonstrate:
 - Improved health, social and economic outcomes for individuals
 - Demonstrated collective impact at the community level and integrated service delivery at the individual level
 - Better social investment
 - Protection of public assets
 - Stronger communities across Ontario
- Features and benefits of a hub-based model for service delivery:
 - Provision of Primary Health Care and community based services on-site
 - Flexible design, multi-purpose, multi-size areas for programs
 - Space designed for current community needs and readily adaptable as community needs change, warranting corresponding program and service changes

There are MANY successful models in Ontario and around the World

Building the evidence base: the foundation for a strong community hub – Ontario.ca

Examples of Existing Community Hubs Across the Province



Le Centre de santé communautaire du Grand Sudbury

Le Centre de santé communautaire du Grand Sudbury (CSCGS) is a model with innovative practices, deep community engagement, and a specific demographic focus. Serving the third largest immigrant francophone population in Canada, CSCGS offers education, employment, and environment services and programs along with its mission to address the social determinants of health. For instance, as per its agreement with the city, CSCGS holds the lead position on homelessness, and in turn coordinates with other service delivery agencies, to avoid service duplication. The four target groups for CSCGS are youth, women, seniors, and hard to reach populations.



Petawawa

The Town of Petawawa in Eastern Ontario is entering an agreement with the Renfrew County District School Board to cement the concept of community hubs through developing and sharing community recreation facilities. With this agreement, students will have access to curling and hockey rinks, while the town's residents will be able to access gym facilities within the school. A nearby Catholic school will also be able to benefit from this agreement. Working together, these local governments are finding a way to keep administrative burdens low while improving service access for their local citizens.



The Wequedong Lodge (Thunder Bay)

In 2010, the Wequedong Lodge of Thunder Bay, in partnership with the Ontario Aboriginal Housing Services Corporation (OAHS), acquired and renovated an old school to create 110 units for urban and rural First Nation, Inuit and Métis people accessing health services in Thunder Bay. Wequedong Lodge offers services such as transportation, accommodation, translation and meals. Wequedong Lodge demonstrates how old schools can be repurposed into community infrastructure and create a Social Return on Investment.



Why the Public School on Hazel Street?

- With the purchase of the Public School on Hazel Street, we, together, can create a vibrant community hub in Waubushene. It could become a base for many services, now delivered in a “siloes” fashion, and have a combination of services currently delivered without coordination
- The Library could be relocated here as it has the needed space for programs and accessibility
- It can be used for youth, health, sports clubs, and social programs
- The location is convenient to the older (and younger) generation in the neighbourhood. It is far away from a busy highway and close to the Tay Trail.
- The Public School property could serve as a trail head as there is space for parking
- It has the space and accessibility to accommodate many events and activities. Community activities encourage the participation of people of different ages and backgrounds.





What are the possibilities for a Waubaushene Community Hub?

- Rotating Health Room to provide local health services for our residents
- Sports clubs, youth groups, yoga groups, senior & youth exercise programs & more to bring life back to the gym
- Cafe where you can enjoy a cup of coffee off the Tay Trail – maybe bring a book or magazine from the Library for leisure reading
- Library
- Community garden
- Splash pad for the kids
- And much more....



What are we asking for?

- For Council to CONSIDER this opportunity to make a huge impact in this community
- That a letter of interest be sent to the Simcoe County District School Board to pursue possible purchase of the Public School property on Hazel Street
- For an opportunity to create a long lasting legacy
- A vision for the future
- That this valuable community infrastructure not go to waste

Additional Important Information

- A community hub in Waubaushene aligns with the Township's Master Plan, the Province's agenda and funding, and the mandate letters to the Ministers of the Provincial Government, including Municipal Services
- A letter of interest will allow the Township to access information about the property, allow for a needs assessment, a proforma business plan, and a feasibility study
- New application from the Province to allow Municipalities more time to study the proposition (announced May 1st by the Premier at a Community Hub conference in Toronto)
- Non profit experienced consultants are available to do this work
- Volunteers will help

COMMUNITY SUPPORT



Businesses interested:

- PA! Group with a café by Nick Boudouris
- Tay Heritage with a small lumber museum

Health Services interested:

- VON SMART Georgian Bay
- Chigamik Community Health Centre
- Advanced Foot Care

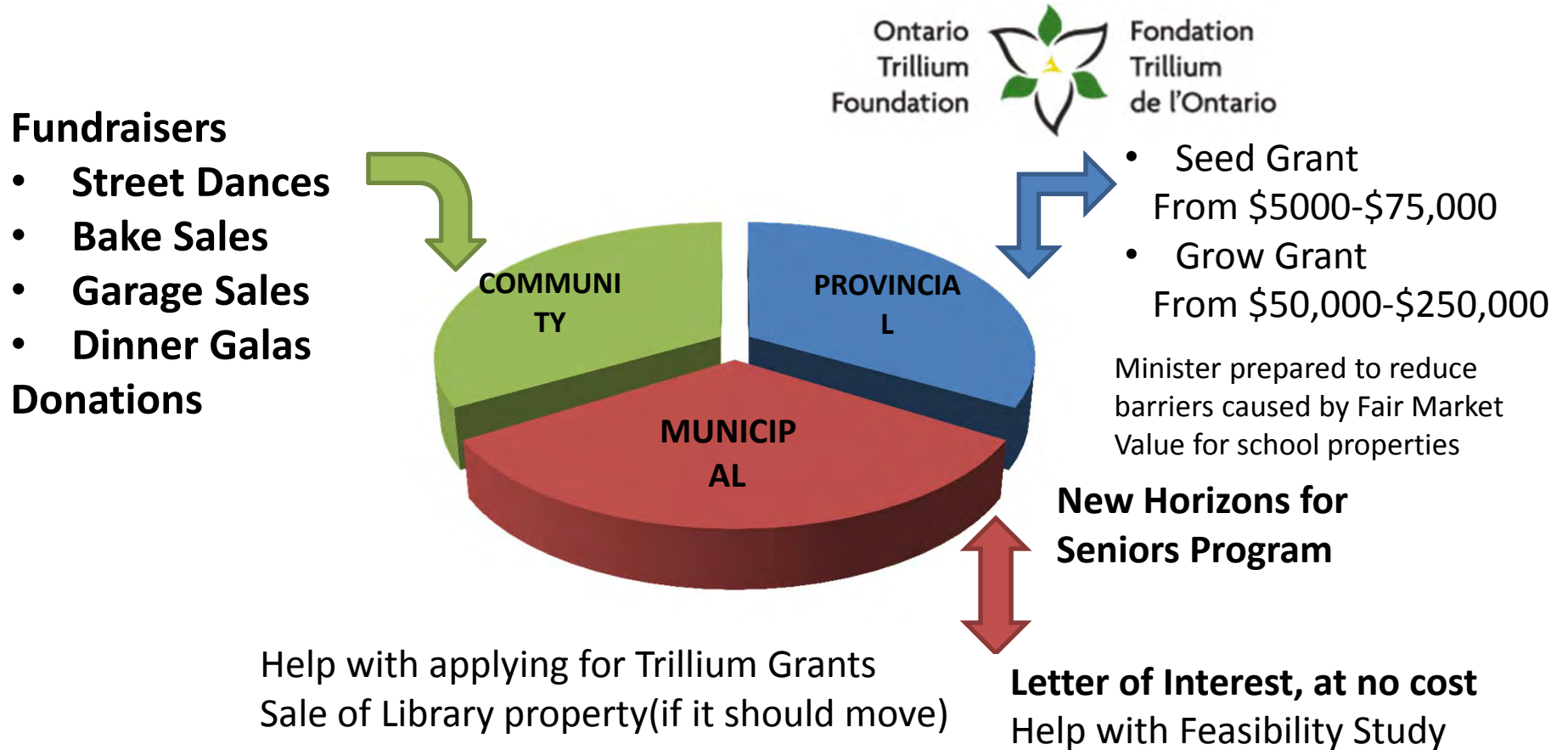
Clubs interested:

- The Benny Club
- Early Years

Letters of Support from Residents
Petitions from Residents

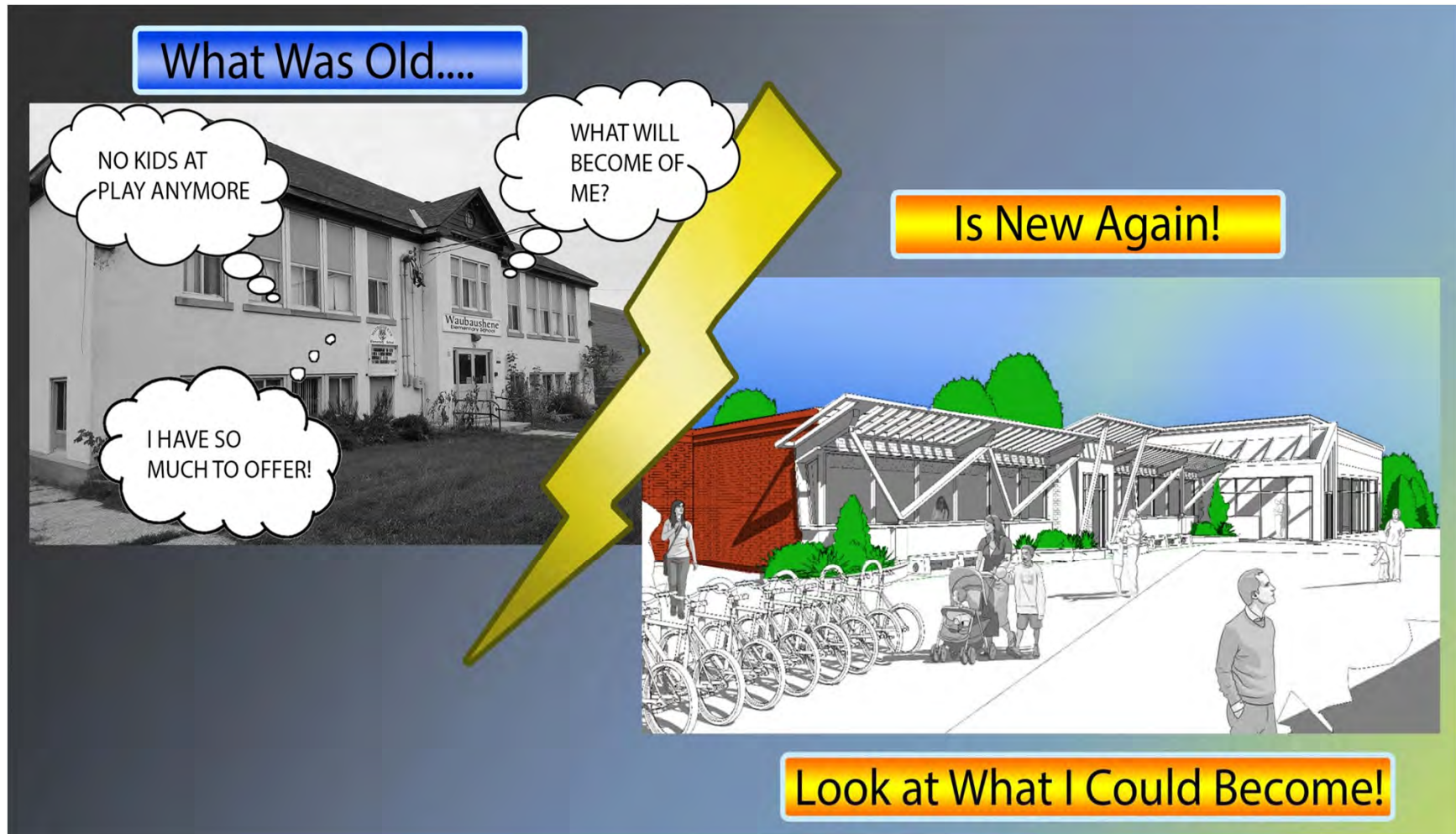
All of these are in your package, and we urge you to review them. There is widespread need and community support for the HUB

FUNDING POSSIBILITIES



Tap into your volunteer group to help prepare grant applications and to organize Fundraisers, programs, seminars, etc.

Waubashene Community Hub



Contact us at: cochairswccc@gmail.com

Join our Facebook page at Waubashene Community Centre Committee

Visit our blog waubashenecommunitycentreblog.wordpress.com

Note: Supporting materials post online separately due to size. Originals available for viewing.

**WAUBAUSHENE COMMUNITY CENTRE COMMITTEE (WCCC)
PRESENTATION TO COUNCIL**

June 14, 2017

INDEX TO SUPPORTING MATERIALS*

1. Hard copy of WCCC power point (electronic version provided)
2. Ontario Community Hubs Summit 2017: Program Agenda
3. Ontario Trillium Foundation: Grant funding descriptions
4. Petition signed by residents supporting the WCCC request (11 pages)
5. Letters of interest from potential partners:
 - a. Early Years Centre
 - b. The Benny Club
 - c. CHIGAMIK Community Health Centre
 - d. The North Simcoe Muskoka LHIN
 - e. VON SMART Georgian Bay
 - f. Claire Cadeau RPN (Foot Care)
 - g. CAFÉ : Nick Boudouris OPA GROUP
 - h. Tay Heritage Committee
 - i. The Waubaushene Library Board
6. Letters of support from community members
7. Completed surveys from community members

*** NOTE: Electronic version of the property assessment reports on the Hazel Street School (sent electronically, not included in hard copy)**

WCCC members: Co chairs: Jody Tregenza and Victoria Reaume
Barb Bourrie, Shirley Cronin, Nicole Pederson, Jack Switzer, Jennifer Tregenza

Alison Gray

Subject: FW: Delegation - June 14th - Re: Long Point Road

From: holly.norris

Sent: June-06-17 10:33 PM

To: Alison Gray

Subject: RE: Delegation - June 14th - Re: Long Point Road

Hi Alison:

Hope all is well !

My delegation request before council concerns the ownership of Long Point Road South between House numbers 43 and 31, I believe it is referenced as Block "F" on the Survey Maps. Approx. 5 years ago council declared that this was not owned by the Municipality and deemed it Private and stopped all maintenance on this section of road and beyond impacting all the residents on Long Point Road. I will give my knowledge of the circumstances to the situation and ask council to reconsider its decision.

Cheers

Barry

June 5, 2017

Dear Council,

Firstly, we would like to say thank you for your support this past year. It is because of this town that we continue to thrive here in Victoria Harbour. Part of what we find so great about this town is the support that both businesses and residence give one another, and it is with this in mind that we come to you to ask for your cooperation. On Saturday August 26th, 2017, we are all lined up to host a music festival as a fundraiser for the local SPCA. While we are still working out some of the details we are able to give you a general idea of what we would like to see happen.

The event is an outdoor event that will run from 1pm to 9pm (roughly). We are in the process of working with the AGCO to gain the proper permits to extend the licensed boundaries to the parking lot of The Queens Quay, which is where we will have the local bands set up to play. The parking lot area and along the waterfront will be enclosed by fencing, to prevent guests from accessing the government dock and water's edge while they are at the festival. This area will also be the dedicated sections for the local breweries that we support, as well as food vendors. The restaurant will be open this day, with a full menu and access to the washrooms. However we do recognize that we will need to provide further washroom access and have planned to rent three porta-potties, that will be located near the back side of the pub.

While we are excited at the possibility of hosting this event we do recognize the potential concerns from the town: parking and noise. To address the first concern, it is our wish to have as few people drive as possible. We will be providing an hourly shuttle bus from Midland (location is yet to be determined, but possibly at the No Frills parking lot on hwy 93) that will run from 1pm through until 10pm. We have also been in contact with local cab companies in an effort to provide discounted rates for those guests that do not wish to take the shuttle. Furthermore, we have asked Queen's Cove Marina to allow us access to their parking lots to avoid unnecessary parking on the street. Lastly, as Victoria Harbour is rather accessible on foot or bike, we will be advising our staff and our guests prior to the event that walking/biking is great way to arrive to the festival.

In regards to this concerns of the noise, it becomes slightly more difficult as noise does carry and we will be having the musicians playing (one band at a time) from 1pm- 9pm, with the last band playing inside the restaurant. While we strongly believe in the talent of these musicians, we do wish to respect our neighbours and so we have taken the time to write each of them (in the immediate surrounding area of The Queens Quay) a letter to ask for their support in this festival, indicating the course of events for the day. The bands will be located at the top end of the parking lot, closer to the marina to distance them from the majority of the neighbours.

We come to the council to ask for your support in this event, as it is our main prerogative to provide Victoria Harbour and the surrounding towns with a restaurant for the locals; a place where we can all come together to support other local services like that of the SPCA, and local businesses like our craft breweries and local food suppliers. We would be grateful for any guidance and support that the town may offer us, as this is our first festival. We will gladly work with you to ensure the safety and respect of the residence here in the harbour. Thank you for your time and consideration regarding this matter.

Sincerely,

Courtney & Garry Corfield
Proprietors

AISON

WATER/MARINA

BLACK FENCE & GUN DOCK

18 FT

205 FT

STAIRS

ENTRANCE

PATIO

SPCA

QUEEN'S QUAY

CRAFT/VENDOR/FOOD

BACK FENCE

Garage

recycle

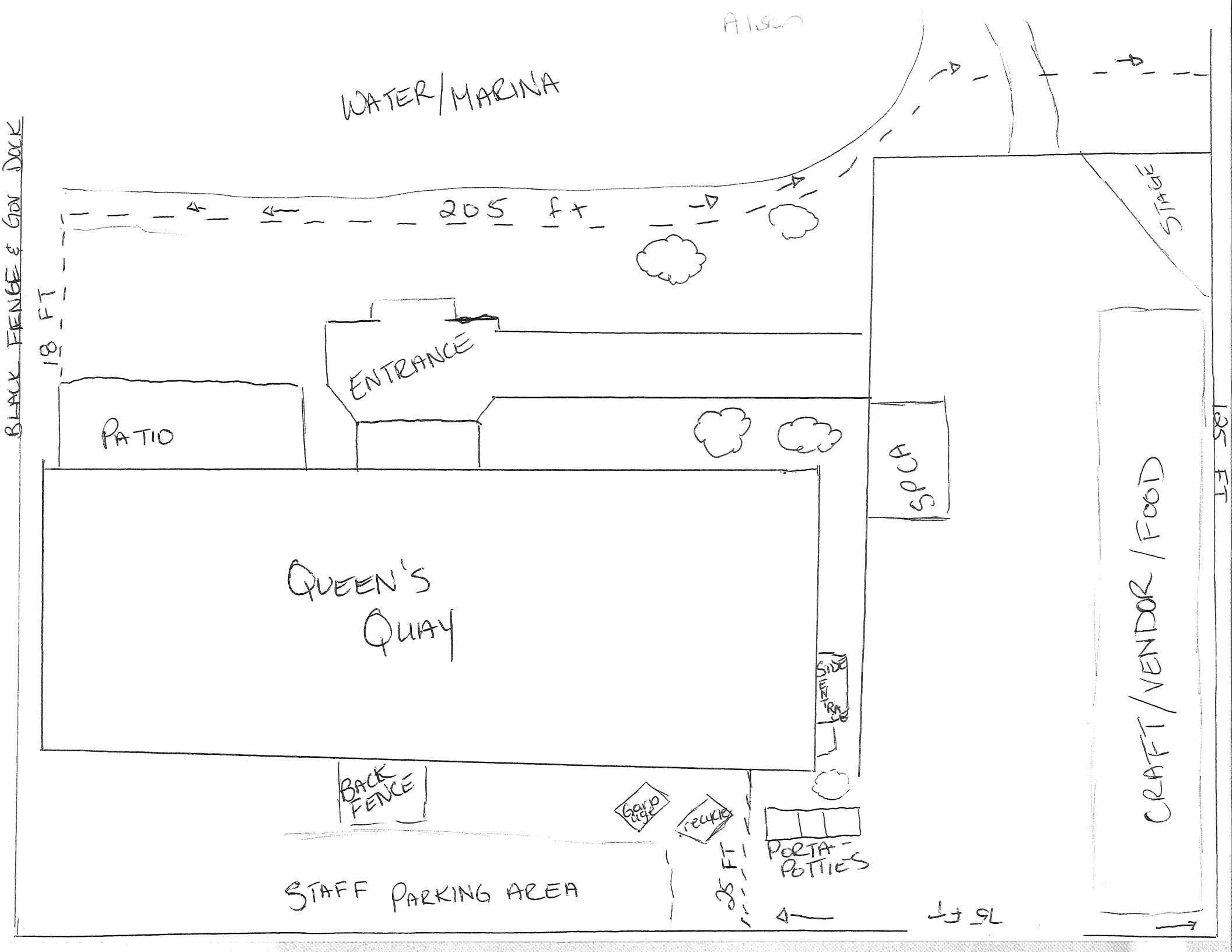
PORTA-POTTIES

STAFF PARKING AREA

26 FT

75 FT

185 FT



**PROTECTION TO PERSONS & PROPERTY COMMITTEE
JUNE 14, 2017**

**MUNICIPAL OFFICE COUNCIL CHAMBERS
AGENDA**

1. CALL TO ORDER:

2. REPORTS OF MUNICIPAL OFFICIALS:

- 2.1 Report from the OPP
Re: 1st Quarter January to March 2017
- 2.2 Report from the Fire Chief
Report No. PPP-2017-30
Re: Fire Chief Monthly Report: May
- 2.3 Report from the Deputy Fire Chief/FPO
Report No. PPP-2017-31
Re: Deputy Fire Chief/FPO Activity Report
- 2.4 Report from the Municipal Law Enforcement Officer
Report No. PPP-2017-29
Re: By-law Activity Report May 2017
- 2.5 Report from the Municipal Law Enforcement Officer
Report No. PPP-2017-28
Re: MLEO/Canine Activity Report May 2017

3. OTHER BUSINESS:

4. ITEMS FOR INFORMATION:



***Tay Township
Report***



***1st Quarter
January to March 2017***

***Presented by:
Inspector Andrew Ferguson
June 14, 2017***

Community Service Report

Tay Township

January to March, 2017

1. Meetings in the Communities we serve:

- Safe & Sober Committee meets on a monthly basis to discuss Drinking and Driving Awareness. The committee is comprised of OPP, MPS, Simcoe Muskoka Health Unit, MTO, Anishinabek P.S. and several members of the community.
- Crimestoppers meets monthly
- Community Reach meets monthly for solutions for homeless people in our area
- We support the Rotary Student of the Month program at the two Penetanguishene area high schools
- Southern Georgian Bay OPP in conjunction with the Simcoe Muskoka District Health Unit and MPS holds monthly *FREE* car seat safety clinics at the SGB OPP office

2. CSO events for this quarter:

- 11 January 2017 – Crime Stoppers flag raising ceremony at the municipal office.

3. Special Events

-

4. School Liaison officer events for this quarter:

Our School Liaison Officer is Claude Duguay and listed below are a few examples of the work he is doing in our schools in the community. Claude is bilingual and serves our community well.

- On February 2, 2017 PC DUGUAY made a presentation to the grade 6, 7 and 8 relating to Sexting, Non-consensual distribution of intimate photos, what is child pornography and the consequences related to those criminal offences.
- On February 8, 2017 PC DUGUAY conducted a second lockdown drill with Tayshores School.
- On February 16, 2017 PC DUGUAY a second lockdown drill was completed at St-Antoine Danielle School.

Community Service Report
Matters of Interest – All Zones
January to March, 2017

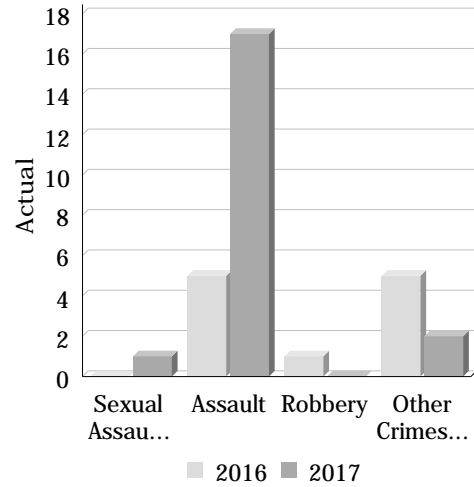
1. Matters of Interest

- 5January2017 – Safe Winter Driving for senior presentation for Midland Probus Club
- 9January2017 – The Push 4 Change initiative event. Students from St.Theresa's & GBDSS walk with Joe from North Simcoe Rec Centre to St.Theresa's High School.
- January Crime Stoppers flag raising ceremonies in each municipality.
- 19January2017 – Community Reach meeting
- CIIC training – Collection of Identifying Information.

Police Services Board Report for Tay Township
Records Management System
January to March - 2017

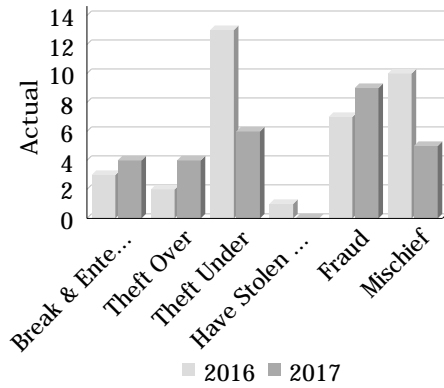
Violent Crime

Actual	January to March			Year to Date - March		
	2016	2017	% Change	2016	2017	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	1	--	0	1	--
Assault	5	17	240.0%	5	17	240.0%
Abduction	0	0	--	0	0	--
Robbery	1	0	-100.0%	1	0	-100.0%
Other Crimes Against a Person	5	2	-60.0%	5	2	-60.0%
Total	11	20	81.8%	11	20	81.8%



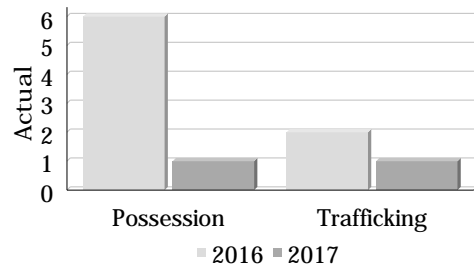
Property Crime

Actual	January to March			Year to Date - March		
	2016	2017	% Change	2016	2017	% Change
Arson	0	0	--	0	0	--
Break & Enter	3	4	33.3%	3	4	33.3%
Theft Over	2	4	100.0%	2	4	100.0%
Theft Under	13	6	-53.8%	13	6	-53.8%
Have Stolen Goods	1	0	-100.0%	1	0	-100.0%
Fraud	7	9	28.6%	7	9	28.6%
Mischief	10	5	-50.0%	10	5	-50.0%
Total	36	28	-22.2%	36	28	-22.2%



Drug Crime

Actual	January to March			Year to Date - March		
	2016	2017	% Change	2016	2017	% Change
Possession	6	1	-83.3%	6	1	-83.3%
Trafficking	2	1	-50.0%	2	1	-50.0%
Importation and Production	0	0	--	0	0	--
Total	8	2	-75.0%	8	2	-75.0%



Clearance Rate

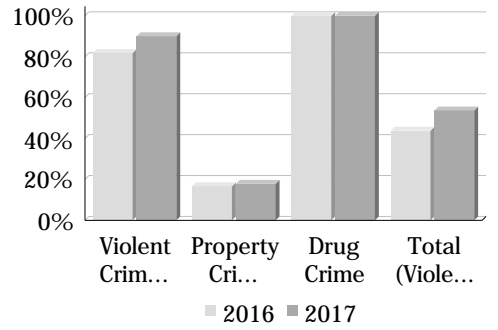
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Area code(s): 1071 - Tay
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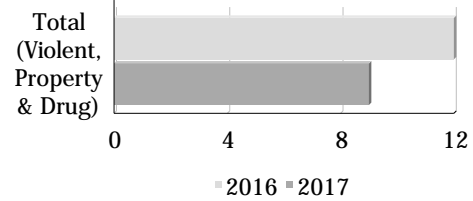
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Police Services Board Report for Tay Township
Records Management System
January to March - 2017

Clearance Rate	January to March			Year to Date - March		
	2016	2017	Difference	2016	2017	Difference
Violent Crime	81.8%	90.0%	8.2%	81.8%	90.0%	8.2%
Property Crime	16.7%	17.9%	1.2%	16.7%	17.9%	1.2%
Drug Crime	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%
Total (Violent, Property & Drug)	43.9%	53.7%	9.8%	43.9%	53.7%	9.8%



Unfounded						
Unfounded	January to March			Year to Date - March		
	2016	2017	% Change	2016	2017	% Change
Total (Violent, Property & Drug)	12	9	-25.0%	12	9	-25.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

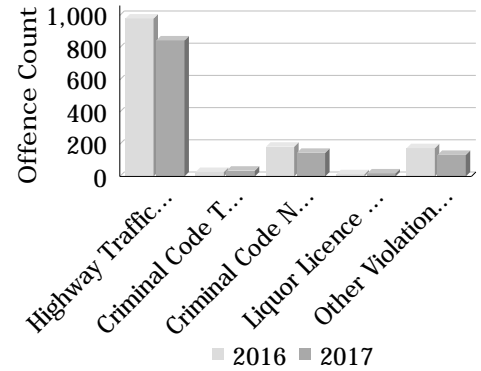
Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Police Services Board Report for Tay Township
Integrated Court Offence Network
January to March - 2017

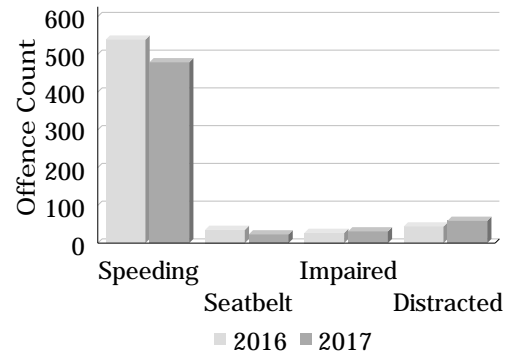
Criminal Code and Provincial Statute Charges Laid

Offence Count	January to March			Year to Date - March		
	2016	2017	% Change	2016	2017	% Change
Highway Traffic Act	981	845	-13.9%	981	845	-13.9%
Criminal Code Traffic	28	36	28.6%	28	36	28.6%
Criminal Code Non-Traffic	185	147	-20.5%	185	147	-20.5%
Liquor Licence Act	14	19	35.7%	14	19	35.7%
Other Violations	176	134	-23.9%	176	134	-23.9%
All Violations	1,384	1,181	-14.7%	1,384	1,181	-14.7%



Traffic Related Charges

Offence Count	January to March			Year to Date - March		
	2016	2017	% Change	2016	2017	% Change
Speeding	539	479	-11.1%	539	479	-11.1%
Seatbelt	35	23	-34.3%	35	23	-34.3%
Impaired	27	31	14.8%	27	31	14.8%
Distracted	44	59	34.1%	44	59	34.1%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.
 Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 1K - SOUTHERN GEORGIAN BAY

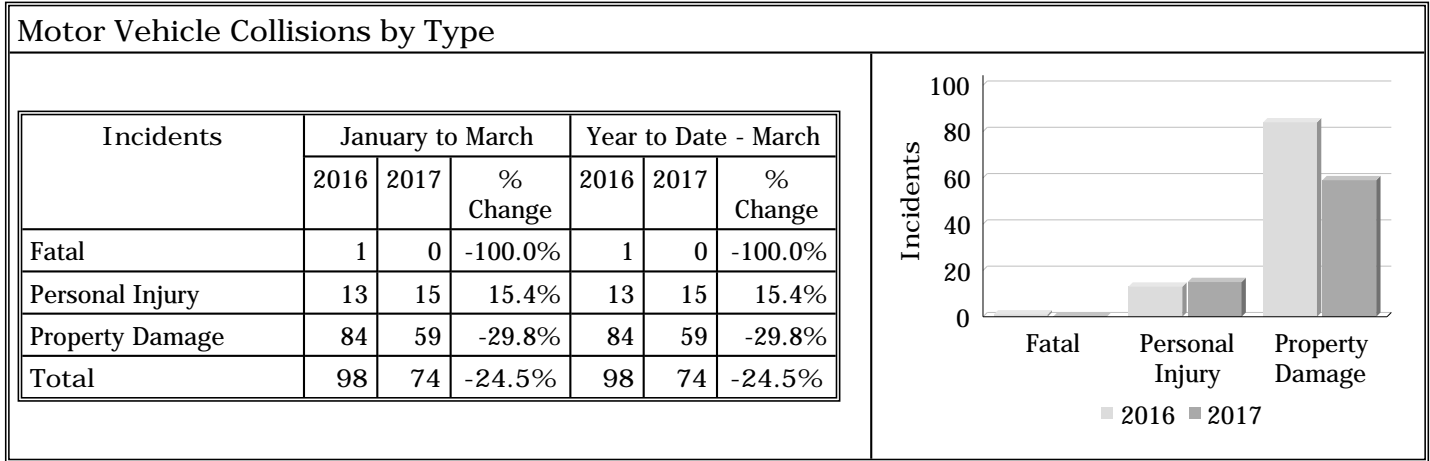
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Report Generated by:
 Hill, Cheryl

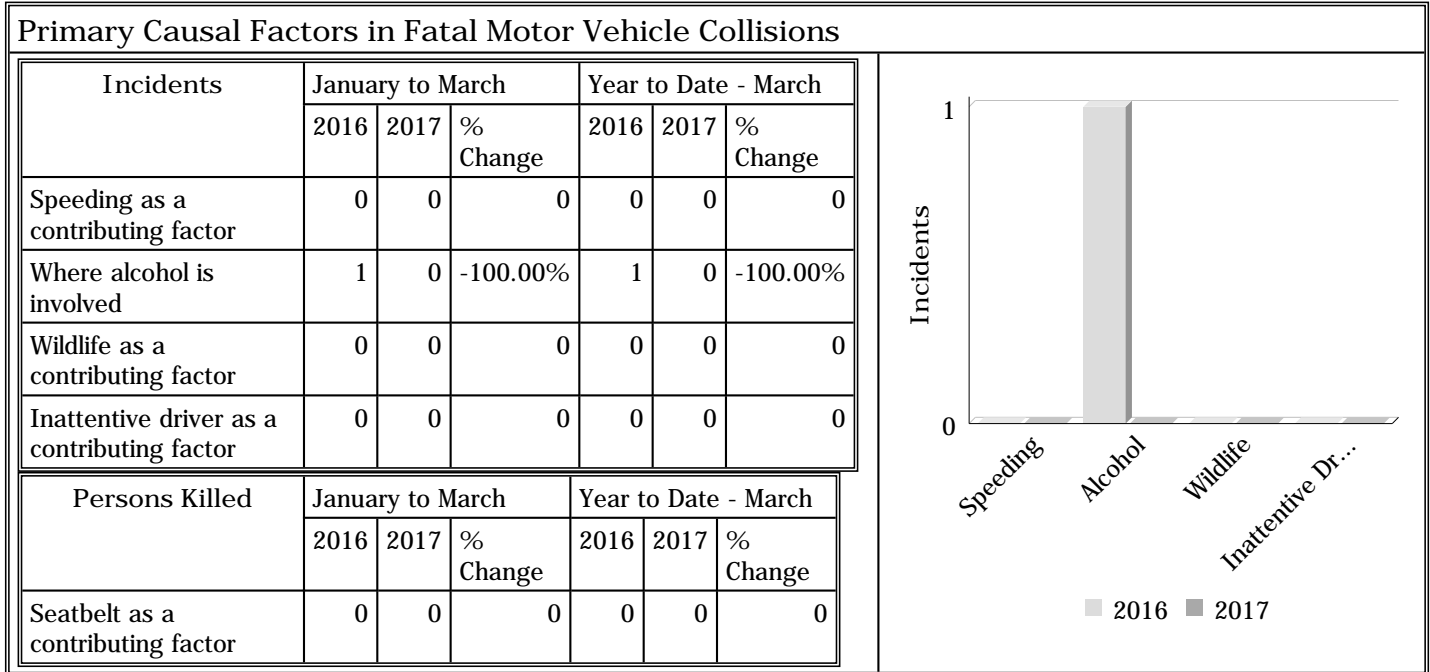
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Police Services Board Report for Tay Township
Collision Reporting System
January to March - 2017



Fatalities in Detachment Area							
Incidents		January to March			Year to Date - March		
		2016	2017	% Change	2016	2017	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	1	0	-100.0%	1	0	-100.0%
	Alcohol Related	1	0	-100.0%	1	0	-100.0%
Persons Killed		January to March			Year to Date - March		
		2016	2017	% Change	2016	2017	% Change
Motor Vehicle Collision		0	0	--	0	0	--
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		1	0	-100.0%	1	0	-100.0%

Police Services Board Report for Tay Township
Collision Reporting System
January to March - 2017



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Police Services Board Report for Tay Township
2017/Jan to 2017/Mar

Public Complaints	
Policy	0
Service	0
Conduct	3

Date information collected from Professional Standards Bureau Commander Reports: 2017-06-01

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
Secondary Employment Declared for this Quarter - 0

Daily Activity Reporting Patrol Hours	
Total Hours	2017/Jan to 2017/Mar
Number of Cruiser Patrol Hours	575.25
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	0.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	44.75
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	18.25
Number of School Patrol Hours	2.00

Data source (Daily Activity Reporting System) date: 2017/05/27

Staffing Updates	
Transfers:	One Constable transferred to SPIN; One Sergeant transferred to West Parry Sound
Promotions:	P.C. Charlebois promoted to Sergeant at SGB Detachment; Sergeant Harker promoted to Staff Sergeant at Business & Finance, Central Region
Recognition:	Detective Constable Proulx retired March 31, 2017 after 30 years of service
Other:	Several members afforded Temporary Absence Opportunities: GOWLETT - PSB; BURTON - Barrie Det.; MILNE - A/Sgt. SGB Detachment; PRATT - A/Sgt. SGB Detachment; 1 Member on Maternity Leave; 1 Member off on WSIB; 1 Member Suspended from Duty

Detachment: 1K - SOUTHERN GEORGIAN BAY
Location code(s): 1K00 - SOUTHERN GEORGIAN BAY
Area code(s): 1071 - Tay

Report Generated by:
Hill, Cheryl

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STAFF REPORT

Department/Function: Protection to Persons and Property

Chair: Councillor Sandy Talbot

Meeting Date: June 14, 2017

Report No.: PPP-2017-30

Report Title: Fire Chief Monthly Report: May

RECOMMENDATION:

That Staff Report No. PPP-2017-30 regarding the Fire Chief's Monthly Report: May be received for information;

The Chief Attended:

1	Fire Call
1	Haz Mat Call
1	MVC Call
2	Perceived Emergency
1	False Alarms
9	Meetings

This month I attended a portion of the Ontario Association of Fire Chiefs conference. I participated in 1 ½ days of the 4 day event, and focused mostly on the trade show, as well as pricing for future budgeting purposes. There was one area of particular interest in regards to firefighter's response and tracking software, which we will be doing a test trial on later this year.

