

**The Corporation of the Township of Tay
Regular Council Meeting**

**Wednesday, February 27, 2019
7:00 p.m.**

Present: Mayor Ted Walker
Deputy Mayor Gerard LaChapelle
Councillor Paul Raymond
Councillor Sandy Talbot
Councillor Jeff Bumstead
Councillor Mary Warnock
Councillor Barry Norris

Staff Present: Robert Lamb, CAO/Deputy Clerk
Alison Gray, Clerk
Peter Dance, Director of Public Works
Joanne Sanders, Director of Finance
Steve Farquharson, Director of Planning & Development

1. **Call to Order:**
Mayor Walker called the meeting to order at 7:00 p.m.
2. **Moment of Silent Reflection:**
Mayor Walker called for a moment of silent reflection.
3. **Approval of the Agenda:**
Moved By: Councillor Sandy Talbot
Seconded By: Councillor Jeff Bumstead
That the Council Meeting Agenda for February 27, 2019 be adopted as circulated.

Carried.
4. **Disclosure of Interest:**
None were presented.
5. **Presentations / Delegations:**
5.1 Heritage Plaque Presentation to J. Chidiac regarding the Waverley School Heritage Designation
Mr. John Todd, Tay Heritage Committee provided an overview of the building which operated as a school for many years.
Council presented Ms. Barbara Ann Chidiac, on behalf of John & Elisabeth Chidiac, with the Heritage Designation Plaque for the Chidiac Animal Hospital in Waverley.

5.2 Report from the Director of Finance regarding Tax Applications made under Section 357 & 358 of the Municipal Act, R.S.O. 2001

Council received Report No. GGF-2019-13 from the Director of Finance regarding Tax Applications made under Section 357 & 358 of the Municipal Act, R.S.O. 2001.

Moved By: Councillor Sandy Talbot

Seconded By: Councillor Jeff Bumstead

That Report No. GGF-2019-13 regarding tax applications made under Sections 357 and 358 of the Municipal Act, R.S.O. 2001, be received; and

That tax adjustments in the amount of \$413.12 be approved.

Carried.

6. Consent List:

a) Adoption of Minutes

- i. Special General Government & Finance Committee – January 23, 2019

Resolution

That the special General Government & Finance Committee minutes dated January 23, 2019 be approved.

- ii. Public Meeting – Development Charges – January 23, 2019

Resolution

That the Public Meeting minutes dated January 23, 2019 be approved.

- iii. Regular Council – January 23, 2019

Resolution

That the regular Council meeting minutes dated January 23, 2019 be approved.

- iv. Special General Government & Finance Committee – January 24, 2019

Resolution

That the special General Government & Finance Committee minutes dated January 24, 2019 be approved.

- v. Special Council – February 6, 2019

Resolution

That the special Council meeting minutes dated February 6, 2019 be approved.

- vi. Special Council – February 13, 2019

Resolution

That the special Council meeting minutes dated February 13, 2019 be approved.

- vii. Regular Committee of all Council – February 13, 2019

Resolution

That the regular Committee of all Council meeting minutes dated February 13, 2019 be approved.

b) Reports of Various Committees

- i. Horticulture Committee Minutes – January 17, 2019

Resolution

That the Horticulture Committee meeting minutes dated January 17, 2019 be approved.

- ii. Sustainability Committee Minutes – December 6, 2018

Resolution

That the Sustainability Committee meeting minutes dated December 6, 2018 be approved.

- iii. Sustainability Committee Minutes – January 10, 2019

Resolution

That the Sustainability Committee meeting minutes dated January 10, 2019 be approved.

c) Municipal Report

- i. Municipal Report 2019-02-02

Resolution

That Municipal Report 2019-02-02 be received and the recommendations contained therein be approved.

Moved By: Councillor Barry Norris

Seconded By: Councillor Paul Raymond

That the Consent List for February 23, 2019 and the Recommendations contained therein be adopted as Resolutions of Council, except Municipal Report 2019-02-02, Recommendation No. 7, which will be dealt with as a separate matter.

