



**The Corporation of the Township of Tay
Regular Meeting of Council**

**January 24, 2018
6:30 p.m.**

**Municipal Office Council Chambers
Agenda**

1. Call to Order

2. Moment of Silent Reflection

3. Approval of the Agenda

4. Disclosure of Interest

5. Presentations / Delegations

- 5.1 Mr. Paul Ferguson, Tay Hydro Inc. – Re: Establishment of a
Subsidiary Company (Broadband Initiative)

6. Consent List

a) Adoption of Minutes

- i. Regular Council – December 20, 2017

Resolution

That the regular Council meeting minutes dated December 20, 2017 be approved.

- ii. Regular Committee of all Council – January 10, 2018

Resolution

That the regular Committee of all Council meeting minutes dated January 10, 2018 be approved.

- iii. Special Council – January 10, 2018

Resolution

That the special Council meeting minutes dated January 10, 2018 be approved.

b) Reports of Various Committees

- i. Heritage Committee Minutes – November 2, 2017

Resolution

That the Heritage Committee meeting minutes dated November 2, 2017 be approved.

- ii. Tay Township Public Library Board – October 17, 2017

Resolution

That the Tay Township Public Library Board meeting minutes dated October 17, 2017 be approved.

- iii. Joint Special Council Meeting – November 23, 2017

Resolution

That the Joint Special Council Committee meeting minutes dated November 23, 2017 be approved.

- iv. Horticulture Committee Minutes – November 9, 2017

Resolution

That the Horticulture Committee meeting minutes dated November 9, 2017 be approved.

c) Municipal Report

- i. Municipal Report 2018-01-01

Resolution

That Municipal Report 2018-01-01 be received and the recommendations contained therein be approved.

7. Staff Reports / Other Business

- 7.1 Report from the Chief Administrative Officer
Report No. GGF-2018-06
Re: Christmas Season Office Hour 2018

- 7.2 Report from the Director of Public Works
Report No. PW-2018-03
Re: Gervais Road Repair Options

8. By-laws

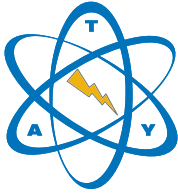
9. Notice of Motions

10. Closed Session

- 10.1 Verbal – Tay Hydro – Re: A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (Hydro - Broadband Initiative).

11. Confirming By-law

12. Adjournment



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L0K 1R0

Tel: [705] 534-7281

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Tay Hydro Inc.

November 1, 2107

Tay Hydro Inc. Report of the President

TO: Municipal Council of the Township of Tay

SUBJECT: Establishment of a Subsidiary Company

ORIGIN: President, Tay Hydro Inc.

RECOMMENDATIONS:

THAT the Tay Hydro Inc. Report of the President dated November 1, 2017 regarding the establishment of a subsidiary company (the “Subsidiary”) to Newmarket Hydro Holdings Inc. (“NHHI”) and Tay Hydro Inc. (“THI”) be received and the following resolutions be adopted:

WHEREAS:

- A. The Municipal Council of the Township of Tay (the “Municipal Council”) has received a business case for establishing the Subsidiary (the “Business Case”);
- B. The Business Case contemplates the establishment of the Subsidiary as a stand-alone subsidiary of NHHI and THI with shares held proportionate to their interest in Newmarket-Tay Power Distribution Ltd. The Business Case also provides estimates for initial funding requirements and proposed financing structure.
- C. Municipal Council proposes to enter into a Shareholders Agreement with the Subsidiary, NHHI, THI and the Corporation of the Town of Newmarket in respect of the Subsidiary (the “Shareholders Agreement”) a draft of which has been circulated to Municipal Council.

RESOLVED that:

- 1. The establishment of the Subsidiary as an Ontario corporation for the pursuit of the Business Case is authorized and approved.
- 2. The subscription of 7 common shares of the Subsidiary for the aggregate amount of \$7 by THI is authorized and approved.
- 3. The entering into of the Shareholders Agreement in the form of draft provided to Municipal Council is authorized and approved.

Establishment of a Subsidiary Company

4. Paul Ferguson, the Mayor and the Clerk are authorized for and on behalf of Municipal Council to execute and deliver the Shareholders Agreement in the form approved herein with such changes therein, if any, as Paul Ferguson, the Mayor and the Clerk executing the Shareholders Agreement in their discretion may approve, their approval of any such changes to be conclusively evidenced by their execution and delivery of the Shareholders Agreement and the Shareholders Agreement so executed and delivered shall be deemed to be the Shareholders Agreement approved by these resolutions.
5. Paul Ferguson, acting alone, is authorized for and on behalf of Municipal Council and THI to establish the Subsidiary and approve the forms of all other documents contemplated or required to be executed by THI in connection with such formation or the Shareholders Agreement (collectively, the "Additional Documents") and to execute (whether under the corporate seal of THI or otherwise) and deliver the Additional Documents each in the form so approved, Paul Ferguson's approval to be conclusively evidenced by Paul Ferguson's execution and delivery of the Additional Documents and the Additional Documents so executed and delivered shall be deemed to be the Additional Documents approved by these resolutions.

ELECTRONIC TRANSMISSION

RESOLVED that receipt by THI by electronic transmission of a signed counterpart to these resolutions from any director will be as effective as receipt of an original signed copy of these resolutions by THI.

[Original signed by]

P.D. Ferguson P.Eng.
President,
Tay Hydro Inc.

**THE CORPORATION OF THE TOWNSHIP OF TAY
REGULAR COUNCIL MEETING
WEDNESDAY, DECEMBER 20, 2017
7:00 P.M.**

PRESENT:

Mayor Scott Warnock
Deputy Mayor David Ritchie
Councillor Jim Crawford
Councillor Gerard LaChapelle
Councillor Heinrich Naumann
Councillor Catherine Root

STAFF PRESENT:

Robert Lamb, CAO/Deputy Clerk
Alison Gray, Clerk
Joanne Sanders, Director of Finance
Peter Dance, Director of Public Works
Steve Farquharson, Director of Planning & Development
Brian Thomas, Fire Chief

REGRETS:

Councillor Sandy Talbot

1. CALL TO ORDER:

Mayor Warnock called the meeting to order at 7:00 p.m.

2. MOMENT OF SILENT REFLECTION:

Mayor Warnock called for a moment of silent reflection.

3. ADOPTION OF THE AGENDA

Moved By: Councillor Jim Crawford

Seconded By: Deputy Mayor David Ritchie

That the Council Meeting Agenda for December 20, 2017 be adopted as circulated.

Carried.

4. DECLARATIONS OF INTEREST:

Councillor Root declared an interest on Municipal Report 2017-12-02 Recommendation #2 as she is an employee of Hospice Huronia.

