

**THE CORPORATION OF THE TOWNSHIP OF TAY
COMMITTEE OF ALL COUNCIL MEETING
WEDNESDAY, APRIL 12, 2017
10:00 A.M.**

PRESENT:

Mayor Scott Warnock
Deputy Mayor David Ritchie
Councillor Jim Crawford
Councillor Sandy Talbot
Councillor Gerard LaChapelle
Councillor Heinrich Naumann
Councillor Catherine Root

STAFF PRESENT:

Robert Lamb, CAO/Deputy Clerk *
Alison Gray, Clerk
Peter Dance, Director of Public Works
Joanne Sanders, Director of Finance
Steven Farquharson, Director of Planning & Development
Brian Thomas, Fire Chief
Nancy Moreau, Canine MLEO (Sec. A)
Bryan Anderson, Manager of Parks, Recreation & Facilities (Sec. C)
Bryan Ritchie, Manager of Roads & Fleet (Sec. C)
John Eplett, Township Realtor (Closed Session 6.1)

* left at 11:30 a.m.

1. CALL TO ORDER:

Mayor Warnock called the meeting to order at 10:10 a.m.

2. DECLARATIONS OF INTEREST:

None were presented.

3. ADOPTION OF THE AGENDA:

Mayor Warnock inquired as to any additions, deletions or amendments to the agenda.

After discussion and consideration the following motion was moved by Councillor Root and seconded by Councillor Naumann recommending the following to Council for consideration:

That the April 12, 2017 agenda be adopted with the following amendments:

- **General Government & Finance – 3.2 – Correspondence – Sustainable Severn Sound – Re: Earth Week**
- **General Government & Finance – 3.3 – Great Lakes & St. Lawrence Cities Initiative - Re: Restoration of Funding.**
- **6.1 – Verbal – Township Realtor – Re: A proposed or pending acquisition or disposition of land by the municipality or local board (Offers to Purchase).**

Carried.

4. **DELEGATIONS:**

10:00 a.m. – Rod & Maureen Paskin, 319 Ouida Street – Re: 3 Dogs.

Mr. & Mrs. Paskin appeared before Committee to requesting permission to have 3 dogs, as detailed in their correspondence. She advised that when they moved into Tay they had two golden retrievers that have since passed on. Mrs. Paskin advised they have purchased two dogs since then, as well as a recently purchasing a rescued third dog that was previously severely abused.

Mrs. Paskin commented that she was unaware of the 2 dog limit, and for compassionate reasons adopted the third dog. She reported that the third dog has continued his rehabilitation in their home and sired a few litters. In addition, Mrs. Paskin noted that the third dog will be trained as a therapy dog due to his ability to respond to those with disabilities. In conclusion, she requested permission to keep all three dogs as they are well trained and good dogs.

Following the delegation, Council advised that the matter would be considered under Item A.2.6.

5. **COMMITTEE BUSINESS:**

A: PROTECTION TO PERSONS & PROPERTY COMMITTEE – CHAIRED BY CHAIR COUNCILLOR SANDY TALBOT:

A.1 The Protection to Persons & Property Committee was called to order by the Chair at 10:21 a.m.

A.2.6 We received Report No. PPP-2017-23 from the Canine Municipal Law Enforcement Officer, under date of April 12, 2017 regarding a Three Dog Request – Maureen Paskin.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Report No. PPP-2017-23 regarding a Three Dog Request be received;

And that Council approve the request by Maureen Paskin, that #319 Ouida Street, have three dogs until such time as the one dog is deceased or moves out and then it will once again become a two dog residence.

Carried.

A.2.1 We received Report No. PPP-2017-19 from the Fire Chief, under date of April 12, 2017, regarding a Monthly Activity Report for March 2017. After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Mayor Warnock recommending the following to Council for consideration:

That Report No. PPP-2017-19 regarding Fire Chief Monthly Report – March 2017 be received for information.

Carried.

Staff was directed to work with the Ministry of the Environment and County of Simcoe respecting traffic and road concerns resulting from the soil removal from the pit on Old Fort Road.