In addition, I also attended a seminar for a day and a half held by the Ontario Association of Emergency Managers, which was very informative and gave me a number of contacts that we can use in the future.

All 5 Pumper apparatus were tested and certified this month. This was a joint effort with our North Simcoe partners, and by having the trucks tested from the same location, it provided us a cost saving per truck.

For an update on Emergency Management, during our quarterly meeting it was brought to the committees attention that after reviewing our current emergency management plan, a major update is required. Current emergency plans evolve around the Incident Management System (IMS).

Our current program does not recognize this style of emergency management. The province has been going towards IMS for the last 5 years and is reviewing their own emergency planning as well. With current staff commitments and such large changes, it was suggested to put \$10,000 in the 2018 budget to get our program rewritten to the IMS standard. The suggestion is to contract a company to audit our existing program, and train staff to a level of competence in the IMS standard. The committee feels that this would be a multiyear project. The Emergency Management budget will contain more information as to how the committee would like to move forward with Council's permission.

This month our Deputy Treasurer and Health and Safety Program Assistant attended a Human Resources and Health & Safety network session in Collingwood. The intent is for the County to hold regular sessions so information can be shared about everyday situations that transpire within all our municipalities. The Health & Safety Assistant will review the agendas with myself to determine whether there is value in attending more of these sessions in the future.

New Fire Hall:

Occupancy still has not been granted, there are a few minor outstanding details which the contractor has not yet addressed. The property has been hydra seeded and asphalt should be completed by the 2nd week of June.

Recruitment:

Plans for the 2018 Recruitment has started, and Live Fire Training for the 2017 Recruits is scheduled for October 2017.

Monthly Training:

This month staff completed pre-planning on local businesses that have the potential of having high risk events. One of these businesses is the Martyr's Shrine which not only has old buildings, but large crowds. The other portion of the training involved using the pumper trucks to draft out of a stationary water source such as a pond or pool.

Deputy Aymer recently assisted with a weekend course called Firefighter Survival. This course teaches the firefighter what to do in various scenarios they may face during an emergency situation, for example in the event you are trapped in a room, or entangled in wires while performing search and rescue.

Tay Fire & Emergency Services were dispatched to 22 emergency calls during the month of May.

Year to Date Totals:

2017	105
2016	93
2015	106
2014	97
2013	85

Of the 22 calls this month, we had:	3	Medical calls
	5	Fire Call
	6	Motor Vehicle Collisions

Prepared By: Brian Thomas, Fire Chief/CEMC

Recommended By: Date:

Brian Thomas
Fire Chief

Reviewed By: Date:

Robert J. Lamb, CECD, Ec.D.
Chief Administrative Officer



STAFF REPORT

Department/Function: Protection to Persons and Property Committee

Chair: Councillor Sandy Talbot

Meeting Date: June 14, 2017

Report No.: PPP-2017-31

Report Title: Deputy Fire Chief/Fire Prevention Officer Activity Report

RECOMMENDATION:

That Staff Report No. PPP-2017-31 regarding Deputy Fire Chief/FPO Monthly report – May be received for information;

INTRODUCTION/BACKGROUND:

Activity	This Month	YTD 2017	YTD 2016	YTD 2015
Routine Inspections	3	10	8	7
Request Inspections	1	4	4	3
Complaint Inspections	0	1	0	2
Information Inspection	0	1	2	4
Follow up Inspections	4	16	19	16
Courses Attended	0	3	2	1
Fire Calls Attended	8	22	31	37
Meetings (PIP/OP-co-op etc)	5	18	17	13
Orders issued	1	2	4	12
Immediate threat to life	0	0	0	0
Burning Complaint(s)	0	0	3	1
Training Presented	3	9	4	8
Pub Ed Performed	0	0	4	2
Hall Meetings	4	18	15	19
Hall Practices	0	0	0	1
Council	0	1	0	0
Misc. (dept related)	7	24	30	22
Court	0	0	0	0
Fire safety plans reviewed	3	14	8	13
TOTAL	39	143	151	161



STAFF REPORT

Department/Function: Protection to Persons & Property Committee

Chair: Councillor Sandy Talbot

Meeting Date: June 14, 2017

Report No.: PPP-2017-29

Report Title: By-law Activity Report May 2017

RECOMMENDATION:

That Staff Report No. PPP-2017-29 regarding By-law Activity Report May 2017 be received for information;

ACTIVITY REPORT – OPEN FILES BY CATEGORY

Clean Yards (Heavy Garbage)	1	0	1	4	4
Clean Yards	5	16	12	46	38
Dogs	1	2	0	5	5
Dumping/Littering	0	0	0	0	0
House Numbering	0	1	0	13	13
Long Grass	16	0	16	16	0
Noise	2	2	1	5	4
Pool Fence	0	0	0	0	0
Property Standards	2	0	8	6	7
Sign	0	0	0	0	0
Watering	0	0	0	0	0
Zoning	5	7	9	13	14
Other (Fill)	0	0	1	2	2
Encroachment	0	0	0	1	1
TOTAL	32	28	48	111	88

Month	2017	2016
May	32	25
YTD Total	111	60

Ticket	Quantity	By-law
Part I	2	(1) Dog, (1) Noise
Part II	0	Parking
Part III	0	
Total	2	
YTD Total	10	

Actions	May-17	YTD 2017	May-16	YTD 2016
Notice of Violation	24	67	27	77
Order to Comply	5	11	2	6
Warning	3	11	8	18

Officer Time	May-17	YTD 2017	May-16	YTD 2016
Community Patrol	48.5	258	4.25	218.5
Court	3	5.5	0	6
Other	0	0.5	0	3
Office	84	426	89.75	357.25

ITEMS FOR INFORMATION

The Township of Tay had 13 matters on the court docket at the Ontario Court of Justice on May 4, 2017 and the following was the disposition;

- 8 Building Code violations for failing to comply with an Order to Comply in respect to an unsafe sewage system. Three matters were withdrawn, four matters were adjourned for an exparte trial and the other matter the defendant entered a guilty plea and a fine of \$300 was imposed.
- 2 zoning violations in respect to a use not permitted on the property. Both the property owner and the tenant indicated they wished to work towards compliance and indicated that they will submit a zoning amendment application. These matters were adjourned to July 27, 2017 to set a trial date.
- 1 violation under the Dog Owners Liability Act, an Order for greater control was issued by the court.
- 2 noise violations where a kennel was charged for excessive noise from barking dogs. Both matters were put over to June 8, 2017 to set a trial date.

As in years passed staff has commenced summer weekend patrols within the Township. This will continue until September.

Prepared By:

Date: June 1, 2017

Jennifer Nichols
Municipal Law Enforcement Officer

Recommended By:

Date:

Brian Thomas
Fire Chief/CEMC

Reviewed By:

Date:

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer



STAFF REPORT

Department/Function: Protection to Persons and Property Committee

Chair: Councillor Sandy Talbot

Meeting Date: June 14, 2017

Report No.: PPP-2017-28

Report Title: MLEO/Canine Activity Report May 2017

RECOMMENDATION:

That Staff Report No. PPP-2017-28 MLEO/Canine Activity Report May 2017 be received for information.

MLEO/ Canine Activity Report

Activity	2017	2016
Complaints and Investigations	18	22
Pound and Seizure	1	2
DOLA Orders	0	2
Dog Tags Sold	Sales: 24 YTD: 877	Year-end Total: 810
Fines Issued	1	1
Patrol	66	40
Office	75	74
Court	6	4
Fire	6	20
Other	0	2

Prepared By:

Nancy P. Moreau,
Municipal Law Enforcement Officer

Date: June 5, 2017

Recommended By:

Date:

Brian Thomas
Fire Chief

Reviewed By:

Date:

Robert J. Lamb, CECD, Ec.D.
Chief Administrative Officer

**GENERAL GOVERNMENT & FINANCE COMMITTEE
JUNE 14, 2017**

**MUNICIPAL OFFICE COUNCIL CHAMBERS
AGENDA**

1. CALL TO ORDER:

2. REPORTS OF MUNICIPAL OFFICIALS:

- 2.1 Verbal Report from the C.A.O.
Re: CAO's Monthly Report – May/June 2017
- 2.2 Report from the Clerk
Re: Clerk's Report – May/June 2017
- 2.3 Report from the Clerk
Report No. GGF-2017-27
Re: Inquiry to Purchase Vacant Land – Laneway
Triple Bay Road (Shaw)

3. OTHER BUSINESS:

- 3.1 Correspondence from Port McNicoll Centenary Committee
Re: Port McNicoll 100th Committee Request
- 3.2 Correspondence from Mayor Gord McKay
Re: Auto Mayors

4. ITEMS FOR INFORMATION:

- 4.1 Correspondence from Alzheimer Society of Simcoe County
Re: Certificate of Appreciation - 2016 Coffee Break
- 4.2 Correspondence from AMO
Re: Member's Update – Changing Workplaces Final Report Released
- 4.3 Resolution from Town of Shelburne
Re: Planting a Hero Tree

STAFF REPORT

Department/Function: General Government & Finance Committee

Chair: Deputy Mayor Dave Ritchie

Date: June 14, 2017

Subject: Clerk's Report – May/June 2017

The following are the highlights for May/June 2017:

- Assisted with set-up of the Wye Marsh Lasagna dinner at Oakwood on May 12. Wye Marsh staff are scheduled to attend the June 28th Council meeting for the cheque presentation.
- Attended AMCTO Zone 2 meeting in Ripley on May 18th where I was elected as 1st Vice Chair. The meeting included presentations on freedom of information and privacy breaches, the Ombudsman's Office and investigations, and an update from Municipal Affairs & Housing.
- Reports to the Library Board for their May 18th meeting, which were approved, on the extension of the Employee Assistance Program to library staff and changes to the mileage policy.
The Board also established a sub-committee to develop a job description for a future Library CEO, funding for which will be requested during budget, and passed a motion of support for the Community Hub.
- The following land sales have now been completed:
 - 15 Easton Avenue
 - 58 Easton Avenue
 - 37 Easton Avenue
 - 497 Calvert Street
 - 544 Calvert Street
 - 542 Calvert Street
- Processed land acquisition for Hogg Valley Road connections following May 24th approval
- Worked with inquirer on Triple Bay Road laneway inquiry, report on General Government agenda for consideration
- Received and processed new land sale laneway inquiry for the laneway behind 413 & 415 Hayes St. This will be the subject of a future report to Council once the survey work is completed.
- Attended Department Head meetings
- Worked with Integrity Commissioner on the content of the June 5th Special General Government & Finance meeting. The meeting was cancelled due to a family emergency and will be rescheduled.
- Attended AMCTO webinar on Codes, Conflicts and Integrity Commissioners in anticipation of late 2017 procedural by-law update.
- Assembled the agenda, and chaired the Emergency Management Program Committee meeting on May 25th

- Attended the County 'Comes Together' dinner on May 25th
- Attended the Simcoe County Clerks & Treasurers meeting on May 26th
- Attended the OFMEM Sector meeting on May 30th
- Completed and submitted the annual OFMEM Compliance documentation on emergency management and fire, with the assistance of the Health & Safety Program Assistant
- Developed and issued a RFP for Legal Services, closing June 23, to expand the list of lawyers available to the municipality on an array of subject matters and obtain preferable hourly rates.
- The Horticulture Committee hosted the Tay Blooms Event on June 3rd that included the annual plant exchange and mulch pick up.
- Reviewed the Taste the Trail event with Erin Chapelle and requested that correspondence come forward to Council seeking approval for the event (correspondence on Public Works agenda) with details of the event
- Reviewed job description and posted job recruitment for Branch Librarian position as Janice Waddell, Branch Librarian for Waubaushene will be retiring in July. Applications close on June 23, 2017
- Working on the following reports for the June 28th Council meeting:
 - Enabling Accessibility Grant Application
 - Terms of Reference for Seniors Advisory Committee
 - Results of Legal RFP
 - Lease Agreement with Diamond Tree Accounting for Accountant's Office at 145 Albert Street as they have assumed Mr. Eplett's business.

Respectfully submitted;

Alison Gray, Clerk



STAFF REPORT

Department/Function: General Government & Finance

Chair: Deputy Mayor David Ritchie

Meeting Date: June 14, 2017

Report No.: GGF-2017-27

Report Title: Inquiry to Purchase Vacant Land – Laneway, Triple Bay Road (Shaw)

RECOMMENDATION:

That Staff Report No. GGF-2017-27 regarding an Inquiry to Purchase Vacant Land – Laneway, Triple Bay Road be received;

Whereas pursuant to the Township's Sale of Land Policy the Township is interested in selling the laneways within Port McNicoll;

And whereas the owner of abutting the laneway is interested in acquiring the portion of the laneway abutting their properties;

Now therefore be it resolved that the Council of the Township of Tay stop up, close, sell and declare surplus the laneway described as Parts 1 & 2 on Plan 51R-41008, being PIN No. 58476-0193;

And that the lands be sold and merged with the abutting properties as follows;

- a) Part 1 on Plan 51R-41008 with 2746 Triple Bay Road (Roll Number 435304000407211 – PIN No. 54876-0167)**
- b) Part 2 on Plan 51R-41008 with 2770 Triple Bay Rd (Roll Number 435304000407208 – PIN No. 58476-0171)**

And that the required by-law be brought forward to the next regular meeting of Council.

INTRODUCTION/BACKGROUND:

In May 2016, staff received an inquiry to purchase the laneway abutting the property from the owner of 2770 & 2746 Triple Bay Rad.

Per the Township's Policy, correspondence was sent the other abutting landowner to determine whether or not they were also interested, and no response was received. As a result, and per the Township policy, staff has been working with the inquirer since that time to process the inquiry. The laneway sale has taken a significant amount of time to come forward due to a requested delay on behalf of the inquirer.

ANALYSIS:

Upon receipt of the letter of interest a circulation was sent to all departments for their comments/concerns.

Comments on the Sale:

Chief Administrative Officer – No concerns or issues.

Building – No concerns or issues.

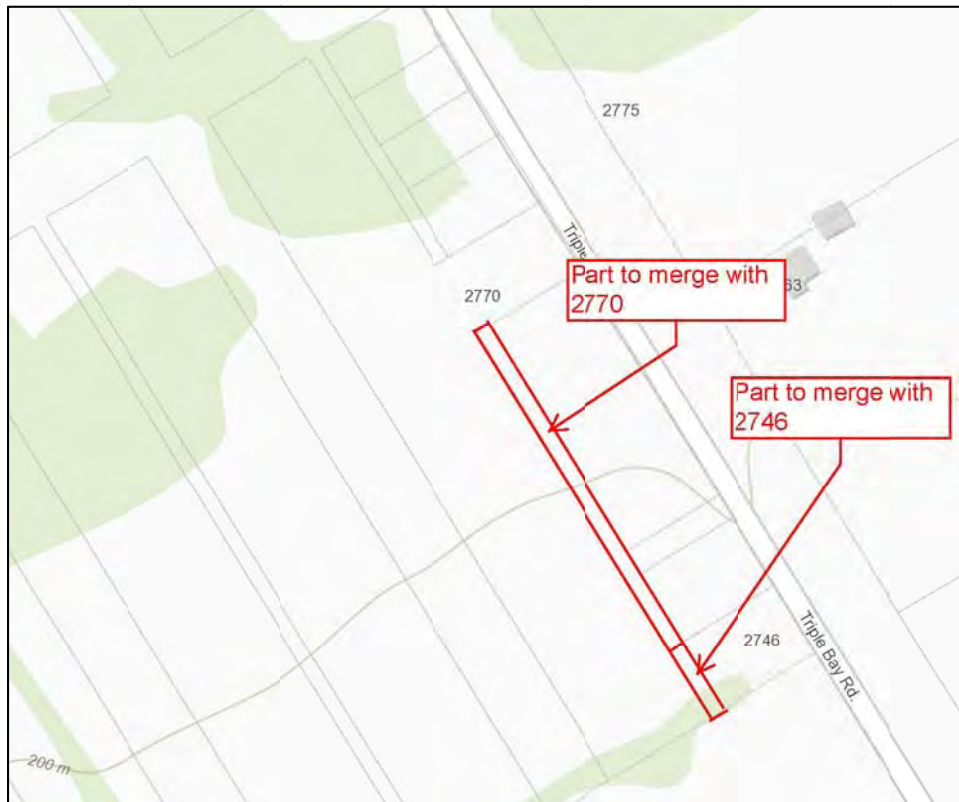
Fire – No fire concerns or issues.

Treasury – No concerns or issues.

Public Works – No concerns or issues and recommended sale of the laneway.

Environmental – No services present in laneway, no concerns or issues.

Planning & Development – Planning staff note that the lands are zoned Village Residential Exception Twenty-one Holding (R2-21(H)) and the Official Plans designates the lands as Village Residential.



At this time, the required survey work has been completed and staff is seeking to have the lands declared surplus so that the required land sale notice may be published. Once sold, the laneway parcels will merge with the two abutting lands as described in the recommendation.

If approved, it is anticipated that the resulting land sale by-law will be brought forward to the June 28, 2017 Council meeting for passage.

FINANCIAL/BUDGET IMPACT:

The purchasers are responsible for the costs of the survey, legal, and advertising costs.

Per the Sale of Land Policy, each of the laneways portions shall be sold for \$1.00 each.

CONCLUSION:

Staff is recommending that the laneway portions be declared surplus to the needs of the municipality so that the proposed land sale transaction may proceed.

Prepared By: Alison Gray, Clerk

Recommended By: Date: June 7, 2017

Alison Gray, BAH, CMO
Clerk

Reviewed By: Date:

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

From: Paul Raymond
Sent: May-24-17 9:42 PM
To: Alison Gray
Cc: Bryan Anderson; sherilynblack@hotmail.com; Scott Warnock

Subject: Port McNicoll 100th Committee Request to Township of Tay Council

To Mayor Scott Warnock & Township of Tay Council Members

As we focus on the Port McNicoll 100th Celebration events for the August long weekend, we are seeking the Council's approval for the following;

Item 1 - We are looking at 5 food vendors providing their goods for the weekend festivities. While I understand that Council cannot (will not?) waive the Food Vendor's Permit fees of \$75.00 per vendor, we hereby request consideration of allowing us to pay one fee of \$75.00 and obtain one permit to cover the 5 vendors.

Our current vendors are 1) Grill 545 from the Legion, 2) The Port McNicoll Anglers & Hunters, 3) A private vendor based in Barrie (used to have BBQ venue at Canadian Tire). We are actively seeking out a pizza vendor and perhaps an ice cream vendor.

Item 2 - Some artisan vendors that are from out-of-town have requested to remain on-site overnight for the weekend. We understand that Council would have to approve this request, and set some requirements that would need to be followed, if approved. If location is a concern, there is the old baseball diamond on Talbot Street adjacent to the Port McNicoll Anglers & Hunters building.

Your review, discussion and decision is appreciated. I understand Council will not sit in July so your early decision(s) are requested from the June COAC meetings.

Thanks and regards,

Paul

PAUL RAYMOND - Chair

Port McNicoll Centenary Committee

From: Scott Warnock [mailto:scott_telcom@hotmail.com]

Sent: June-07-17 11:28 AM

To: Alison Gray

Subject: Fw: Auto Mayors Update

Please add this to the agenda under other business for General Government.
Simply looking for Council to have the Mayor sign a letter on behalf of the four North Simcoe Municipalities.

Thanks,

Scotty

Sent from my BlackBerry 10 smartphone on the Bell network.

From: McKay, Gord A. <Gord.McKay@simcoe.ca>

Sent: Wednesday, June 7, 2017 11:16 AM

To: Marshall, Gerry W.; Cornell, George(Tiny); Scott Warnock

Subject: FW: Auto Mayors Update

Gentlemen

I will be presenting this to my Council this month with the view to endorsing the Auto Mayors position. It would be good to have all four of us sign that letter. Are you in?

Gord

From: Mayor Rob Burton [mailto:Mayor@oakville.ca]

Sent: Tuesday, June 06, 2017 2:49 PM

Subject: Auto Mayors Update

Dear Auto Mayors,

Several years ago, we re-formed the Auto Mayors caucus to promote Canadian auto in light of the severe threat posed by the 2008 economic meltdown. We promoted cooperation between various levels of government in highlighting the importance of Canadian auto, with the long-term vision of developing a National Automotive Strategy.

On November 18, 2016, we gathered with a number of industry and government officials – as well as various policy experts – to further refine our group’s vision and priorities. I have attached a summary document – along with the names of the various participants – in this email.

One notable concern during the workshop was the impact of the then-incoming new US administration on trade relationships within the Great Lakes manufacturing cluster. Since then, the United States has announced its intention to begin NAFTA renegotiations. Several Mayors have shared their concerns with this development as well as their desire to take action.

While the Auto Mayors do not want to impede the execution of the federal government’s negotiation strategy, it is vital that we use our communications platforms to affirm auto’s importance in the days and months leading up to the negotiations. With that in mind, you can find attached a draft resolution – as well as a draft letter to the Prime Minister – urging the federal government to make the growth of Canadian auto a key priority in the negotiations to come.

I also strongly encourage the Auto Mayors to urge their local members of Parliament who have not yet done so to join the parliamentary auto caucus, currently chaired by MP John Oliver.

Please let us know if you are interested in taking action with this resolution and letter, or if you have any questions or concerns. We will keep our members up-to-date on any meetings or workshops in the near future.

Best regards,

Mayor Rob Burton
Chair, Auto Mayors

Mayor Rob Burton, BA, MS
Head of Council & CEO

Town of Oakville

o: 905-842-4111

m: 905-483-3292

www.oakville.ca

Vision: To be the most livable town in Canada

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AUTO MAYORS' STAKEHOLDER WORKSHOP

SUMMARY NOTES FROM NOVEMBER 18, 2016

MESSAGING FOR THE AUTO MAYORS (DRAFT)

The Auto Mayors have spent considerable time meeting with automotive industry stakeholders to understand the opportunities and challenges facing this industry. We collectively want to stress how important the auto industry is to our communities.

We urge the Provincial and Federal governments to work together on the development of a National Automotive Strategy for Canada. To assist with that work, we propose the following vision, mission and key issues that form the framework for such a strategy.

Vision – A globally competitive auto sector that is able to grow Canadian jobs and prosperity.

Mission - To grow and sustain the automotive sector in Canada through innovation, investment, promotion, and effective regulatory policies.

Key Issues

1. **Enhanced environment for competitiveness** – Canada's global competitiveness in the auto sector does not – and cannot – rely solely on the value of the Canadian dollar. Governments must work together to improve ongoing operating costs the automotive industry faces (electricity, labour, expansion to CPP, taxes, cap and trade, etc). Encouraging continued investment in our existing auto plants is critical to the sustainability of the operations in Canada.
2. **Investment Attraction** – New investment is also important to sustaining jobs in the auto sector, but the investment attraction process is fragmented at various government levels and the incentives are uncompetitive. A more coordinated, cohesive “one-window” approach to investment between various levels of government can streamline this process for industry and government and provide transparency in the scope of incentives on the table.
3. **Innovation** – The auto sector is experiencing a drastic shift towards manufacturing highly advanced vehicles, at the heart of which is innovation. Government should build on Canada's reputation as a key innovator by maintaining investment in research and development.
4. **Trade** – The automotive industries of Ontario and the United States are deeply integrated, with many parts crossing the border several times before they become part of a finished product. Many stakeholders are analyzing the impact of the results of the recent US presidential election on existing and upcoming trade agreements (NAFTA, TPP, Canada US Free Trade agreement), and how policy shifts south of the border with regards to trade could impact Ontarian auto. Now more than ever it is vital that Canada affirm its position as a partner – not a competitor – within the Great Lakes Cluster. A starting point could be action on the MOU between Michigan and Ontario.

5. **Talent** – Canada’s highly skilled labour force is one of its greatest assets as an auto-producing nation, particularly as the industry shifts towards even more highly advanced, electric and automated vehicles. Whether it be skilled tradespeople or software engineers, the ability to find and train new talent is essential to growing Canada’s auto sector.

Main Messages

- The Auto Mayors strongly believe the best way to strengthen Canada’s auto sector and the jobs it represents is through a coordinated National Automotive Strategy.
- We propose the following vision and mission for the strategy:
Vision – A globally competitive auto sector that is able to grow Canadian jobs and prosperity.
Mission - To grow and sustain the automotive sector in Canada through innovation, investment, promotion, and effective regulatory policies.
- We need a one-window approach to develop and implement this strategy.
- Given recent events in the United States and Mexico, it is more important than ever that governments work together to sustain and grow Canada’s auto sector. Attracting new investment to Canada is not a solution in itself – we also need continued investment in our existing plants.
- We are looking for more confirmation from all levels of government that auto – and the jobs it represents - will be made a priority.

List of Workshop Participants:

Ken	Delaney	Industry Liaison and Special Advisor, IMPAKT@MAC	APRC, McMaster University
Brendan	Sweeney	Project Manager	APRC, McMaster University
Dorothy	St. George	Director of Economic Development	Town of Oakville
Victoria	Stasiuk	Senior Economic Development Officer	Town of Oakville
Jeff	Baines	Manager, Business Information & Policy	City of Brampton
Bob	Seguin	Advisor to the CAO, Economic Development	City of Brampton
Wendy	Stark	Economic Development Officer	Windsor-Essex Economic Development
Len	Magyar	Development Commissioner	City of Woodstock
Marco	Marino	Economic Development Officer	City of St. Catharines
Rakesh	Naidu	Chief Operating Officer	Windsor-Essex Economic Development
Robert	Unterman	Manager, Business Investment & Marketing	York Region
Luke	Bradley	Communications Advisor	Town of Oakville
Caroline	Hughes	Vice-President, Government Relations	Ford Motor Company of Canada
Hanif	Nori	Counsel	Honda of Canada Manufacturing
Scott	Mackenzie	Manager, Business Planning and Government Affairs	Toyota Motor Manufacturing Canada Inc.

INSERT DATE

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister,

The automotive sector has been a vital part of the Canadian economy for almost a century. Mine is one of dozens of communities who benefit enormously from the growth, innovation and good, middle-class jobs supported by Canada's automotive industry. It is also one of dozens of communities whose residents are deeply concerned by the US government's announcement to renegotiate the North American Free Trade Agreement (NAFTA).

It is difficult to overstate the deep level of integration within the Canadian and American automotive sectors. This special economic relationship was first recognized in 1965 with the signing of the Canada-US Auto Pact. In 2016, Ontario Premier Kathleen Wynne and Michigan Governor Rick Snyder signed a Memorandum of Understanding calling for increased partnership and cooperation within our automotive sectors.

NAFTA governs nearly every aspect of the trade relationships within the Great Lakes manufacturing cluster. Even minor changes to those established relationships could have enormous consequences for jobs and economic growth on both sides of the Canada-US border.

The automotive sector is far too important to be made anything but a key priority in the upcoming NAFTA renegotiations. Over 101,000 Ontarians are directly employed in auto, and an estimated 300,000 additional jobs are created indirectly by the economic activity it supports nationwide. It represents Canada's largest manufacturing sector, Ontario's chief export, and the economic heart of dozens of communities like mine.

On behalf of the City of _____, I urge you to prioritize the protection and growth of Canada's automotive sector in the upcoming NAFTA renegotiations.

Sincerely,

INSERT MAYOR'S NAME

Hon. François-Philippe Champagne

Minister of International Trade

House of Commons

Ottawa, Ontario

K1A 0A6

Hon. Navdeep Bains,

Minister of Innovation, Science and Economic Development

House of Commons

Ottawa, Ontario

K1A 0A6

INSERT NAME, MP

House of Commons,

Ottawa, Ontario

K1A 0A6

Notice of Motion

Protecting the Automotive Sector in _____

Moved by Mayor xxxxxx
Seconded by Councillor xxxxxx

WHEREAS, the auto sector directly employs over 101,000 people in Ontario, and indirectly supports the creation of more than 300,000 good jobs in communities nationwide; and

WHEREAS, the automotive industry represents Canada's largest manufacturing sector, Ontario's chief export and the economic lifeblood of hundreds of Canadian communities; and

WHEREAS, a thriving auto sector is an essential part of _____'s local economy, stimulating growth, innovation, and good, high-paying jobs; and

WHEREAS, Canada's auto sector has been deeply integrated with that of the United States since the early-20th century, as indicated by the 1965 Canada-US Auto Pact; and

WHEREAS, the North American Free Trade Agreement governs nearly every aspect of Canada and the United States' economic relationship, including the import and export of auto parts and vehicles; and

WHEREAS, even minor changes to the established trade relationship between Canada and the United States could have enormous consequences for workers and consumers on both sides of the border; and

WHEREAS, in 2016 the government of Ontario and Michigan signed a Memorandum of Understanding calling for increased cooperation and partnership between their two automotive sectors; and

WHEREAS, the United States has announced its intent to renegotiate NAFTA; and

WHEREAS, Canada's economic future and the continued wellbeing of _____'s local economy depend on a thriving automotive sector;

THEREFORE, be it resolved, Council:

1. Join with Councils across Ontario in calling on the federal government to make the protection and growth of Canada's automotive sector a key priority in the upcoming NAFTA negotiations;

2. Request the Mayor write a letter to Prime Minister Justin Trudeau and _____'s local members of Parliament reinforcing these concerns;
3. Urge those local members of Parliament who have not yet done so to join the parliamentary auto caucus, advocating for the wellbeing of Canada's automotive sector in Ottawa

May 24, 2017

RECEIVED

MAY 30 2017

Ms Vera Finlay
Township of Tay
450 Park Street, PO Box 100
Victoria Harbour ON L0K 1R0

Dear Ms Finlay and friends,

Congratulations! You are the 2016 Coffee Break[®] winner for the Municipal and Emergency Services category. Thank you for supporting the Alzheimer Society of Simcoe County by hosting a Coffee Break[®] event! On behalf of the Society, I would like to thank you for your fundraising efforts of raising \$511.00 at your event. All proceeds raised by the Coffee Break[®] campaign help provide support to those living with Alzheimer's disease and other dementias in Simcoe County, and their care partners.

The Coffee Break[®] campaign is held across Canada to raise funds and awareness. The money you raised will help people in our community living with dementia. Over 50% of our funding comes from the support of our community. It is through the generosity of people like you that we are able to provide support services and education to the community. The Alzheimer Society of Simcoe County works to assist people in the region who are living with dementia – providing them with **Help for Today, Hope for Tomorrow...**[®]

Sincerely,

Josie Figliuzzi- Events Coordinator
&
Emilia Szczepkowski- Special Events Assistant

Certificate of Appreciation

The Alzheimer Society of Simcoe
County Hereby Recognizes

Township of Tay

As the winner of the 2016 Coffee Break Category

Municipal & Emergency Services

Josie Figliuzzi

Josie Figliuzzi
Events Coordinator

Emilia Szczepkowski

Emilia Szczepkowski
Special Events
Assistant

May 23, 2017

Members' Update - Changing Workplaces Final Report Released

Ontario Minister of Labour Kevin Flynn today released the Changing Workplaces Review final report this morning. This report recommends substantial legislative changes to the province's *Employment Standards Act* (ESA) and *Labour Relations Act* (LRA).

The Final Report - The Changing Workplaces Review - An Agenda for Workplace Rights - authored by Special Advisors C. Michael Mitchell and John C. Murray is massive at 419 pages and contains 173 recommendations that could have significant impacts on the workplaces throughout Ontario.

A key focus of this review is the treatment of employees who do not work full-time and may be considered to have precarious employment. This includes part-time, temporary, self-employment, and multiple job employment that has grown almost twice as fast as standard employment since 1997. While private sector services account for more than half of employment in Ontario, the remainder work in the broader public service, including municipal government who are significant employers throughout the province.

Highlights of the Report's recommendations that may be of interest to municipal employers includes:

- the *Employment Standards Act*, *Labour Relations Act* and the *Occupational Health and Safety Act* be combined and streamlined into a *Workplace Rights Act*
- part-time, casual, temporary, contract and seasonal employees be paid the same as comparable full-time employees
- personal emergency leave and bereavement leave apply for all employees, not only to those employed in workplaces of 50 or more employees, and further
 - bereavement leave be an independent leave for up to 3 unpaid days
 - personal emergency leaves are an independent annual entitlement of 7 days
- employers be required to pay for doctor's notes if request from an employee
- vacation entitlement be increased to 3 weeks per year after 5 years of employment with the same employer

- the current ESA exemption for interns and trainees be eliminated
- the secret ballot vote process for union certification to continue with new remedies for employer misconduct
- if a union has approximately 20% support of the potential bargaining unit then the organizing union can be provided with the personal contact information of the employees of the potential bargaining unit by the employer to enable organizing
- increased enforcement and educational activities by the Ministry of Labour.