Councillor LaChapelle declared an interest on Municipal Report 2017-12-01 Recommendation #23 and By-law 2017-125 as he acts as employee for the developer.

5. CORRESPONDENCE:

Moved By: Councillor Jim Crawford

Seconded By: Deputy Mayor David Ritchie

That the correspondence be directed to file with the exception of those items being referred to committee chairpersons.

Carried.

6. DELEGATIONS:

6.1 Mr. Mark Bradley, Planner – Re: 2017-ZBA-08 Application, 112 Coldwater Road

Mr. Mark Bradley, Planner for 112 Coldwater Road appeared before Council regarding Application 2017-ZBA-08. Mr. Bradley reviewed various aspects of the application and noted that in his opinion the term Medical Marihuana Production Facility is not the appropriate term for the property use at 112 Coldwater Road. He further reviewed the Federal regulatory difference between commercial and personal marihuana production, highlighting that the proposed use is governed by the Part 2 being the personal use provisions.

Mr. Bradley reviewed comments submitted by the County of Simcoe respecting the application and noted that the use at 112 Coldwater Road is very different from the larger scale industrial marihuana production facilities within the County. He advised that their processing use is all indoors and that while it is a processing use, it is not comparable with other larger facilities. In addition, Mr. Bradley advised that a significant difference is that the property use is for personal consumption, not sale.

Mr. Bradley advised that he agrees that the marihuana production is a processing use but not a production facility. He commented that the current land use permits processing as a light commercial industrial use, and that the use is permitted under the current Official Plan. In conclusion, he reported that in his opinion the land use is appropriate and recommends approval of the application.

6.2 Report from the Director of Finance - Re: Tax Applications made under Section 357 & 358 of the Municipal Act, R.S.O. 2001

Council received Report No. GGF-2017-76 from the Director of Finance regarding Tax Applications made under Section 357 & 358 of the Municipal Act, R.S.O. 2001.

Moved By: Councillor Jim Crawford

Seconded By: Deputy Mayor David Ritchie

That Report No. GGF-2016-76 regarding tax applications made under Sections 357 and 358 of the Municipal Act, R.S.O. 2001, be received; and

That tax adjustments in the amount of \$941.89 be approved.

Carried.

7. MUNICIPAL REPORTS:

7.1 Municipal Report 2017-12-01:

Moved By: Councillor Heinrich Naumann

Seconded By: Councillor Catherine Root

That Municipal Report No. 2017-12-01 be and is hereby adopted as follows:

- | | | |
|-------------|--------------|----------------|
| 1. Carried. | 9. Carried. | 17. Carried. |
| 2. Carried. | 10. Carried. | 18. Carried. |
| 3. Carried. | 11. Carried. | 19. Carried. |
| 4. Carried. | 12. Carried. | 20. Carried. |
| 5. Carried. | 13. Carried. | 21. Carried. |
| 6. Carried. | 14. Carried. | 22. Carried. |
| 7. Carried. | 15. Carried. | 23. Carried. * |
| 8. Carried. | 16. Carried. | |

Carried.

Recommendation #21: Reason for Denial

Council advised that they denied the application based on the information contained with Staff Report PD-2017-38, more particularly:

That the rezoning application to add an industrial processing use for a medical marihuana production facility with an associated residential use as a permitted use to is not appropriate as it does not meet the intent and vision that Council has for the Coldwater Road area.

*** Councillor LaChapelle declared an interest in Recommendation #23 and vacated his seat. Following the vote he resumed his seat.**

7.2 Municipal Report 2017-12-02:

Moved By: Councillor Heinrich Naumann

Seconded By: Councillor Gerard LaChapelle

That Municipal Report No. 2017-12-02 be and is hereby adopted as follows:

- | | | |
|---------------|--------------|--------------|
| 1. Carried. | 8. Carried. | 14. Carried. |
| 2. Carried. * | 9. Carried. | 15. Carried. |
| 3. Carried. | 10. Carried. | 16. Carried. |
| 4. Carried. | 11. Carried. | 17. Carried. |
| 5. Carried. | 12. Carried. | 18. Carried. |
| 6. Carried. | 13. Carried. | 19. Carried. |
| 7. Carried. | | |

Carried.

*** Councillor Root declared an interest in Recommendation #2 and vacated her seat. Following the vote she resumed his seat.**

8. OTHER BUSINES:

No Other Business Items were presented.

9. BY-LAWS:

- 2017-120 Establish & Maintain Reserve and Reserve Funds
- 2017-123 Amending, Canine Control & Dog Licensing (Definitions)
- 2017-124 Amending, Parking (Direction-Facing Parking & Fire Routes)
- 2017-125 Stop Up, Close, and Sell, Lovejoy (Seeley)
- 2017-126 Agreement, Tay Shore Trail 'Spur Line' (2564514 Ont. Inc.)
- 2017-127 Council Procedures
- 2017-128 Agreement, Memorandum of Understanding Financial Services for SSEA

Moved By: Councillor Gerard LaChapelle

Seconded By: Councillor Catherine Root

That leave be granted to introduce By-laws 2017-120, 2017-123, 2017-124, 2017-126, 2017-127 and 2017-128.

Carried.

Moved By: Councillor Catherine Root

Seconded By: Councillor Gerard LaChapelle

That By-laws 2017-120, 2017-123, 2017-124, 2017-126, 2017-127 and 2017-128 be read a first, second and third time and finally passed.

Carried.

Councillor LaChapelle declared an interest in By-law 2017-125 and vacated his seat.

Moved By: Deputy Mayor David Ritchie

Seconded By: Councillor Jim Crawford

That leave be granted to introduce By-laws 2017-125.

Carried.

Moved By: Deputy Mayor David Ritchie

Seconded By: Councillor Jim Crawford

That By-law 2017-125 be read a first, second and third time and finally passed.

Carried.

Councillor LaChapelle resumed his seat.

10. NOTICES OF MOTION:

None were presented.

11. CLOSED SESSION:

No Closed Session was held.

12. CONFIRMATORY BY-LAW:

Moved By: Councillor Gerard LaChapelle

Seconded By: Councillor Catherine Root

That leave be granted to introduce By-law 2017-129 being a by-law to adopt the proceedings of the meeting.

Carried.

Moved By: Councillor Catherine Root

Seconded By: Councillor Gerard LaChapelle

That By-law 2017-129 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.

Carried.

13. ADJOURNMENT:

Moved By: Deputy Mayor David Ritchie

Seconded By: Councillor Jim Crawford

That this Regular Meeting of Council adjourn at 7:53 p.m. and to reconvene on January 24, 2018 at 7:00 p.m.

Carried.