- A.2.2 We received Report No. PPP-2017-20 from the Fire Chief, under date of April 12, 2017, regarding Issuing Multi-Year Dog Licences.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Report No. PPP-2017-20 regarding Issuing Multi-year Dog Licences be brought forward to Council;

And that Multi-year Dog Licences, starting with 2018 Licences be sold to those that produce multi-year rabies shot documentation and request a multi-year dog licence;

And that the Township's User Fees and Service Charges be amended to include the issuance of multi-year dog licenses.

Carried.

Staff was directed apply the early discounted rate for dog tags across all three years when a multi-year licence is purchased.

- A.2.3 We received Report No. PPP-2017-21 from the Deputy Fire Chief/Fire Prevention Officer, under date of April 12, 2017 regarding a Monthly Activity Report for March 2017.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Mayor Warnock recommending the following to Council for consideration:

That Report No. PPP-2017-21 regarding Deputy Fire Chief/FPO Monthly Report – March 2017 be received for information.

Carried.

- A.2.4 We received Report No. PPP-2017-22 from the Municipal Law Enforcement Officer, under date of April 12, 2017 regarding a Monthly Activity Report for March 2017.

After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Mayor Warnock recommending the following to Council for consideration:

That Report No. PPP-2017-22 regarding By-law Activity Report – March 2017 be received for information.

Carried.

- A.2.5 We received Report No. PPP-2017-17 from the Canine Municipal Law Enforcement Officer, under date of April 12, 2017 regarding a MLEO/Canine Monthly Activity Report for March 2017.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Mayor Warnock recommending the following to Council for consideration:

That Report No. PPP-2017-17 regarding MLEO/Canine Activity Report – March 2017 be received for information.

Carried.

- A.3.1 We received correspondence from Mayor Marshall, Town of Penetanguishene regarding Closest Fire Station Response & Feasibility of Regional Fire Services.

Council directed that correspondence be sent to the North Simcoe municipalities advising that the Township of Tay is not interested in a Regional Fire Service but are interested in discussing the matter of Closest Fire Station Response.

- A.4.1 We received for information correspondence from OFMEM regarding Essentials of Municipal Fire Protection & Emergency Management.

Council was requested to contact the Fire Chief if they would like to attend the session.

**B: GENERAL GOVERNMENT/FINANCE – CHAIRED BY VICE CHAIR
DEPUTY MAYOR DAVID RITCHIE:**

- B.1 The General Government & Finance Committee was called to order by Vice Chair at 11:24 a.m.

- B.2.1 We received for information a report from the Chief Administrative Officer regarding the C.A.O.'s March/April 2017 Monthly Update.

- B.2.2 We received for information a verbal report from the Clerk regarding the Clerk's March/April 2017 Monthly Update.

- B.2.3 We received Report No. GGF-2017-17 from the Director of Finance, under date of April 12, 2017 regarding Extension of Agreement for Banking Services.

After discussion and consideration the following motion was moved by Councillor Root and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Staff Report No. GGF-2017-17 regarding an extension to the agreement for banking services be received;

And that the proposal from TD Commercial Bank to extend the current banking arrangement for an additional 5 year term from April 1st 2017 to April 1st, 2022 be accepted;

And that staff be directed to prepare the By-law authorizing the execution of the agreement between the Corporation of The Township of Tay and TD Commercial Bank.

Carried.

- B.3.1 We received correspondence from the Georgian Bay Biosphere Reserve regarding 2017 Membership.

After discussion and consideration the following motion was moved by Councillor Root and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That the Township of Tay maintain a membership with the Georgian Bay Biosphere.

Carried.

Council requested a list of memberships that the Township maintains, for their information.

- B.3.2 We received for information correspondence from Sustainable Severn Sound regarding Earth Week.

Mayor Warnock advised that he will sign the required proclamations for Earth Day & Earth Week.