We understand that the provincial government has reviewed the Final Report's numerous recommendations, and will be announcing their formal response within the next week.

In anticipation of the Changing Workplace Final Report, AMO has established a Task Force of members and HR experts who will assist in considering the Province's formal response (once released) to these recommendations and providing advice to the AMO Board. AMO will continue to keep you updated on this significant employers' issue.

The Changing Workplaces' recommendations adopted by the Ontario government will be discussed at our upcoming September 22nd [Labour Relations symposium](#).

AMO Contact: Monika Turner, AMO Director of Policy,
mturner@amo.on.ca 416.971.9856

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

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TOWN OF SHELburne
COUNCIL RESOLUTION

No. 19

Date: May 15, 2017

Moved by: 


Seconded by: 

WHEREAS the Council of the Town of Shelburne would like to acknowledge the sacrifice made by many Canadians who died while serving our Country during conflicts abroad;

AND WHEREAS the Council of the Town of Shelburne would like to be champions of the #150Tree Initiative by planting a Hero Tree along the Highway of Heros;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Shelburne authorizes the purchase of a "Hero Tree" in the amount of \$150.00;

AND FURTHER THAT the Council of the Town of Shelburne challenges every municipality in the Province of Ontario to do the same.

Carried


Requested Vote to be recorded

[] Yes

[] No

- Mayor Bennington
- Councillor Benotto
- Councillor Chambers
- Deputy Mayor Dunlop
- Councillor Egan
- Councillor Mills
- Councillor Sample

Yea

Nay

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**PUBLIC WORKS COMMITTEE
JUNE 14, 2017**

COUNCIL CHAMBERS – VICTORIA HARBOUR

AGENDA

1. CALL TO ORDER

2. REPORTS OF MUNICIPAL OFFICIALS

- 2.1 Report from Superintendent of Water/Wastewater Operations
Report No.: 2017-59
Re: May Activity Report
- 2.2 Report from Manager of Parks, Recreation & Facilities
Report No.: 2017-57
Re: May Activity Report
- 2.3 Report from Manager of Roads & Fleet
Report No.: 2017-61
Re: May Activity Report
- 2.4 Report from Director of Public Works
Report No.: 2017-62
Re: May Activity Report
- 2.5 Report from Director of Public Works
Report No.: 2017-46
Re: Streetlight Policy Update
- 2.6 Report from Director of Public Works
Report No.: 2017-47
Re: Temporary Road Closure Policy Update
- 2.7 Report from Director of Public Works
Report No.: 2017-54
Re: Loader/Backhoe Selection Process
- 2.8 Report from Director of Public Works
Report No.: 2017-55
Re: Lovejoy/Anderson Land Sale Update
- 2.9 Report from Director of Public Works
Report No.: 2017-56
Re: RFQ Results - Albert St Mini Mall Stucco Repairs

- 2.10 Report from Director of Public Works
Report No.: 2017-58
Re: Municipal Bridge Inspection
- 2.11 Report from Director of Public Works
Report No.: 2017-63
Re: Rosemount Road Bridge
- 2.12 Report from Director of Public Works
Report No.: 2017-60
Re: MacKenzie Park Splash Pad Water Consumption Analysis
- 2.13 Report from Director of Public Works
Report No.: 2017-64
Re: Refurbishment of the Exterior of Port McNicoll Potable Water
Storage Standpipe

3. OTHER BUSINESS:

- 3.1 Correspondence from Georgian Bay Snowriders Assoc.
Re: Snowmobile Agreement
- 3.2 Correspondence from Simcoe County Road Supervisors
Re: Request for Support 2020 AORS Trade Show Location
- 3.3 Correspondence from Erin Chapelle
Re: Taste the Trail

4. ITEMS FOR INFORMATION:

- 4.1 Correspondence from Simcoe Muskoka District Health Unit
Re: West Nile Program Planning 2017
- 4.2 Correspondence from County of Simcoe
Re: Funding Commitment for Tay Trail Resurfacing



STAFF REPORT

Department/Function: Public Works Department

Chair: Councilor Jim Crawford

Meeting Date: June 14, 2017

Report No: **PW-2017-59**

Report Title: **Monthly Activity Report - Water & Wastewater Operations**

ORIGIN: Superintendent of Water/Wastewater Operations for the period of May 2, 2017 to June 6, 2017.

TENDERED PROJECTS:

The upgrade of the Victoria Harbour Wastewater Treatment Plant is completed except for some property restorations.

The 2017 Watermain and Road Reconstruction Project is well underway with watermain and water services completed on Simcoe Avenue. The project also includes Alberta Street from Simcoe Avenue to Barnes Avenue and Assiniboia Street from Fourth Avenue to First Avenue.

The tender results for the refurbishment of the exterior of the Port McNicoll Potable Water Standpipe have been received and reviewed. A recommendation will be provided in this committee meeting and go to Council for ratification on June 28th.

Recommendations will come forward in the June 28th Council meeting regarding tenders for the chemicals used in the water and wastewater treatment plants.

TREATMENT PLANTS:

The chemical storage upgrades at the Tay Area WTP are completed. There is one storage tank replacement at the low lift building to be completed.

With the upgrade of the VHWWT completed each of the process tanks will now be drained down and cleaned of years of debris that the new headwork is now removing automatically.

DISTRIBUTION AND COLLECTION SYSTEMS:

The televising of sanitary sewers in Victoria Harbour for 2017 under the Inflow and Infiltration Program has been awarded to Sewer Technologies.

Watermain flushing has been completed in all areas of the distribution systems for 2017.

The installation of sanitary sewer laterals and water service laterals have been completed for the lots on Calvert Street.

There have been two watermain breaks and one water lateral repair over the time period of this report.

Semi-annual pump maintenance is underway at the sewage pumping stations with all of the pumps being pulled and checked for proper operation and oil levels.

The annual inspection of the water treatment plant intakes and the wastewater treatment plant outfalls is underway.

The seasonal water system has been pressured and was ready for the May long weekend but the Boil Water Order remains in effect until the Simcoe County District Health Unit is satisfied that the possible backflow issues have been resolved.

Water mains and sanitary sewers have been installed in the third phase of Victoria Woods Subdivision.

ADVERSE DRINKING WATER SYSTEM ITEMS:

There were no adverse drinking water issues noted for this report period except for low chlorine residuals in the seasonal system on May 29th.

QMS PROGRESS REPORT:

The QMS Operational Plan is reviewed regularly to ensure that operators reflect changes to improve operational results while maintaining compliance with all applicable regulations for the water systems.

Prepared by:

Date Prepared: June 6, 2017

Raymond Knuff
Superintendent of Water/Wastewater Operations



STAFF REPORT

<u>Department/Function:</u>	Public Works
<u>Chair:</u>	Councillor Jim Crawford
<u>Meeting Date:</u>	June 14, 2017
<u>Report No.:</u>	PW-2017-57
<u>Report Title:</u>	Monthly Activity Report – Parks, Recreation & Facilities

ORIGIN Manager of Parks, Recreation & Facilities for the period of May 4, 2017 to June 6, 2017.

RECREATION

Portarama Reloaded

The new Portarama Reloaded Committee helped to revitalize the annual Victoria Day event with successful turnouts at all events held on Saturday. The Paul Spencer Memorial Soap Box Derby was unfortunately rained out on Sunday, however, it has been rescheduled for the Sunday of Port McNicoll 100th Anniversary Celebrations (Aug 6th). The family games and activities at Patterson Park were well attended and organizers have great plans to expand the event next year. All in all the Committee was quite pleased with the event and hopes that this year is a building block for years to come.

Canada Day Celebrations

The Canada Day Committee is all set for their event that will take place again this year at the Oakwood Community Centre/Outdoor rink. Local community groups will again be involved in helping host various events/meals over the course of the weekend and plans are in place to have stage entertainment both evenings. Friday night will feature the ever popular Hotel California and Saturday evening will showcase a Garth Brooks & Shania Twin Tribute Band. The ever popular parade will be back again on Saturday morning with the afternoon filled with various family activities. Further details regarding the various other events and entertainment will be made available once they are confirmed.

Check out their new website at www.taycanadaday.ca

Port McNicoll 100th Anniversary Celebration

Plans are beginning to be confirmed for the weekend's event schedule. The stage entertainment for both Friday and Saturday night has been confirmed. Friday night will see Green River Revival hit the stage (Credence Clearwater Revival cover band) and Saturday will be Chicken Friend and Ultimate Urban (Zac Brown and Keith Urban covers). Other events and activities are continuing to be confirmed and a full schedule of events should be made in the very near future.

The full schedule will be posted on the event website as details become available – www.port100th.com

Summer Day Camp and Active Living Programs

Registration opened up May 25th for Summer Day Camp and Active Living Programs. Day Camp registrations have been steady each day with most weeks beginning to fill up.

Tay Bike Day

Plans for Tay Bike Day are all but confirmed. Confirmed events/activities include: scavenger hunt along the Tay Shore Trail, bike rodeo, mechanical bike checks, helmet fitting, local vendors market, face painting and much, much more! The day will be filled with events and activities for the whole family to enjoy.

Taste the Trail Event

The Karma Project has successfully obtained a grant from the County of Simcoe – Arts, Culture and Heritage Grant Program to introduce a new event to the area. The event called 'Taste the Trail' is a one day event that will celebrate the art, food, and culture of the Huronia region, by making special use of portions of the Tay Shore Trail system. Partnering with groups like Ste. Marie Among the Huron's, the Wye Marsh, Tay Township, and the Simcoe Muskoka District Health Unit, the Karma Project aims to pilot a unique outdoor festival along the Tay Shore Trail, where vendors, artists, farmers, and recreation facilitators share their products/services with the community. The event would run in conjunction with Ste. Marie's 'FEAST' event on Saturday July 29th. More details regarding this event will be made available once they are confirmed.

Pickleball

Staff has been in contact with the Midland and Area Pickleball Club who last year ran free pickleball sessions out of the Tay Community Rink three times per week. The Club unfortunately will not be using the facility this season, and cited that several players found the concrete floor to be hard on their knees.

Quest Art School + Gallery – Canada 150 Mural

Staff has been working with Quest as well as other Township department in order to get everything in place for the mural installation along the Tay Shore Trail near the corner of Albert St. and Waldie Ave. (facing the water).

Youth Dances

Youth dances are hosted by Community Volunteers & Organizations on the following dates from 7pm to 10pm. The fee is \$5 at the door.

Oakwood Community Centre

September 22, October 20, November 17, December 15.

PARKS

Range light

Installation of the solar panel and LED light for the range light were completed in late May.

Beach Clean-ups

Staff has been busy cleaning up the local beaches from debris that washed up on shore over the course of the winter. All beach areas have received their initial spring clean-up and ongoing maintenance will continue over the course of the summer.

Trails Connecting Communities Program Grant – County of Simcoe

The Township was successful in receiving a grant from the County of Simcoe for asphalt surfacing upgrades to the Tay Shore Trail. These asphalt upgrades will help to rectify some of the areas in which crack sealing was completed in 2012. The asphalt upgrades will be completed in 50 to 100 metre sections. The grant received totaled \$23,000 and when matched with the Township funds budgeted for this project, \$46,000 in asphalt repairs will be completed on the Tay Shore Trail in 2017.

FACILITIES

Albert St. Mini Mall Stucco Repairs

Staff prepared an RFQ document for the stucco repairs needed at the Albert St Mini Mall. The RFQ document was posted on biddingo and on the Township website. By closing three quotations were received. A separate report will deal with the analysis of the quotations received.

Victoria Harbour Fire Hall

A new air conditioner was installed at the facility to service the training room.

HVAC Spring Preventative Maintenance

Completed air conditioning preventative maintenance and condenser coil cleanings on all residential and commercial units. Facilities include: Port McNicoll Community Center, Oakwood Community Center, Township Municipal Office Building, Victoria Harbour Library/Post Office and libraries in Waubaushene and Port McNicoll.

Back-up Generators Annual Service

All generators annual services have been completed (old fuel removed and replaced, load tests completed, visual inspection of batteries and units etc.).

Waubashene Booster Station Mural Project

The Waubashene was painted and prepped for the mural installation that occurred on June 5. The grand unveiling of the new mural will occur on June 17 at 2pm. The new mural is pictured below.



Roads/Parks Shop Energy Retro Fit

Township municipal building truck bay retro fit for lighting is 80% completed. All bays tube lights have been changed over to LED, all new LED fixtures along back walls, office/hallways and bathroom areas have been installed.

All paper work for retro fit rebate have been completed and accepted by Newmarket Tay hydro.

Date Prepared: June 6, 2017

Prepared By:

Bryan Anderson
Manager of Parks, Recreation & Facilities

Dates to remember:

June 15th – Tay Blooms Bus Trip to Plant Paradise Country Gardens

June 17th - Tay Bike Day & Waub Booster Station Mural unveiling

June 23rd & 24th – Canada Day Celebrations

June 24th – Quest Art School – Canada 150 Mural Unveiling

August 4th – 6th – Port McNicoll 100th Anniversary Celebrations

November 26th – Santa Claus Parade

December 3rd – Township Tree Lighting Event



STAFF REPORT

Department/Function: Public Works Department
Chair: Councilor Jim Crawford
Meeting Date: June 14, 2017
Report No.: PW-2017-61
Subject: Monthly Activity Report – Roads & Fleet

ORIGIN

Manager of Roads and Fleet from April 25, 2017 to June 7, 2017.

OPERATIONS

Staff has been completing service requests and cold patching. The grader has been scarifying gravel roads to remove potholes.

DEVELOPMENT/BUILDING APPLICATION

I have been reviewing lot grading designs and completing pre-inspections of the municipal infrastructure at the building sites.

SPRING CLEAN UP

Township staff has been systematically moving through the Township cleaning up winter sand, the urban areas are now complete and we are now cleaning the rural roads. The street sweeping contractor has now finished.

SLURRY SEAL

The contractor is anticipating starting applying slurry seal to the Newton Street, Wood Road and Sandhill Road on June 9, 2017. The project is expected to take three days.

WATERMAIN AND ROAD RECONSTRUCTION – PORT MCNICOLL

The contractor has mobilized and has new watermain installed with services on Simcoe Avenue between Assiniboia Street and Talbot Street. The new watermain is not yet in service and won't be until the remainder of the watermain on Simcoe Avenue has been installed and it has passed testing.

They have begun installing storm sewer in the same section. Staff has participated in biweekly site meetings.

DUST SUPPRESSANT

The gravel roads have been prepared to receive liquid dust suppressant. Only the roads listed in this year's gravel road maintenance program have not yet received dust suppressant, they will once the gravel has been placed.

TRAINING

Staff participated in a two day chainsaw training course held here at the works yard. It was taught by an instructor through the Association of Ontario Road Supervisors. The training covered safety topics, chainsaw maintenance and proper felling techniques. Two staff also attended the Mahony Road School in Guelph, I participated in three a day surveying course at the Anderson Road School also hosted in Guelph.

FLEET

- All vehicles are receiving their monthly servicing.
- Tandem plough truck 1221 has been sent to Mid-Ontario Volvo to diagnose and repair a coolant leak and contaminated engine coolant problem.

UPCOMING WORK FOR JUNE

- Complete service requests
- Cold patching
- Roadside grass cutting
- Complete drainage or ditching requests
- Prepare for gravel roads in this year's gravel project for gravel
- Review sidewalks that will now be included to the snow clearing routes to determine deficiencies

Prepared By:

Date Prepared: June 7, 2017

Bryan Ritchie
Manager of Roads and Fleet



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-62

Report Title: **Monthly Activity Report
Public Works Department**

ORIGIN

Director of Public Works for the period from May 3 to June 5, 2017

ROADS/PARKS

- Discussion of drainage with a property owner on Delta Dr.
- Worked with Fletcher on streetlight and temporary road closure policies
- Road Needs Study presentation discussion
- Equipment tender openings and review (sidewalk tractor and backhoe)
- Discussion of pick-up truck tender supply and order
- Bridge projects - south Rosemount Road cost/benefit, trail at Hogg River work plan

WATER/WASTEWATER OPERATIONS

- Victoria Harbour WWTP Construction – construction meetings and review
- Grandview Beach and Paradise Point: contractor pre-qualification report, Boil Water Order discussion and follow-up, contractor laydown area, backflow program follow-up, letters to all property owners on future costs
- Calvert Rink lots servicing – water and sanitary services are in, coordination with hydro
- Job postings for Superintendent and additional Lead Hand

- Discussion of water pressure issues in distribution system
- Water and road construction meetings with Gerrits and Charlebois

DEVELOPMENT

- Lovejoy - drainage issues review and discussion, land report
- Skyline – marina and park issues, property sale
- Waverley Heights – review of old subdivision, stormwater management issues, meeting
- Review of reports from coastal engineer for building permits
- Wycliffe subdivision inspection and response to developer
- Victoria Glen - zoning issues review, Bourgeois Beach Road paving review, hydro upgrade review
- Victoria Woods Phase 2 drainage meeting

GENERAL

- Heritage sign RFP discussion
- Staff reviews
- Simcoe County full day meeting

MEETINGS

- Public Works managers' meetings
- Department Heads' meetings
- COAC
- Council
- Health and Safety Committee meeting
- Emergency Management Committee meeting

Prepared By:

Date Prepared: June 5, 2017

Peter Dance
Director of Public Works



STAFF REPORT

Department/Function: Public Works

Chair: Councilor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-46

Report Title: Streetlighting Policy Revision

RECOMMENDATION:

That report PW-2017-46 regarding changes to the Streetlight System Policy be received;

And that the proposed policy be adopted as amended.

INTRODUCTION/BACKGROUND:

This report reviews the Streetlight System Policy, last updated September 9th, 2004, and recommends revisions.

The current policy has become outdated and no longer reflects the practices of the Township. The increased prevalence of Light Emitting Diode (LED) street lighting in the Township in place of high pressure sodium (HPS) lighting requires an update to the policy. One other significant change was the end of the special area levy for street lights as of 2017. The special levy was charged to residents of semi-urban areas such as Port McNicoll, Victoria Harbour, and Waubaushene.

The current and proposed policies are attached in this report.

ANALYSIS:

Several proposed changes have been made to the policy. They are listed below and can be seen in the proposed amended policy.

1. The policy has been rewritten to give the Director of Public Works the authority to install one or more lights that benefit all residents of Tay.

The authority to install these lights had previously resided with the Council. (Point b under 'General')

2. The policy has been revised to set the standard for new streetlights in the Township as 'energy efficient streetlights'. The old standard had been HPS lights. (Point c under General)
3. The policy has had sections pertaining to the street lighting levy removed. (Point a and b under 'Request from Ratepayers')
4. Minor spelling errors have been corrected throughout the document.

FINANCIAL/BUDGET IMPACT:

There are no financial impacts associated with these revisions.

CONCLUSION:

The changes noted in this report modernize the Streetlight System Policy, bringing it up to date with current practices regarding street lighting in Tay Township. This report recommends that the amended policy be adopted.

Prepared By: Fletcher Clugston, Public Works Engineering Student

Recommended by:

Date: June 5, 2017

Peter Dance, P. Eng.
Director of Public Works

Reviewed By;

Date: June 7, 2017

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

Att: Proposed Policy
Current Policy

PROPOSED POLICY



THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Streetlight System	EFFECTIVE DATE: September 9, 2004
REVISION DATE: June 28, 2017	PAGE: 1 of 2

GENERAL

- a) When streetlights are installed to service specific property owners or in a subdivision the cost of installation of the streetlights shall be charged directly to the people that benefit from this service.
- b) The Director of Public Works may at their discretion install one or more lights to improve the safety of all residents of the Township. In this case the Director of Public Works may at their discretion charge the cost of the installation to the general rate.
- c) All new streetlights installed in the Township are to be high efficiency.
- d) For the purpose of spacing in developed areas streetlights shall be installed at a distance consistent with existing street patterns in place.

Future Subdivisions

- a) Purchase and installation of the lighting system to Township specifications will be the responsibility of the sub-divider and will be included in deposits required for the completion of services.

Request from Ratepayers

- a) Request for installation of new streetlights in an area must be accompanied by a petition from the owners of the land in the area. The petition must define the area and include an acknowledgement that the cost of installation will be charged to the owners within the defined area.
- b) Upon receipt of a request for installation of a new streetlight the Director of Public Works or their designate will view the area for which the request had been received and provide a cost estimate for appropriate illumination. The estimate will then be forwarded to the Treasurer who will calculate cost on a per lot basis and advise all owners in the defined area as to the estimated cost required to be assessed to provide the installation.

PROPOSED POLICY



THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Streetlight System	EFFECTIVE DATE: September 9, 2004
REVISION DATE: June 28, 2017	PAGE: 2 of 2

- c) A Petition Form provided by the Township will then be forwarded to the original petitioner with a request to obtain sufficient signatures of owners of property in the defined area.
- d) For purposes of calculation, where a property is owned by more than one person, a majority of the owners must sign. Each assessed property counts as one. Multiple lots owned by the same owner will be counted as one each.
- e) Upon receipt of a Petition signed by at least 51% of land owners in the defined area; the C.A.O. shall forward the Petition to Council for consideration.
- f) Should Council respond positively to the petitioned request, all by-laws to authorize installation of street lighting will be prepared pursuant to the Municipal Act , 2001, S.O. 2001, c.25, Section 391, and will provide for the levy of special rate on a defined area to cover all associated installation costs, including financing, engineering and contingencies. No part of the cost is to be charged to the General rate.
- g) The by-law may provide for payment of special rates imposed over a 10 year period, with interest and financing cost.
- h) A petition for streetlights will be considered closed as of the date of filing in the office of the Clerk.



CURRENT POLICY

THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Streetlight System	EFFECTIVE DATE: September 9, 2004
REVISION DATE:	PAGE: 1 of 3

GENERAL

- a) That when streetlights are installed to service a specific property owners or in a subdivision that the cost of installation of the streetlights be charged directly to the people that benefit from this service.
- b) Council at its discretion may install one or more lights chiefly for safety factors which would benefit all the residents of the Township, and Council may make at its discretion an exception to the rule and charge the cost of these installations to the general rate.
- c) All streetlights installed in the Township are to be of “High Pressure Sodium Type” and approved by the Director of Public Works or his designate.
The wattage of lights shall be as follows:

- Arterial and Collector and Residential	100HPS
- All Intersections	150 HPS
- d) For the purpose of spacing in developed areas identified as semi-urban streetlights shall be installed at a distance consistence with existing street patterns in place.

Future Subdivisions

- a) Purchase and installation of the lighting system to Township specifications will be the responsibility of the sub divider and will be included in deposits required for the completion of services.

Request from Ratepayers

- a) Request from ratepayers located in the three (3) service areas identified as semi-urban and are paying the special levy charge shall be exempted from any further charges associates with the installation of the streetlight. This is subject to meeting the criteria as outlines under General Item (d).



CURRENT POLICY

THE CORPORATION OF THE TOWNSHIP OF TAY

APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Streetlight System	EFFECTIVE DATE: September 9, 2004
REVISION DATE:	PAGE: 2 of 3

- b) Request from areas classified as Rural and where the residents are not assessed a special levy charge then the procedure outlined below Items c & d shall be followed.
- c) Request for installation of new streetlights in developed areas must be accompanied by a petition from the owners of the land and businesses in the area. The petition must define the area and include an acknowledgement that the cost of installation will be charged to the owners within the defined area.
- d) Upon receipt of a request for installation of a new streetlight the Director of Public Works or his designate will view the area for which the request had been received and provide a cost estimate for appropriate illumination. The estimate will then be forwarded to the Treasurer who will calculate cost on a per lots basis and advise all owners and businesses in the defined area as to the estimated cost required to be assessed to provide the installation.
- e) A Petition Form provided by the Township will then be forwarded to the original petitioner with a request to obtain sufficient signatures of owners of land and businesses in the defined area.
- f) For purposes of calculation, where a property or business is owned by more than one person, a majority of the owners must sign. Each assessed property or business counts as one. Multiple lots owned by the same owner will also be counted as one each.
- g) Upon receipt of a Petition signed by 51% of the assessed owned and businesses in the defined area, the percentage shall be considered to be sufficient to the Petition, the C.A.O. shall forward the Petition to Council for consideration.
- h) Should Council in its discretion choose to respond positively to the petitioned request, all By-laws to authorize installation of street lighting will be prepared pursuant to the Municipal Act RSO 1990, Chapter M.45 Section 210, Paragraph 58, and will provide for the levy of special rate on a defined area to cover all associated installation costs, including financing, engineering and contingencies. No part of the cost is to be charged to the General rate.

CURRENT POLICY



THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Streetlight System	EFFECTIVE DATE: September 9, 2004
REVISION DATE:	PAGE: 3 of 3

- i) The By-law may provide for payment of special rates imposed over a 10 year period, with interest and financing cost.
- j) A petition for streetlights will be considered closed as of the date of filing in the office of the Clerk.



STAFF REPORT

<u>Department/Function:</u>	Public Works
<u>Chair:</u>	Councillor Jim Crawford
<u>Meeting Date:</u>	June 14, 2017
<u>Report No.:</u>	PW-2017-47
<u>Report Title:</u>	Temporary Road Closure Policy Revision

RECOMMENDATION:

**That report PW-2017-47 regarding changes to the existing Temporary Road Closure Policy be received;
And that the proposed policy be adopted as amended.**

INTRODUCTION/BACKGROUND:

This report reviews the existing policy, last updated April 12, 1995, and recommends several revisions.

Due to the adoption of By-Law 2016-16 and changes in practice over time several parts of the current Temporary Road Closing Policy have been rendered obsolete. Some sections of the policy have been updated to reflect current Township practices and other sections, which are no longer applicable, have been removed.

The current and proposed policies are attached in this report.

ANALYSIS:

Several proposed revisions have been suggested to the existing policy. These revisions are listed below and can be seen in the attached policies.

1. The Policy has been revised to apply to road closures that happen at all hours of the day. This policy used to apply only to road closures that were planned for between 6:00 p.m. and 6:00 a.m.
2. A reference to the Ontario Traffic Manual, Book 7 has been added to the policy to be used as a standard when using barriers, fences, and signs for temporary conditions.

3. The list of organizations which should be contacted 48 hours before road closure has been updated to reflect current Township practice and the time restraint has been removed.
4. The policy has been revised to recognize that front line staff may take action to ensure safe conditions exist. The person responsible for the situation shall notify the Director of Public Works after the immediate danger to the public has been mitigated.

FINANCIAL/BUDGET IMPACT:

There is no financial impact associated with these policy revisions.

CONCLUSION:

The revisions listed above are necessary changes to bring this policy up to date with the current practices of the Township. This report recommends that the amended policy be adopted.

Prepared By: Fletcher Clugston, Public Works Engineering Student

Recommended by:

Date: June 5, 2017

Peter Dance, P. Eng.
Director of Public Works

Reviewed By;

Date: June 7, 2017

Robert J. Lamb, CECD, Ec.D.
Chief Administrative Officer

Att: Proposed Policy
Current Policy

PROPOSED POLICY



THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Temporary Road Closure	EFFECTIVE DATE: April 12, 1995
REVISION DATE: June 28, 2017	PAGE: 1 of 2

PURPOSE:

To provide a procedure for the temporary closure of any municipal roadway or a portion thereof for the purpose of construction, repair or improvement of a roadway as per Township of Tay By-Law No. 2016-16.

POLICY:

The following procedures shall be followed whenever there is a temporary road closure.

1. The Director of Public Works shall be advised of the need for a temporary road closure. This advice shall include:
 - a. The proposed street section to be closed and the specific address of the work to be done
 - b. The reason for the road closure
 - c. Proposed detour routes where appropriate
 - d. The date, time, and duration of the closure, including a rain day if required
 - e. Any special circumstances that may apply
2. If the proposed road closure is within the scope of By-Law 2016-16 then the Director of Public Works shall:
 - a. Notify emergency services, school bus providers, solid waste collection, the post office, OPP, Members of Council and other partners
 - b. Such notice, may include direction on items specific to the road closure
 - c. Depending on the nature of the closure the Director of Public Works may provide or require notice to the public and affected property owners

PROPOSED POLICY



THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Temporary Road Closure	EFFECTIVE DATE: April 12, 1995
REVISION DATE:	PAGE: 2 of 2

3. All signage, barriers, cones, and fencing used for closing a road shall be in accordance with the standards set out in the Ontario Traffic Manual – Book 7 (Temporary Conditions)
4. In the event of an emergency which poses a hazard to the safety of the general public, front line staff may prevent traffic from using the portion of the road deemed unsafe. Once front line staff has mitigated any immediate hazards to the general public they shall notify the Director of Public Works.



CURRENT POLICY

THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Temporary Road Closing	EFFECTIVE DATE: April 12, 1995
REVISION DATE:	PAGE: 1 of 2

PURPOSE:

To provide a procedure for the temporary closing of any municipal roadway or a portion thereof for the purpose of construction, repair or improvement of a roadway as per Township of Tay By-Law No. 95-23.

POLICY:

The following procedures shall be followed whenever a roadway is to be closed between the hours of 6:00 p.m. to 6:00 a.m.

1. The Roads Superintendent shall advise in writing to the Director of Public Works:
 - a) the alternate route for property owners who cannot obtain access to their property;
 - b) the location and type of barricade or fencing to be erected to provide warning of the closing and control access to any unsafe conditions;
 - c) the warning devices and location of "Detour" signs.
2. After receiving the above, the Director of Public Works shall:
 - a) notify the Clerk and the Public Works Committee, in writing, of the intention to close the roadway and the reason for;
 - b) notify the Fire Chief and take reasonable steps to implement the recommendations of the Fire Chief with respect to access for fire department equipment.
2. The Director of Public Works shall issue a written order which shall describe the roadway or portion thereof to be closed; the reason for; and the period of time the closure commences and ends.

CURRENT POLICY



THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

SUBJECT: Public Works Temporary Road Closing	EFFECTIVE DATE: April 12, 1995
REVISION DATE: June 28, 2017	PAGE: 2 of 2

4. If circumstances allow, 48 hours in advance prior to closing a roadway or if circumstances do not permit immediately after closing a roadway, the Department Superintendent shall provide a copy of the order to the following:
 - a) property owners to which access has been interfered with by the road closing along with a letter setting out alternate access arrangements;
 - b) Simcoe County Board of Education
 - c) Simcoe County Roman Catholic Separate School Board
 - d) Ontario Provincial Police
 - e) Midland Ambulance Service
 - f) Bell Canada
 - g) Consumer Gas
 - h) Ontario Hydro or Tay Township H.E.C.
5. In the event of an emergency repair where the roadway has to be closed between the hours of 6:00 p.m. and 6:00 a.m., the Roads Superintendent, or Utility Superintendent, shall:
 1. advise the Director of Public Works;
 2. ensure the road is barricaded or fenced in a manner which controls access to any unsafe conditions;
 3. advise each property owner who may be affected by said closure and provide them an opportunity to relocate their vehicles to an area outside of the closed area.



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-54

Report Title: Loader/Backhoe Purchase Options

RECOMMENDATION:

That Staff Report No. PW-2017-54 regarding the backhoe/loader selection process be received;

And that Council provides staff with direction on how to purchase a rubber tire loader/backhoe.

INTRODUCTION/BACKGROUND:

At the May 24, 2017 Council meeting, Council received a report on the tender for the purchase a rubber tire backhoe/loader with attachments. The low bid for a JCB machine from Church's Farm Supplies was recommended by staff. Council decided not to award the contract for the purchase of the rubber tire loader/backhoe at that time.

Council asked staff to report back on other purchase options.

The backhoe/loader to be replaced is a 2007 Volvo BL 70 with about 6,400 hours.

ANALYSIS:

The Township's procurement policy generally requires an open, competitive bid process for larger purchases. Council approval is required for alternative approaches. Below are purchasing options for Council to consider.

Option 1, Auction

Some complications with this process are: it will exceed staff's purchase authority and will require Council to increase the CAO's purchase authority,

the selection and purchase process is not transparent with public money, the availability of a machine that will meet Township requirements and is compatible with our existing attachments could be a lengthy process (longer than the time it would to purchase new), no assurance that a machine purchased from auction won't have major defects, it will take time for staff to study the used backhoe market to understand the proper values of used machines to be able to place competitive bids, the auction market is typically made up of used equipment that can't be sold through whole sale or dealers because the machines have high amount of operating hours or are in poor condition, the previous history and use of the machine is usually not known, as an example the machine could have been used on a breaker crushing concrete which causes severe stress on the backhoe and could have huge repair cost in the future due to unknown damage at the time of purchase.

However, there are cases such as project close-out and business sales which result in better equipment at reasonable prices.

Option 2, Off Lease

This option has many of the same complications as Option 1 except for the equipment is usually in better condition. Off lease equipment tends to be priced higher than auctions. When cost comparing to new, the yearly depreciation value is more on used machines because the service life is shorter. Generally, this option has the advantages (compared to auction) of being able to thoroughly inspect the equipment, knowing there has been service, knowing the service history and some limited warranty may be available.

Option 3, Retender

In cases where a tender has come in above the expected cost or where the scope of services desired has change, the tender documents are often modified and a new tender is issued.

Council could also go through a formal or informal pre-selection process to limit the brands that would be considered for the tender process. This would not allow any unapproved bidders to submit a bid, if they did, the bids would not be opened and returned. With this option the tender would be reissued to selected suppliers.

Option 4, Lease a New Machine

For this option staff would have to put together a terms of reference and issue a Request for Proposal. This option is not commonly done in the municipal sector. This option is a benefit if you prefer to be in a new machine every four to five years and down time is placed at a premium cost.

Option 5, Proceed with Staff Recommendation

For this option Council would award the contract as tendered. The low bidder met or exceeded the specifications with the exception of the dipstick extension configuration. The specification called for an outer box

configuration and the JCB unit has an inner box configuration. There are some wear and operational disadvantages of with the inner box arrangement; however, there is the advantage of slightly greater bucket crowd. The benefit for this option would be the Township have its existing backhoe replaced sooner reducing the potential for unnecessary repair costs. Staff has spoken with people in the construction and repair industries that have current knowledge of equipment and JCB is a comparable machine to the North American brands.

Option 6, Proceed with Alternative Award

For this option Council, would provide the direction that the non-conformance of the low bid with the respect to the dipstick extension configuration was a major non-conformance that warrants rejection of Church's tender for a JCB machine. Award could then be considered to the second low bid from Nortrax for a John Deere unit.

FINANCIAL/BUDGET IMPACT:

The financial impacts include both immediate cost and maintenance costs. A comprehensive analysis would also include downtime costs. Given the great variation and unknown items a financial analysis has not be included.

CONCLUSION:

Staff has provided a list of purchase options for Council to consider. Each option provides benefits and possible complications.