MAYOR

CLERK

**The Corporation of the Township of Tay
Committee of all Council Meeting Minutes**

**Wednesday, January 10, 2018
10:00 A.M.**

Present:

Mayor Scott Warnock
Deputy Mayor David Ritchie
Councillor Jim Crawford
Councillor Gerard LaChapelle
Councillor Catherine Root

Staff Present:

Robert Lamb, CAO/Deputy Clerk
Alison Gray, Clerk
Peter Dance, Director of Public Works
Steven Farquharson, Director of Planning & Development
Joanne Sanders, Director of Finance
Brian Thomas, Fire Chief
Bryan Anderson, Manager of Parks, Recreation & Facilities (Sec. C)
Bryan Ritchie, Manager of Roads & Fleet (Sec. C)
Terry Tompkins, Chief Building Official (Sec. D)

Regrets:

Councillor Sandy Talbot
Councillor Heinrich Naumann

1. Call to Order:

Mayor Warnock called the meeting to order at 10: a.m.

2. Adoption of the Agenda:

Mayor Warnock inquired as to any additions, deletions or amendments to the agenda.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Crawford recommending the following to Council for consideration:

**That the January 10, 2018 agenda be adopted as circulated.
Carried.**

3. Disclosure of Interest:

No interests were declared.

4. **Delegations:**

10:00 a.m. – Mr. Gary Molnar, Sainte Marie Among the Hurons – Re: First Light 2017

Mr. Molnar, Sainte Marie Among the Hurons appeared before Committee to provide an update on First Light 2017, as detailed in his PowerPoint presentation. He detailed the success of the 2017 event with an increase of 664 visitors over 2016 which benefited from online sales through Martyrs' Shrine and a partnership with Midland Transit.

Mr. Molnar reviewed the increased use of social media for promotion of the event and benefits derived from the RTO 7 campaign. He further highlighted their various community partnerships and local organizations that benefited directly from the event, such as the local food bank contributions and school choirs. In conclusion, Mr. Molnar extended thanks for the ongoing support for the event from the Township and Newmarket-Tay Power.

10:15 a.m. – Mr. William Simpson, Canacrafted – Re: Marihuana Production Facility

Mr. William Simpson, Canacrafted appeared before Committee regarding a proposed Marihuana Production Facility, as detailed in his PowerPoint presentation. Mr. Simpson provided a brief overview of his company, which is a federally licenced medical marihuana producer, and advised that they are seeking to follow the new legislation and to establish a marihuana production facility.

Mr. Simpson noted that while there is still some confusion over who will be responsible for the local implementation of the legislation, they are seeking Council's blessing to build a medical marihuana production facility within Tay that will provide jobs and income within the community. He emphasized that they only produce medical marihuana, not recreational marihuana, and as a result would only provide product through a mail order system to those with approved licences. In conclusion, Mr. Simpson advised that their goal is to build smaller production facilities through a few communities, according to Health Canada Standard, resulting in positive local economic impacts.

Staff provided an overview of the current and future zoning provision for a medical marihuana production facility. In addition, staff noted that the delegate has been provided with a map of areas within Tay that would permit the business.

5. COMMITTEE BUSINESS:

A: PROTECTION TO PERSONS & PROPERTY COMMITTEE – CHAIRED BY VICE CHAIR COUNCILLOR JIM CRAWFORD:

A.1 The Protection to Persons & Property Committee was called to order by the Vice Chair at 10:45 a.m.

A.2.1 We received Report No. PPP-2018-01 from the Fire Chief, under date of January 10, 2018 regarding a Monthly Activity Report for December 2017.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Root recommending the following to Council for consideration:

That Report No. PPP-2018-01 regarding Fire Chief Monthly Report – December 2017 be received for information.

Carried.

A.2.2 We received Report No. PPP-2018-03 from the Deputy Fire Chief/Fire Prevention Officer, under date of January 10, 2018 regarding a Monthly Activity Report for December 2017.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Report No. PPP-2018-03 regarding Deputy Fire Chief/FPO Monthly Activity Report – December 2017 be received for information.

Carried.

A.2.3 We received Report No. PPP-2018-04 from the Canine Municipal Law Enforcement Officer, under date of January 10, 2018 regarding a Monthly Activity Report for December 2017.

After discussion and consideration the following motion was moved by Councillor LaChapelle and seconded by Mayor Warnock recommending the following to Council for consideration:

That Report No. PPP-2018-04 regarding MLEO/Canine Monthly Activity Report – December 2017 be received for information.

Carried.

A.2.4 We received Report No. PPP-2018-05 from the Municipal Law Enforcement Officer, under date of January 10, 2018 regarding a Monthly Activity Report for December 2017.

After discussion and consideration the following motion was moved by Councillor Root and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That Report No. PPP-2018-05 regarding By-law Monthly Activity Report – December 2017 be received for information.

Carried.

Council gave direction that no additional changes are required to the parking by-law as it relates to winter parking enforcement provided that the intent of the by-law is maintained when undertaking enforcement.

- A.2.5 We received Report No. PPP-2018-06 from the Municipal Law Enforcement Officer, under date of January 10, 2018 regarding a Year End By-law Activity Report for 2017.

After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Root recommending the following to Council for consideration:

That Report No. PPP-2018-06 regarding Year End By-law Activity Report for 2017 be received for information.

Carried.

- A.3 No Other Business Items were received.

- A.4.1 We received for information correspondence from the Ministry of Finance regarding Federal Legalization of Cannabis.

**B: GENERAL GOVERNMENT/FINANCE – CHAIRED BY CHAIR
DEPUTY MAYOR DAVID RITCHIE:**

- B.1 The General Government & Finance Committee was called to order by the Chair at 11:15 a.m.

- B.2.1 We received for information a verbal report from the Chief Administrative Officer regarding the C.A.O.'s December 2017 Monthly Update.

- B.2.2 We received for information a verbal report from the Clerk regarding the Clerk's December 2017 Monthly Update.

- B.2.3 We received Report No. GGF-2018-01 from the Clerk, under date of January 10, 2018 regarding 2018 Council Schedule.

After discussion and consideration the following motion was moved by Councillor Crawford and seconded by Councillor Root recommending the following to Council for consideration:

That Staff Report GGF-2018-01 regarding the 2018 Council Schedule be received;

And that the 2018 Council and Committee of all Council meeting schedule be approved.

Carried.

- B.2.4 We received Report No. GGF-2018-02 from the Clerk, under date of January 10, 2018 regarding Policy Update: Freedom of Information & Protection of Privacy Policy.

After discussion and consideration the following motion was moved by Councillor Crawford and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Staff Report No. GGF-2018-02 regarding a Policy Update: Freedom of Information & Protection of Privacy Policy be received;

And that the amendments to the Freedom of Information & Protection of Privacy Policy be approved.

Carried.