- B.3.3 We received correspondence from the Great Lakes & St. Lawrence Cities Initiative - Re: Restoration of Funding.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Root recommending the following to Council for consideration:

That the Council of the Township of Tay support the resolution from the Great Lakes & St. Lawrence Cities Initiative requesting the restoration of funding from the US Congress.

Carried.

- B.4.1 We received for information correspondence from the Simcoe County District School Board regarding Disposition of Surplus Property: 36 Hazel Street, Former Waubashene Elementary School.

- B.4.2 We received for information correspondence Simcoe Muskoka Catholic District School Board regarding Direction on Pupil Accommodation Review.

- B.4.3 We received for information correspondence from Simcoe county Federation of Agriculture regarding Increase in Farmland Assessment.

- B.4.4 We received for information correspondence from the Township of Oro-Medonte regarding Bill C-233 – Rehabilitation of Historic Property.

- B.4.5 We received for information correspondence from Sylvia Jones, MPP regarding Provincial Government's Approach to Infrastructure.

C: PUBLIC WORKS COMMITTEE - CHAIRED BY CHAIR COUNCILLOR JIM CRAWFORD:

- C.1 The Public Works Committee was called to order by the Chair at 11:54 a.m.

- C.2.1 We received for information Report No. PW-2017-32 from the Superintendent of Water/Wastewater Operations, under date of April 12, 2017 regarding a Monthly Activity Report for March 2017.

- C.2.2 We received for information Report No. PW-2017-33 from the Manager of Parks, Recreation & Facilities, under date of April 12, 2017 regarding a Monthly Activity Report for March 2017.

- C.2.3 We received for information Report No. PW-2017-34 from the Manager of Roads & Fleet, under date of April 12, 2017, regarding a Monthly Activity Report for March 2017.

- C.2.4 We received for information Report No. PW-2017-35 from the Director of Public Works, under date of April 12, 2017, regarding a Monthly Activity Report for March 2017.

- C.2.5 We received Report No. PW-2017-28 from the Director of Public Works, under date of April 12, 2017 regarding Tay Community Rink – Ice Rental Fees.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Staff Report No. PW-2017-28 regarding the Tay Community Rink Ice Rental Fees be received;

And that ice rental rates at the Tay Community Rink increase to \$105+HST per hour in for the 2017/2018 season and to \$110+HST per hour starting in November 2018;

And that the Township's User Fees and Service Charges be amended to include the revised winter ice rental rates outlined in this report.

Carried.

- C.2.6 We received Report No. PW-2017-29 from the Director of Public Works, under date of April 12, 2017 regarding Oakwood Outdoor Rink – Hard Surface Options.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

**That Report No. PW-2017-29 regarding the Oakwood Outdoor Rink hard surfacing options be received;
And that staff pursue Option 3 as outlined in this report.
Carried.**

Council temporarily recessed at 12:18 p.m.

Council resumed at 1:00 p.m.

C.2.7 We received Report No. PW-2017-37 from the Director of Public Works, under date of April 12, 2017 regarding Calvert Rink Lot Servicing.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Naumann recommending the following to Council for consideration:

That Report No. PW-2017-37 regarding servicing of the Calvert Street rink lots be received;

And that staff proceed with water, sanitary sewer and hydro servicing at a cost of approximately \$60,000;

And that the cost of this work be funded from the sale of the lots and/or contingency reserves depending on the timing of lot sales;

And that the CAO be authorized to approve contract award as an exemption to the standard purchasing authority limit of \$25,000.

Carried.

C.2.8 We received Report No. PW-2017-30 from the Director of Public Works, under date of April 12, 2017 regarding Contract 2017-09, ³/₄ Ton Pickup Truck.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Naumann recommending the following to Council for consideration:

That Staff Report No. PW-2017-30 regarding the purchase of one, 2017, two wheel drive ³/₄ ton pickup truck, Contract 2017-09 be received;

And that the bid from Tom Smith Chevrolet Buick GMC in the amount of \$28,603.41 before HST to supply one, 2017, two wheel drive ³/₄ ton pickup truck be accepted;

And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Tom Smith Chevrolet Buick GMC.

Carried.