Prepared By: Bryan Ritchie, Manager of Roads and Fleet

Recommended by: Date: June 6, 2017

Peter Dance, P. Eng.
Director of Public Works

Reviewed By; Date: June 7, 2017

Robert J. Lamb, CECd, Ec.D.
Chief Administrative Officer



STAFF REPORT

<u>Department/Function:</u>	Public Works
<u>Chair:</u>	Councillor Jim Crawford
<u>Meeting Date:</u>	June 14, 2017
<u>Report No:</u>	PW-2017-55
<u>Report Title:</u>	Lovejoy/Anderson Land Sale Update

RECOMMENDATION:

That report PW-2017-55 regarding Township land at the end of Lovejoy Street, just east of Anderson Crescent, be received;

And that the cost, as set out in the March 9, 2016 report PW-2016-22 and approved at the Council meeting on March 23, 2016, be held firm if the closing date is to occur before January 1, 2018;

And for a closing date of January 1, 2018, or later, that Council establish a sale price based on market value at that time.

INTRODUCTION/BACKGROUND:

In order to facilitate development, it is proposed that the dead-end section of Lovejoy Street that is east of the intersection with Anderson Crescent be reconfigured and become part of the residential lots. Council was supportive of this and passed the following, at the Council meeting on March 23, 2016.

“That Report No. PW-2016-22 regarding the closure and sale of the dead-end portion of Lovejoy Street be received;

And that once an R-Plan is completed to define the part to be sold, staff shall proceed with the process of declaring the land surplus;

And that staff be authorized to offer the land for sale to the

owners of the adjacent properties for the purpose of reconfiguring the lots in that area;
And that a firm price be established based on the area of the lot and the price per area of the recent Township sale on Lovejoy;
And that the unit price shall be \$14.39 per square metre, with the actual sale price based on the actual area."

The adjacent land owners were made aware of the pending Council approval the day after the Committee of All Council meeting and it has been discussed at various times after that. It is understood that the adjacent property owners would still like to acquire the land at some point.

At the time of the writing report PW-2016-22, it was assumed that the proposed land sale would happen during 2016. As such, no thought was given to how long the offer price was valid for. This report provides a suggestion to put a time limit on the approved price.

ANALYSIS:

The price suggested in 2016 was based on the recent Township sale of an undeveloped lot on Lovejoy for \$15,500. Based on the estimated size of the land to be sold, a cost of \$8,900 was estimated, with the final amount to be determined based on the actual area.

At this time, Council could take actions ranging from making no adjustments to the sale conditions to deciding that the land should be retained by the Township.

However, it is recommended to simply address the oversight of not having a time limit by adding one now. Requiring the closing date occur before January 1, 2018 is recommended. This should provide ample time for the transaction to occur (survey, declaration that the land is surplus, offer to purchase, Council approval, etc.) Council has the option of selecting a different date.

FINANCIAL/BUDGET IMPACT:

There is no financial impact associated with this report. The recommendation clarifies that Township does not intend to hold the offer price for this land indefinitely.

Consistent with existing land sale policy the purchaser bears the survey, legal and other transaction costs.

CONCLUSION:

The report reviews the possible sale price for Township land and recommends an end date for the existing offer price.

Prepared by: Peter Dance, P.Eng, Director of Public Works

Recommended by: Date: June 1, 2017

Peter Dance
Director of Public Works

Reviewed by: Date: June 6, 2017

Robert Lamb
Chief Administrative Officer



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-56

Report Title: RFQ Results - Albert St Mini Mall Stucco Repairs

RECOMMENDATION:

That Staff Report No. PW-2017-56 regarding the RFQ results for the Albert St Mini Mall Stucco Repairs be received;

And that the quotation submitted by Noble Exteriors Ltd. in the amount of \$47,320 plus HST for contract 2017-24 – Albert St Mini Mall Stucco Repairs be accepted;

And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Noble Exteriors Ltd.

INTRODUCTION/BACKGROUND:

As part of the 2017 Capital Budget program funds were allocated to repair the derelict stucco on the Albert St. Mini Mall building.

ANALYSIS:

The Township recently released a Request for Quotations for the Albert St. Mini Mall Stucco repairs. The RFQ document was posted to Biddingo and advertised on the Township website.

Three companies attended the mandatory site visit to view the job and determine the scope of work needed to properly repair the faulty stucco.

Three quotations were received by closing time 2pm, Friday June 2, 2017.

The quotations were reviewed by the Director of Public Works, Manager of Parks, Recreation and Facilities and the Facilities Maintenance Coordinator.

The Quotation results are listed below.

Quotation received from	Total Price excluding taxes	Remarks
Weston Stucco	\$40,560.00	Meets RFQ requirements
Durmus Stucco	\$45,500.00	Meets RFQ requirements
Noble Exteriors Ltd.	\$47,320.00	Meets RFQ requirements

Selection Process

The following evaluation criteria from the RFQ document were used to evaluate the quotations:

- 11.1 Demonstrated experience within the scope of work outlined in this project.
- 11.2 Organizational Capacity: the ability of the organization to manage the scope of work desired from the Township and their ability to complete the project in a timely manner.
- 11.3 Completeness of Proposal and adherence to submission requirements.
- 11.4 Date of Stucco Completion.
- 11.5 Qualifications.
- 11.6 Warranty details and maintenance requirements.
- 11.7 Satisfactory references.
- 11.8 Degree to which the proposed work will address the Township's needs.
- 11.9 Total cost of project.

As this was a request for quotations document (much like a request for proposals), overall price was not necessarily the deciding factor (as it usually is with a tender).

The Facilities Maintenance Coordinator thoroughly reviewed the quotations submitted and found the following differences:

Stucco Removal

Quotation received from	Stucco Removal Remarks
Weston Stucco	Only remove derelict stucco from cracked/chipped areas. Stucco that still seems to be adhered to building will stay and be stucco'ed over with new.
Durmus Stucco	Only remove derelict stucco from cracked/chipped areas. Stucco that still seems to be adhered to building will stay and be stucco'ed over with new.
Noble Exteriors Ltd.	Remove ALL stucco – whether derelict or not. After all Stucco removed entire building will be power washed to ensure new stucco adheres to building properly.

Warranty Details

Quotation received from	Warranty Remarks
Weston Stucco	Did not provide warranty details.
Durmus Stucco	1 Year Labour 5 Year Materials
Noble Exteriors Ltd.	5 Labour 10 Year Materials

Product Application

Quotation received from	Product Application Remarks
Weston Stucco	Nothing noted in Quote.
Durmus Stucco	Nothing noted in Quote.
Noble Exteriors Ltd.	Three site reports will be provided by Senergy Technical Representative (Stucco manufacturer) during the application process and shared with the Township to ensure product is properly applied.

The major factors that were noted during the evaluation process were:

1. Noble Exteriors Ltd. will be removing all the stucco on the building, as opposed to just the derelict areas, and power washing the entire building to ensure stucco properly adheres to the building.
2. Noble Exteriors Ltd. will have a Technical Representative from the stucco manufacturer visit the site three times during the application process to ensure the stucco is being applied properly.
3. Noble Exteriors Ltd. warranties far exceed any other bidders.

Given the difficulty the Township has endured with the original stucco contractor, and the poor application during that process, staff feel that by removing all the old stucco and having three site visits and corresponding reports during stucco application by the Technical Representative, as well as a five year warranty on labour and ten years on materials, will help to provide the Township with the peace of mind needed to ensure the job is completed properly and professionally.

FINANCIAL/BUDGET IMPACT:

The financial/budgetary impact of the proposed work is \$48,152.83 (HST incl.). The budget allocated for this project is \$50,000. None of the bidders provided an allowance for masonry repairs. It is anticipated that some repairs at an additional cost will be required once all the old stucco is removed.

CONCLUSION:

Staff recommends hiring Noble Exteriors Ltd. to complete the stucco repairs at the Albert St. Mini Mall building.

Prepared By: Bryan Anderson, Manager of Parks, Recreation & Facilities

Recommended by:

Date: June 6, 2017

Peter Dance, P. Eng.
Director of Public Works

Reviewed By;

Date: June 7, 2017

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer



STAFF REPORT

Department/Function: Public Works Department

Chair: Councillor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-58

Report Title: Municipal Bridge Inspection

RECOMMENDATION:

That Staff Report No. PW-2017-58 regarding Municipal Bridge Inspections be received for information;

And that staff consider the information from the 2016 municipal bridge inspections in updating the Long Term Plan

INTRODUCTION/BACKGROUND:

Municipalities are instructed by the Ministry of Transportation to conduct bridge inspections every two years. The inspections are to be performed on any structure or culvert over 3 metres. Inspections are to be completed in accordance with the Ontario Structure Inspection Manual (OSIM). A Professional Engineer must oversee the inspections to assess their condition. After inspection, the structures are given a number value based on its condition in accordance with the Bridge Condition Index (BCI). The number value will fall into a BCI range which will determine the recommended replacement or rehabilitation for that structure. New bridges or culverts are given a BCI of 100 and as they age the BCI will decrease. Once the BCI approaches 60 bridges are recommended for rehabilitation and once the BCI reaches 40 the bridge or culvert is recommend for replacement.

At the time of inspection there are currently fifteen structures or culverts that meet the requirement of 3 metres defined in the Ontario Structure Inspection Manual.

The Township currently has eleven roads culverts and bridges and four trail culverts and bridges.

The inspections were conducted by RJ Burnside who have been awarded this assignment for the 2014 and 2016 inspection years.

ANALYSIS:

The report is to be broken down into three categories in accordance with the OSIM; routine maintenance, additional investigation and repair or rehabilitation work.

Routine maintenance consists of such things as, removing debris to cleaning expansion joints and repairing hazard signs. This work can be done by Township staff. RJ Burnside has set out a summary of work required on the structures and estimates an expense of \$49,750. Staff will work within its 2017 Operating Budget to complete the higher priority maintenance deficiencies.

Additional investigations are surveys that require more detail or continuous inspections to monitor the progress of a certain deficiency with a structure or culvert. R.J. Burnside reports there are two road culverts that require ongoing monitoring of the barrel deformation and two trail bridges that require additional investigation. One trail bridge is to monitor the structural steel and the other to monitor the abutment wall. Trail bridges are low risk because of the type of use and the road culverts it is typical to expect deformation as they age, which is the reason they are required to be monitored. Staff will schedule these inspections with our annual bridge maintenance.

Replacement or rehabilitation works are larger projects and typically will be a Capital expenditure. The OSIM prioritizes the work based on the BCI condition, 6-10 years, 1-5 years and 1 year.

FINANCIAL/BUDGET IMPACT:

There is no financial impact associated with this report.

Staff will be bringing forward recommendations to Council for the 2018 Capital Budget.

The table below lists a bridge that requires replacement within five years:

Bridge/Culvert	Location	BCI Index	Years to Replace	Cost to Replace
Rosemount Rd Bridge 005	South river crossing near Connors Crt	48.87	4.44	\$780,000

Staff has been working with R.J. Burnside on a preliminary design brief on options for Council to consider at this location. A separate report with better cost estimates and options will be brought forward to the June Council.

Below is a table that lists the bridges or culverts that require rehabilitation within five years:

Bridge/Culvert	Location	BCI Index	Years to Rehab	Cost to Rehab
Tay Shore Trail Bridge 002	Between Reeves Rd & Hwy 12	58.47	0	\$135,000
Granny White SR Bridge 006	Between Reeves Rd & Newton St	65.07	2.53	\$190,500
Rosemount Rd Bridge 004	North river crossing near Becketts SR	67.02	3.51	\$160,000
Tay Shore Trail Bridge 001	At Saint-Marie among the Huron's	69.11	4.55	\$145,000

The report provides details on the type of work needed at each bridge.

CONCLUSION:

This report is presented for Councils information. The Township currently has 15 bridges or culverts which are required to be inspected every other year. Township staff will work within the 2017 Operating budget to complete routine maintenance on the structures. Staff will be bringing forward recommendations to the Long Term Plan and the 2018 Capital Budget.

Prepared By: Bryan Ritchie, Manager of Roads and Fleet

Recommended by: Date: June 6, 2017

Peter Dance, P. Eng.
Director of Public Works

Reviewed By; Date: June 7, 2017

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

Attached – 2016 Municipal Bridge Inspection, Executive Summary

Executive Summary

R.J. Burnside & Associates Limited (Burnside) was engaged by the Township of Tay to undertake the inspection of 15 municipal bridge and culvert structures. The visual inspections were carried out on an element by element basis in accordance with the Ministry of Transportation Ontario Structure Inspection Manual (OSIM). The inspections were completed under the direction of a Professional Engineer to assess their condition and identify any material defects, performance deficiencies, maintenance needs, additional studies and/or repairs/rehabilitation work required on a structure by structure basis.

Following the field inspections, recommendations were made based on the data collected and the review of the previous Inspection Reports. Depending on the condition of each structure, the remedial needs have been provided in three classifications; routine maintenance, additional investigations, and repairs and rehabilitations (Capital Works).

Routine maintenance often requires a minimal scope of work, and in most cases can be carried out by Township staff. It is anticipated that all maintenance needs identified can be addressed within the Township's routine maintenance program, and will be completed within the calendar year of receiving this Report. The total estimated value of the work to be completed by the Township is **\$49,750.00**. We recommend that a general allowance to complete the works described above be included in the Township's annual road budget.

Additional studies, investigations and monitoring programs, as summarized in the table below, are recommended to structures currently demonstrating severe material defects or performance deficiencies which may necessitate an inspector to require more detailed information. These investigations have been identified based on a "normal" or "urgent" priority.

Additional Investigations

Structure No./Name	Additional Investigation	Reasoning	Estimated Cost
RC002	Monitor barrel deformations	During Biennial Inspections: To determine if deformations are progressing.	\$0.00
RC003	Monitor barrel deformations	During Biennial Inspections: To determine if deformations are progressing.	\$0.00
TB002	Monitor section loss on steel	During Biennial Inspections: To determine rate of loss and when load capacity concerns should be considered.	\$0.00
TC001	Monitor condition of Abutments	To determine if instability of wall may occur prior to rehabilitation due to deterioration.	\$0.00
Total			\$0.00

The Capital Works needs include any repair, rehabilitation or replacement work which would typically be completed by a Township-hired Contractor to assist in extending the service life of a structure and increasing the Bridge Condition Index (BCI). In accordance with the OSIM, the Capital Works required are based on a priority of six to ten years, one to five years, within one year, and urgent, and have been estimated as follows:

Capital Works Costs and Timeframes

Time Frame	Capital Cost
< 1 year	\$280,000.00
1 – 5 years	\$1,220,500.00
6 – 10 years	\$266,000.00
Total	\$1,766,500.00

It should be noted that these costs include recommended replacement costs for structures in need.

The Roadside Safety needs include a general allowance for guide rail and/or end treatments at all bridge locations as required. The total estimated cost for roadside safety is **\$180,000.00**.

Taking into consideration the structures calculated BCI's, several structures have been identified for replacement or rehabilitation. Within the next year, two structures have been identified as requiring rehabilitation. Within the next 1 to 5 years, three structures

have been identified as requiring rehabilitation, and one structure has been identified for replacement.

It should be noted that all of the aforementioned estimated costs throughout this Summary and the Report do not include Engineering fees, property acquisition costs, road work beyond the wingwalls, or HST.



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-63

Report Title: Rosemount Road – South Bridge Options

RECOMMENDATION:

That Staff Report No. PW-2017-63 regarding Rosemount Road Bridge Options be received;

And that staff peruse land accusation for the part of Rosemount Road where it deviates outside of the current road allowance;

And that the draft Long Term Plan include money for detailed design in 2019 and construction in 2021 based on placing a new two lane bridge in the current location, Option 4;

And whereas the existing road approaching the bridge is only built to a 40 km/h design speed;

Therefore Schedule D of By-law 2000-01 be amended to include: South Bridge on Rosemount Road, extending 250 metres south of the south side of bridge and 280 metres north of the north side of bridge.

INTRODUCTION/BACKGROUND:

Through the biannual municipal bridge inspections, the south bridge on Rosemount Road was evaluated to have a Bridge Condition Index (BCI) of 48.87 using the Ontario Structure Inspection Manual (OSIM). The MTO engineering branch recommends replacement of any structure once the BCI approaches 40. The municipal bridge inspections completed by R.J. Burnside

in 2016 suggests the structure will reach a BCI of 40 in four and a half years.

The 2016 and 2017 Capital Budgets had funding for rehabilitation design work. After completing a site visit with the engineer from R.J. Burnside and the Director of Public Works it was determined that the bridge was in such poor condition that rehabilitation work could be more costly than replacement. A preliminary design brief was completed to determine options with costing. Township completed a topographical survey in 2016 to establish the location of the road property boundaries and the location of the bridge within the road boundaries.

A preliminary design brief was completed by R.J. Burnside. It lists details about the existing structure, details about the existing roadway, property constraints, details about the historical site adjacent to the bridge, environmental constraints, existing utilities, and proposed design options.

ANALYSIS:

Existing Structure

It is estimated that the existing structure was built in the 1920's using cast-in-place T-beam type construction which has out lived its useful life which is about 50-75 years. The driving surface has a deficient gravel surface and a below standard width of 6 metres. The structure has severe concrete delamination and exposed reinforcing steel members.

Existing Roadway

Rosemount Road is a local road with about a 6 metre gravel surface. The roadway directly south of the bridge is outside the original road allowance and is currently on private property, which is owned by the Jesuit Fathers of Upper Canada and is considered a historical site. Due to the river's path, the bridge had to be shifted to the east side of the road allowance which has created a deficient horizontal and vertical alignment that has resulted in a 40km/h design speed.

Utilities

There is a buried Bell Canada cable along the east side of the bridge and an overhead Hydro One line on the west side of the bridge. These may be in conflict with future the design options and will need to be relocated during construction.

Option 1: Do Nothing

This option would mean no work to the existing structure, but if left the bridge would continue to deteriorate and eventually lead to a road closure.

Option 2: Remove Bridge and Close Road

This option would require the removal of the structure, closing the road and creating a turnaround on either side of the river. Because this option would likely have a significant local impact a Municipal Class Environmental Assessment, Schedule B is recommended. Often Rosemount Road is used by the Ontario Provincial Police as an Emergency Detour Route when Highway 12 is closed due to a motor vehicle collision. The section of Highway 12 between Rosemount Road and Granny White Side Road is prone to frequent motor vehicle collisions.

Option 3: Rehabilitate the Existing Structure

This option would require the existing structure to undergo significant work to repair the deteriorating concrete and possibly replacing the wingwalls. The existing deficient deck width would remain but would be repaired and waterproofed. There is a risk that if too much concrete is removed during construction excessive deflection could occur resulting in a failure or a load limit on the bridge.

After all the work is complete the deficient bridge deck width and deficient vertical and horizontal alignments would remain. The land issue on the north east side would still need to be resolved for this option. The estimated service life after rehabilitation would 25 years at which time the bridge would need to be replaced or the road closed at that location.

Option 4: Replace Structure in Current Location

This option would require a 16 to 20 week road closure while the existing bridge would be removed and a new structure built. The new bridge would address the deficient deck width with a proper two lane structure. Although minor work would be complete to the approaches the 40 km/h design speed would remain. A benefit with this option is the location of the new bridge would allow for an 80 km/h design speed increase of the road if in the future an upgrade was needed to handle traffic volumes. Most of the work would be completed outside of the water so environmental precautions would be less costly than Option 3. The Bell cable would need to be relocated and there may be some hydro pole relocated as well. The land issue on the north east side would still need to be resolved for this option. It is anticipated that there would be no requirement for an archaeological investigation since no new areas will be disturbed during construction.

The estimated service life for this option would be 75 years.

Options 5 and 6: Replace Existing Structure in New Location & Redesign Road

Two options have been paired under this heading as the scope of work would be similar.

One option would be to relocate the new bridge and redesign the road to a 60km/h design speed. This option would change the horizontal alignment of the road which would mean more land is needed and an extensive archaeological investigation would be required as it encroaches onto the historical site. A new two lane structure would be constructed.

The last option would be to build a new two lane bridge, slightly higher than the existing in roughly the same location but redesign the road to an 80km/h design speed. This option would require significant road cuts on the north side to bring the road elevation down to the proper grade. A new two lane structure would be constructed.

Both these options would require a 20 to 24 week road closure. Both utilities, Bell and Hydro would need to be relocated.

The estimated service life of both options is 75 years.

Immediate Actions to Consider

As mentioned in the report, the existing road on the south east side of the bridge is encroaching onto private property and there is no agreement or easement in place. Regardless of the outcome of the design options it is important that the road be located on municipal land, it is also a benefit for the property owner so they can't be liable for possible claims. It is not likely more land will be needed than what is currently being used for a road. The options that require additional property are for an increase in design speed and are not feasible for the Rosemount Road's current use.

The actual design speed of Rosemount Road through the bridge area is 40km/h. The posted limit in this section is 80km/h. It is not likely that an option that includes increasing the design speed would be preferred due to the cost. The By-law that regulates the speed of vehicles on Township roads should be amended to include this section of Rosemount Road. Township staff will place the signs appropriately. Staff has reviewed the drawing by R.J. Burnside and has measured out the limits for the 40 km/h speed zone.

The bridge report recommends replacement of the structure in 4 years or 2021. Staff recommends that Council considers the options and provides direction so planning and design can begin prior to construction, this may also help with funding options. Staff recommends that funding for the design and planning is included in the 2019 Capital Budget and then funding for construction is included in the 2021 Capital Budget.

FINANCIAL/BUDGET IMPACT:

Option 1: Do Nothing

There are no immediate costs related to this option, however the bridge will require replacement or closure in 4 years.

Option 2: Remove Structure and Close Bridge

This option would require removal of the existing bridge, the construction of two turnarounds for garbage trucks and snow ploughs and a Municipal Class Environmental Assessment, Schedule B. There has been no detailed costing for this option but it's estimated to be \$325,000

Turnarounds x 2	\$150,000
Remove Bridge	\$150,000
Environmental Assessment	\$25,000
Estimated Cost	\$325,000

Option 3: Rehabilitate the Existing Structure

The early consultant estimate for this option is: \$500,000 for a 25 year service life. At the end of the 25 years the bridge would need to be replaced or the road closed. This estimate does not include contingency, engineering, land acquisition or utility relocation.

Assuming 20% of the construction cost for contingency and engineering the estimated cost of this option is \$600,000.

Construction Cost	\$500,000
20% for Engineering	\$100,000
Estimated Cost	\$600,000

The yearly amortization cost is \$24,000 for 25 years.

Option 4: Replace Existing Structure in Current Location

The early estimate for this option is: \$1,050,000 for a 75 year service life. This estimate does not include engineering, land acquisition or utility relocation.

Assuming 20% of the construction cost for contingency and engineering then \$100,000 for utility relocates the estimated cost of this option is \$1,360,000.

Construction Cost	\$1,050,000
20% Engineering	\$210,000
Utility Relocates	\$100,000
Estimated Cost	\$1,360,000

The yearly amortization cost is \$18,133 for 75 years.

Option 5 & 6: Replace Existing Structure in New Locations and Redesign Road

The early estimate for this option is: \$2,500,000 for a 75 year service life. This estimate does not include engineering, land acquisition, utility relocation, or archaeological investigation.

Assuming 20% of the construction cost for contingency and engineering, \$150,000 for utility relocates and \$75,000 for archaeological investigation the estimated cost of this option is \$3,225,000.

Construction Cost	\$2,500,000
20% Engineering	\$500,000
Archaeological	\$75,000
Utility Relocates	\$150,000
Estimated Cost	\$3,225,000

The yearly amortization cost is \$43,000 for 75 years.

Immediate Actions to Consider

The cost for acquiring land varies depending on the land owners requirements. Staff will report back to Council separately once those costs are known. Some initial costs for legal fees and to extend the survey further south to know where the actual travelled portion of road transfers back onto the municipal right of way so the limits of the land acquisition can be determined. These initial costs can be estimated to about \$15,000.

The cost for changing the signs from 80km/h to 40km/h can be managed through the signs operating budget. This cost is estimated to be about \$500.

CONCLUSION:

This report summarizes the preliminary design brief completed by R.J. Burnside for the south bridge on Rosemount Road and provides options to repair or replace the bridge. Independently of the decision to repair or replace the bridge, Council should direct staff to: pursue land acquisition to have the actual traveled portion of road on municipal land and change to the speed limit from 80km/h to 40km/h to match the actual design speed of the road. Based on bridge condition, costs and road widths Option 4, Replace Existing Structure in Current Location is recommended.

Prepared By:

Bryan Ritchie, Manager of Roads and Fleet

Recommended by:

Date: June 7, 2017

Peter Dance, P. Eng.
Director of Public Works

Reviewed By;

Date: June 8, 2017

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-60

Report Title: MacKenzie Park Splash Pad Water Consumption Analysis

RECOMMENDATION:

That Staff Report No. PW-2017-60 regarding the MacKenzie Park Splash Pad Water Consumption Analysis be received for information.

INTRODUCTION/BACKGROUND:

As part of the 2017 Capital Budget program funds were allocated to build a modest size Splash Pad at MacKenzie Park.

ANALYSIS:

The Township recently released a Request for Proposals (RFP) for the MacKenzie Park Splash Pad. The RFP asked for splash pad design proposals in size of approximately 92 – 111 m². The RFP document was posted to Biddingo and advertised on the Township Website.

Potential bidders were asked to provide proposals at three different budget thresholds as the final budget for the project is largely contingent on community fundraising. The three budget thresholds were:

- \$82,500
- \$96,500
- \$110,000

Three proposals were received by closing time 2pm, Friday May 26, 2017.

The proposals were reviewed by the Director of Public Works & Manager of Parks, Recreation and Facilities.

The proposals results are listed below.

Proposal received from	Total Price excluding taxes	Remarks
Openspace Solutions Inc.	\$110,000.00	Meets RFP requirements
Openspace Solutions Inc.	\$96,250.00	Meets RFP requirements
Openspace Solutions Inc.	\$82,000.00	Meets RFP requirements
ABC Recreation Ltd.	\$109,847.38	Meets RFP requirements
ABC Recreation Ltd.	\$96,239.35	Meets RFP requirements
ABC Recreation Ltd.	\$82,191.13	Meets RFP requirements
Diamond Head Sprinklers Inc.	\$110,000.00	Meets RFP requirements
Diamond Head Sprinklers Inc.	\$96,500.00	Meets RFP requirements
Diamond Head Sprinklers Inc.	\$82,500.00	Meets RFP requirements

Selection Process

The evaluation criteria from the RFP document are noted below:

- 13.1 Demonstrated experience within the scope of work outlined in this project.
- 13.2 Organizational Capacity: the ability of the organization to manage the scope of work desired from the Township and their ability to complete the project in a timely manner.
- 13.3 Completeness of Proposal and adherence to submission requirements.
- 13.4 Water consumption details.
- 13.5 Date of Splash Pad Completion.
- 13.6 Qualifications.
- 13.7 Warranty details, durability and maintenance requirements.
- 13.8 Satisfactory references.
- 13.9 Degree to which the proposed work will address the Township's needs.
- 13.10 Total cost of project.

Detailed analysis of the design proposals has not been completed, however, an initial review of the proposals notes that all companies adhered to the aspects of the RFP document and submitted different conceptual design layouts at all of the price thresholds. Two of the three companies have designed and installed splash pads in close proximity to the Township and have positive references from those municipalities.

Item 13.4 regarding the water consumption of the splash pad proposals was an area evaluated and analyzed with great interest. Staff wanted to ensure that Council was made aware of potential costs related to water consumption as it was an area of concern raised before and during the RFP process. Original staff estimates on water consumption were quite modest and based off a lower number of water nozzles and features. Now that proposals have been received, we are able to better estimate water usage rates (low flow to high flow) based on the submitted designs. It should also be noted that there is no option in the MacKenzie Park area for used water to be deposited into a storm water system, and therefore used water from the pad would need be drained into the sanitary

system. This adds an additional cost to the water consumption estimates as we now have costs for water (\$3.09/cubic metre) and wastewater (\$3.00/cubic metre). The proposals did not ask for the option of a recirculating system.

Anticipated Water Consumption

All estimates are based on the following criteria:

- 10 week operating season (70 days) at nine hours a day
 - 1 week in June
 - 4 weeks in July
 - 4 weeks in August
 - 1 week in September
- All water flows are based on US liquid gallon measurements using the lowest flow rates from the water feature specification sheets (e.g. if the water feature lists a flow of 2-4 gallon per minute (GPM), 2GPM was used for calculation purposes)
- Total usage over the 70 day operating season was based off percentages of 75%, 60% and 50% usage to take into account rain days and times when the splash pad may not be in use.

Water and wastewater consumption costing's for each proposal are listed below at the specified budget threshold and percentage usage for each proposal.

The estimated water and wastewater cost will be between \$13,000 and \$21,000 per year.

Openspace Solutions Inc.

75% Operation

#1

\$110,000

4982.73 m³ x 3.09 (water) = \$15,396.64

4982.73 m³ x 3.00 (waste) = \$14,948.19

Total= \$30, 344.83

#2

\$96,250

5186.76 m³ x 3.09 (water) = \$16,027.09

5186.76 m³ x 3.00 (waste) = \$15,560.28

Total= \$31,587.37

#3

\$82,000

3151.79m³ x 3.09 (water) = \$9739.03

3151.79m³ x 3.00 (waste) = \$9455.37

Total= \$19,194.40

60% Operation

#1

\$110,000

3983.59m³ x 3.09 (water) = \$12,309.29

3983.59m³ x 3.00 (waste) = \$11,950.77

Total= 24,260.06

#2

\$96,250

4146.71m³ x 3.09 (water) = \$12,813.33

4146.71m³ x 3.00 (waste) = \$12,440.13

Total= \$25,253.46

#3

\$82,000

2519.79m³ x 3.09 (water) = \$7,786.15

2519.79m³ x 3.00 (waste) = \$7,559.37

Total= \$15,345.52

50% Operation

#1

\$110,000

3319.65m³ x 3.09 (water) = \$10,257.72

3319.65m³ x 3.00 (waste) = \$9,958.95

Total= \$20,216.67

#2

\$96,250

3455.59m³ x 3.09 (water) = \$10,677.77

3455.59m³ x 3.00 (waste) = \$10,366.77

Total= \$21,044.54

#3

\$82,000

2099.82m³ x 3.09 (water) = \$6,488.44

2099.82m³ x 3.00 (waste) = \$6,299.46

Total= \$12,787.90

ABC Recreation Ltd.

75% Operation

#1

\$109,847.38

$3326.81\text{m}^3 \times 3.09 \text{ (water)} = \$10,279.84$

$3326.81\text{m}^3 \times 3.00 \text{ (waste)} = \$9,980.43$

Total= \$20,260.27

#2

\$96,239.35

$4399.97\text{m}^3 \times 3.09 \text{ (water)} = \$13,595.91$

$4399.97\text{m}^3 \times 3.00 \text{ (waste)} = \$13,199.91$

Total= \$26,795.82

#3

\$82,191.13

$6653.62\text{m}^3 \times 3.09 \text{ (water)} = \$20,559.69$

$6653.62\text{m}^3 \times 3.00 \text{ (waste)} = \$19,960.86$

Total= \$40,520.55

60% Operation

#1

\$109,847.38

$2661.45\text{m}^3 \times 3.09 \text{ (water)} = \$8,223.88$

$2661.45\text{m}^3 \times 3.00 \text{ (waste)} = \$7,984.35$

Total= \$16,208.23

#2

\$96,239.35

$3519.99\text{m}^3 \times 3.09 \text{ (water)} = \$10,876.77$

$3519.99\text{m}^3 \times 3.00 \text{ (waste)} = \$10,559.97$

Total= \$21,436.74

#3

\$82,191.13

$5322.89\text{m}^3 \times 3.09 \text{ (water)} = \$16,447.73$

$5322.89\text{m}^3 \times 3.00 \text{ (waste)} = \$15,968.67$

Total= \$32,416.40

50% Operation

#1

\$109,847.38

$2217.87\text{m}^3 \times 3.09 \text{ (water)} = \$6,853.22$

$2217.87\text{m}^3 \times 3.00 \text{ (waste)} = \$6,653.61$

Total= \$13,506.83

#2

\$96,239.35

$2933.32\text{m}^3 \times 3.09 \text{ (water)} = \$9,063.96$

$2933.32\text{m}^3 \times 3.00 \text{ (waste)} = \$8,799.96$

Total= \$17,863.92

#3

\$82,191.13

$4435.75\text{m}^3 \times 3.09 \text{ (water)} = \$13,706.47$

$4435.75\text{m}^3 \times 3.00 \text{ (waste)} = \$13,307.25$

Total= \$27,013.72

Diamond Head Sprinklers Inc.

75% Operation

#1

\$110,000

11375.54m³ x 3.09 (water) = \$35,150.42
11375.54m³ x 3.00 (waste) = \$34,126.62
Total = \$69,277.04

#2

\$96,500

6331.67m³ x 3.09 (water) = \$19,564.86
6331.67m³ x 3.00 (waste) = \$18,995.01
Total = \$38,559.87

#3

\$82,500

5258.50m³ x 3.09 (water) = \$16,248.77
5258.50m³ x 3.00 (waste) = \$15,775.50
Total = \$32,024.27

60% Operation

#1

\$110,000

9100.43m³ x 3.09 (water) = \$28,120.33
9100.43m³ x 3.00 (waste) = \$27,301.29
Total = \$55,421.62

#2

\$96,500

5065.34m³ x 3.09 (water) = \$15,651.90
5065.34m³ x 3.00 (waste) = \$15,196.02
Total = \$30,847.92

#3

\$82,500

4206.80m³ x 3.09 (water) = \$12,999.01
4206.80m³ x 3.00 (waste) = \$12,620.4
Total = \$25,619.41

50% Operation

#1

\$110,000

7583.69m³ x 3.09 (water) = \$23,433.60
7583.69m³ x 3.00 (waste) = \$22,751.07
Total = \$46,184.67

#2

\$96,500

4221.11m³ x 3.09 (water) = \$13,043.23
4221.11m³ x 3.00 (waste) = \$12,663.33
Total = \$25,706.56

#3

\$82,500

3505.67m³ x 3.09 (water) = \$10,832.52
3505.67m³ x 3.00 (waste) = \$10,517.01
Total = \$21,349.53

FINANCIAL/BUDGET IMPACT:

The financial/budgetary impact of the operating costs associated with the splash pad proposals are listed above.

CONCLUSION:

The water consumption analysis report was created for Council's information, as original projections were well below what has come back in design proposals.

It should be noted that in order to keep with the timeline outlined in the RFP document for construction of the splash pad to begin in the Fall of 2017, with a grand opening by June of 2018, a decision on awarding the project to a potential bidder is contingent on a Council decision at the June 28th Council meeting.

Prepared By: Bryan Anderson, Manager of Parks, Recreation & Facilities

Recommended by: Date: June 7, 2017

Peter Dance, P. Eng.
Director of Public Works

Reviewed By; Date: June 7, 2017

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer



STAFF REPORT

Department/Function: Public Works

Chair: Councillor Jim Crawford

Meeting Date: June 14, 2017

Report No.: PW-2017-64

Report Title: Refurbishment of the Exterior of Port McNicoll Potable Water Storage Standpipe

RECOMMENDATION:

That Staff Report No. PW 2017-64 regarding Refurbishment of the Exterior of Port McNicoll Potable Water Storage Standpipe be received;

And that the tender for the Refurbishment of the Exterior of Port McNicoll Potable Water Storage Standpipe be awarded to Rescom Coatings Inc. for a total contract price of \$129,500.00 plus HST.

And that staff be directed to prepare the By-law authorizing the execution of the contract between the Township of Tay and Rescom Coatings Inc.