- B.2.5 We received Report No. GGF-2018-03 from the Clerk, under date of January 10, 2018 regarding Inquiry to Purchase Vacant Land-Laneway, Hayes (Lindsay & Cascagnette).

After discussion and consideration the following motion was moved by Councillor Root and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Staff Report No. GGF-2018-03 regarding an Inquiry to Purchase Vacant Land – Laneway, Hayes (Lindsay & Cascagnette) be received;

Whereas pursuant to the Township's Sale of Land Policy the Township is interested in selling the laneways within Port McNicoll;

And whereas the owner abutting the laneway is interested in acquiring the portion of the laneway abutting their properties;

Now therefore be it resolved that the Council of the Township of Tay stop up, close, sell and declare surplus the laneway and lands described as Part 1 on Plan 51R-41311;

And that the lands be sold and merged with 413 Hayes Street (Roll Number 435300500133901) and that the required by-law be brought forward.

Carried.

- B.3 No Other Business Items were presented.

- B.4.1 We received for information correspondence from Simcoe Muskoka District Health Unit regarding Extreme Cold Response.

- B.4.2 We received for information correspondence from the Ministry of Municipal Affairs regarding Bill 59 Update regarding Putting Consumers First Act.

- B.4.3 We received for information correspondence from the Ministry of Community Safety/Correctional Services regarding Expansion of the Ontario Naloxone Program.

- B.4.4 We received for information correspondence from President & CEO Trans Canada Trail regarding The Great Trail.

C: PUBLIC WORKS COMMITTEE - CHAIRED BY CHAIR COUNCILLOR JIM CRAWFORD:

- C.1 The Public Works Committee was called to order by the Chair at 11:35 a.m.
- C.2.1 We received for information Report No. PW-2018-06 from the Superintendent of Water/Wastewater Operations, under date of January 10, 2018, regarding a Monthly Activity Report for December 2017.
- C.2.2 We received for information Report No. PW-2018-04 from the Manager of Parks, Recreation & Facilities, under date of January 10, 2018 regarding a Monthly Activity Report for December 2017.
Staff was given direction to hire additional rink attendants as needed to staff the outdoor rinks.
- C.2.3 We received for information Report No. PW-2018-05 from the Manager of Roads & Fleet, under date of January 10, 2018, regarding a Monthly Activity Report for December 2017.
- C.2.4 We received for information Report No. PW-2018-01 from the Director of Public Works, under date of January 10, 2018, regarding a Monthly Activity Report for December 2017.
- C.3 No Other Business Items were presented.
- C.4 No Items for Information were received.

D: PLANNING & DEVELOPMENT COMMITTEE – CHAIRED BY VICE CHAIR COUNCILLOR CATE ROOT:

- D.1 The Planning & Development Committee was called to order by the Vice Chair at 11:58 a.m.
- D.2.1 We received Report No. PD-2018-01 from the Chief Building Official, under date of January 10, 2018 regarding Building Services Division Monthly Report – December 2017.
After discussion and consideration the following motion was moved by Deputy Mayor Ritchie and seconded by Councillor Crawford recommending the following to Council for consideration:
That Report No. PD-2018-01 regarding Building Services Division Monthly Update Report – December 2017 be received.
Carried.

D.2.2 We received Report No. PD-2018-02 from the Chief Building Official, under date of January 10, 2018 regarding Building Services Division Year End Report for 2017.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Councillor LaChapelle recommending the following to Council for consideration:

That Report No. PD-2018-02 regarding Building Services Division Year End Report for 2017 be received.

Carried.

D.2.3 We received for information Report No. PD-2018-03 from the Director of Planning & Development, under date of January 10, 2018 regarding Directors Monthly Update - December 2017.

D.2.4 We received for information Report No. PD-2018-04 from the Director of Planning & Development, under date of January 10, 2018 regarding Directors Year End 2017 Update.

D.3.1 We received correspondence from Mr. Allan Mantel submitting his resignation from the Tay Heritage Committee.

After discussion and consideration the following motion was moved by Mayor Warnock and seconded by Deputy Mayor Ritchie recommending the following to Council for consideration:

That Mr. Allan Mantel's resignation from the Tay Heritage Committee be accepted.

Carried.

D.4.1 We received for information correspondence from the Ministry of Municipal Affairs regarding Protecting Water for Future Generations – Public Consultation.

D.4.2 We received for information correspondence from EDCNS regarding Economic Development Office Update.

6. CLOSED SESSION:

No Closed Session was held.

7. ADJOURNMENT:

Moved by Deputy Mayor Ritchie and seconded by Councillor Crawford.

That this Committee of All Council meeting adjourn at 12:24 p.m. and reconvene on January 10, 2018.

Carried.

Minutes Recorder: Alison Gray, Clerk

**THE CORPORATION OF THE TOWNSHIP OF TAY
SPECIAL MEETING OF COUNCIL
WEDNESDAY, JANUARY 10, 2018
10:00 A.M.**

PRESENT: Mayor Scott Warnock
Deputy Mayor David Ritchie
Councillor Jim Crawford
Councillor Gerard LaChapelle
Councillor Catherine Root

STAFF PRESENT: Robert Lamb, CAO/Deputy Clerk
Alison Gray, Clerk
Peter Dance, Director of Public Works
Joanne Sanders, Director of Finance
Steven Farquharson, Director of Planning & Development
Brian Thomas, Fire Chief

REGRETS: Councillor Heinrich Naumann
Councillor Sandy Talbot

1. CALL TO ORDER

Mayor Warnock called the meeting to order at 10:00 a.m.

2. DECLARATION OF PECUNIARY INTEREST

None were presented.

3. ADOPTION OF THE AGENDA

Moved By: Councillor Jim Crawford

Seconded By: Deputy Mayor David Ritchie

**That the Special Council Meeting Agenda for January 10, 2018
be adopted as circulated.**

Carried.

4. STAFF REPORTS/OTHER BUSINESS

**4.1 Report from the Fire Chief regarding Southwest Fire
Academy Agreement**

We received a Report PPP-2018-02 from the Fire Chief, under date of
January 10, 2018 regarding Southwest Fire Academy Agreement.

Moved By: Councillor Jim Crawford

Seconded By: Deputy Mayor David Ritchie

**That Staff Report No. PPP-2018-02 regarding the Southwest
Fire Academy Agreement be received; and** **cont'd...**

That Council endorse the Agreement between Tay Fire & Emergency Services and the Southwest Fire Academy; and
That the necessary By-law be presented to Council to authorize the Fire Chief to enter into an Agreement with Southwest Fire Academy to supply training services for Tay Fire & Emergency Services for the training of recruits and firefighters to meet the Township's Establishing and Regulating a Fire Department Bylaw and legislative requirements when required and budgeted for.

Carried.