Carried.

Recommendation #7

Moved By: Councillor Barry Norris

Seconded By: Councillor Paul Raymond

That Municipal Report 2019-02-02, Recommendation #7 be deferred.

Carried.

By-law 2019-17, being the Open Air Burning By-law was deferred as a result of the above resolution.

The Chair & Vice Chair of Protection to Persons & Property with the Deputy Mayor advised that they will meet with staff to review their concerns respecting the Open Air Burning By-law.

7. Staff Reports / Other Business:

7.1 Report from the Director of Public Works regarding Consultant Selection.

Council received Staff Report No. PW-2019-13 from the Director of Public Works regarding Consultant Selection.

Moved By: Councillor Barry Norris

Seconded By: Councillor Paul Raymond

That Staff Report No. PW-2019-13 regarding consultant selection for various upcoming projects be received;

And that further to the Township's procurement policy allowance for sole sourcing and pre-qualification, approvals be made for the sole sourcing and short listing for consulting services prior to the Request for Proposal process;

And that assignment of work for these projects is subject to the normal approvals as otherwise required by the procurement policy;

And that C.C. Tatham and Associates Ltd and Pearson Engineering Ltd be approved to provide proposals for the design of upcoming watermain replacement and road reconstruction projects for 2020 and 2022;

And that design, at Township cost, for sanitary sewer for the section of Fifth Avenue from Hayes to approximately Alberta be included in that project;

And that C.C. Tatham and Associates be approved to provide proposals for the design and approvals for the Tay Area Water Treatment Plant upgrades in 2019 and 2020.

Carried.

7.2 Report from the Chief Administrative Officer regarding Council Pregnancy and Parental Leave Policy.

Council received Staff Report No. GGF-2018-14 from the Chief Administrative Officer regarding Council Pregnancy and Parental Leave Policy.

Moved By: Councillor Paul Raymond

Seconded By: Councillor Barry Norris

That Staff Report No. GGF-2019-14 regarding a Council Pregnancy and Parental Leave Policy be received;

And that the Council Pregnancy and Parental Leave Policy be approved and that the required by-law be brought forward.

Carried.

7.3 Report from the Director of Finance regarding Administrative Amendments – Development Charges By-law No. 2019-07.

Council received Staff Report No. GGF-2019-16 from the Director of Finance regarding Administrative Amendments – Development Charges By-law No. 2019-07.

Moved By: Councillor Paul Raymond

Seconded By: Councillor Barry Norris

That Staff Report No. GGF-2019-16 regarding Administrative Amendments to the Development Charges By-law No. 2019-07 be received;

And Whereas Council adopted By-law 2019-07 on February 6, 2019 being a By-law to establish development charges for the Township of Tay;

And Whereas there are administrative errors in the pre-amble to Bylaw 2019-07;

Now therefore be it resolved that Council confirms the following;

- **That the 2018 Development Charges (DC) Background Study was prepared by DFA International Inc. dated November 30, 2018 and updated January 30, 2019,**
- **The adoption of the 2018 Development Charges (DC) Background Study dated January 30, 2019 and By-law 2019-07 on February 6, 2019,**
- **Reference to the Development Charges Background Study means the 2018 Development Charges (DC) Background Study or (“the background study”),**

And that a copy of Staff Report No. GGF-2019-16 be kept with By-law 2019-07 for reference.

Carried.

7.4 Report from Mayor Walker regarding 2018-2022 Update to Committee Appointments

Council received Report No. GGF-2017-17 from Mayor Walker regarding 2018-2022 Update to Committee Appointments.

Moved By: Councillor Paul Raymond

Seconded By: Councillor Mary Warnock

That Report Number GGF-2019-17 regarding an update to 2018-2022 Committee Appointments be received.

Carried.

8. Closed Session

Moved By: Councillor Sandy Talbot

Seconded By: Councillor Jeff Bumstead

That Council adjourn to a Closed Session;

And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001:

- **Personal matters about an identifiable individual, including municipal or local board employees (Heritage Committee Appointment).**

Carried.