C.2.9 We received Report No. PW-2017-31 from the Director of Public Works, under date of April 12, 2017 regarding Contract 2017-14, Watermain and Road Reconstruction.

After discussion and consideration the following motion was moved by Councillor Naumann and seconded by Councillor Talbot recommending the following to Council for consideration:

That Staff Report No. PW-2017-31 regarding Watermain and Road Reconstruction, Contract 2017-14 be received;

And that Contract 2017-14 including the provisional items, Option 1, be awarded to S. Charlebois Haulage for the total price of \$2,167,698.55 plus HST;

And that the Contract Administration and Site Supervision be awarded to Gerrits Engineering for a total price of \$120,000 plus HST;

And that the roads portion of the current project budget be increased by \$51,000 as reflected in the 2017 final budget;

And that staff be directed to prepare the by-laws authorizing the execution of the contracts between the Township of Tay and Gerrits Engineering and S. Charlebois Haulage.

Carried.

C.2.10 We received Report No. PW-2017-36 from the Director of Public Works, under date of April 12, 2017 regarding RFP Results – Oakwood and Waubaushene Pier Park Playgrounds.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor Talbot recommending the following to Council for consideration:

That Staff Report No. PW-2017-36 regarding the RFP results for the Oakwood and Waubaushene Pier Park Playgrounds be received;

And that the quotation submitted by Openspace Solutions Inc. in the amount of \$29,963.04 plus HST for the Oakwood Park Playground as part of RFP contract 2017-08 - Design, Supply and Installation of Playground Equipment at Oakwood and Waubaushene Pier Park be accepted;

And that the quotation submitted by Openspace Solutions Inc. in the amount of \$9,947.79 plus HST for the Waubaushene Pier Park Playground as part of RFP contract 2017-08 - Design, Supply and Installation of Playground Equipment at Oakwood and Waubaushene Pier Park be accepted;

And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Openspace Solutions Inc.

Carried.

C.3 No Other Business Items were presented.

C.4 No Items for Information were received.

D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY COUNCILLOR HEINRICH NAUMANN:

D.1 The Planning & Development Committee was called to order by the Chair at 1:32 p.m.

D.2.1 We received Report No. PD-2017-14 from the Chief Building Official, under date of April 12, 2017 regarding Building Services Division's Monthly Update – March 2017.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That Report No. PD-2017-14 regarding Building Services Monthly Update Report March 2017 be received.

D.2.2 We received Report No. PD-2017-15 from the Planning Consultant, under date of April 12, 2017 regarding Skyline Update Report – Update as of March 30 2017.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Councillor Crawford recommending the following to Council for consideration:

That Report No. PD-2017-15 regarding a Skyline Update as of March 30, 2017 be received for information.

Carried.

D.2.3 We received for information Report PD-2017-13 from the Director of Planning & Development, under date of April 12, 2017 regarding Planning & Development Update – March 2017.

D.3 No Other Business Items were received.

D.4 No Items for Information were received.

6. CLOSED SESSION:

Following the regular Committee of All Council business we adjourned to a Closed Session and the following motion was passed.

Moved By: Councillor Jim Crawford

Seconded By: Councillor Sandy Talbot

That Council adjourn to a Closed Session;

And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001 - as marked:

- **a proposed or pending acquisition or disposition of land by the municipality or local board (Offers to Purchase).**

Carried.

Closed Session commenced at 1:42 p.m.

- 6.1 We received a verbal report from the Township's Realtor regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Offers to Purchase). Council reviewed the Offers to Purchase and staff were directed to sign back the offers and report back to the April Council meeting.

Moved By: Councillor Sandy Talbot

Seconded By: Councillor Jim Crawford

That Council adjourn from the Closed Session at 2:02 p.m. and return to the regular meeting.

Carried.

7. ADJOURNMENT:

Moved by Councillor Crawford and seconded by Councillor Root.

That this Committee of All Council meeting adjourn at 2:03 p.m. and reconvene on May 10, 2017.

Carried.

Minutes Recorder: Alison Gray, Clerk