INTRODUCTION/BACKGROUND:

A review of the Coatings and Linings Inspection Report dated June 15, 2016 noted that the exterior paint coating system is in poor condition. The standpipe had been over coated in the past and surface blisters had at that time been surface treated and spot coated. Some of the previous spot repairs are now blistering and there are numerous new blisters and surface chipping over the exterior surface of the storage tank. The exterior painted surface is also severely chalked as a result of atmospheric and ultraviolet degradation. The Coatings and Linings Report suggested complete removal of the existing exterior coatings prior to recoating.

ANALYSIS:

The interior of the standpipe has been refurbished and still is in great condition as noted in the Coatings and Linings Inspection Report.

The exterior coating now requires immediate attention to protect from further degradation.

Quotations Received:

Quotations Received From	Total Price Ex. HST	Comments
MacDonald Applicators Ltd.	\$176,833.00	Meets Requirements
Rescom Coatings Inc.	\$129,500.00	Meets Requirements
Landmark Municipal Services Ulc	\$219,200.00	Meets Requirements
Jacques Daoust Coatings Mgt.Inc.	\$145,200.00	Meets Requirements
Dayson Industrial Services Inc.	\$178,875.00	Meets Requirements

FINANCIAL/BUDGET IMPACT:

The 2017 budget for the refurbishment of the Port McNicoll Potable Water Storage Standpipe is \$150,000.00. The total cost for the refurbishment of the exterior as per the low bidder in this tender process is \$129,500.00 plus HST.

CONCLUSION:

That Council award the complete refurbishment of the exterior of the Port McNicoll Water Storage Standpipe as stated in the tender pricing to Rescom Coatings Inc., the low bidder. Rescom Coating Inc. has coated the Victoria Harbour Standpipe, the Waubaushene Standpipe, and the interior of the Port McNicoll Standpipe.

Prepared By: Raymond Knuff, Water/Wastewater Superintendent

Reviewed By;

Peter Dance, P. Eng.
Director of Public Works

Date: June 8, 2017

Reviewed By;

Date: June 8, 2017

Robert Lamb, CEcD, Ec.D.
Chief Administrative Officer



GEORGIAN BAY SNOWRIDERS

P.O. Box 683, Midland, ON., L4R 4P4

Tel: 705.529.3307

info@georgianbaysnowriders.com

www.georgianbaysnowriders.com

May 29, 2017

Township of Tay
c/o Bryan Anderson, Manager of Parks, Recreation and Facilities
450 Park Street
Victoria Harbour, ON
L0K 2A0

Attn: Mayor Scott Warnock and Council

Re: SNOWMOBILE AGREEMENT

Mayor and Council:

On behalf of the Georgian Bay Snowriders, we would like to request an amendment to the existing Snowmobile Agreement with the Township of Tay as follows:

Tay Shore Trail at Triple Bay Road

The Georgian Bay Snowriders would like to request permission to relocate a small section of trail onto the Tay Shore Trail from Triple Bay Road to the former Trestle crossing at Highway 12 and "Hole in Wall", approximately 450 meters.

The relocation of the trail will provide a much safer route for snowmobilers.

This proposed relocated section would allow the snowmobile trail to avoid the water prone section running along the Highway road allowance and not trying to cross open water, mud bogs and a deep ditch.

This wet area has been of concern for several years and the club was in discussion with MTO engineers to address this when the proposed "Roundabout" was in design, but this no longer seems to be under consideration.

We would like to thank you for your continued support of the Georgian Bay Snowriders club and all our members.

Sincerely,

Georgian Bay Snowriders Club

Bob Campbell,
Vice President

:sas

County of Simcoe - Web Map



Proposed New Route 450 meters

Georgian Bay Snowriders Club Existing Trail

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0 0.4 0.8 1.6 km

1:18,056



May 29, 2017



Simcoe County Road Supervisors Association
C/O Karla Musso-Garcia
10 Wellington Street East
Alliston, Ontario
L9R 1A1

May 16, 2017

Member Municipalities

- Chippewas of RAMA First Nations
- City of Barrie
- City of Orillia
- County of Simcoe
- Town of Bradford West Gwillimbury
- Town of Collingwood
- Town of Innisfil
- Town of Midland
- Town of New Tecumseth
- Town of Penetanguishene
- Town of Wasaga Beach
- Township of Adjala - Tosorontio
- Township of Clearview
- Township of Essa
- Township of Georgian Bay
- Township of Oro-Medonte
- Township of Ramara
- Township of Severn
- Township of Springwater
- Township of Tay
- Township of Tiny

To the Mayor and Council,

The *Simcoe County Road Supervisors Association*, the local association of the *Association of Ontario Road Supervisors (AORS)* is currently applying to host the 2020 AORS Trade Show in Simcoe County.

The *Simcoe County Road Supervisors Association* has expressed a great deal of interest in hosting the 2020 AORS Trade Show and is currently preparing a proposal submission for the *Association of Ontario Roads Supervisors (AORS)*. The proposal guidelines require written support from the hosting Municipality as a minimum, and written support from all municipalities from the local association as ideal.

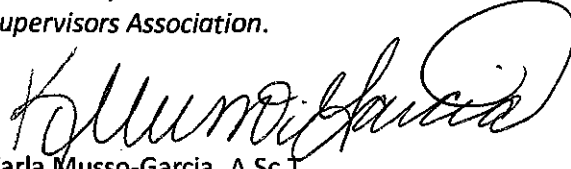
As the President of the *Simcoe County Road Supervisors Association* I would like to request written support from the Municipality's Mayor and Council to host the Trade Show in the City of Barrie, on behalf of the *Simcoe County Road Supervisors Association*.

The Trade Show is held on the first Wednesday and Thursday of June each year. The proposed location for the event is the Barrie Molson Centre (BMC). This location within the County of Simcoe will score very high marks (if not perfect) according to the Trade Show guidelines evaluation mentioned earlier. City of Barrie members have met with BMC staff and have confirmed that the timeslot for the entire facility is still currently available.

The Trade Show is the largest of its kind in Ontario, with between 200 and 300 exhibitors of Public Works related products and services, and an upwards of 2,000 participants. This 2-day Trade Show provides an opportunity for public and private sector Public Works employees to share information about technical developments in the materials, services and equipment required to build and maintain municipal roads and other core infrastructure.

There will be no direct cost to your Municipality, but there will be opportunities to support the event through staff volunteers to assist running the event. Overall, this event will generate enough revenues to allow for our local association to continue to support local charities such the Seasons Centre for Grieving Children, and Royal Victoria Regional Health Centre, as well as provide scholarships to deserving students of Georgian College. The Trade Show will allow our Association to showcase municipalities of the County of Simcoe to people from all over the Province.

I hope that we can count on your written support so that we may host this great event in the County of Simcoe and continue our charitable efforts as the *Simcoe County Roads Supervisors Association*.


Karla Musso-Garcia, A.Sc.T
President, Simcoe County Road Supervisors Association



Taste the Trail: A Celebration of Food, Art, and Culture

Submitted to Tay Township, June 2017

Background:

The Tay Trail, and the broader Simcoe Trail System and TransCanada Trail, are incredible highlights in our municipality's natural wealth. Our rural settlements of Waubaushene, Victoria Harbour, and Port McNicoll are conveniently located along the trail route and benefit from the attraction and activity that occur on the Trail throughout 3 seasons. Since the autumn of 2016, various local partners have been meeting to discuss the possibility of a unique festival that would feature the beauty, efficiency, and diverse value of this space by celebrating the food, art, and culture of the region. This event has been coined "Taste the Trail," and the Karma Project has been fortunate enough to receive \$8000 from the County of Simcoe to support the development and delivery of a one-day festival that highlights the importance of our trail system and the bounty along its borders.

Concept:

Taste the Trail aims to centralize its roster of events around a Breakfast, Lunch, and Dinner-themed menu and map. Starting in Waubaushene in the morning, passing through Victoria Harbour during the lunch hours, and ending at Ste. Marie's FEAST event for dinner, Taste the Trail will utilize the main entry points to the trail system in each of these communities, tying our themed activities into the relative meal that corresponds with each location. We believe that our strategic use of various points on the trail will not only incite the use of the full 17km from Waubaushene to Ste. Marie, but also allow the community the flexibility to participate in individual community events or to drive from site to site as the day goes on.

Using a "passport" as a revenue generating product (for future events), through which Ste. Marie and the Wye Marsh offer exceptional discounts to their attractions, Taste the Trail will offer participants the option to engage more deeply than as accidental or regular trail users, while still allowing for uninterrupted public trail access. The passport will promote the vendors, sponsors, and local culture, as well as provide participants with the chance to "taste" the flavours of each Trail member via small samples of the art, craft, and food of each stop.

BREAKFAST: Possibilities for Waubaushene:

- a pancake breakfast, hosted by a local community group
- morning yoga
- a bike clinic
- SMDHU booth

LUNCH: Possibilities for Victoria Harbour:

- lunch-focused version of the Harbour Market
- kids' activities, including face painting, chalk drawing, kid' yoga, etc.
- lunch specials and events at local establishments (The Queen's Quay, Foodland, the Mercantile)
- Wye Marsh "Birds of Prey"

DINNER: Possibilities for Ste. Marie:

- a dinner-themed food and art market
- historical interpreters
- evening-style activities
- partnership with Restaurant Ste. Marie, as a highlighted dinner space
- finishing in time for all to enjoy FEAST's main stage at 8pm

Logistics:

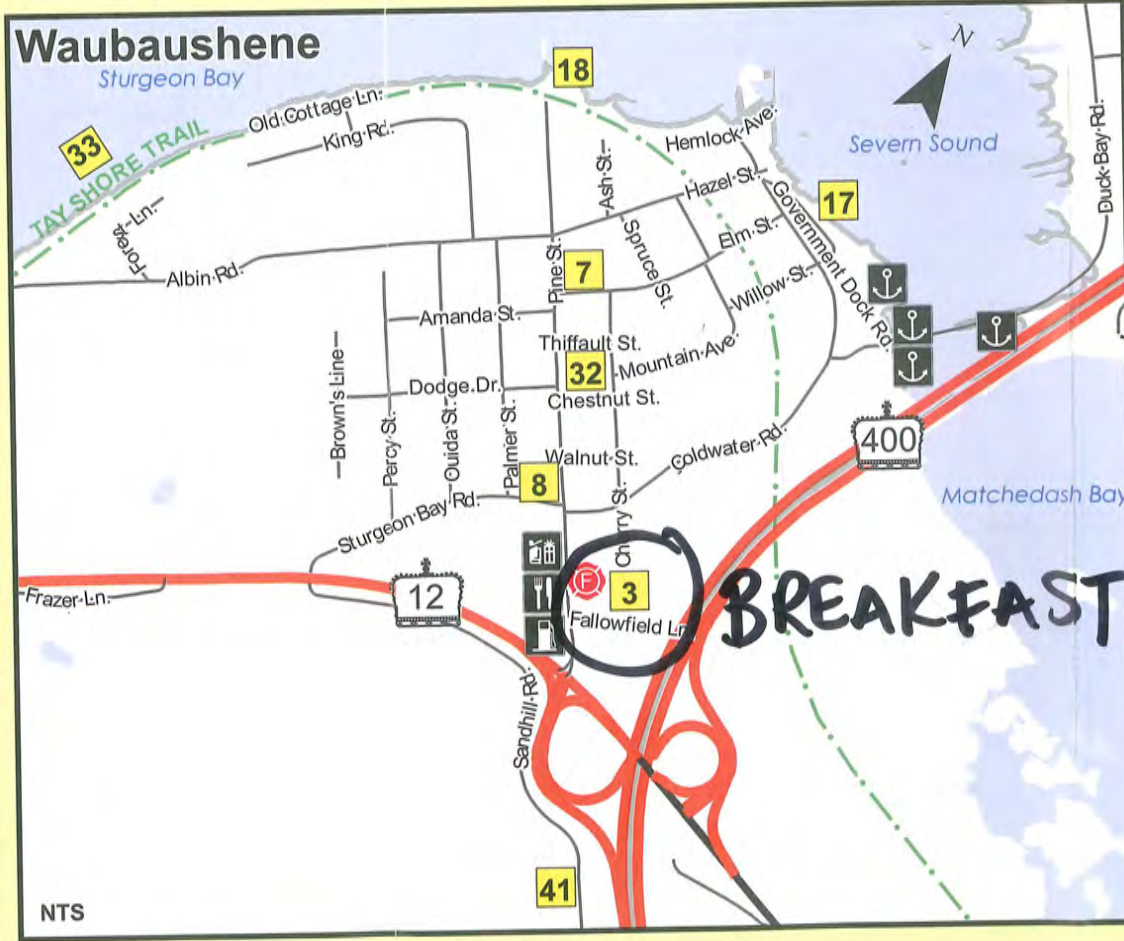
- *For specific locations, please see the attached Trail map markings
- *Types of vendors include farmers, artisans, bakers, value-added producers, and crafters (as per Farmers' Markets Ontario insurance approval). These market-style activities would be insured by FMO market insurance coverage, including Tay Township as an additional insured.
- *Focusing on Trail Heads and entry-ways, all vendors and activities will remain (for Year 1) at accessible and public locations along the Trail, so no special set-up or mid-Trail challenges arise and no additional transportation/logistics are required.
- *Garbage and waste will be managed by event volunteers and co-ordinators, though Tay's support in providing a limited number of extra receptacles would be incredibly appreciated.
- *The vision for Taste the Trail excludes the notion that participants will clog regular trail access by stopping, eating, or loitering on the trail. Activities and events will be held alongside the trail itself, rather than directly on the pathway.
- *Please see the attached Letters of Support from Ste. Marie, the Wye Marsh, the Health Unit, and Tay Township.

For further information, please contact the Event Co-ordinator, erin chapelle at soltosoul@live.com.

Victoria Harbour



Waubushene



PATTERSON PARK



PORT
MCNICOLL

MACKENZIE
PARK

ALBERT ST
PARKETTE

OAKW
PAF

VICTORIA
HARBOUR

EPLETT PARK

TALBOT PARK

TRESTLE
PARK

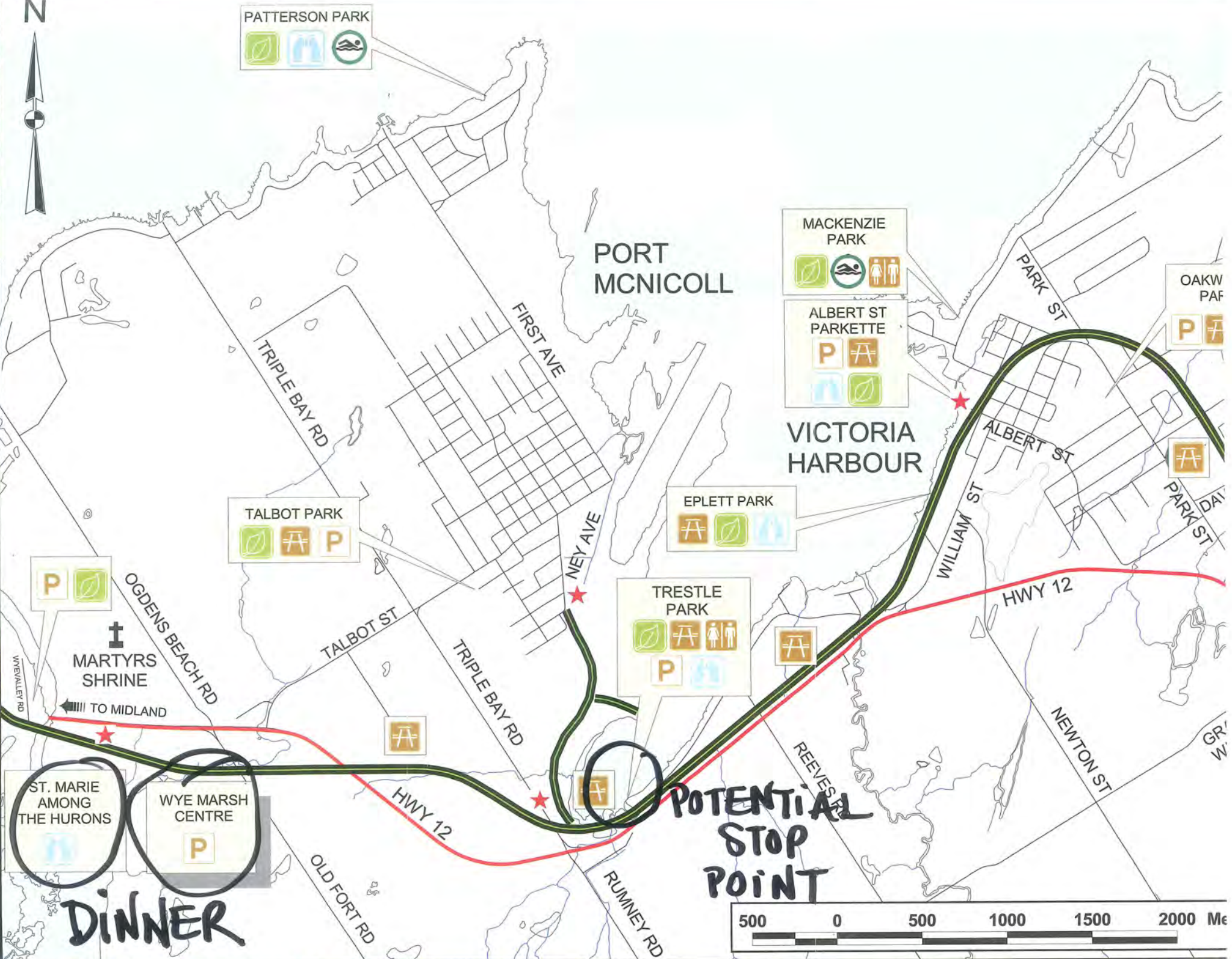
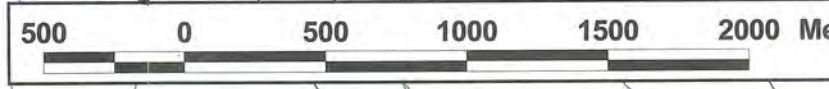
MARTYRS
SHRINE

ST. MARIE
AMONG
THE HURONS

WYE MARSH
CENTRE

DINNER

POTENTIAL
STOP
POINT



February 23, 2017

Tourism Simcoe County
1151 26 West
Minesing, ON
L0L 1Y2

Re: 2017 County of Simcoe Arts, Culture and Heritage
(Built, Natural and Environmental) Grant Program

Dear Members of the Selection Committee:

On behalf of the Simcoe Muskoka District Health Unit, I am providing this letter in support of the Taste the Trail project proposed by Karma. This July 29th, 2017 event will promote the trail to the local community and visitors highlighting the importance of healthy eating, physical activity and active transportation. The trail, which connects the communities located on the shores of Georgian Bay in Tay Township to neighboring communities and key attractions, acts as a stage not only for active transportation and recreational use but also a place to experience natural green spaces and learn about local history and culture.

The Simcoe Muskoka District Health Unit (SMDHU) offers a wide range of programs and public health services focused on promoting and protecting health, and preventing disease and injury. We are committed to the people who live, work and play in Simcoe Muskoka leading healthy, fulfilling and productive lives. Rates of obesity and chronic disease levels in Simcoe Muskoka are concerning and can be attributed to a variety of factors. For example, evidence demonstrates that sprawling car dependent neighbourhoods, lack of exposure to green spaces and limited accessibility to healthy foods contribute to poor health. Further, communities that support and plan for green spaces, active transportation, healthy food accessibility, and social cohesion supports people to choose active forms of transportation, use green spaces for activity and make healthier food choices which will support people to achieve and maintain good health.

This funding proposal supports one of the SMDHU priorities, Building Healthy Communities, by promoting physical environments that provide opportunities for safe daily physical activity, promoting the use of green spaces and increasing access to healthy local foods. This event will give residents and visitors a greater opportunity to be physically active and will support them to make the healthy choice the easy choice.

The SMDHU is pleased to provide Karma with in-kind support of a Public Health Nurse who is available to attend meetings to assist with the planning of the event and provide evidence based information and resources related to the promotion of the trail, active transportation, and access to local healthy foods and green spaces.

Sincerely,

original signed by

Carolyn Shoreman RN, BScN, MN
Director, Community and Family Health Department

Barrie:
15 Sperling Drive
Barrie, ON
L4M 6K9
705-721-7520
FAX: 705-721-1495

Collingwood:
280 Pretty River Pkwy.
Collingwood, ON
L9Y 4J5
705-445-0804
FAX: 705-445-6498

Cookstown:
2-25 King Street S.
Cookstown, ON
L0L 1L0
705-458-1103
FAX: 705-458-0105

Gravenhurst:
2-5 Pineridge Gate
Gravenhurst, ON
P1P 1Z3
705-684-9090
FAX: 705-684-9887

Huntsville:
34 Chaffey St.
Huntsville, ON
P1H 1K1
705-789-8813
FAX: 705-789-7245

Midland:
B-865 Hugel Ave.
Midland, ON
L4R 1X8
705-526-9324
FAX: 705-526-1513

Orillia:
120-169 Front St. S.
Orillia, ON
L3V 4S8
705-325-9565
FAX: 705-325-2091



1639-1649

Sainte-Marie
among the-au-pays-des-Hurons

Midland



1817-1856

DISCOVERY HARBOUR
HAVRE DE LA DÉCOUVERTE

Penetanguishene

February 27, 2017

Erin Chapelle
The Karma Project
423 Talbot St.
Port McNicoll, ON
L0K 1R0

Dear Erin,

In October 2016 Huronia Historical Parks (HHP) was first contacted by the Karma Project to initiate discussions on the Taste the Trail project. Since that time HHP has been an active participant in the planning and development of the concept, due to it's potential for expanded and new product in the Heart of Georgian Bay, and theme of promoting an active, healthy lifestyle through the cultural celebration of local food and art. The confirmed date for the event is July 29th, 2017.

The one day event will celebrate the art, food, and culture of the North Simcoe region, and make use of special use of portions of the trail system adjacent to Sainte-Marie among the Hurons and in Tay Township. The Karma Project is partnering with Sainte-Marie among the Hurons and other stakeholders such as the Wye Marsh, Tay Township, and the Simcoe Muskoka District Health Unit to pilot the unique outdoor festival along the Tay Shore Trail, where vendors, artists, farmers, and recreation facilitators share their products/services with the community.

The date and theme of the event is noteworthy as it coincides with the FEAST! Food and Craft Beer & Cider event on July 29th at Sainte-Marie. The additional event on the July 29th date will provide another reason to visit the Heart of Georgian Bay. We heartily support the Karma Projects' Taste the Trail application for the "Projects" stream of the Tourism Simcoe County Arts, Culture, and Heritage grant opportunity, for what we feel will be quality and relevant new product and programming to increase visitation and economic impact to the Heart of Georgian Bay.

Should you have any questions or wish to speak personally about HHP support for Taste the Trail, please do not hesitate to contact me.

Yours sincerely,

Will Baird
General Manager,
Huronian Historical Parks



Huronian Historical Parks / Parcs historique de la Huronie

P.O. Box / C.P. 160, Midland, ON Canada L4R 4K8

Telephone/Téléphone: (705) 526-7838 Fax/Télécopie: (705) 526-9193

Web Site/Site Web: www.hhp.on.ca Email/Courriel: hhp@ontario.ca

2 May 2017

Mr. Robert J. Lamb,
CAO
Township of Tay
450 Park Street
P.O. Box 100
Victoria Harbour, ON L0K 2A0

Dear Mr. Lamb,

Re: West Nile Virus Program Planning – 2017

Planning is well underway for the 2017 West Nile virus (WNV) season. The health unit WNV program, as in previous years, will include public education, surveillance and mosquito control coordination.

The decision to require the application of larvicide within a municipality in the upcoming season is based on the results of the health unit's local risk assessment and decision-making framework, developed in 2006 and updated in 2015. The framework includes consideration of the characteristics of the WNV, risk of exposure to WNV (presence and abundance of WNV mosquito vectors *Culex pipiens* and *Culex restuans*) and historical presence of the WNV in the mosquito and human populations.

As a result of this yearly risk assessment and evaluation, all municipalities within Simcoe Muskoka are assigned to one of three tiers for mosquito control actions. The three tiers are:

1. **Larviciding Action:** This tier consists of those municipalities which have received direction to larvicide from the Medical Officer of Health in previous seasons and have evidence of sustained *Culex pipiens/restuans* populations throughout the season and multiple positive WNV indicators in previous seasons. Notice to larvicide catch basins is issued by the Medical Officer of Health to these municipalities
2. **Heightened Surveillance – Larviciding Standby:** This tier consists of those municipalities which have received direction to larvicide from the Medical Officer of Health in previous seasons but do not have sustained *Culex pipiens/restuans* populations throughout the season and/or do not have multiple positive WNV indicators in previous seasons. Notices to larvicide will not be issued by the Medical Officer of Health at this time. Heightened surveillance activities will be implemented in these municipalities to monitor the presence and abundance of mosquito populations of concern, primarily *Culex pipiens/restuans*. As a component of WNV contingency planning, these municipalities shall complete the Ministry of Environment permit application process and be on standby to larvicide catch basins on short notice should the current season surveillance data indicate the need for control measures..
3. **Ongoing Monitoring:** This tier consists of those municipalities which have not received direction from the Medical Officer of Health to larvicide in previous seasons; do not based on past or current surveillance data have evidence of sustained *Culex pipiens/restuans* population throughout the season and may or may not have had positive WNV indicators in previous seasons. Surveillance strategies will continue in these areas. It is recommended that these municipalities, as a component of their WNV contingency planning, review the MOE permit application guide and gather the necessary information to complete the permit application process on short notice.

/...2

Barrie:
15 Sperling Drive
Barrie, ON
L4M 6K9
705-721-7520
FAX: 705-721-1495

Collingwood:
280 Pretty River Pkwy.
Collingwood, ON
L9Y 4J5
705-445-0804
FAX: 705-445-6498

Cookstown:
2-25 King Street S.
Cookstown, ON
L0L 1L0
705-458-1103
FAX: 705-458-0105

Gravenhurst:
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Gravenhurst, ON
P1P 1Z1
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34 Chaffey St.
Huntsville, ON
P1H 1K1
705-789-8813
FAX: 705-789-7246

Midland:
B-865 Hugel Ave.
Midland, ON
L4R 1X8
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FAX: 705-526-1511

Orillia:
100-169 Front St. E
Orillia, ON
L3V 4S8
705-325-9565
FAX: 705-325-2091

In 2017, the settlement area of the Township of Tay has been assigned to Tier 3: On-going Monitoring as the municipality possesses the following criteria:

- a) Have not received direction from the MOH to larvicide in previous seasons;
- b) Do not, based on past or current surveillance data have evidence of sustained *Culex pipiens/restuans* population;
- c) Are at low risk for potential increased *Culex pipiens/restuans* activity;
- d) May or may not have had positive WNV indicators in previous season(s).

Based on this assessment, it is recommended that the municipality, as a component of their WNV contingency planning, review the MOECC permit application guide and gather the necessary information to complete the permit application on short notice should the current surveillance data indicate the need for mosquito control measures.

A submission of WNV expenditures will be requested in October and a template will be forwarded for your use to track your WNV related expenditures at that time.

We appreciate your continued participation and support of the WNV program. For further information please contact:

- Marina Whelan, Program Manager 705-721-7330 ext. 7345 marina.whelan@smdhu.org or;
- Lori Holmes, Vector-borne Disease Program Coordinator at 705-721-7330, ext. 7266 lori.holmes@smdhu.org.

Sincerely,



Charles Gardner, MD, CCFP, MHSc, FRCPC
Medical Officer of Health

c. Bryan Ritchie, Manager, Roads & Fleet



May 30, 2017

(By Email Only)

Bryan Anderson
Manager of Parks and Facilities
Township of Tay
450 Park Street, PO Box 100
Victoria Harbour, Ontario L0K 2A0

**RE: Notice of Funding Commitment
Trails Connecting Communities Program 2017
Tay Shore Trail Resurfacing**

Dear Mr. Anderson,

The County of Simcoe is committed to connecting its communities through active transportation and trail infrastructure. Since 2009, the County has dedicated funding in the form of the Trails Connecting Communities Program (TCCP) to assist local municipalities in the development of active transportation and recreational trail opportunities. As part of this commitment, the County looks to build upon first-hand local knowledge by partnering with its member municipalities to fund infrastructure projects that will enhance our communities.

We are pleased to advise that the County of Simcoe will provide **\$23,000** to the Township of Tay in funding assistance from the Trails Connecting Communities Program for the Tay Shore Trail Resurfacing project. As noted in the TCCP Information Sheet and to retain eligibility for the funding assistance, the following obligations are associated with the County's funding contribution:

- All projects receiving TCCP funds will be completed by December 1, 2017
- All construction activities will occur in accordance with applicable policies, bylaws, standards and regulations.
- Required permits shall be obtained prior to commencement of construction
- Funds granted through the TCCP are not transferable. The County of Simcoe must approve, in writing, any significant change in the use of committed funds
- Unused funds, or funds that were spent incorrectly, must be returned to the County of Simcoe
- Signage related to the trail project construction shall acknowledge the County of Simcoe as a partner in the project and shall be reviewed by the TCCP Program Manager
- All applicants shall save harmless the County of Simcoe for any liabilities, problems or issues that arise either during or after the TCCP 2017 funding process

Please refer to your TCCP Information Sheet for additional information that is required both during and at project completion.

We thank you for partnering with the County of Simcoe and look forward to working with you in the future. Should you have any questions or require clarification, please do not hesitate to contact the undersigned at 705-726-9300 extension 1004 or email David.Parks@simcoe.ca or Dan.Kingsbury@simcoe.ca.

Sincerely,
The Corporation of the County of Simcoe

A handwritten signature in blue ink, appearing to read "David Parks". The signature is fluid and cursive, with a long horizontal stroke at the end.

David Parks, MCIP, RPP
Director of Planning, Development and Tourism

**PLANNING & DEVELOPMENT COMMITTEE
JUNE 14, 2017**

**MUNICIPAL OFFICE COUNCIL CHAMBERS
AGENDA**

1. CALL TO ORDER:

2. REPORTS OF MUNICIPAL OFFICIALS:

- 2.1 Report from the Chief Building Official
Report No. PD-2017-25
Re: Building Services Division Monthly Update – May 2017
- 2.2 Report from the Director of Planning & Development
Report No. PD-2017-31
Re: Planning & Development Director May Update
- 2.3 Report from the Director of Planning & Development
Report No. PD-2017-27
Re: Amendment to the Zoning By-law (2017-ZBA-02) 400 Newton Street
- 2.4 Report from the Director of Planning & Development
Report No. PD-2017-26
Re: Amendment to the Zoning By-law (2017-ZBA-03) Victoria Glen Subdivision (Excluding Phase 1)
- 2.5 Report from the Director of Planning & Development
Report No. PD-2017-28
Re: Amendment to the Zoning By-law (2017-ZBA-04) 6789 Highway 93
- 2.6 Report from the Director of Planning & Development
Report No. PD-2017-30
Re: Removal of Holding Symbol for Concession 12 Pt Lot 12; RP 51R-21293 Part 1
- 2.7 Report from the Director of Planning & Development
Report No. PD-2017-29
Re: Removal of Holding Symbol for Victoria Woods Phase 3, Plan 496 Lots 9-12, 51R-23505 Part 1

3. OTHER BUSINESS:

- 3.1 Correspondence from Dave Strachan
Re: Resignation from the Committee of Adjustment

4. ITEMS FOR INFORMATION:

- 4.1 Correspondence from Minister Bill Mauro
Re: Proposed Building Code – Septic System Pump Out Requirement

- 4.2 Correspondence from Minister Bill Mauro and Attorney General of Ontario Yasire Naqvi
Re: The Proposed Building Better Communities and Conserving Watersheds Act

- 4.3 Correspondence from EDCNS
Re: EDCNS Update – May 11, 2017

- 4.4 Correspondence from Severn Sound Environmental Association
Re: SSEA Annual Report of Risk Management Services



STAFF REPORT

Department/Function: Planning and Development Committee

Chair: Councillor Heinrich Naumann

Meeting Date: June 14, 2017

Report No: **PD-2017-25**

Subject: Building Services Division Monthly Update Report May 2017

RECOMMENDATION:

That Report No. PD-2017-25 regarding Building Services Division Monthly Update Report May 2017 be received.

INTRODUCTION/BACKGROUND

The following is an overview of the activities of the Building Services Division for the May 2017 calendar month.

PERMITS	MAY 2016	MAY 2017
Number of Permits Issued this Month	42	57
Number of Permits Issued to Date	107	136
New Dwelling Units	3	11
Total New Dwelling Units to Date	15	14
Accessory Buildings(garages,sheds,gazebos etc.)	2	5
Additions	5	0
Decks	7	11
Demolition	1	3
Water line services/Plumbing	4	11
Farm Buildings	0	0
Renovations	12	6
Solid Fuel-Fired Appliances	1	0
Swimming Pool / Fence Permits	0	3
Commercial/Industrial/Institutional	4	1
Transfer	0	0
Temporary Structures	1	0

Other Government New	0	0
PERMITS		
Residential Solar Panel/Mechanical	0	3
Change of Use	0	0
Septic System	2	3
Inspections and Orders		
Inspections Conducted	102	152
Site Inspections/Consultations Conducted without a Permit	62	58
Inspections Conducted to Date	690	757
Orders to Comply Issued	0	0
Stop Work Orders Issued	0	0
Orders to Remedy Unsafe Building Issued/Prohibited Use	0	0
Orders to Uncover	0	0
Permits Closed	31	33
Total Permits Closed to Date	184	97
Total Permits Outstanding	546	657
Fees and Construction Value		
Permit Fees	\$16,012.76	\$37,205.64
Total Permit Fees to Date	\$53,504.48	\$66,624.54
Construction Value	\$5,322,660.00	\$4,825,900.00
Total Construction Value to Date	\$9,169,757.50	\$7,806,800.00

Prepared by:

Terry Tompkins, CBCO, CRBO, CPSO
Chief Building Official

Recommended by:

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

Reviewed by:

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer



STAFF REPORT

Department/Function: Planning and Development Committee

Chair: Councillor Heinrich Naumann

Meeting Date: June 14th, 2017

Report Number: PD-2017-31

Report Title: Planning and Development Director May Update

The following are the highlights from May 1, 2017 to May 31, 2017:

Zoning Certificates

1. During the month of May fourteen (14) Zoning Certificate applications were received, with an average review and processing time of 5 days.

Development

2. The Subdivision Agreement for Victoria Glen Phase 2 is now registered
3. Planning and Engineering staff have been meeting with various developers on infill projects within settlement areas and a registered subdivision in Waverley.
4. In May the Committee of Adjustment considered 1 Minor Variance application, which was approved, with no public objection.
5. Parkbridge Lifestyle Communities site plan application for a new 29,110 square foot heated storage building is now registered and permits are being processed.
6. Staff received 4 quotes for the EIS work to be completed for the Oakwood Park OPA and ZBA. The successful consulting firm was Cambium Consulting and Engineering. The consultant met with Planning staff and SSEA to finalize the terms of reference and work has now begun on the EIS with an anticipated completion date in August 2017.
7. Co-Ordinated Land Use Planning Review was released on May 18, 2017. These documents will come into effect on July 1, 2017. The Province will be conducting training sessions for municipal staff, after which point Planning Staff will prepare a staff report outlining the changes and how it has an impact on the Township.
8. The Ministry of Municipal Affairs introduced the proposed Building Better Communities and Conserving Watersheds Act, 2017. Bill 139 received 1st reading on May 30, 2017, which proposes to overhaul the OMB process and

replace it with a Local Planning Appeal Tribunal. The Province is accepting comments on the proposed bill until August 14, 2017. Planning Staff will be review these proposed changes and present a report to Council at the August Committee of all Council meeting, prior to providing formal comments on behalf of the Township.