Moved By: Councillor Sandy Talbot

Seconded By: Councillor Jeff Bumstead

That Council adjourn from the Closed Session at 7:30 p.m. and return to the regular meeting.

Carried.

Moved By: Deputy Mayor Gerard LaChapelle

Seconded By: Councillor Paul Raymond

That Report No. GGF-2019-15 be received as information and that Council appoints Cheri Buxton to the Heritage Committee for the remainder of the 2018-2022 term;

And further that the required appointment by-law be brought forward to the February 27, 2019.

Carried.

9. By-laws

- 2019-10 Laneway Stop Up & Close and Sale (433 Hayes St)
- 2019-11 Assume & Dedicate Part of Old Coach Road & Fesserton Side Road
- 2019-12 Agreement, Statistical Collision Data (MTO)
- 2019-13 Policy, Tree Canopy
- 2019-14 Policy, Parental Leave
- 2019-15 Amending, Appointments to Various Committees
- 2019-16 Agreement, Bunker Gear Replacement (AJ Stone)
- 2019-18 Agreement, Site Plan (60 Maple St)
- 2019-19 Lift Holding Provision (60 Maple St)

Moved By: Councillor Sandy Talbot

Seconded By: Councillor Jeff Bumstead

That By-laws 2019-10, 2019-11, 2019-12, 2019-13, 2019-14, 2019-15, 2019-16, 2019-18, and 2019-19 be read a first, second and third time and finally passed.

Carried.

10. Notices of Motion:

None were presented.

11. Confirming By-law:

Moved By: Deputy Mayor Gerard LaChapelle

Seconded By: Councillor Paul Raymond

That By-law 2019-20 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.

Carried.

12. Adjournment:

Moved By: Councillor Mary Warnock

Seconded By: Councillor Sandy Talbot

That this Regular Meeting of Council adjourn at 7:35 p.m. and to reconvene on March 27, 2019 at 7:00 p.m.

Carried.

MAYOR

CLERK

**PROTECTION TO PERSONS AND PROPERTY
CHAIRPERSON: VICE CHAIR COUNCILLOR BUMSTEAD**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

1. That Staff Report No. PPP-2019-09 regarding Fire Chief's Monthly Activity Report – January 2019 be received for information.

COUNCIL ACTION: _____ **Carried.**

2. That Staff Report No. PPP-2019-10 regarding Bunker Gear purchase 2019 be received; and;
That Council grants an exception for the sole source procurement of bunker gear under the Township of Tay's Purchasing Policy; and;
That the Township purchase Bunker Gear to replace existing equipment that has come to the end of its useful life from A.J. Stone in the amount of \$26,203.20 plus HST.;
And that the required bylaw be brought forward to the next regular Council Meeting.

COUNCIL ACTION: _____ **Carried.**

3. That Staff Report No. PPP-2019-11 regarding a potential Pumper Truck Donation for the Orillia Georgian College Firefighter Program be received.

COUNCIL ACTION: _____ **Carried.**

4. That Staff Report No. PPP-2019-13 regarding Deputy Fire Chief/FPO Monthly Activity Report – January 2019 be received for information.

COUNCIL ACTION: _____ **Carried.**

5. That Staff Report No. PPP-2019-17 regarding By-law Monthly Activity Report – January 2019 be received for information.

COUNCIL ACTION: _____ **Carried.**

6. That Staff Report No. PPP-2019-03 regarding Year End By-law Activity Report for 2018 be received for information.

COUNCIL ACTION: _____ **Carried.**

7. That Staff Report No. PPP-2019-16 regarding the proposed Open Air Fires By-law be received;
And that the proposed Open Air Fires By-law be approved;
And that the required By-law be brought forward to the next Council meeting for consideration.

COUNCIL ACTION: _____ **Deferred.**

8. That Staff Report No. PPP-2019-14 regarding MLEO Canine By-law Monthly Activity Report – January 2019 be received for information.

COUNCIL ACTION: _____ **Carried.** _____

9. That Staff Report PPP-2019-08 with respect to a Community Policing Committee be received; and
That the Township of Tay's Community Policing Committee be established as a Volunteer Community Policing Committee.