4.2 Report from the Clerk regarding Canada 150 Funding Agreement – Port McNicoll Library Community Room AODA Renovation

We received a Report GGF-2018-04 from the Clerk, under date of January 10, 2018 regarding Canada 150 Funding Agreement – Port McNicoll Library Community Room AODA Renovation.

Moved By: Councillor Jim Crawford

Seconded By: Deputy Mayor David Ritchie

That Staff Report No. GGF-2018-04 regarding Canada 150 Funding Agreement – Port McNicoll Library Community Room AODA Renovation be received;

And that the Township of Tay enter into a contribution agreement with the Province of Ontario under the Canada 150 Community Infrastructure Program for CIP Project#810309 – Upgrade of Port McNicoll Library's Community Room Accessibility in the amount of \$21,986;

And that the remaining funding required to complete the project as designed come from the Library General Reserve;

And that the required by-law to authorize the contribution agreement be brought forward for consideration;

And further that due to the March 31st project completion deadline that the requirements under the Procurement Policy for the issuance of a Tender or Request for Proposal, as well as Council approval, be waived, and that staff be authorized to sole source portions of the project as required with expenditures being authorized by the C.A.O which may exceed the current \$25,000 purchasing limit.

Carried.

5. CONFIRMATION BY-LAW

2018-01 Agreement, Fire Training (Southwest Fire Academy)

2018-02 Agreement, Province of Ontario (Canada 150 Fund)

Moved By: Deputy Mayor David Ritchie
Seconded By: Councillor Jim Crawford
That leave be granted to introduce By-laws 2018-01 and 2018-02.

Carried.

Moved By: Deputy Mayor David Ritchie
Seconded By: Councillor Jim Crawford
That By-laws 2018-01 and 2018-02 be read a first, second and third time and finally passed.

Carried.

5. **CONFIRMING BY-LAW**

Moved By: Councillor Catherine Root
Seconded By: Councillor Gerard LaChapelle
That leave be granted to introduce By-law 2018-03 being a by-law to adopt the proceedings of the meeting.

Carried.

Moved By: Councillor Catherine Root
Seconded By: Councillor Gerard LaChapelle
That By-law 2018-03 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.

Carried.

6. **ADJOURNMENT**

Moved By: Councillor Catherine Root
Seconded By: Councillor Gerard LaChapelle
That this Special Meeting of Council adjourn at 10:13 a.m.

Carried.

MAYOR

CLERK



TAY HERITAGE COMMITTEE

P O Box 100, 450 Park Street, Victoria Harbour, ON L0K 2A0

Minutes November 2, 2017

Present: Mrs. Catherine Root, Council Representative
Mr. John Todd, Committee Member & Vice Chair
Mr. Matthew Heffer, Committee Member
Mr. Allan Mantel, Committee Member
Mr. Stan O'Connor, Committee Member
Mrs. Susan Lucas, Committee Member

Regrets: Mr. Terry Fegarty, Chair

Staff Present: Steve Farquharson, Director of Planning & Development
Treena Clark, Recording Clerk

1. **Call to Order**

The Vice Chair called the meeting to order at 5:00 p.m.

2. **Acceptance of Agenda**

The Agenda was accepted with the addition of the following items:

- 5.4 2018 Budget
- 5.5 Range Light
- 5.6 Century House Number program

Moved By: Mr. Heffer

Seconded By: Mr. O'Connor

That the Agenda be accepted as amended.

CARRIED.

3. **Conflicts of Interest**

Councillor Root declared an Interest in Item 5.3 as her spouse's business operates out of 154 William Street.

4. Adoption of Minutes

4.1 Minutes of October 5, 2017 Meeting

Moved By: Mr. Mantel

Seconded By: Mrs. Lucas:

That the minutes of the October 5, 2017 be adopted as presented.

CARRIED.

5. New & Unfinished Business

5.1 Township Clerk – Memo - Procedures and Follow-up

The Committee received a Memo from the Clerk for information.

5.2 Christmas Parade

Committee decided a Lumber theme for float and signage for parade to be held on November 26, 2017.

Councillor Root vacated her seat.

5.3 154 William Street (Verbal Update Director Planning & Development)

The Director of Planning and Development provided a copy of correspondence sent to 154 William Street and advised that a further update will be provided at the next meeting.

The Committee also discussed the Council delegated authority respecting minor heritage alterations, Council representation on the Committee and its impact on the discussions related to this registered property. The Director will follow-up with the Township Clerk for direction.

Councillor Root resumed her seat.

5.4 Update - 2018 Budget

Committee reviewed the budget and agreed to schedule a sub-committee meeting to prepare a final budget report and presentation to Council for the November 29, 2017 Budget Meeting.

The Director advised the Committee to include a breakdown of the current and proposed budget line items using the template from 2017.

5.5 Update – Range Light

Committee member Mrs. Lucas reported concerns about the deterioration of the outside wood material which was newly installed in 2012. She requested Township staff to investigate as possible manufacturer's defect or if warranty is valid. Mrs. Lucas reported 4 trees around the building require trimming to provide more light to reduce outside mold on the building and queried where the original range light is located.

5.7 Update – Century House Number program

The Committee reviewed and provided details and examples such as the plaque design, colour, pricing and application form to commence advertising for residents to purchase. The Committee requested an ad be created and advertised in the Parks and Recreation Fall/Winter guide and Township website. The Director will follow-up with Lynn Racicot, Communications Officer and Joanne Saunders, Treasurer for review and feedback.

6. For Your Information

6.1 Waverley School - Tour & Historical background information

The Vice-Chair received a detailed report on the history of the Waverley School House and Waverley United Church. A site visit will be held on November 8, 2017 at 10:00 a.m. with the schoolhouse owner, John Chidiac for a site visit.

6.2 Information plaques – Hole in the Wall and Park Street Bridge

The Committee discussed placing QR signs or information plaques at 2 locations; 1 – Hwy 12-hole in the wall, and 2 – Park Street Bridge. The Director will review GIS mapping to determine ownership.

7. Adjournment and Next Meeting

Moved By: Mr. O'Connor

Seconded By: Councillor Root

That the meeting adjourned at 7:00 p.m.

CARRIED.

The next meeting to be held at 5:00 p.m. on Thursday,
December 7, 2017.

John Todd, Heritage Committee Vice-Chair

Recording Clerk, Mrs. Clark

**Minutes of the Tay Township
Public Library Board Regular Meeting
held at Waubauskene Public Library
Tuesday, October 17th, 2017
7:00 P.M.**

PRESENT: Bob Coryell, Chair
Heinrich Naumann
Susan Read

STAFF PRESENT: Alison Thomas, C.E.O.
Heather Walker, Head Librarian
Lindsey Barron, Financial Analyst

REGRETS: Jackie Ramler
Cate Root

-
1. **CALL TO ORDER:**
The meeting was called to order at 7:00 p.m. by Chair Coryell.
 2. **CONFIRMATION OF AGENDA:**
The Board reviewed the agenda and passed the following motion
Moved By: Sue Read
Seconded By: Heinrich Naumann
That the agenda be approved as presented.