9. With the new Provincial Places to Grow polices now released, work on the new Official Plan and Zoning By-law can proceed over the summer to bring the documents before Council in the fall of 2017.

Meetings/Training

10. Presentation to the SGBCC
11. Attended the Fundamentals of Community Economic Development program at University of Waterloo. This course is part of series of economic development programs which will lead to a certificate in Economic Development.
12. Attended Department Heads Meetings
13. Heritage Planning
14. Committee of Adjustment
15. Source Water Protection Meetings

Prepared and Recommended By:

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development



STAFF REPORT

Department/Function: Planning and Development

Chair: Heinrich Naumann

Meeting Date: June 14th, 2017

Report No.: PD-2017-27

Report Title: Amendment to the Zoning By-law (2017-ZBA-02) 400 Newton Street

RECOMMENDATION:

That Report No. PD-2017-27 regarding an Amendment to the Zoning By-law (2017-ZBA-02) for 400 Newton Street be received for information;

And that Zoning By-law Amendment for 400 Newton Street, be rezoned from Institutional Hold "I(H)" Zone to Institutional Exception Two "I-2" Zone;

And that the appropriate By-law be brought forward at the next Council Meeting.

1. **INTRODUCTION/BACKGROUND**

1.1 **Application Details**

- a) Application No.: 2017-ZBA-02
- b) Owner: 2828098 Ontario Inc.
- c) Agent: Skelton Brumwell & Associates Inc.
- d) Location: 400 Newton Street
- e) Official Plan: Institutional
- f) Zoning: Institutional "I"
- g) Zoning By-law Amendment Proposal:

The original application would define and add the "Senior Citizen Home" as a permitted use within the Institutional "I" zone. However through discussion with Planning staff the proposed use was revised to "Independent Retirement Home". This revision was completed prior to the

Public Meeting and the revised use and definition was presented at the March 22, 2017 meeting. The application also proposes to apply a site specific parking provision of 1 space per independent retirement home unit, 1 space for every 20 square metres of gross floor area, with a minimum of 2 spaces being provided to the common building, and 1 parking space per 7 independent retirement home units for reserved visitor parking. The removal of the holding symbol is also proposed as part of this application, which the applicant has submitted the appropriate study to support this request.

1.2 Site Description

The subject land is located within the Victoria Harbour settlement area and is fully serviced. The property is currently vacant. In order for the proposed development to occur an amendment to the Zoning By-law is required.

Surrounding Land Use:

North - Residential

South – Vacant

East - Vacant

West – Residential

1.3 Public Meeting

A Public Meeting was held on March 22, 2017, to discuss the proposed rezoning of the subject lands. There were verbal comments received by the public at the public meeting.

One of the comments received from the public, had questioned the design of the storm water management pond. The applicant confirmed that it would be a natural storm water management pond and landscaping features would also be incorporated into the overall design at site plan control if the application is approved.

There were comments expressed by Council regarding snow removal as well as the inclusion of transitional housing. The proposed zoning of the property would allow for the existing permitted uses in the institutional zone in addition to the Independent Retirement Home. The potential zoning ramification of changing the use to a long term care facility such as a nursing home, is parking. The applicant would require additional parking, which currently based on the number of units proposed, would not meet the requirements of the Zoning By-law.

In terms of the items regarding snow removal, these details would be further refined at the site plan control stage, if the application is

approved. The storage of snow must not eliminate any of the required parking spaces as required by the Zoning By-law.

2.0 ANALYSIS

The Zoning By-law Amendment application proposes to rezone the subject parcel from Institutional Hold "I" to Institutional Exception "I-2" which will result in the use *Independent Retirement Home* being added to the Zoning By-law which would facilitate 86 independent retirement home units being developed with an associated common building. The applicant is also proposing as part of the application a special provision to establish a site-specific parking provision for the use as well.

The applicant in support of the application has included proposed site plan of the subject lands (see Attachment 1) which includes the location of the future buildings if the application is approved. The applicant has completed and submitted supporting documents for the application. One of the studies completed is a Phase 1 Environmental Impact Study (EIS) and Stage 1 Archeology Assessment, which will be finalized with a Phase 2 EIS and Stage 2 Archeology Assessment as part of the site plan control process submission if the application is approved.

2.1 Internal Departmental Comments

- a) CAO: **No issues or concerns.**
- b) Clerks: **No comments.**
- c) Treasury: **No comments received to date.**
- d) Building Services: **No comments received to date.**
- e) Fire Department: Is satisfied with the proposed definition, and the number of parking spaces. We reserve comment regarding the site plan until after an official site plan meeting has transpired.
- f) Public Works: **No comments received to date.**

2.2 External Comments

- a) Simcoe County District School Board: **"Planning Staff have no objections"**
- b) County of Simcoe: **"County planning staff have no concern with the proposed use, however suggest the definition be further clarified to include "and is subject to the Retirement Homes Act, as amended" at the end of the last sentence. This clarification will ensure the proposed use remains 'Institutional'."**
- c) Enbridge Gas Distribution: **"Does not object to the proposed application"**

- d) Severn Sound Environmental Association: provided technical comments regarding the Phase 1 EIS.
- e) Ministry of Transportation: **“MTO has no concerns in principle with proposed rezoning. The layout of the Site Plan is acceptable. The Developer should be advised that an MTO Building and Land Use Permit must be obtained for Site Grading/Servicing once the SWM Report is MTO approved and the Environmental Impact Study (EIS) is approved by the Township. MTO will not issue permits for clearing of trees until the Municipality has approved the required environmental reports.”**

2.3 Policy Planning Framework

The following provides a review of the applicable provincial policies, as well as the County of Simcoe Official Plan and the Township of Tay Official Plan.

2.4 Provincial Policy Statement (2014) (PPS) and Places to Grow (2012) (The Growth Plan)

Staff have reviewed the PPS and The Growth Plan and are satisfied that the proposed application meets the intent of the policies found in both documents. The proposed application represents an appropriate mix of residential built-form of single detached dwellings and makes efficient use of land and infrastructure. In accordance with the Growth Plan the subject lands are located within the Built Boundary as defined by Places to Grow.

Section 2.2.2.1 of Places to Grow states that *“Population and employment growth will be accommodated by –*

- a) directing a significant portion of new growth to the built-up areas of the community through intensification*
- b) focusing intensification to intensification areas*
- h) encouraging cities and towns to develop as complete communities with a diverse mix of land uses, a range and mix of housing types, high quality public open space and easy access to local stores and services.”*

Section 7 of Places to Grow is the definitions section. Built-up Area is defined as “all lands within the built boundary.”

The subject lands are located within the built boundary and therefore, will contribute to the Township’s ability to meet the minimum requirements of all new residential units within the built boundary.

This application was not reviewed against the Growth Plan for the Greater Golden Horseshoe May 2017 as these policies do not come into effect until July 1, 2017. It is the opinion of the Planning Department that the proposed application would meet the applicable provincial policies.

2.5 County of Simcoe Official Plan

One of the objectives of the County Official Plan stated under Section 3.5.2 is *"to develop a compact urban form that promotes the efficient use of land and provision of water, sewer, transportation, and other services."*

Section 3.5.3 is "to develop mixed use settlement as strong and vibrant central places and to create healthy settlements and communities that are sustainable."

Based on the above, Planning staff are of the opinion that the proposed rezoning of the lands would satisfy the policies of the County of Simcoe.

2.6 Township of Tay Official Plan

The subject property is designated Institutional, which only permits public, quasi-public or private institutional uses and may include hospitals, medical clinics, cemeteries, schools, daycares and places of worship. The proposed use of an independent retirement home would be considered a permitted use within the institutional zone

2.7 Zoning Rationale for Special Provisions (SP)

The property is currently zoned Institutional "I", which allows for a variety of uses such as clinic, club, community centre, nursing home, retirement home and place of worship.

The "I" zone does permit a form of seniors' housing, in the form of a retirement home which is defined as: *"shall mean a residence providing accommodation primarily for private persons or couples where each private bedroom or living unit has a separate private bathroom and separate entrance from a common hall but where common facilities for the preparation and consumption of foods are provided, and common lounges, recreation rooms and medical care facilities may also be provided."*

Through consultation with Planning staff it was determined that the existing definition of retirement home in the Zoning By-law did not meet with the applicant's proposed development. The proposed use of *Independent Retirement Home* proposes the following definition: *shall mean a residential building(s) containing dwelling units, designed to provide*

residence primarily for senior citizens and others with special needs such as barrier-free accessibility and assisted mobility requirements, who do not require assistance with daily living, and which may provide ancillary health, personal service, and/or recreational services to serve the residents of the home. The definition of retirement home shall not include a long-term care facility or semi-independent retirement home.

As this would be a new use in the Zoning By-law, a new parking standard had to be established which proposes a site specific parking rate of 1 space per independent retirement home unit; 1 space for every 20 square metres of gross floor area, with a minimum of 2 spaces being provided to the common building; and 1 parking space per 7 independent retirement home units for reserved visitor parking. If the applicant is proposes another use that is not listed in the special provision, the applicable parking requirement in the Zoning By-law would apply.

The applicant has also submitted to the satisfaction of the Township a D-4 Study as it pertains to a closed waste disposal site in the area. The study concluded that there are no anticipated negative impacts from the former waste disposal site to the proposed development.

It is the opinion of Planning staff that the proposed site-specific zoning provisions proposed would be appropriate and would meet the intent of the Zoning By-law.

3.0 FINANCIAL/BUDGET IMPACT

There are no anticipated financial/budget impacts as a result of this report.

4.0 CONCLUSION

The proposed Amendment to the Zoning By-law generally conforms to the general intent and purpose of the Provincial Policies and legislation, as well as the County and Township Official Plans, and Zoning By-law.

Prepared and Recommended By;

Reviewed by;

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

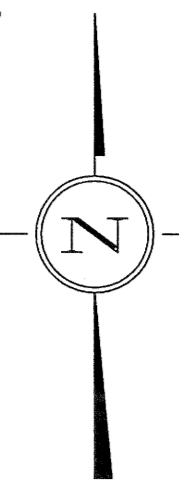
Attachment:

1. Proposed Site Plan

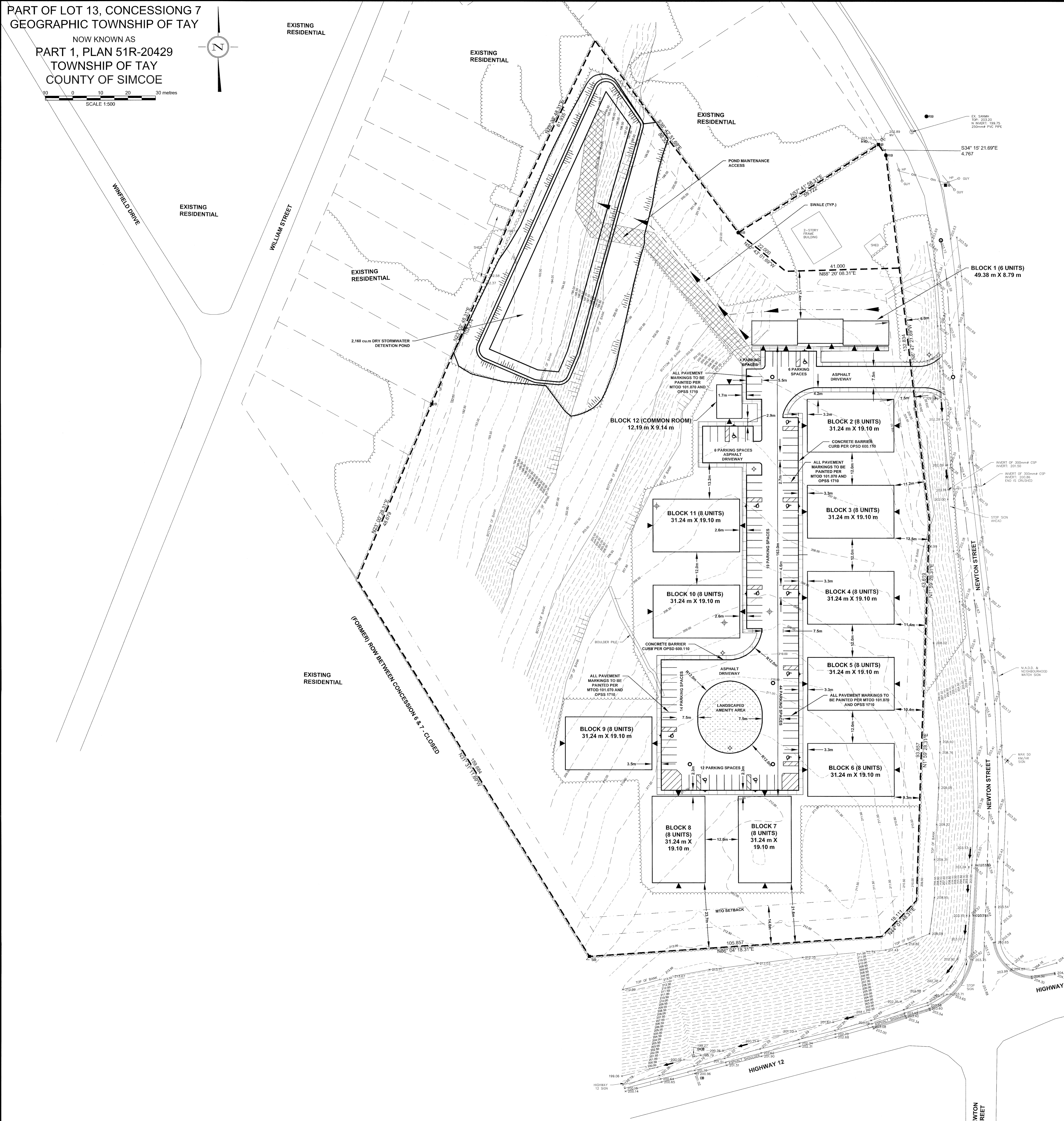
PART OF LOT 13, CONCESSION 7
GEOGRAPHIC TOWNSHIP OF TAY

NOW KNOWN AS
PART 1, PLAN 51R-20429
TOWNSHIP OF TAY
COUNTY OF SIMCOE

SCALE 1:500



2983 - SP



Institutional (I) Zone		
	Required	Proposed
Lot Area (min.)	1,400 m ²	47,229 m ²
Lot Frontage (min.)	30.0 m	105.9 m
Front Yard (min.)	7.5 m	21.6 m
Side Yard (min.)	6.0 m	6.0 m
Rear Yard (min.)	7.5 m	7.5 m
Building Areas (Single Story Buildings)		
Block #1		434 m ²
Block #2		597 m ²
Block #3		597 m ²
Block #4		597 m ²
Block #5		597 m ²
Block #6		597 m ²
Block #7		597 m ²
Block #8		597 m ²
Block #9		597 m ²
Block #10		597 m ²
Block #11		597 m ²
Block #12		111 m ²
TOTAL BUILDING AREA		
Lot Coverage (max.)	30%	6,515 m ²
Building Height (max.)	15.0 m	7.30%
Parking	1 Space per Dwelling Unit (for Residential Dwellings) + 1 Space per 20 m ² Gross Floor Area (for Assembly Hall) + 1 Accessible (Barrier Free) Space = 92 Spaces + 1 Barrier Free (93 Spaces)	93 Spaces + 12 Barrier Free = 105 Spaces

KEY MAP
N.T.S.
LEGEND

- PROPERTY BOUNDARY
- - - EXISTING LIMIT OF P.R.O.W.
- - - ZONING SETBACK
- FOUND IRON BAR
- FOUND SQUARE IRON BARS
- FOUND ROUND IRON BARS
- EXISTING ELEVATIONS
- EXISTING SANITARY MANHOLE
- EXISTING SANITARY SEWER
- EXISTING FIRE HYDRANT
- EXISTING WATER VALVE
- EXISTING HYDRO POLE
- EXISTING GUY WIRE
- EXISTING OVERHEAD HYDRO
- EXISTING 1.00 m CONTOUR
- EXISTING 0.50 m CONTOUR
- EXISTING DIRECTION OF SLOPE
- EXISTING CENTRELINE
- EXISTING EDGE OF PAVEMENT / EDGE OF SHOULDER
- EXISTING CATCH BASIN / DITCH INLET CATCH BASIN
- EXISTING WATERMAIN
- EXISTING CULVERT
- EXISTING HOUSE
- PROPOSED BUILDING
- PROPOSED ROAD / CURB / SIDEWALK
- PROPOSED LANDSCAPED AREAS
- PROPOSED BUILDING ACCESS
- PROPOSED SIGN
- PROPOSED SANITARY MAIN / SERVICE
- PROPOSED WATERMAIN
- PROPOSED WATER SERVICE
- PROPOSED HYDRANT
- EXISTING TREES TO REMAIN
- PROPOSED STORM SEWER
- PROPOSED SANITARY MANHOLE

SCHEDULE OF REVISIONS

NO.	DATE	DESCRIPTION	CHECKED
1	JANUARY 2017	ISSUED FOR ZONING BY-LAW AMENDMENT	

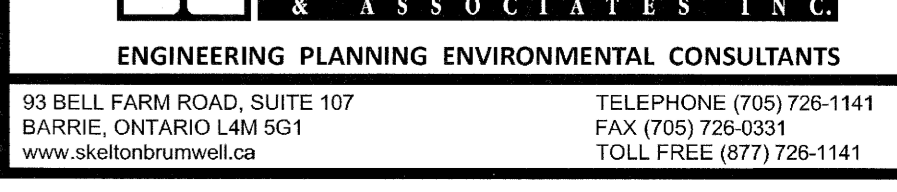


**VICTORIA MEWS
SENIORS PROJECT**
400 NEWTON STREET
TOWNSHIP OF TAY

SITE PLAN

PROJECT NO. 16 - 2983 DRWG NO. 2983 - SP
DATE: OCTOBER 2016 SCALE: 1:500

DRAWN: MJB CHECKED: APPROVED: [Signature]



93 BELL FARM ROAD, SUITE 107 TELEPHONE: (705) 726-1141
BARRIE, ONTARIO L4R 5G1 FAX: (705) 726-0331
www.skeltonbrumwell.ca TOLL FREE: (877) 726-1141

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STAFF REPORT

Department/Function: Planning and Development

Chair: Councillor Heinrich Naumann

Meeting Date: June 14th, 2017

Report No.: **PD-2017-26**

Report Title: Amendment to the Zoning By-law (2017-ZBA-03) Victoria Glen Subdivision (Excluding Phase 1)

RECOMMENDATION:

That Report No. PD-2017-26 regarding an Amendment to the Zoning By-law (2017-ZBA-03) for Victoria Glen Subdivision be received for information;

And that Zoning By-law Amendment for Victoria Glen Subdivision excluding Phase 1, be rezoned from Village Residential Exception Nineteen Hold "R2-19(H)" Zone to Village Residential Exception Thirty-Two Hold "R2-32(H) and Village Residential Exception Thirty-Two "R2-32" Zone;

And that the appropriate By-law be brought forward at the next Council Meeting.

1. INTRODUCTION/BACKGROUND

1.1 Application Details

- a) Application No.: 2017-ZBA-03
- b) Owner: Reo Global Ventures Limited
- c) Agent: Rudy and Associates
- d) Location: Concession 6, West Part Lot 13
- e) Official Plan: Village Residential
- f) Zoning: Village Residential Exception 19 (R2-19)
- g) Zoning By-law Amendment Proposal:

The application proposes to rezone selected lots within the draft plan approved subdivision from Village Residential Exception Nineteen Hold "R2-19(H)" Zone to Village Residential Exception Hold "R2-32(H) Zone and Village Residential Exception Thirty-Two "R2-32". The original application proposed to reduce the front yard setback from 8.0 metres to 6.0 metres and reduce the exterior side yard setback from 8.0 metres to 4.5 metres. The applicant has met with Township staff and has revised their application pertaining to the reduced front yard setback from 8.0 metre to 6.0 metres for lots 10, 11, 14, 19, 43, 72 and 81, while the front yard setback for Lots 12, 13, 15, 21 to 42 would be 7.0 metres. There is no proposed modification to the lots requesting a reduction in the exterior side yard setback from the original application. The proposed application does not apply to Phase 1 of the subdivision, as it has already been registered.

1.2 Site Description

The subject land is located within the Victoria Harbour settlement area and is fully serviced. The proposed area subject to the rezoning is currently vacant. In order for the proposed development to occur as planned, an amendment to the Zoning By-law is required.

Surrounding Land Use:

North - Residential

South – Residential

East - Residential

West – Vacant

1.3 Public Meeting

A Public Meeting was held on April 26, 2017, to discuss the proposed rezoning of the subject lands. There were no verbal comments or written concerns expressed by the public at the public meeting.

There were comments and concerns expressed by Council regarding a reduction in the front yard setback, which would have an impact on future residents within the subdivision and the ability to park completely on the lot. The applicant has confirmed that the sidewalk would be located on the opposite side of the proposed lots as part of the request for a reduced front yard setback. As a result of these comments expressed by Council and Staff the applicant has revised the application to reduce the front yard setback to 6.0 metres for lots 10, 11, 14, 19, 43, 72 and 81.

Council also requested that staff report back regarding an increase to the 3.0 metre buffer for those lots that are adjacent to the Tay Shore Trail. Planning staff have reviewed the 3.0 metre buffer that is along the Tay Shore Trail and with the zoning requirement of 8.0 metres from the rear

lot line, a sufficient buffer is provided. The lots that are adjacent to the Tay Shore Trail are, on average, 48.0 metres deep.

2.0 ANALYSIS

The Zoning By-law Amendment application proposes to rezone the subject parcel from Village Residential Exception Nineteen Hold "R2-19(H)" Zone to Village Residential Exception Thirty-Two Hold "R2-32(H) and Village Residential Exception Thirty-Two "R2-32" Zones. The applicant is proposing as part of the application a special provision to establish a reduced front yard setback and exterior side yard setback for selected lots.

The applicant in support of the application has included a proposed site plan of the subject lands (see Attachment 2) which includes the location of what lots would be subject to the proposed reduction in setbacks. The Holding provision on the property would remain until the subdivision agreement is registered for each phase.

2.1 Internal Departmental Comments

- a) CAO: **No issues or concerns.**
- b) Clerks: **No comments or concerns.**
- c) Treasury: **No concerns.**
- d) Building Services: **No comments received to date.**
- e) Fire Department: **Front setback should be 7.0 metres but if 6.0 metres there should be no sidewalk in front of building**
- f) Public Works: **Driveway should be a minimum of 7.0 metres from property line to garage. A 6.0 metre setback for the house is okay.**

2.2 External Comments

- a) Simcoe County District School Board: "Planning Staff have no objections"
- b) County of Simcoe: No comments received to date
- c) Enbridge Gas Distribution: "Does not object to the proposed application"
- d) Ministry of Transportation "MTO has no concerns with the Zoning By-law Amendment"

2.3 Policy Planning Framework

The following provides a review of the applicable provincial policies, as well as the County of Simcoe Official Plan and the Township of Tay Official Plan.

2.4 Provincial Policy Statement (2014) (PPS) and Places to Grow (2012) (The Growth Plan)

Staff has reviewed the PPS and The Growth Plan and are satisfied that the proposed application meets the intent of the policies found in both documents. The proposed application represents an appropriate mix of residential built-form of single detached dwellings and makes efficient use of land and infrastructure. In accordance with the Growth Plan the subject lands are located within the Built Boundary as defined by Places to Grow.

Section 2.2.2.1 of Places to Grow states that *“Population and employment growth will be accommodated by –*

- a) directing a significant portion of new growth to the built-up areas of the community through intensification*
- b) focusing intensification to intensification areas*
- h) encouraging cities and towns to develop as complete communities with a diverse mix of land uses, a range and mix of housing types, high quality public open space and easy access to local stores and services.”*

Section 7 of Places to Grow is the definitions section. Built-up Area is defined as “all lands within the built boundary.”

The subject lands are located within the built boundary and therefore, will contribute to the Township’s ability to meet the minimum requirements of all new dwellings to be within the built boundary.

This application was not reviewed against the Growth Plan for the Greater Golden Horseshoe May 2017 as these policies do not come into effect until July 1, 2017.

2.5 County of Simcoe Official Plan

One of the objectives of the County Official Plan stated under Section 3.5.2 is *“to develop a compact urban form that promotes the efficient use of land and provision of water, sewer, transportation, and other services.”*

Section 3.5.3 is “to develop mixed use settlement as strong and vibrant central places and to create healthy settlements and communities that are sustainable.”

Based on the above, Planning staff are of the opinion that the proposed rezoning of the lands would satisfy the policies of the County of Simcoe.

2.6 Tay Official Plan

The subject property is within the Village Residential designation in the Township's Official Plan. The Village Residential designation permits a wide range of residential uses such as low density single detached, semi-detached and duplex dwellings.

The Village Residential designation also requires that all development be serviced and connected to municipal centralized sewage treatment system and water supply system. The proposed development is fully serviced and would meet this policy of the Official Plan.

Based on the above, it is the opinion of Staff that the proposed development would meet the intent of the Township Official Plan.

2.7 Zoning Rationale for Special Provisions (SP)

The property is currently zoned Village Residential Exception Nineteen Hold "R2-19(H)". In reviewing the lot pattern of the draft plan, it appears that the required 8.0 metre exterior side yard setback and other zoning standards create a significantly reduced building envelope. The applicant is also requesting on selected lots a reduction from 8.0 metres to 7.0 metres and 6.0 metres. A reduction in these selected lots would appear to have a minimal impact on the overall character of the area while at the same time, providing an 8 metre rear yard setback would not impact the functionality of the private amenity space or buffering to adjacent properties and the Tay Shore Trail.

Reduced Front Yard

The applicant is also requesting that a reduction in front yard setback be 6.0 metres for lots 10, 11, 14, 19, 43, 72 and 81. In response to the comments made by Members of Council and Township staff, the applicant is requesting a setback of 7.0 metres for lots 12, 13, 15 and 21 to 42. The purpose and intent of the front yard setback is to ensure that all structures provide an appropriate streetscape and adequate distance from the travelled portion of the road. By ensuring that the front yard setback is 7.0 metres it would provide sufficient space for vehicles to be parking on the property and not the municipal right of way. The lots which are requesting a 6.0 metre setback have constraints in terms of the lot configuration, which would significantly impact the development of the lot for a dwelling. All of the lots which are requesting a reduction in the front yard setback, with the exception of lot 43, would not have the municipal sidewalk constructed at this time. By not reducing all the lots to 6.0

metres it would ensure that if a sidewalk is proposed on both sides of the street, there is adequate distance from the front lot lines. Also, that vehicle do not impede snow removal or emergency vehicles.

The requested 6.0 metres and 7.0 metres on selected lots would maintain an appropriate setback to the municipal right of way, provide a desirable streetscape and provide an appropriate overall design of the subdivision.

Reduced Exterior Side Yard

The applicant has also requested a reduction in the exterior side yard setback from 8.0 metres to 4.5 metres. The setback of 4.5 metres would be common to other similar types of developments and would continue to provide safe sight-lines at the intersections. As part of the review process for the various phases of the plans of subdivision, staff would, where appropriate, place a 0.3 metre reserve along the exterior side lot line in order to restrict access to the lots and to ensure there is no encroachment on the municipal right-of-way.

The existing provisions of the R2-12 would continue to apply to all lands with the exception of the front and exterior side yard setbacks of those lots as shown on Attachment 2 of this report.

Based on the above Planning staff do not have an objection to the proposed rezoning of the property.

3.0 FINANCIAL/BUDGET IMPACT

There are no anticipated financial/budget impacts as a result of this report.

4.0 CONCLUSION

The proposed Amendment to the Zoning By-law generally conforms to the general intent and purpose of the Provincial Policies and legislation, as well as the County and Township Official Plans and Zoning By-law.

Prepared and Recommended By:

Reviewed by:

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

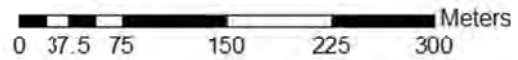
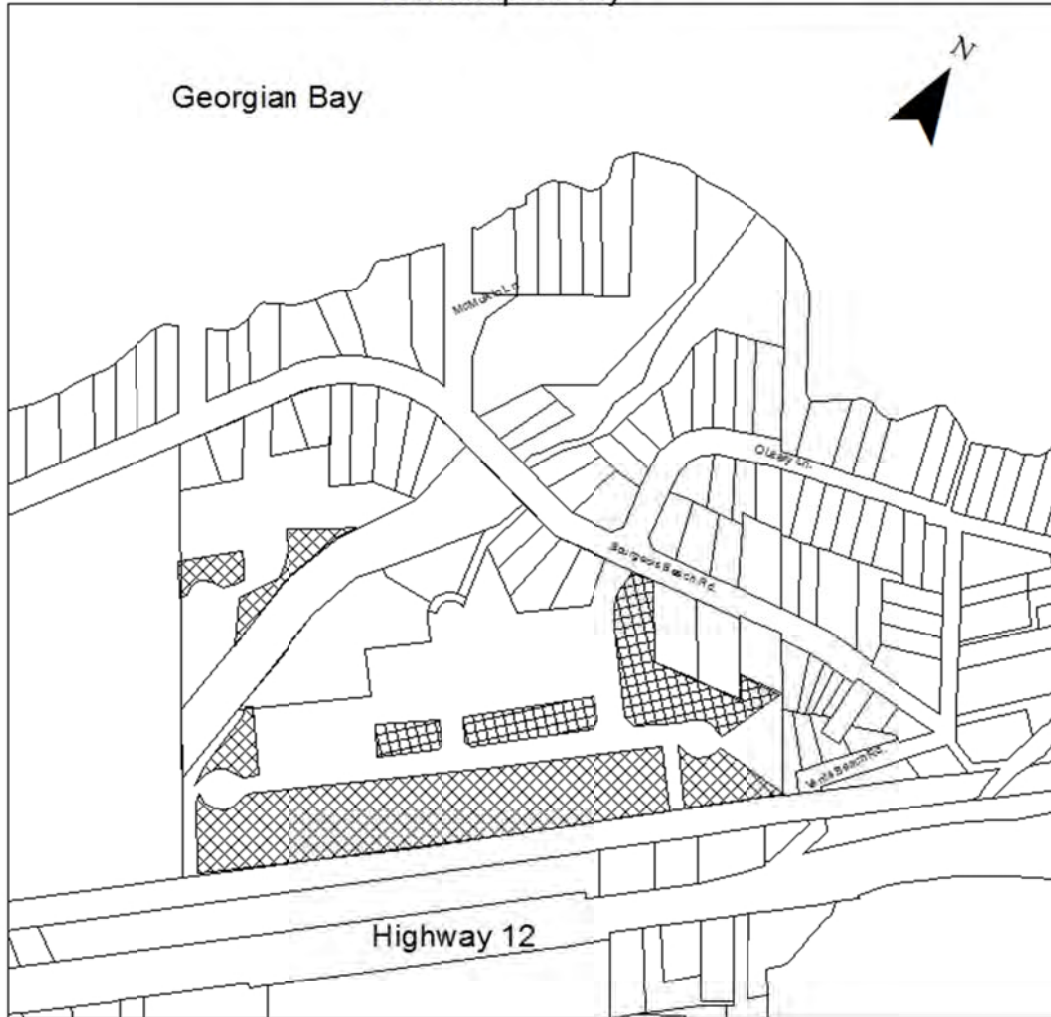
Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

Attachment:

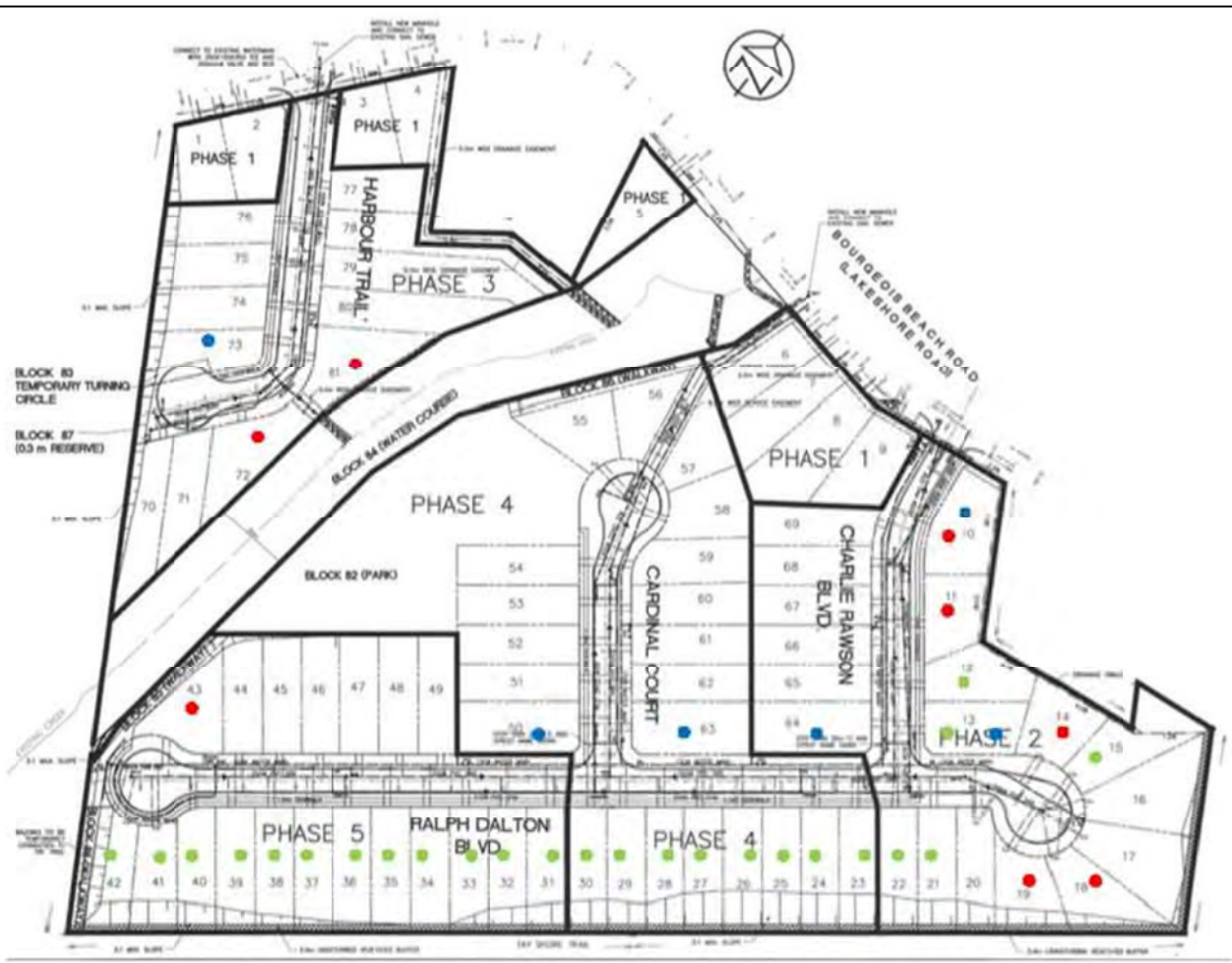
1. Key Map
2. Revised Application

Attachment 1

Key Map
Notice of Public Meeting Draft Plan Approved
Victoria Glen Estates Subdivision
Lots 10-15, 18, 19, 21-43, 50, 63, 64,72, 73, 81
Township of Tay



Subject Land to be rezoned



- Lots 10, 11, 14, 18, 19, 43, 72 and 81 Minimum Front Yard Setback of 6.0 metres
- Lots 12, 13, 15, 21 to 42 inclusive Minimum Front Yard Setback of 7.0 metres
- Lot 10, 13, 50, 63, 64 and 73 Minimum Exterior Side Yard Setback of 4.5 metres



STAFF REPORT

Department/Function: Planning and Development

Chair: Councillor Heinrich Naumann

Meeting Date: June 14th, 2017

Report No.: PD-2017-28

Report Title: Amendment to the Zoning By-law
(2017-ZBA-04) 6789 Highway 93

RECOMMENDATION:

That Report No. PD-2017-28 regarding an Amendment to the Zoning By-law (2017-ZBA-04) for 6789 Highway 93 be received:

And that a single detached dwelling be a permitted use with a maximum gross floor area of 96 square metres;

And that Zoning By-law Amendment for 6789 Highway 93 be rezoned from Environmental Protection "EP" Zone to Rural Exception Fifteen "RU-15";

And that the required By-law be brought forward to the next Council meeting.