COUNCIL ACTION: _____ **Carried.** _____

**GENERAL GOVERNMENT AND FINANCE
CHAIRPERSON: DEPUTY MAYOR LACHAPELLE**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

- 10.** That Staff Report No. GGF-2019-07 regarding 2018 AODA Annual Status Report be received; and
That Staff Report GGF-2019-07 be forwarded to the Joint Accessibility Advisory Committee for their information.

COUNCIL ACTION: _____ **Carried.**

- 11.** That Staff Report No. GGF-2019-09 regarding Old Coach Road & Fesserton Side Road Assumption & Dedication be received;
That the lands described as follows are hereby established, assumed and dedicated as part of the municipal highway system (public highway):

(a) Part of Lots 6 and 7, Concession 10, being Part 1, 51R-41878, hereby known as "Old Coach Road";

(b) Part of the original road allowance between Lots 5 and 6, Concession 10, being Part 1, 51R-41884, hereby known as "Fesserton Sideroad";

And that the Private Road Agreement with Richard and Arden Maltby be terminated;

And that the required by-laws be brought forward for consideration.

COUNCIL ACTION: _____ **Carried.**

- 12.** That Staff Report No. GGF-2019-10 regarding an Agreement with MTO – Statistical Collision Data be received; and
That the Township of Tay enter into an Agreement with the Ministry of Transportation to receive access to statistical collision data; and
That the required authorizing by-law be brought forward to the next regular Council meeting.

COUNCIL ACTION: _____ **Carried.**

- 13.** That Council appoints Ken Lung to the Heritage Committee and Krista Gliddon & Ken Fulford to the Waubaushene Recreation Committee for the remainder of the 2018-2022 term;
And further that the required appointment by-law be brought forward to the February 27, 2019 Council meeting.

COUNCIL ACTION: _____ **Carried.**

**PUBLIC WORKS
CHAIRPERSON: COUNCILLOR NORRIS**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

- 14.** That Council accepts the resignation of Helen Proctor and Nicole Carswell from the recreation committees.

COUNCIL ACTION: Carried.

- 15.** That Council endorses the construction of a picnic shelter in MacKenzie Beach Park similar to the recent build in Patterson Park;
And that the Committee report back with respect to a final construction and park plan.

COUNCIL ACTION: Carried.

**PLANNING AND DEVELOPMENT
CHAIRPERSON: COUNCILLOR WARNOCK**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

- 16.** That Staff Report No. PD-2019-06 regarding Tree Canopy and Natural Vegetation Policy be received;
That Council approves the proposed Tree Canopy and Natural Vegetation Policy;
And that the required by-law be brought forward to the next regular Council meeting for consideration.

COUNCIL ACTION: Carried.

- 17.** That Staff Report No. PD-2019-09 regarding Site Plan Agreement for 60 Maple Street be received;
That Council authorize the Mayor and Clerk to enter into a site plan agreement with the Simcoe County Housing Corporation for the development at 60 Maple Street and that the required By-law be brought forward to Council;
That the County of Simcoe be permitted to remove tree vegetation on the site within the permitted building envelope in accordance with the approved tree preservation plan;
That the County of Simcoe be exempt from providing the required securities and letter of credit for the affordable housing development at 60 Maple Street;
That the appropriate By-law be brought forward at the next scheduled Council meeting to remove the holding symbol;
And further that Council authorizes staff to finalize the outstanding details of the agreement prior to registration

COUNCIL ACTION: Carried.

- 18.** That Staff Report No. PD-2019-10 regarding the Proposed Amendment 1 to the Growth Plan for the Greater Golden Horseshoe, 2017 be received;
And that Staff be directed to provide written comments to the Province regarding the Proposed Growth Plan Amendment #1 prior to the February 28, 2019 deadline.

COUNCIL ACTION: Carried.

- 19.** That Report No. PD-2019-07 regarding Building Services Division Monthly Report – January 2019 be received.

COUNCIL ACTION: Carried.