Carried.
 3. **DECLARATIONS OF PECUNIARY INTEREST:**
There were no declarations of interest brought forward.
 4. **ADOPTION OF MINUTES:**
4. 1 September 19, 2017
Moved By: Heinrich Naumann
Seconded By: Sue Read
That the minutes of the meeting dated September 19th, 2017
be adopted as circulated.

Carried.
 5. **BUSINESS ARISING FROM THE MINUTES:**
None were presented.

6. **ACCOUNTS:**

6.1 September 2017

The Board received information from the Tay Township Financial Analyst on the General Ledger printout of Library accounts for the month of September.

Upon discussion of the various formats available of system generated reports, the Board directed Treasury to provide regular monthly accounts, inclusive of both operating and capital in the format of the on-table summary example. The Board further directed for the provision of quarterly account reports to continue.

7. **BRANCH REPORTS:**

7.1 Port McNicoll

The Board received for information the September 2017 activity report prepared by the Branch Librarian for the J & M Young Public Library.

7.2 Victoria Harbour

The Board received for information the September 2017 activity report prepared by the Branch Librarian for the Theo & Elaine Bernard Branch Library.

7.3 Waubaushene

The Board received for information the September 2017 activity report prepared by the Branch Librarian for the Waubaushene Library.

8. **STATISTICS:**

8.1 September

The Board received September 2017 statistics of the individual branches for information.

Upon discussion of the format of this statistical information, the Board directed the Head Librarian to in future present both monthly and year to date statistics for review.

9. **ITEMS FOR INFORMATION:**

9.1 Tay Library Newsletter, October 2017; received for information only.

10. **OTHER ITEMS OF BUSINESS:**

10.1 Verbal Report from the Head Librarian – Re: Shelf Ready Materials

The Board tabled the matter to the next regular meeting.

10.2 Verbal Report from Jackie Ramler – Re: Hours of Work, Employee Retention & Efficiencies

The Board discussed the operational issues related to hours of work, employee retention and efficiencies.

The Head Librarian provided a verbal report detailing current staffing and retention issues.

Following discussion, the Board directed that all staff be provided with four (4) additional training hours per week starting immediately through to the end of the year. The training hours are to be scheduled during both open and closed hours as necessary.

The Head Librarian was directed to report monthly on progress made and the Board will provide direction as to the continued provision of extra training hours into 2018 at a later date depending on need.

11. ADJOURNMENT:

Moved By: Sue Read

Seconded By: Heinrich Naumann

That this meeting of The Tay Township Public Library Board adjourn at 8:39 p.m.

Carried.

Date: November 21, 2017

Chair: Bob Coryell

Secretary: Heather Walker



The Corporation of The Town Of Midland

575 Dominion Avenue
Midland, ON L4R 1R2
Phone: 705-526-4275
Fax: 705-526-9971
info@midland.ca

Minutes of the Joint Special Meeting of Council held Thursday, November 23, 2017, at 7:00 p.m. in the Midland Public Library Assembly Room.

Present: Town of Midland

Mayor G. McKay
Councillor G. MacDonald
Councillor J. Contin
Councillor S. Strathearn
Councillor G. Canning
Deputy Mayor M. Ross
Councillor P. File*

Township of Tay

Mayor S. Warnock
Councillor G. Lachapelle
Councillor J. Crawford
Councillor C. Root
Deputy Mayor D. Richie
Councillor H. Naumann

Town of Penetanguishene

Mayor G. Marshall
Deputy Mayor A. Dubeau
Councillor M. Lauder
Councillor D. Levy

Township of Tiny

Councillor G. Wishart
Councillor G. Cornell
Councillor C. Hastings

Also Present: Director of Planning and Building Services, W. Crown (Midland)
Director of Planning and Community Development, A. Betty (Penetanguishene)
Director of Planning and Development S. Farquharson (Tay)
Director of Planning and Development S. Persaud (Tiny)
Clerk, K. Desroches

*Arrived upon commencement of Item 3.

1. CALL TO ORDER AND PURPOSE OF MEETING:

Mayor G. McKay called the meeting to order and advised that the purpose of the meeting was to receive information regarding the Provincial Growth Plan 2017.

The Clerk informed Council that public notice of the meeting was provided in accordance with the Town's notice provisions. Participating municipalities also provided notice in accordance with their respective notice provisions.

2. DECLARATION OF PECUNIARY INTEREST:

No declarations were made.

3. Provincial Growth Plan 2017

Correspondence provided on desk:

- Report CCW-17-269 from the County of Simcoe re. Overview of Growth Plan, 2017 and the Potential Impacts on county and Local Municipal Planning Matters
- Handout (County of Simcoe) – Information Workshop Tuesday, November 28, 2017 10:00 am.

The Town of Midland's Director of Planning and Building Services provided introductory remarks.

The Planning Directors provided a PowerPoint presentation highlighting the new Provincial Growth Plan for 2017, how the Plan may impact their respective municipalities and Official Plans, the County of Simcoe's implementation strategy, and next steps.

A question and answer period followed.

4. CONFIRMATORY BY-LAW

Moved by P. File

Seconded by S. Strathearn

That leave be granted to introduce By-law 2017-86, being a by-law to adopt the proceedings of the Joint Special Council Meeting held on November 23, 2017, and to authorize its execution.

CARRIED.

It was then,

Moved by P. File

Seconded by S. Strathearn

That By-law 2017-86 be read a first, second and third time and finally passed.

CARRIED.

5. ADJOURNMENT

Moved by P. File

Seconded by S. Strathearn

That this Special Meeting of Council adjourn at 8:40 p.m.

CARRIED.

Karen Desroches, Clerk



**Township of Tay
Horticulture Committee
Minutes
November 9, 2017**

The Horticulture Committee met at 3:00 p.m. in the Vic Kelley Room on November 9, 2017

Present: Member Marina Josey, Chair
Member Glenda Bosley
Councillor Cate Root
Member Betty Wakish

Staff Present: Alison Thomas, Clerk

1.0 Call to Order

The Chair called the meeting to order at 3:07 p.m.

2.0 Declarations of Interest

There were no declarations of interest.

3.0 Adoption of the Minutes

3.1 Minutes – October 20, 2017

Moved By: Councillor Root

Seconded By: Glenda Bosley

**The Committee adopted the minutes dated October 20, 2017.
Carried.**

4.0 Business Arising from the Minutes

None were presented.