1. **INTRODUCTION/BACKGROUND**

1.1 **Application Details**

- a) Application No.: 2017-ZBA-04
- b) Owner: Stephen Dewar
- c) Agent: Celeste Phillips Planning Inc.
- d) Location: 6789 Highway 93
- e) Official Plan: Rural
- f) Zoning: Rural "RU" and Environmental Protection "EP"
- g) Zoning By-law Amendment Proposal:

The application proposes to rezone approximately 0.8 hectares of land from Environmental Protection "EP" to Rural Exception Fifteen "RU-15".

The application would rezone a portion of the property to allow for the existing dwelling to be a permitted use.

In 2014, the applicant entered into a Settlement of Planning and Services Agreement with the Township, which required the completion of an Environmental Impact Study (EIS) at the applicant's cost, in support of a rezoning application to permit the existing dwelling in an Environmental Protection area. The applicant has completed the EIS, which has been reviewed by the SSEA and will form part of the recommendation report to Council at a future date.

1.2 Site Description

The subject land is located north of the Waverley settlement area and is serviced by private well and septic system. The proposed area subject to the rezoning currently contains a single detached dwelling. In order for the use to be permitted, the applicant must rezone the lands from Environmental Protection to Rural Exception.

Surrounding Land Use:

North - Rural
South – Rural
East - Rural
West – Rural

1.3 Public Meeting

A Public Meeting was held on March 22, 2017, to discuss the proposed rezoning of the subject lands. There were no verbal or written comments received by the public at the public meeting.

Comments that were received from external and internal agencies are summarized and outlined below.

1.4 Internal Departmental Comments

- a) CAO: **No issues or concerns.**
- b) Clerks: **No comments or concerns.**
- c) Treasury: **No concerns.**
- d) Building Services: **No comments received to date.**
- e) Fire Department: **No concerns.**
- f) Public Works: **No comments received to date.**

1.5 External Comments

- a) Simcoe County District School Board: "Planning Staff have no objections"

- b) County of Simcoe: No comments received to date
- c) Enbridge Gas Distribution: "Does not object to the proposed application"
- d) Ministry of Transportation "MTO has no concerns with the Zoning By-law Amendment"
- e) Severn Sound Environmental Association: Acknowledge that "excavation of the ponds and tree removal happened in the 1970's prior to Mr. Dewar purchasing the property in 2000.
 - i. No further disturbance of the existing ponds (e.g., no dredging).
 - ii. Planting native trees and shrubs:
 - along the south sides of the western-most pond to provide shade, cool the water temperature and provide habitat.
 - infill planting in the regenerating field west of Highway 93 and south of the driveway, to create a block of woodland that will increase forest interior habitat when the trees are mature.
 - iii. The SSEA would be pleased to review a tree planting plan and/or conduct a site visit to confirm that trees have been appropriately planted."

2.0 ANALYSIS

2.1 Policy Planning Framework

The following provides a review of the applicable provincial policies, as well as the County of Simcoe Official Plan and the Township of Tay Official Plan.

2.2 Provincial Policy Statement (2014) (PPS) and Places to Grow (2012) (The Growth Plan)

Staff have reviewed the PPS and The Growth Plan and are satisfied that the proposed application meets the intent of the policies found in both documents. The proposed applications represent an appropriate mix of residential built-form of single detached dwellings and makes efficient use of land and infrastructure.

Section 2.1 "Natural Heritage" of the PPS states:

"Natural features should be protected for the long term"

"Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5, and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions. "

In order to support the proposed development of the site, the applicant completed an EIS which was reviewed by the SSEA. As referenced above, the SSEA has provided comments stating that no additional development is to occur and that the applicant would be required to replant vegetation around the pond. The applicant through consultation with the SSEA has planted 70 seedlings on the property in areas identified by the SSEA. The SSEA has provided comments to the Township that they are satisfied and their comments have been addressed.

This application was not reviewed against the Growth Plan for the Greater Golden Horseshoe May 2017 as these policies do not come into effect until July 1, 2017. It is the opinion of the Planning Department that the proposed application would meet the applicable provincial policies.

2.3 County of Simcoe Official Plan

The subject property is designated in the Simcoe of County Official Plan (COSOP) as "Greenlands". Section 3.8 of the COSOP provides direction that the objectives of the Greenlands designation are to promote biodiversity and ecological integrity with the County's natural heritage features. The COSOP also provides policy direction to ensure that the location, scale, and form of development respect and support the protection of the County's natural heritage system. The applicant through the submission of an EIS and the restriction in the dwelling size, has ensured that the natural heritage system would have no further additional negative impacts. To further enhance what vegetation has been lost over the years on the subject property the applicant has also re-planted trees on-site.

Based on the above, Planning staff are of the opinion that the proposed re-zoning of the lands would satisfy the policies of the County of Simcoe Official Plan.

2.4 Township Official Plan

The subject property is designated Rural and Environmental Protection 1. The front portion of the property along Highway 93 is designated Rural, which permits residential uses, while the rear of the property where the existing dwelling is located is designated EP1. The EP1 designation does not permit residential uses unless it can be demonstrated through an EIS that the use would not negatively impact the environmental features on the site.

The applicant has completed an EIS, which determined that there has been an impact on interior forest habitat as a result of the excavation of a pond on the property. However, the report also indicates that the ponds now

support important aquatic habitat functions. The recommended site remediation is 2 hectares of land planted in compensation for 1 hectare of land that was cleared. The applicant and the SSEA came to an agreement that the applicant, in place of planting of 2 hectares of land, would plant trees in locations as identified by the SSEA and be inspected and approved.

2.5 Zoning Rationale for Special Provisions (SP)

The property is currently zoned Rural "RU" and Environmental Protection "EP". The existing dwelling was constructed in the "EP" zone, which does not permit a single detached dwelling. The applicant is proposing to rezone the area (Attachment 1) with a site specific zoning which would recognize the existing dwelling and limit it to a single storey with a gross floor area of 96 square metres.

This proposed Rural exception Fifteen "RU-15" zone would restrict further development of the lot and would only permit the existing dwelling to a maximum gross floor area of 96 square metres. The applicant has demonstrated through supporting documents that no negative impacts are anticipated on the lot as a result of the existing dwelling being permitted.

It is the opinion of Planning staff that the proposed site-specific zoning provisions proposed would be appropriate and would meet the intent of the Zoning By-law.

3.0 FINANCIAL/BUDGET IMPACT

There are no anticipated financial/budget impacts as a result of this report.

4.0 CONCLUSION

The proposed Amendment to the Zoning By-law generally conforms to the general intent and purpose of the Provincial Policies and legislation, as well the County and Township Official Plans and Zoning By-law.

Prepared and Recommended By:

Reviewed by:

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

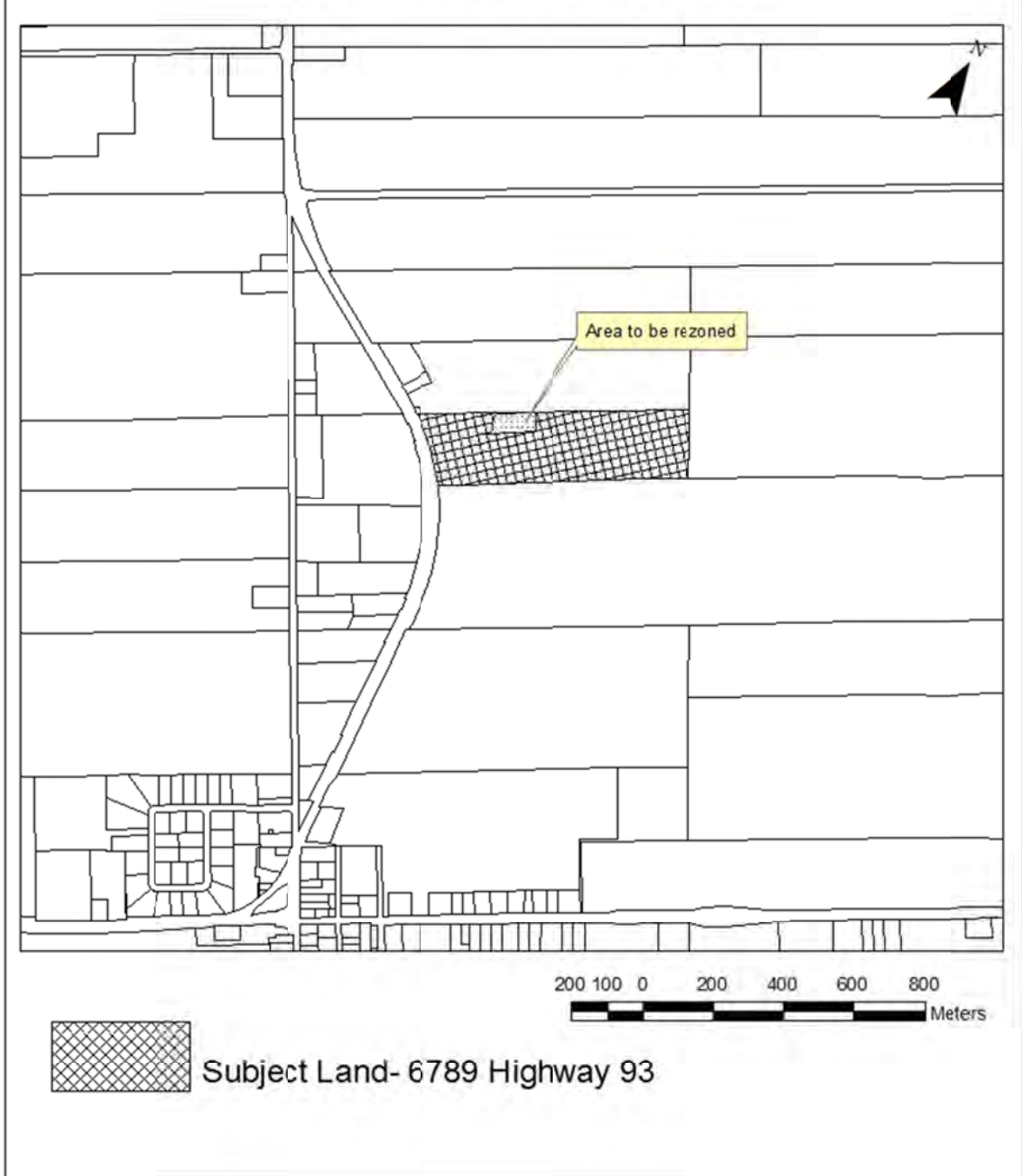
Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

Attachment:

1. Key Map

Attachment 1

Key Map
Zoning By-law Amendment
Stephen Dewar - Township of Tay





STAFF REPORT

<u>Department/Function:</u>	Planning and Development
<u>Chair:</u>	Councillor Heinrich Naumann
<u>Meeting Date:</u>	June 14 th , 2017
<u>Report No.:</u>	PD-2017-30
<u>Report Title:</u>	Removal of Holding Symbol for Concession 12 PT LOT 12; RP 51R21293 PART 1

RECOMMENATION:

That report number PD-2017-30 regarding the Removal of the Holding Symbol for Concession 12 PT LOT 12; RP 51R21293 PART 1 municipally know as 328 Browns Line.

And that Council approve the Removal of the Holding Symbol for Concession 12 PT LOT 12; RP 51R21293 PART 1 municipally know as 328 Browns Line;

And that the appropriate by-laws are brought forward to the next scheduled council meeting to remove the holding symbol for the subject lands.

1.0 INTRODUCTION/BACKGROUND

The Owner of the subject lands has submitted an application to remove the Holding Symbol "H" on the property in order to construct a single detached dwelling.

2.0 ANALYSIS

The subject lands are presently zoned Village Residential Hold "R1 (H)" and are currently vacant. The purpose of the holding provision is to restrict development from occurring until Browns Line is extended to Sturgeon Bay Road. The applicant wants to build a single detached

dwelling on the property and has no plans to continue further develop the property at this time.

In accordance with the *Planning Act* there is no formal public meeting required to consider an application to remove the Holding Symbol. In subsection 36(4) of the *Planning Act* requires that Council must give notice of its intention to pass an amending By-law. Notice was published in the Midland Mirror on June 8th 2017. If a by-law is brought forward at the June 28th council meeting, the requirements of the Planning Act will have been met.

3.0 FINANCIAL/BUDGET IMPACT

There are no budgetary impacts to this report.

4.0 CONCLUSION

As the applicant is not proposing to develop the property as a plan of subdivision at this time and the Township has no time frame to extend Browns Line to Sturgeon Bay Road. It is appropriate to remove the holding symbol in order to allow for the property to be developed for a single detached dwelling in accordance with the Official Plan and Zoning By-law.

Prepared By;

Patrick Pearson B.A, B.URPI (Candidate)
Student Planner

Recommended By;

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

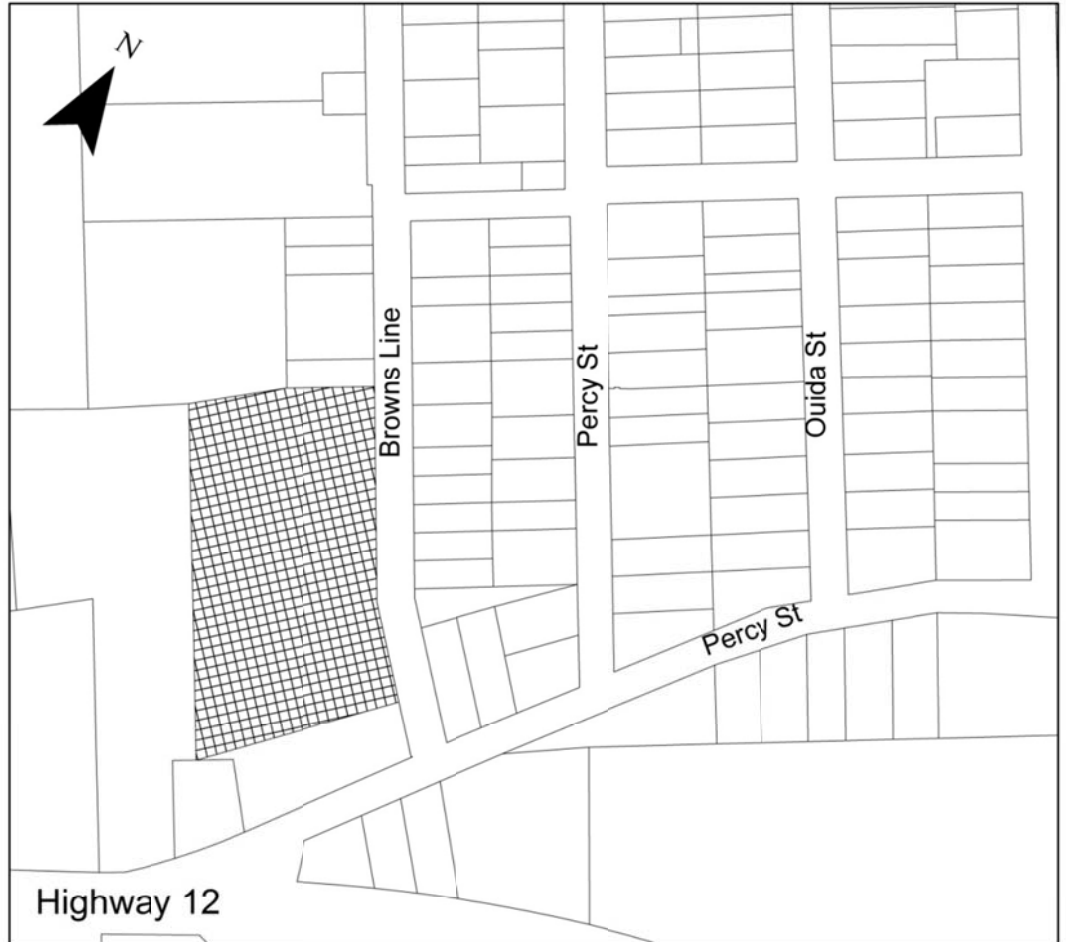
Reviewed By;

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

Attachment:

1. Location Map

Key Map
Notice of Intention to Remove Holding Symbol
328 Browns Line, Waubaushene
Township of Tay



0 20 40 80 120 160 Meters



Land subject to removal of Hold



STAFF REPORT

DEPARTMENT/FUNCTION: Planning and Development

CHAIR: Councillor Heinrich Naumann

MEETING DATE: June 14th, 2017

REPORT NO.: PD-2017-29

REPORT TITLE: Removal of Holding Symbol for Victoria Woods Phase 3, Plan 496 lots 9-12, 51R-23505 Part 1.

RECOMMENDATION

That Staff Report No.PD-2017-29 Regarding the removal of the Holding symbol for Victoria Woods Subdivision Phase 3, Plan 496 lots 9-12, 51R-23505 Part 1 be received;

And that Council approves the removal of the Holding symbol for Phase 3 of the Victoria Woods subdivision;

And that the appropriate by-laws are brought forward to the next scheduled council meeting to remove the holding symbol for Phase 3 of the proposed subdivision and authorize the execution of the subdivision agreement.

1.0 INTRODUCTION/BACKGROUND

The Draft Plan Approval for this subdivision was approved by the Ontario Municipal Board in 1993.

The purpose of the holding provision is to prevent development from occurring on the property until the registration of the Subdivision Agreement, which is anticipated to occur at the end of June 2017.

The Developer has sought to clear the draft plan conditions toward registration including entering into a subdivision agreement with the municipality.

2.0 ANALYSIS

The plan of subdivision consists of 94 residential lots, a park block and a storm water retention pond. The proposal is to register the third phase of the development, which

consists of twenty two (22) lots all of which front onto the proposed extensions of Hunter Avenue and Evans Street. The properties are all zoned for residential purposes with a Holding Symbol. The Holding symbol is required to be lifted prior to the issuance of the building permits.

3.0 FINANCIAL/BUDGET IMPACT

There are no budgetary impacts to this report.

4.0 CONCLUSION

Your Director supports entering into the subdivision agreement for Phase 3 of the Victoria Woods subdivision, and the removal of the holding symbol once the subdivision agreement has been registered.

Prepared By;

Patrick Pearson B.A, B.URPI (Candidate)
Student Planner

Recommended By;

Steven Farquharson, B.URPL, MCIP, RPP
Director of Planning and Development

Reviewed By;

Robert J. Lamb, CEcD, Ec.D.
Chief Administrative Officer

Attachment:

1. Draft M-Plan

PLAN OF SURVEY OF PART OF
LOTS 10, 11 AND 12
WEST SIDE OF WEST STREET
 REGISTERED PLAN 496
TOWNSHIP OF TAY
COUNTY OF SIMCOE
 2017

DAVID J. PESCE SURVEYING 2017

SCALE 1:500

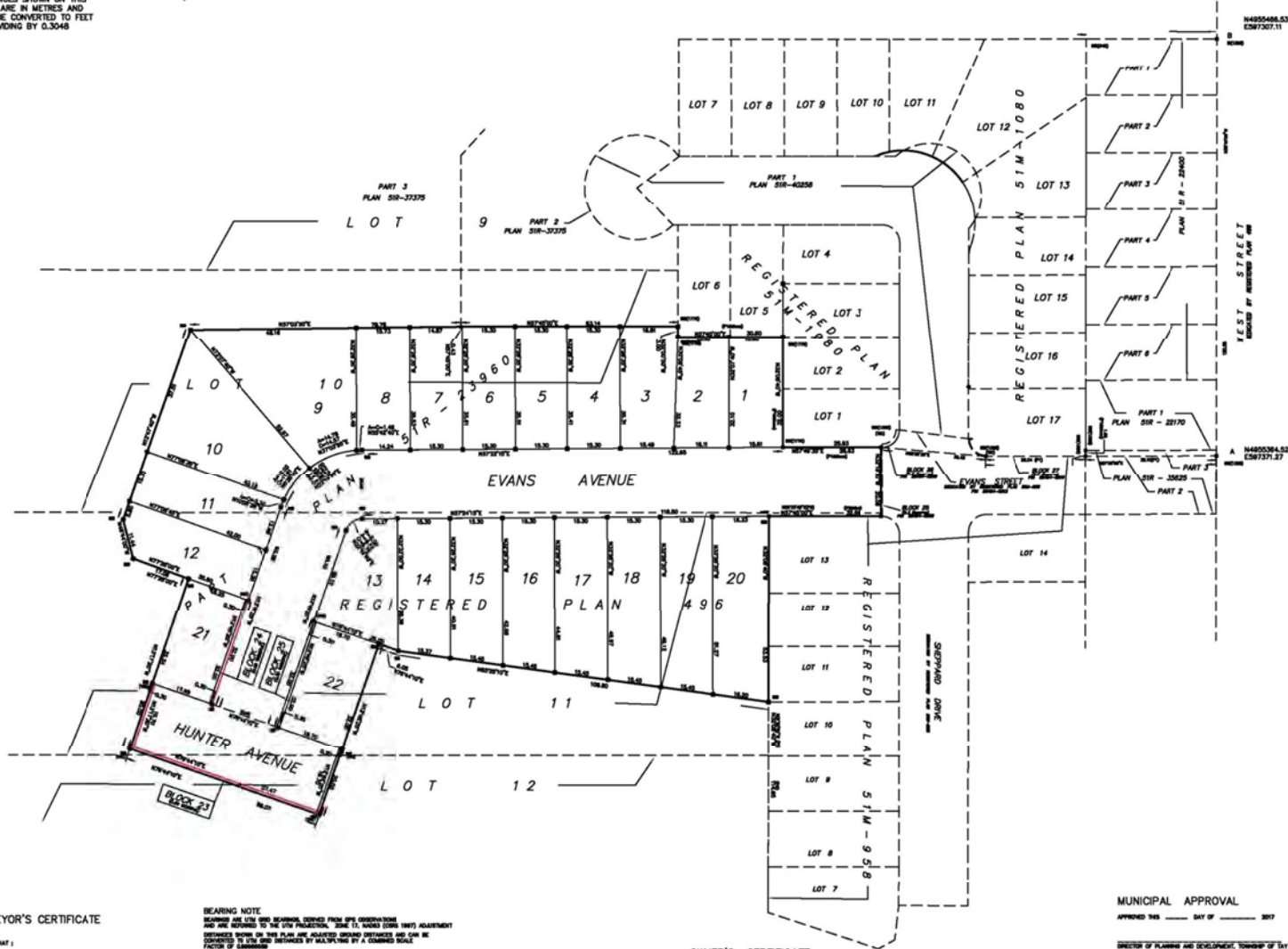


METRIC
 DISTANCES SHOWN ON THIS
 PLAN ARE IN METRES AND
 CAN BE CONVERTED TO FEET
 BY DIVIDING BY 0.3048

PLAN 51M-

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE
 LAND TITLES OFFICE FOR THE LAND TITLES DIVISION
 OF SIMCOE AT _____ O'CLOCK ON THE _____ DAY
 OF _____ 2017 AND ENTERED IN THE REGISTER
 FOR THE PROPERTY IDENTIFIERS _____ AND REQUIRED
 CONSENTS ARE REGISTERED AS PLAN DOCUMENT

REPRESENTATIVE FOR THE
 LAND REGISTRAR FOR THE
 LAND TITLES DIVISION OF SIMCOE
 (No. 51)



SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
 1) THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE
 SURVEY ACT, THE SUBDIVISION ACT AND THE LAND TITLES ACT,
 AND THE REGULATIONS MADE UNDER THEM.
 2) THE SURVEY WAS COMPLETED ON THE _____ DAY OF _____ 2017

DATE _____ DAVID J. PESCE, R.S.M.
 ONTARIO LAND SURVEYOR

BEARING NOTE

BEARINGS ARE UTM GRID BEARINGS, DERIVED FROM GPS OBSERVATIONS
 AND ARE REFERRED TO THE UTM PROJECTION. TRUE NORTH (TRUE NORTH ALIGNMENT)
 DISTANCES SHOWN ON THIS PLAN ARE ADJUSTED HORIZONTAL DISTANCES AND CAN BE
 CONVERTED TO SLANT DISTANCES BY MULTIPLYING BY A COSINE SCALE
 FACTOR OF 0.9999999999

UTM COORDINATES	
EASTING	NORTHING
500000	4900000
500000	4900000

THIS SURVEY WAS PERFORMED USING THE UTM GRID
 PROJECTION, NAD 83, AND THE UTM COORDINATE SYSTEM.

LEGEND

P1 DENOTES REGISTERED PLAN 51M-1080
 P2 DENOTES REGISTERED PLAN 51M-56
 ALL SURVEY POINTS ARE BY MEASUREMENT
 ALL SURVEY POINTS ARE BY MEASUREMENT UNLESS NOTED

OWNER'S CERTIFICATE

I CERTIFY TO ALL BOTH INCLUDING, BLOCKS 24 AND 25 HAVE BEEN LAD OUT
 IN ACCORDANCE WITH BY INSTRUMENTS.
 DATE _____ I MAKE THE ABOVE STATEMENTS
 I MAKE THE ABOVE STATEMENTS IN THE PRESENCE OF _____

MUNICIPAL APPROVAL
 APPROVED THIS _____ DAY OF _____ 2017

DIRECTOR OF PLANNING AND DEVELOPMENT, TOWNSHIP OF TAY

DAVID J. PESCE SURVEYING
 PROFESSIONAL LAND SURVEYOR
 43 BUCKINGHAM CREEK, ELSTON, ONTARIO, L9R 1A7
 PHONE (905) 434-5474, FAX (905) 434-5548
 EMAIL david@djpsurveying.com

DRAWN BY D.J.P.	CHECKED BY D.J.P.	DATE 2017
PROJECT 15-095(3)		

Alison Gray

Subject: FW: copy of email recently sent to Mayor Scott

From: [REDACTED]

Sent: May 21, 2017 3:31 PM

To: SFarquharson@tay.ca; [REDACTED]

Subject: copy of email recently sent to Mayor Scott

Nancy and I have decided that it is time for us to downsize our home on Robins Point Rd. We therefore will be moving and I will no longer be eligible to be a member of the Committee of Adjustment. Besides, after 12 years or so on the Committee it must surely be some else's turn. Thank you for the opportunity to in a minor way give back to the community.

Sincerely,
Dave Strachan

Alison Gray

Subject: FW: Message from Minister Mauro - RE: Proposed Building Code - Septic System Pump Out Requirement

From: Minister MMA [mailto:CSC_Minister.mma@ontario.ca]
Sent: May-11-17 8:56 AM
Subject: Message from Minister Mauro - RE: Proposed Building Code - Septic System Pump Out Requirement

This email is being sent to all Heads of Council. A hard copy will follow.

Dear Heads of Council:

I am writing today to inform you that the Ministry of Municipal Affairs will not be moving forward with the proposals requiring regular inspections, pumping out of septic tanks and keeping of the septic tanks and treatment units' maintenance records put forth in Phase One of the Building Code consultation.

The consultation process provided municipalities, industry, subject matter experts and members of the public with an opportunity to offer their input and views on the proposed changes. The Ministry welcomed the feedback and I was pleased with the frank responses with respect to septic systems.

I have always felt that there are sufficient protections in place to mitigate against septic system failures. Since 1997, there has been a requirement for owners of septic tanks and treatment units to clean out their systems when the working capacity is one-third full. This will continue to be in effect.

I value the input of our municipal partners. I've heard from many of you on this issue and I thank you for your input.

Sincerely,

Original signed by

Bill Mauro
Minister

Madame, Monsieur,

Je vous écris aujourd'hui pour vous informer que le ministère des Affaires municipales ne donnera pas suite aux propositions, formulées dans le cadre de la première phase de la consultation sur le Code du bâtiment, d'exiger la vidange et l'inspection régulières des fosses septiques ainsi que la tenue de registres d'entretien des fosses septiques et des unités de traitement.

Le processus de consultation a permis aux municipalités, à l'industrie, aux spécialistes en la matière et aux membres du public de faire part de leurs commentaires et points de vue sur les changements proposés. Le ministère a été heureux de la réponse à la consultation et je suis satisfait d'avoir reçu des réponses franches concernant les systèmes septiques.

J'ai toujours eu le sentiment qu'il existe des protections suffisantes pour atténuer les risques de défauts des systèmes septiques. Depuis 1997, les propriétaires de fosses septiques et d'unités de traitement sont tenus de faire vidanger leurs systèmes lorsque ceux-ci atteignent le tiers de leur capacité utile. Cette exigence continuera de s'appliquer.

J'apprécie la contribution de nos partenaires municipaux. Vous êtes nombreux à nous avoir fait part de votre opinion sur cette question et je vous remercie de votre contribution.

Sincères salutations,

Le ministre,

Original signé par

Bill Mauro

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



**Ministry of the
Attorney General**

Office of the Minister

720 Bay Street, 11th Floor
Toronto ON M7A 2S9
Tel. 416-326-2220
Fax 416-326-4016

**Ministère du
Procureur général**

Bureau du ministre

720, rue Bay, 11^e étage
Toronto ON M7A 2S9
Tél. 416-326-2220
Télééc. 416-326-4016

17-73913

May 30, 2017

RE: The Proposed Building Better Communities and Conserving Watersheds Act

We are pleased to announce that the government introduced the proposed Building Better Communities and Conserving Watersheds Act, 2017 in the legislature. These proposed changes follow extensive public consultations.

Ontario is taking this action in order to overhaul the provincial land use planning appeal system to give communities a stronger voice and ensure people have access to faster, fairer and more affordable hearings.

For more information and background on the bill you may visit:

www.ontario.ca/OMBReview

For a copy of the proposed Building Better Communities and Conserving Watersheds Act, and to monitor the status of the bill through the legislative process, please visit the Legislative Assembly of Ontario website: www.ontla.on.ca

Comments on the proposed bill can be made through the Environmental Bill of Rights Registry at www.ebr.gov.on.ca (EBR Posting Number: [013-0590](http://www.ebr.gov.on.ca)) or by email to OMBReview@ontario.ca. In addition, the bill proposes amendments to the Conservation Authorities Act which the Ministry of Natural Resources and Forestry is leading – please visit EBR Posting Number: [013-0561](http://www.ebr.gov.on.ca).

We look forward to working with you as we move forward on this initiative.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Mauro". The signature is fluid and cursive, with a prominent initial "B" and a long, sweeping underline.

Bill Mauro
Minister of Municipal Affairs

A handwritten signature in black ink, appearing to read "Yasir Naqvi". The signature is cursive and includes a period at the end.

Yasir Naqvi
Attorney General of Ontario

Objective: To Create Awareness of North Simcoe in the “Heart of Georgian Bay” resulting in Business Growth, Productivity, Innovation and Investment

BUSINESS RETENTION & EXPANSION/MARKETING

Business Retention and Expansion

- The execution tactics built from the unique funding model designed and developed right here in North Simcoe to support the talent requirements of our growing manufacturers is featured.
- To support North Simcoe’s strong growth the slogan “110 Talented Employees Wanted Now - in North Simcoe (Midland, Penetanguishene, Tay, Tiny)” was published eight times across Ontario; nine Ontario Colleges collaborated; and digital talent job boards were engaged: Indeed; Simcoe.com (35,000 impressions March 15 to 31); and Job Central.
- The initiative is ongoing with applications continuing to arrive and vetted by the manufacturers. To the right is a visual snapshot of the ongoing EDCNS Skilled Trades Initiative.

Manufacturers’ Roundtable

- The sixth EDCNS Manufacturers’ Roundtable will be held June 23, 2017 at ZF TRW.
- The Deputy Minister of Advanced Education and Skills Development and Assistant Deputy Ministers will be in North Simcoe to address the needs of our innovative manufacturers. The Director of the Simcoe County District School Board will also attend as will leadership from Georgian College. Through awareness gained of North Simcoe through our Manufacturers’ Roundtables, the Minister’s Office is keenly interested in supporting North Simcoe manufacturers.
- The inaugural local manufacturers consortium for growth companies targeted to focus on businesses with 100 employees and under will be hosted by Keebee Play in September 2017.

INVESTMENT DEVELOPMENT

- General Mills sold the Pillsbury Plant to New Mill Capital. The broker, CBRE partnered with New Mill Capital to resell the plant. An offer is in play that is expected to deliver a good outcome for North Simcoe. Details on the second buyer has not been released.



EDCNS Manufacturing Talent Recruitment Tactics

1 Newspapers Digital and Print

- metrolandmedia Connected to your community
- MIRROR
- POSTMEDIA
- Ingersoll
- Georgian
- Midland and Barrie
- Centennial Toronto
- Conestoga Doon, Waterloo, Ingersoll, and Cambridge
- Cambrian Sudbury
- Fanshawe Simcoe and St. Thomas
- Mohawk Hamilton
- Seneca Jane Campus, Toronto
- Sault Sault Ste. Marie
- Tillsonburg
- WINDSOR

2 Colleges

3 Talent search engines

- indeed
- Simcoe.com
- JOB central

The Power of Four

RESEARCH AND ADMINISTRATION

- Deputations to the four municipalities by EDCNS, North Simcoe Tourism, and Farm Fresh Food Fest (FFFF) were held in April and May, 2017 resonating our collaboration with the Agriculture and Tourism Sectors with a dynamic team of over 30 community volunteers. The next round of municipal deputations will be in the fall of 2017.
- EDCNS Nominating Committee is recruiting talent for the Board of Directors in alignment with the third EDCNS Annual General Meeting (AGM). An advertisement appeared in the Midland/Penetanguishene Mirror May 4 and May 11.
- Your attendance at the AGM to be held June 15, 2017 in the EDCNS Boardroom is welcome with advance registration as indicated on the EDCNS website.

Program Funding

- The application to the Ontario150 Community Celebration Program was approved to support FFFF being held August 18/19/20. See the website www.farmfreshfoodfest.ca to learn more about this inaugural event expected to bring 10,000 people to the Heart of Georgian Bay.
- The application for a grant for three summer students was approved by the Canada Summer Jobs Program. One student will support EDCNS; two will support FFFF and be housed at North Simcoe Tourism.

May 31, 2017

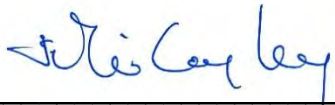
Robert Lamb, CAO
Township of Tay
P.O. Box 100
Victoria Harbour, ON
L0K 2A0

Dear Robert,

RE: SSEA ANNUAL REPORT OF RISK MANAGEMENT SERVICES

Please find attached the SSEA 2016 Annual Report of Risk Management Services for the Township of Tay. The report is provided for distribution to Council. If you have any questions or would like a presentation of findings to date, please contact us.