5.0 Correspondence

No correspondence was received.

6.0 New & Unfinished Business

6.1 2018 Bus Tour

The Committee discussed the 2018 Bus Tour and agreed that the tour to the Royal Botanical Gardens in Hamilton will be held on August 14th, 2018.

6.2 2018 Winter Speaker Session

The Committee discussed the content winter speaker session to be held on February 24th.

Due to the lack of response from staff's submission to the Master Gardeners, Glenda advised that she would reach out to her contacts for potential speakers.

7.0 Adjournment & Next Meeting

Moved By: Cate Root

Seconded By: Glenda Bosley

That the meeting adjourn at 3:50 p.m.

Carried.

The next meeting will be held on January 11, 2018.



**THE CORPORATION OF THE
TOWNSHIP OF TAY**

450 Park Street
P.O. Box 100
Victoria Harbour, ON
L0K 2A0

January 24, 2018

Mayor and Council,
The Corporation of the
Township of Tay

Enclosed please find Municipal Report No. 2018-01-01 respectfully
recommended to Council for adoption.

Alison Gray, BAH, CMO
Clerk

**PROTECTION TO PERSONS AND PROPERTY
CHAIRPERSON: COUNCILLOR TALBOT**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

1. That Report No. PPP-2018-01 regarding Fire Chief Monthly Report – December 2017 be received for information.

COUNCIL ACTION:_____

2. That Report No. PPP-2018-03 regarding Deputy Fire Chief/FPO Monthly Activity Report – December 2017 be received for information.

COUNCIL ACTION:_____

3. That Report No. PPP-2018-04 regarding MLEO/Canine Monthly Activity Report – December 2017 be received for information.

COUNCIL ACTION:_____

4. That Report No. PPP-2018-05 regarding By-law Monthly Activity Report – December 2017 be received for information.

COUNCIL ACTION:_____

5. That Report No. PPP-2018-06 regarding Year End By-law Activity Report for 2017 be received for information.

COUNCIL ACTION:_____

**GENERAL GOVERNMENT AND FINANCE
CHAIRPERSON: DEPUTY MAYOR RITCHIE**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

6. That Staff Report GGF-2018-01 regarding the 2018 Council Schedule be received;
And that the 2018 Council and Committee of all Council meeting schedule be approved.

COUNCIL ACTION:_____

7. That Staff Report No. GGF-2018-02 regarding a Policy Update: Freedom of Information & Protection of Privacy Policy be received;
And that the amendments to the Freedom of Information & Protection of Privacy Policy be approved.

COUNCIL ACTION:_____

8. That Staff Report No. GGF-2018-03 regarding an Inquiry to Purchase Vacant Land – Laneway, Hayes (Lindsay & Cascagnette) be received;
Whereas pursuant to the Township's Sale of Land Policy the Township is interested in selling the laneways within Port McNicoll;
And whereas the owner abutting the laneway is interested in acquiring the portion of the laneway abutting their properties;
Now therefore be it resolved that the Council of the Township of Tay stop up, close, sell and declare surplus the laneway and lands described as Part 1 on Plan 51R-41311;
And that the lands be sold and merged with 413 Hayes Street (Roll Number 435300500133901) and that the required by-law be brought forward.

COUNCIL ACTION:_____

**PUBLIC WORKS
CHAIRPERSON: COUNCILLOR JIM CRAWFORD**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

None were presented.

**PLANNING AND DEVELOPMENT
CHAIRPERSON: COUNCILLOR NAUMANN**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

- 9.** That Report Number PD-2018-01 regarding Building Services Division Monthly Update Report – December 2017 be received.

COUNCIL ACTION:_____

- 10.** That Report No. PD-2018-02 regarding Building Services Division Year End Report for 2017 be received.

COUNCIL ACTION:_____

- 11.** That Mr. Allan Mantel's resignation from the Tay Heritage Committee be accepted.

COUNCIL ACTION:_____



STAFF REPORT

Department/Function: Council

Chair: Mayor Scott Warnock

Meeting Date: January 24, 2018

Report No.: GGF-2018-06

Subject: Christmas Season Office Hours 2018

RECOMMENDATION:

That report number GGF-2018-06 be received;

And further that the cost savings practice of closing the municipal office during Christmas week be continued in 2018, with the municipal office being closed from Monday, December 24th at 12:00 noon and re-opening on Wednesday, January 2nd, 2019 at 8:30 am.

INTRODUCTION/BACKGROUND:

Many years ago as a cost savings measure, Council implemented the closing of the Municipal Office during the week of Christmas. This resulted in generally 3 days being unpaid days for office staff, unless staff used vacation or lieu days for the corresponding days. The measure has worked quite well, as normally these days are not high volume public traffic days but are busy days for Treasury, with the balance of the office maintaining a skeleton staff. Complaints have not been received from the public with respect to the office closing, and most municipalities in Simcoe County have implemented a similar procedure.

We are at the time of year when staff begins to book their 2018 vacations and it is therefore necessary to determine the days of the office shutdown. The outside staff continues to work during this timeframe, as well as some other staff, based on approval by their Department Head.

ANALYSIS:

This year, Christmas falls on a Tuesday. This means that the office will be closed for statutory holidays as follows:

Tuesday, December 25 – for Christmas Day

Wednesday, December 26 – for Boxing Day

Tuesday, January 1, 2019 – for New Year's Day

It is tradition that the office close on the last working day before Christmas at 12:00 noon, with a lunch, and following lunch, staff are permitted to go home.

This schedule will require that inside staff will be unpaid for three days (December 27, 28 & 31) unless vacation or lieu time is saved for that purpose.

SUSTAINABILITY PLAN:

N/A

FINANCIAL/BUDGET IMPACT:

N/A

CONCLUSION:

Staff is recommending that the municipal office be closed from 12:00 noon on Monday, December 22, 2018 and reopen for regular business on Wednesday, January 2, 2019.

Prepared By:

Date Prepared:

January 11, 2018

Robert J. Lamb CEcD, Ec.D.
C.A.O.



STAFF REPORT

Department/Function: Public Works

Chair: Mayor Scott Warnock

Meeting Date: January 24, 2018

Report No.: PW-2018-03

Report Title: Gervais Road Repair Options

RECOMMENDATION:

That Staff Report No. PW-2018-03 regarding Gervais Road Repair Options be received;

And that Council approves Option 4 with surface treatment and slurry seal as the surface type for Gervais Road, from Nielsen Road to Hogg Valley Road;

And that funding for Option 4 be taken from the Future Capital Reserve and/or the Contingency Reserve;

And that any funding borrowed from the Contingency Reserve be repaid by reducing the 2019 capital roads program.

INTRODUCTION/BACKGROUND:

Further to a delegation at the December 2017 Committee of All Council regarding the condition of Gervais Road, Committee made a commitment to do some work in 2018 to Gervais Road, from Nielsen Road to Hogg Valley Road. Staff was instructed to prepare a report with repair options with costing.

Gervais Road is a Class 4 highway and has a daily traffic count of about 350 vehicles. The section of road that is being discussed for repair is presently surface treated including a slurry seal. Gervais Road was surface treated from Highway 12 to Hogg Valley in 2003 and then the section from Highway 12 to Nielsen Road was changed to asphalt in 2008. The section of Gervais Road from Hogg Valley to Vasey Road was surface treated in 2005 and then

in 2009 Gervais Road had slurry seal applied from Nielsen Road to Vasey Road.

Gervais Road was a County of Simcoe highway until it was downloaded to the Township of Tay in 1999.

ANALYSIS:

Options for the repair of Gervais Road are reviewed below.

Option 1, Do Nothing

This option would leave Gervais Road in its current condition. This option is not recommended due to Council's commitment and the roads current condition.

Option 2, Return to Gravel Surface

This option is to turn the existing surface back to gravel by pulverizing. Pulverizing is the process of turning a surface treatment or asphalt back to a segregated gravel condition by the use of a specialized machine.

This would immediately address the poor surface condition but will require continual maintenance grading and annual dust suppressant. With the steep hills and reduction in level of service this option is not recommended.

Option 3, Resurface

This option considers simply pulverizing the existing surface, regrading and then placing a new surface type.

In this option we are looking at two surface types: hot mix asphalt and surface treatment with a slurry seal applied the following year.

Surface treatment

With low traffic volumes and low turning movements on Gervais Road, surface treatment with a slurry seal applied a year after could provide a useful surface for about 10 to 15 years.

Hot mix asphalt

A single lift of asphalt could provide a useful life of about 20 to 25 years. This would be an increase in the level of service. Shouldering would be additional work needed for this surface type.

As outlined in staff report PW-2016-43 and the recent Roads Need Study (pg. 36-40), surface treatment with a slurry seal proved to be the more cost effective solution on low volume roads with a good and moderate base.

The Roads Need Study also does not suggest a change in surface type based on Gervais Roads current use.

Council should expect a lower service life for each surface type with this option since drainage issues and material competencies are not being addressed.

Option 4, Rehabilitation

This option would include everything in Option 3, plus the approved surface type and the additional work would include:

- Ditching
- Culvert replacement
- Placement of granular A to correct crossfall and provide a more reliable base directly under the surface type
- Restoration to entrances

This option address the problematic frost heaving at the culverts, erosion issues related to the poor roadside drainage and allow for positive drainage of the road surface which will preserve and extend the pavement life.

Council can expect a higher service life for each service type with this option since the main causes for surface failure are being addressed.

Option 5, Reconstruction

This option would include everything in the previous two options but additional work would include:

- Full depth excavation
- Redesign the centerline elevation to address the deficient road geometry through the hills
- Address roadside safety issues

Because this is a low volume local road this option should not be considered because the cost would be substantial.

FINANCIAL/BUDGET IMPACT:

Due to the time of year, detailed costing has not been completed. Actual quantities will be completed in the spring time, after the snow has melted and measurements can be achieved. For the purpose of this report and budgeting, the estimates are based on a 7 metre wide by 1 kilometer driving surface. Ditching and culverts work is based on similar projects in the past. Actual costs won't be known until the tender process closes.

Below are the project cost estimates by Option. A contingency has been used as a placeholder for price difference due to market impacts and unknown conditions.

Option 1, Do Nothing

Although there is no construction cost associated with this option there will be ongoing maintenance patching.

Option 2, Return to Gravel Surface

This option includes the following items:

Pulverizing	\$19,000
Maintenance Grading and compacting	\$6,000
Dust Suppressant	\$2,400
10% Contingency	\$2,740
Option 2 cost	\$30,140

Option 3, Resurface

This option would include the pulverizing similar to Option 2 but a more meticulous fine grading and compacting would be required to prevent surface deficiencies from reflecting through the new surface type.

This option includes the following items: A comparison between a 65mm single lift of hot mix asphalt and a double surface treatment with a slurry seal is provided below.

Surface Treatment

Pulverizing	\$19,000
Fine Grading and Compact	\$8,500
Double Surface Treatment	\$50,400
Slurry Seal	\$25,400
10% Contingency	\$10,330
Surface Treatment Cost	\$113,630

65mm of Hot Mix Asphalt

Pulverizing	\$19,000
Fine Grading and Compact	\$8,500
Placement of Hot Mix asphalt	\$121,000
Shouldering	\$7,000
10% Contingency	\$15,550
Hot Mix Asphalt Cost	\$171,050

Option 4, Rehabilitation

Depending on the surface type that Council chooses the price for this option will need to be adjusted accordingly.

This option would include all items in option 3, depending on which surface type was selected and the following additional items:

Ditching and Drainage Works	\$80,000
Granular A	\$48,000
Restoration	\$10,000
Option 4 Costs before surface type	\$138,000

Below is the cost for Option 4 plus each surface type and a 20% contingency. The 10% contingency from the previous options has not been included:

Surface Treatment

Option 4 Costs	\$138,000
Surface Treatment Costs	<u>\$103,300</u>
Sub-total	\$241,300
20% Contingency (rounded)	<u>\$50,000</u>
Option 4 totals with Surface Treatment	\$291,300

65mm of Hot Mix Asphalt

Option 4 Costs	\$138,000
Hot Mix Asphalt Costs	<u>\$155,500</u>
Sub-total	\$293,500
20% contingency (rounded)	<u>\$60,000</u>
Option 4 totals with asphalt	\$353,500

Option 5, Reconstruction

The costing for this option has not been completed in detail given there is no significant concerns that need to be addressed in this option but estimates would be in the range of \$500,000 to \$1,500,000.

Funding for these options will likely need to come from multiple sources. Options 2 & 3 can be funded from the Future Capital Reserve which includes the 2018 transfer to capital (\$100,000) that was earmarked specifically for road work and the 2017 unallocated operating surplus (still to be determined) . Option 4 may require additional funding from the Contingency Reserve. It is recommended that any funding borrowed from the Contingency Reserve be temporary, and that the reserve be replenished in 2019 by reducing the 2019 capital roads program (TBD). Option 5 would require the Township to either internally or externally debt finance the project over a number of years.

CONCLUSION:

Options with costing to repair a section of Gervais Road between Nielsen Road and Hogg Valley Road are presented.

Prepared By:

Bryan Ritchie

Recommended By:

Date:

Peter Dance
Director of Public Works

Reviewed By:

Date:

Robert J. Lamb, CECD, Ec.D.
Chief Administrative Officer