Yours truly,



Julie Cayley, General Manager
Severn Sound Environmental
Association



Keith Sherman,
Risk Management Official
for the Township of Tay,
Severn Sound Environmental
Association

CC: Dave Ritchie
Alison Thomas
Peter Dance
Steve Farquharson

Executive Summary

The following report is a summary of the Risk Management Services provided by the Severn Sound Environmental Association for the **Township of Tay** in 2016. Some highlights of this year's activities included:

- Continued support of and participation in the Severn Sound Municipal Implementation Fund Working Group:
 - Planning and coordination of 7 meetings for The Working Group as well as recording and distribution of meeting agenda and minutes.
 - Assisted with reporting to the MOECC on progress under the SPMIF Agreement for 2016
 - Provided annual RMO report to the MOECC on behalf of the township (SPAR Report provided separately, February 2017)
 - Collaborated on Education and Outreach activities:
 - Participated in the design and purchase of road signs for installation by the municipality.
 - Participated in the development of materials to inform the public concerning Source Water protection, through collaboration with the Source Protection Region communications strategy
- Continued work on following up existing Significant Drinking Water Threats (SDWTs)
- Produced templates, forms, notices and letters to be used by the RMO
- The filing system and threats verification database for existing SDWTs was updated and maintained
- Continued population of a database for existing SDWTs; the information on each threat property was included in an updated threat table



Table 1: Overview of 2016 Source Water Protection Activities for the Township of Tay

Risk Management Plans	Not Started	In Progress	Complete	Total
	1	1	0	2
Threat Verification	Added	Removed	Confirmed	Pending
	1	7	2	2
Property Reviews	Inquiries	Comments	Notices	Letters
	0	0	0	0



Severn Sound Environmental Association Risk Management Services 2016 Report to the Township of Tay



On May 27, 2015, the Township of Tay concluded Council's agreement with the Severn Sound Environmental Association (SSEA) to provide Risk Management Services until May 31, 2018 (By-law No. 2015-56, Appendix 1) in accordance with subsection 47(1)(b) and (2)(c) of the Clean Water Act, 2006.

The following report is provided to the Township of Tay and summarizes activities undertaken by the SSEA during 2016 as per the SSEA agreement.

Background

The Township of Tay is located within the South Georgian Bay Lake Simcoe Source Protection Region (Clean Water Act O. Reg. 284/07). Within the Source Protection Region, the Township falls within the watershed boundary of the Severn Sound Source Protection Area (Severn Sound SPA). Based on the Severn Sound SPA Approved Assessment Report (November 2011), there are an estimated 11 existing Significant Drinking Water Threats (SDWTs) associated with the Township of Tay surface water systems (Table 1). Of these, 4 existing threats had the potential to require Risk Management Plans (RMPs) under the proposed South Georgian Bay Lake Simcoe Source Protection Plan (3 fuel storage threats and 1 heavy solvents or DNAPL threats). The Assessment Report (AR 2011) identified existing SDWTs based on a conservative desktop approach which was often inaccurate and over-estimated the actual number of threats present. The Approved January 2015 AR shows a more accurate representation of SDWTs within each water supply. The difference between the 2011 and 2015 numbers can be seen in Table 1.

On January 26, 2015, the South Georgian Bay Lake Simcoe Source Protection Plan (SPP) was approved by the Minister of Environment and Climate Change. The SPP was given an effective date of July 1, 2015. This is when the policies for existing and future SDWTs, which in summary have the goal of managing existing threats and prohibiting future threats, became effective. Those policies that have municipal responsibility will require the municipality to enforce the Part IV provisions of the Clean Water Act and implement the policies that relate to this Part in the Approved SPP.

RMO Office

Once the municipality had delegated authority for Risk Management to the Severn Sound SPA, the following tasks were continued in 2016:

1. The Risk Management Official/ Risk Management Inspector (RMO/RMI) continued to work on following up existing Significant Drinking Water Threats (SDWTs).
2. The filing system and threats verification database for existing SDWTs was updated and maintained.
3. The RMO/RMI continued to assemble other pertinent information provided by Township staff and from the renter or owner concerning the properties to assist in confirming and verifying the existing SDWT(s) on the properties and for use in future discussions concerning risk management with the landowners and/or renters.
4. Contact landowners and/or renters through site visits, follow-up calls, windshield surveys and mailed surveys and letters.
5. Determine the status of threat activities on the ground wherever possible.
6. Update the threat enumeration for each Intake Protection Zone (IPZ).
7. Populate a database for existing SDWTs. The information on each threat property was included in an updated threat table (excel spreadsheet).
8. Produce templates, forms, notices, and letters to be used by the RMO.
9. Provide annual RMO report to the MOECC in the format of the Source Protection Annual Reporting (SPAR) on behalf of the municipality.

According to By-Law No. 2015-55 (Appendix 2) passed on May 27, 2015, Keith Sherman, of the SSEA, was appointed as Risk Management Official/ Risk Management Inspector and Melissa Carruthers, of the SSEA, was appointed as Risk Management Inspector for the Township of Tay. The Severn Sound Environmental Association formally appointed Keith Sherman as RMO/RMI and Melissa Carruthers as RMI on August 15, 2015 (Appendix 3).

Other SSEA staff assisted the RMO in setting up the RMO Office, contacting and setting up of appointments and coordinating information for site visits.

2016 Additional Tasks

Workshops

Once the SPP was approved three front line workshops were facilitated by the SSEA, in the spring of 2015, to ensure that municipal staff was ready for the July 1, 2015 effective date. The workshops covered topics such as; Source Water 101, hands on mapping exercises, front counter scenarios, and roles and responsibilities after July 1.

Municipal Working Group

The Provincial Source Protection Municipal Implementation Fund (SPMIF) provided implementation funding to municipalities operating water systems starting in December of 2014. In order to qualify for additional funding under these agreements, each municipality was required to collaborate with at least four other municipalities. A Severn Sound Municipal Implementation Fund Working Group of eight municipalities in the Severn Sound area agreed to

collaborate. Both Keith Sherman and Melissa Carruthers, along with municipal representatives from the eight municipalities throughout the Severn Sound watershed, have been working since November 7, 2014 to collaborate on Source Protection Plan implementation. The Working Group has produced a standardized work flow to address any new planning applications that could result in future proposed activities that may pose significant drinking water threats (Appendix 4). Another important activity under the Fund was the development of Official Plan Amendments and Zoning Bylaw Amendments to implement Source Protection Plan Land Use policies. Through this working group SSEA assisted the township with reporting to MOECC on progress under the SPMIF Agreement for 2016.

Outcomes of collaboration on Education and Outreach activities of the Working Group included:

- Participation in the design and purchase of road signs for installation by municipalities that raise awareness of the public and emergency responders to sections of municipal roads where spills could quickly travel to municipal drinking water supplies. The signs were designed in accordance with provincial signs erected on provincial highways.
- Participation in the development of materials to inform the public concerning Source Water protection, through collaboration with Source Protection Region communications strategy.

Threats Verification

The verification of information about each property and threat activities followed the guidance from the Ministry of the Environment and Climate Change (Table of Threats), lead SPA (Lake Simcoe Region Conservation Authority), research of product content information, implementation modules and workshop materials www.ourwatershed.ca). In addition to the spreadsheet, the threat status of each property was entered into a regional database.

In order to verify and confirm the actual number of existing SDWTs present within the municipality, the following steps were followed.

1. Base mapping and information of properties that had or may have activities posing existing SDWTs was assembled from data obtained through the lead Source Protection Authority (LSRCA), SSEA, the Township and other sources. Mapping was prepared, showing the property locations in relation to the Intake Protection Zones (IPZs) and the vulnerability scores over the latest property information in order to facilitate planning the survey work.
2. Agricultural properties were handled by approaching local agricultural community leaders and then approaching the people actually involved in the potential threat activities. This could be the landowner or the renter of the land for agricultural purposes. The owners of rented properties were also contacted as necessary to obtain additional information. No

agricultural properties related to existing SDWTs were noted in the Township.

3. The properties associated with the possible handling and storage of dense non-aqueous phase liquids (DNAPLs) were sent letters explaining that staff would visit the site to obtain more information in support of drinking water source protection. A sample letter is attached which was reviewed by Township staff prior to mailing (Appendix 5). The letters were followed by appointments arranged with either the owner of the property or with the business renting the property (or unit of the property).

Table 1 summarizes the current status of enumeration of existing SDWTs located within the Township in comparison with those from the Approved Assessment Reports (November 2011 and January 2015). Figure 1 shows an overview of water systems within the Township and Figures 2a and b show the locations of the existing SDWTs in relation to the municipal intakes. The mapping shows an overall threat status for each property. The status is categorized based on the highest threat (greatest risk) ranking per property. For example, a property with multiple threats associated, if some have been removed, but one is still pending, it shows for the property as pending. Where some potential threats have been removed, some are pending, and others have been confirmed as SDWTs, the property shows as a SDWT.

Threat 2(a) stormwater

The size of catchment upstream of a facility determines whether or not the threat is significant. Based on the Severn Sound RAP Urban Stormwater Management Study (1998), six of the original existing SDWTs for stormwater were removed as they were conveyance ditches without associated stormwater management facilities. One catchment area with an outfall and ECA from the province was confirmed as an existing SDWT. The stormwater threat will not require a Risk Management Plan as the stormwater management facility will be approved by the Province. Nevertheless, the Township will still have responsibility to consider the Source Protection Plan policies in meeting the requirements of the Province and in dealing with the SDWTs related to stormwater.

Threat 15 The handling and storage fuel

Handling and storage of fuel may also represent a SDWT. One fuel threat was removed, one was confirmed to be a SDWT; and one was added to a municipal property where a large quantity of fuel will be stored for use with a backup generator at the Victoria Harbour Drinking Water Treatment Plant (WTP). An inspection of the WTP fuel tank was carried out on August 25, 2016. We reviewed the Drinking Water Works Permit with the township staff and confirmed that the following risk management measures are in place for the fuel storage:

- Double walled tank
- Located outside within a covered concrete containment unit
- Vacuum monitored
- Collision protection in place

- Tank levels monitored via the SCADA system and alarmed
- Generator tested once a month
- Fuel spill contingency plan in place
- Spill kits in place at location and with fuel hauler

According to approved SPP policies, this site will require an amendment to their current license, and a letter of conformity from the MOECC Source Protection Branch once the amendment has been made. One other fuel storage threat has been left in the pending category; it pertains to an IPZ wide fuel threat for below grade home heating fuel. The approved SPP policy FUEL-1 exempts the requirement of Risk Management Plans for low density residential properties with fuel storages; however, they remain potential SDWTs.

Threat 16 The handling and storage of a dense non-aqueous phase liquid (DNAPL)

There is one DNAPL threat pending due to inability to contact landowner.

In summary, the potential number of RMPs for existing SDWTs within the Township could be two RMPs associated with two separate properties. Of the original total of eleven potential existing SDWTs, five remain after the 2016 survey.

This analysis does not include future threats that may be proposed for lands within the Town and would be subject to SPP policies for future threat activities (see Approved SPP January 2015 at www.ourwatershed.ca). As a result of the Severn Sound SPMIF Working Group, a process has been put in place for screening new proposed developments prior to formal submission to the planning process in order to allow for RMO review of the activity being proposed in relation to the Town's drinking water system.

Risk Management Plans/ Property Reviews

According to SPP policy TIME-1 of the approved SPP any existing threats that require a RMP "must be established no later than 5 years from the date the SPP takes effect" (i.e. 2020). The negotiations have begun for one of the two potential RMPs within the Township.

Additionally, according to SPP policy TIME-2 once the SPP takes effect, all future activities requiring a RMP, must be established before the activity can take place (i.e. application of agricultural source material, commercial fertilizer, and pesticides). SPP policy TIME-4 notes that any future activity designated as a prohibition would be prohibited in the area where the threat could be significant (i.e. handling and storage of fuels, DNAPLs, and organic solvents). Source water aspects of the official plan for the township were reviewed during 2016. Currently no planning applications/ property reviews have been examined by the RMO for

any property within the Township that may pose future significant drinking water threats.

Recommendations

1. Further threat verification should be conducted with the remaining properties in 2017.
2. Continue the process of establishing RMPs within the Township.
3. Continue to outline a procedure for dealing with threats that are monitored using provincial instruments.

Report submitted by Keith Sherman, Risk Management Official/Risk Management Inspector for the Township of Tay, May 2017.

Table 1 Summary of threat verification status for the Township of Tay 2016

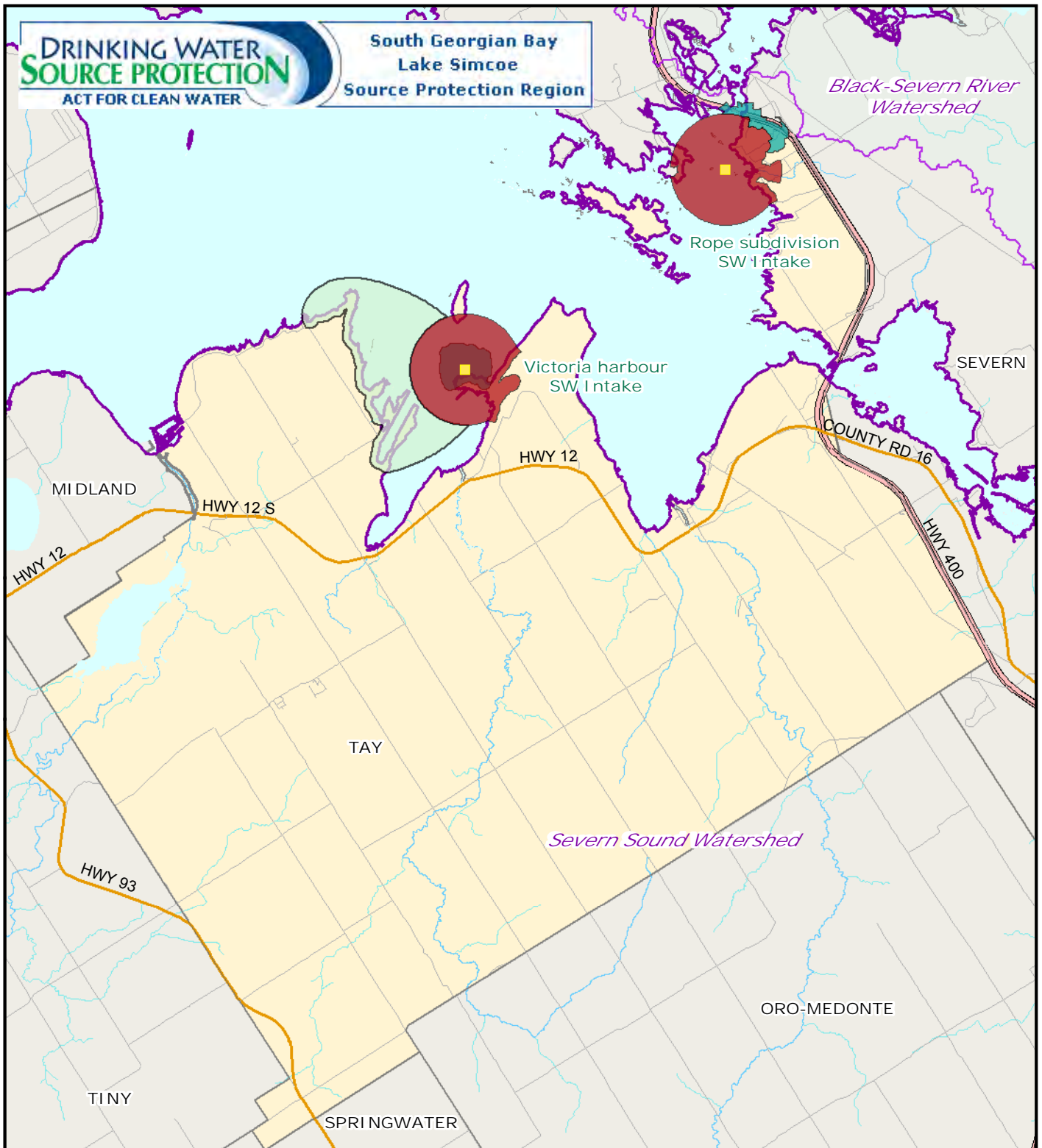
Total Existing Significant Drinking Water Threats in the Township of Tay									
Threat #	Threat Category	2011 AR #	2015 AR #	DB #	Added	Removed	Confirmed	Pending	Total
1b	Waste Disposal Sites	0	0	0	0	0	0	0	0
2a	Stormwater	7	2	7	0	6	1	0	1
2b	Sewage Treatment Facil.	0	0	0	0	0	0	0	0
2c	Septics	0	0	0	0	0	0	0	0
3	Application of ASM	0	0	0	0	0	0	0	0
4	Storage of ASM.	0	0	0	0	0	0	0	0
6	Application of NASM	0	0	0	0	0	0	0	0
7	Handle/Store of NASM	0	0	0	0	0	0	0	0
8	Applic'n of Com. Fert.	0	0	0	0	0	0	0	0
9	Handle/ Store Com. Fert.	0	0	0	0	0	0	0	0
10	Application of Pesticide	0	0	0	0	0	0	0	0
11	Handle/Store Pesticide	0	0	0	0	0	0	0	0
15	Handle/Store Fuel	3	3	3	1	1	1	0	2
15	Handle/Store Fuel - WHPA wide	0	0	0	0	0	0	1	1
16	Handle/Store DNAPL	1	1	1	0	0	0	1	1
17	Handle/Store Organic Solv.	0	0	0	0	0	0	0	0
21	Livestock Grazing Area	0	0	0	0	0	0	0	0
Total		11	6	11	1	7	2	2	5

AR= Assessment Report enumeration, from the Approved Assessment Report (November 2011 and January 2015)

DB= 2011 LSRCA database submitted to MOECC with some adjustments as required by MOECC

Pending= unable to contact landowner or additional research needed for products surveyed on site

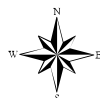
Pending number of threats is calculated by subtracting the removed and confirmed threat numbers from the DB # and the total number of threats is calculated by adding together the added, confirmed and pending threats columns.



- Municipal Surface Water Intakes
- IPZ-1 (1000m on water or 120m inland)
- IPZ-2 (2 hr time of travel)
- IPZ-3
- SWP Watershed Region
- SWP Watershed Area
- Upper Tier Municipality
- Lower Tier Municipality

Drinking Water System
Vulnerable Areas in
Township of TAY

Created by: LSRCA
Date: 2011-05-13



Scale: 1:100,000
0 1 2km
UTM Zone 17N, NAD83



This map was produced by the Lake Simcoe Region Conservation Authority, lead agency of the South Georgian Bay Lake Simcoe Region Source Protection Region. Base data have been compiled from various sources, under data sharing agreements. While every effort has been made to accurately depict the base data, errors may exist.

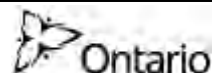
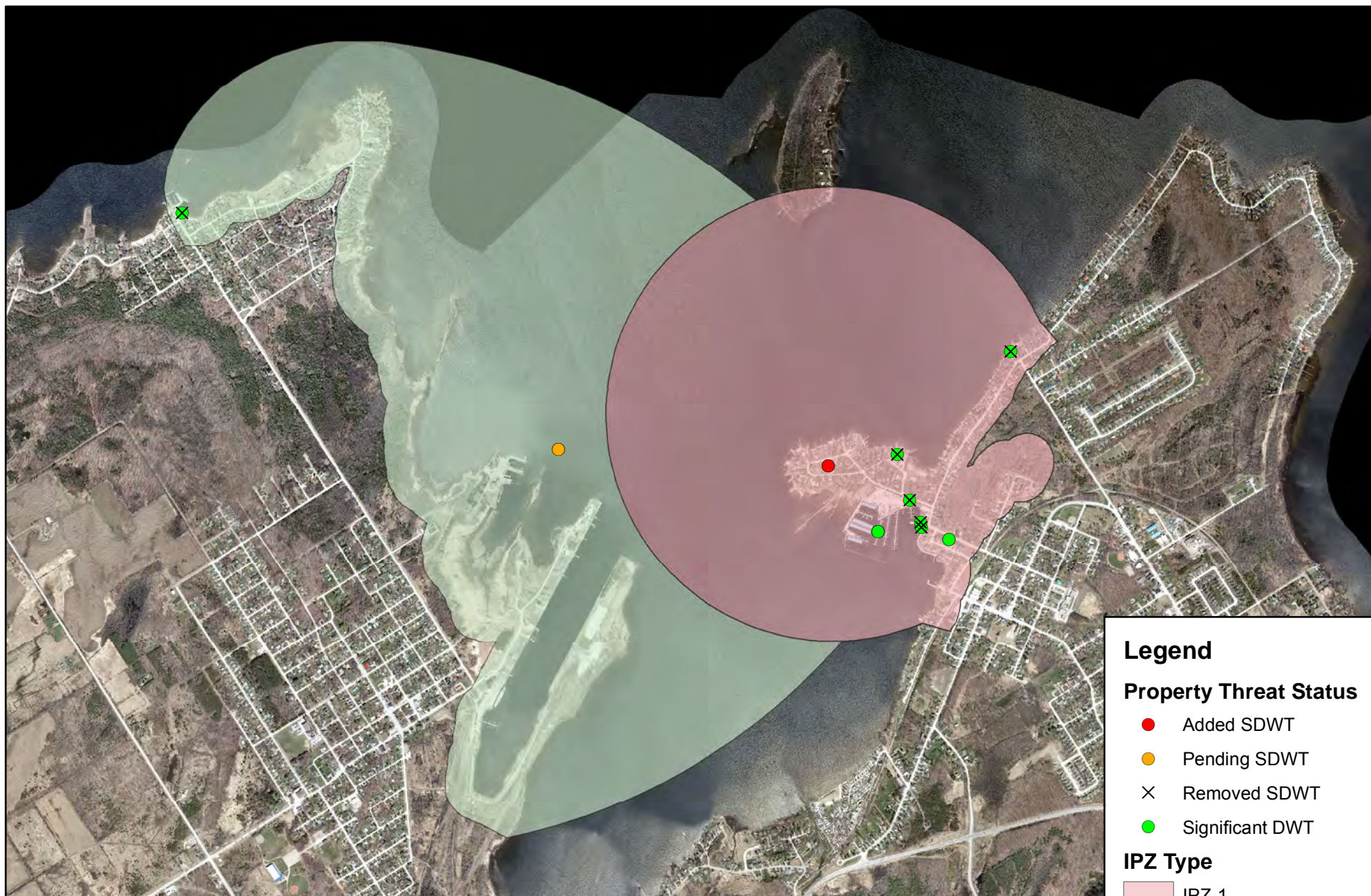


Figure 1

Victoria Harbour Intake Protection Zone



Legend

Property Threat Status

- Added SDWT
- Pending SDWT
- × Removed SDWT
- Significant DWT

IPZ Type

- IPZ-1
- IPZ-2
- IPZ-3



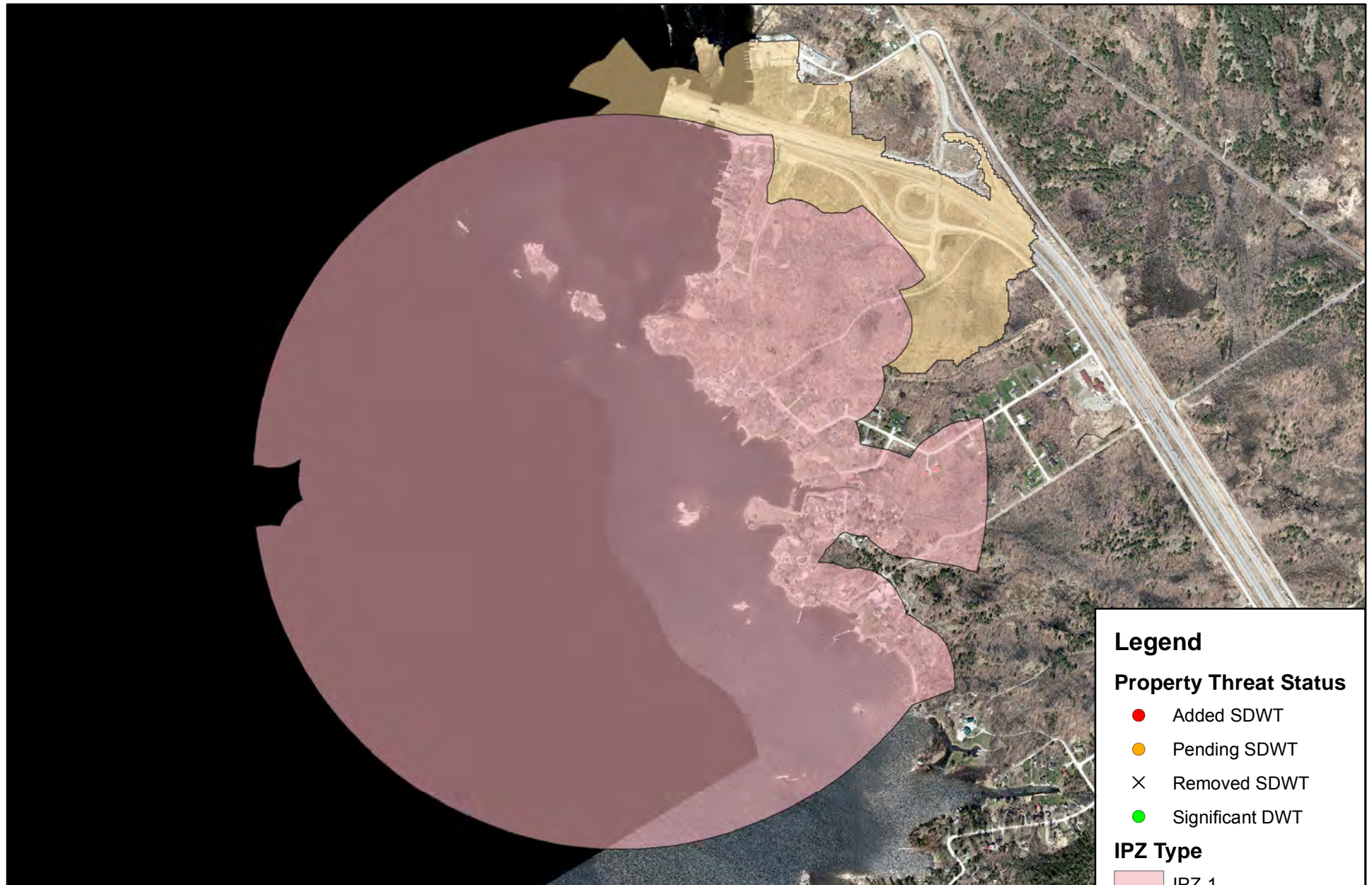
Produced by the Severn Sound Environmental Association with data supplied in part from the County of Simcoe, the Ontario Ministry of Natural Resources (© Queen's Printer 2016) and under license with members of the Ontario Geospatial Data Exchange, 2016. 2016 Ortho-photos © County of Simcoe, 2016. While every effort has been made to accurately depict the base data, errors may exist. Any party relying on this information does so at their own risk.

Figure: 2a
Creation Date: 2017-05-10

0 0.5 KM

UTM Zone 17 N, NAD 83

Rope Subdivision Intake Protection Zone



Legend

Property Threat Status

- Added SDWT
- Pending SDWT
- × Removed SDWT
- Significant DWT

IPZ Type

- IPZ-1
- IPZ-2
- IPZ-3

Figure: 2b

Creation Date: 2017-05-10



0 0.3 KM

UTM Zone 17 N, NAD 83



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THE CORPORATION OF THE TOWNSHIP OF TAY

BY-LAW NO. 2015-56

**Being a By-law for the entering into an agreement between
the Township of Tay and Severn Sound Environmental
Association for the Enforcement of the Source Protection Plan
Part IV**

WHEREAS this Agreement is being entered into pursuant to the Clean Water Act, 2006 (hereinafter called the "Act") for the purpose of appointing the SSEA as agents of the Municipality with the respect to the enforcement and jurisdictional rights under Part IV of the Act as part of implementation of the South Georgian Bay Lake Simcoe Region Source Protection Plan.

AND WHEREAS the SSEA is the Source Protection Authority for purposes of the Act and of this agreement.

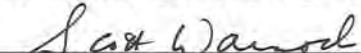
AND WHEREAS the municipality is located within the South Georgian Bay Lake Simcoe Source Protection Region as set out in Ontario Regulation 284/07.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AND BE IT ENACTED AS FOLLOWS:

1. That Schedule 'A' the Agreement attached hereto to this By-law be entered into the Corporation of the Township of Tay.
2. That the Mayor and Clerk are hereby authorized and directed to execute on behalf of the Corporation of the Township of Tay the said Agreement and to affix the corporate seal thereto.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

BY-LAW READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 27th DAY OF MAY, 2015.

THE CORPORATION OF THE TOWNSHIP OF TAY



Mayor Scott Warnock



Clerk Alison Thomas

THE CORPORATION OF THE TOWNSHIP OF TAY

BY-LAW NO. 2015-55

**To appoint a Risk Management Official and
Risk Management Inspector
for the purpose of the Clean Water Act, 2006**

WHEREAS subsection 47(1)(b) of the Clean Water Act, 2006 (the "Act"), provides that a municipality that has authority to pass by-laws respecting water production, treatment and storage under the Municipal Act, 2001 is responsible for the enforcement of Part IV of the Act in the municipality;

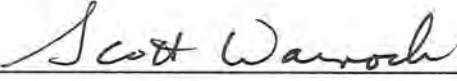
AND WHEREAS subsection 47(6) of the Act provides that a municipality that is responsible for the enforcement of Part IV of the Act shall appoint a Risk Management Official and such Risk Management Inspectors as are necessary for that purpose;

AND WHEREAS the Township of Tay has agreed that the Severn Sound Environmental Association will provide Risk Management Services for the Township.

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF TAY ENACTS AS FOLLOWS:

1. That Keith Sherman of the Severn Sound Environmental Association be appointed a Risk Management Official and Risk Management Inspection under subsection 47(6) of the Act. Further, that Melissa Carruthers of the Severn Sound Environmental Association be appointed a Risk Management Inspection under subsection 47(6) of the Act.
2. That this appointment is for the term of their employment with the Severn Sound Environmental Association and that the appointment ceases to be in effect upon the termination of their employment with the Severn Sound Environmental Association.
3. That this By-law shall come into force and take effect immediately upon the final passage thereof.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THE 27TH DAY OF MAY 2015.



Mayor Scott Warnock



Clerk Alison Thomas

CERTIFICATE OF APPOINTMENT

THIS IS TO CONFIRM THAT

KEITH SHERMAN

HAS BEEN APPOINTED

RISK MANAGEMENT OFFICIAL/INSPECTOR

For the Severn Sound Environmental Association
Pursuant to the subsection 48(2) of the Clean Water Act, 2006.

DULY APPOINTED ON
AUGUST 15, 2015



Ron Stevens
Chair, Severn Sound Environmental Association
Board of Directors

Signed on this 15th day of August, 2015



CERTIFICATE OF APPOINTMENT

THIS IS TO CONFIRM THAT

MELISSA CARRUTHERS

HAS BEEN APPOINTED

RISK MANAGEMENT INSPECTOR

For the Severn Sound Environmental Association
Pursuant to the subsection 48(2) of the Clean Water Act, 2006.

DULY APPOINTED ON
AUGUST 15, 2015

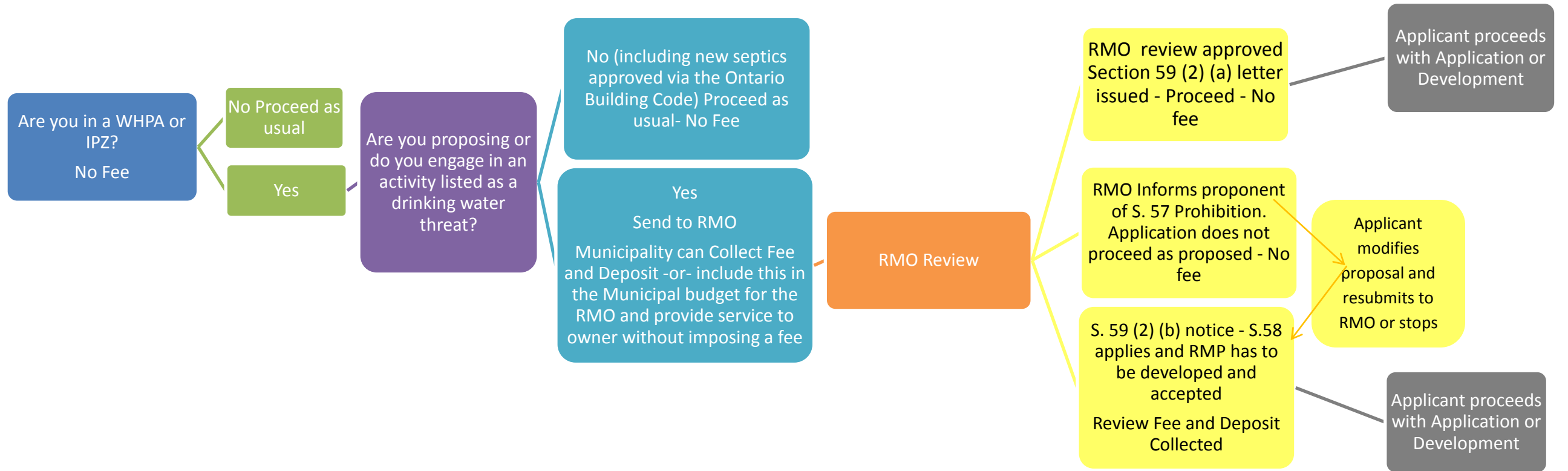


Ron Stevens
Chair, Severn Sound Environmental Association
Board of Directors

Signed on this 15th day of August, 2015



Appendix 4: Source Water Protection Draft Screening Process for Severn Sound





South Georgian Bay Lake Simcoe Source Protection Region

October 2013

[Property Owner]

[Mailing Address]

[City Province Postal Code]

Preparing for Source Water Protection Implementation
under Provincial Legislation: *Clean Water Act, 2006*

This letter is to advise that new policies are about to be implemented as a result of the *Clean Water Act*. The legislation requires new policies within vulnerable areas where certain activities, if occurring, may pose a risk to municipal drinking water sources. In your case, a vulnerable area refers to an intake protection zone (the area of land and water that has the greatest influence to the municipal water supply). Because your business is located in one of these areas, you may be subject to the Source Protection Plan policies.

Currently, we do not have enough information about your property at [property address] to accurately assess whether or not the policies will apply. We would like to schedule a time to come to your facility to further discuss and to perform a site visit. Please contact Keith Sherman at the Severn Sound Environmental Association at (705) 527-5166 to set up a time that would work best.

Please be assured that we respect your privacy and will not use the information collected for any purposes other than those described above. Your personal information (such as name, address, telephone number, and email address) will remain strictly confidential.

For more information about the local Source Water Protection program, please go to www.ourwatershed.ca or for more information about the Clean Water Act http://www.ene.gov.on.ca/environment/en/legislation/clean_water_act/index.htm

Thank you for your time,

Keith Sherman
Executive Director,
Severn Sound Environmental Association

 **Ontario**
Funding support provided by
the province of Ontario.