

**THE CORPORATION OF THE TOWNSHIP OF TAY  
REGULAR COUNCIL MEETING  
WEDNESDAY, FEBRUARY 28, 2018  
7:00 P.M.**

**PRESENT:**

Mayor Scott Warnock  
Deputy Mayor David Ritchie  
Councillor Jim Crawford  
Councillor Sandy Talbot  
Councillor Gerard LaChapelle  
Councillor Heinrich Naumann  
Councillor Catherine Root

**STAFF PRESENT:**

Alison Gray, Clerk  
Joanne Sanders, Director of Finance  
Steve Farquharson, Director of Planning & Development  
Peter Dance, Director of Public Works  
Brian Thomas, Fire Chief

**1. CALL TO ORDER:**

Mayor Warnock called the meeting to order at 7:00 p.m.

**2. MOMENT OF SILENT REFLECTION:**

Mayor Warnock called for a moment of silent reflection.

**3. APPROVAL OF THE AGENDA**

**Moved By: Councillor Gerard LaChapelle**

**Seconded By: Councillor Heinrich Naumann**

**That the Council Meeting Agenda for February 28, 2018 be adopted with the following amendments:**

**10.2 – Verbal – Fire Chief – Re: Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Update – Coldwater Road).**

**Carried.**

**4. DISCLOSURE OF INTEREST:**

None were declared.

**5. DELEGATIONS:**

No delegations were held.

**6. CONSENT LIST:**

**a) Adoption of Minutes**

- i. Regular Council – January 24, 2018

**Resolution**

That the regular Council meeting minutes dated January 24, 2018 be approved.

- ii. Closed Session – January 24, 2018

**Resolution**

That the regular Closed Session meeting minutes dated January 24, 2018 be approved.

- iii. Regular Committee of all Council – February 14, 2018

**Resolution**

That the regular Committee of all Council meeting minutes dated February 14, 2018 be approved.

**b) Reports of Various Committees**

- i. Audit Committee Minutes – October 25, 2017

**Resolution**

That the Audit Committee meeting minutes dated October 25, 2017 be approved.

- ii. Tay Township Public Library Board – November 21, 2017

**Resolution**

That the Tay Township Public Library Board meeting minutes dated November 21, 2017 be approved.

- iii. Sustainable Severn Sound Sustainability Committee Minutes – December 7, 2017

**Resolution**

That the Sustainable Severn Sound Sustainability Committee meeting minutes dated December 7, 2017 be approved.

- iv. Tay Township Public Library Board – December 19, 2017

**Resolution**

That the Tay Township Public Library Board meeting minutes dated December 19, 2017 be approved.

- v. Horticulture Committee Minutes – January 11, 2018

**Resolution**

That the Horticulture Committee meeting minutes dated January 11, 2018 be approved.

**c) Municipal Report**

- i. Municipal Report 2018-02-01

**Resolution**

That Municipal Report 2018-02-01 be received and the recommendations contained therein be approved.

**Moved By: Councillor Gerard LaChapelle**

**Seconded By: Councillor Heinrich Naumann**

**That the Consent List for February 28, 2018 and the Recommendations contained therein be adopted as Resolutions of Council.**

**Carried.**

**7. STAFF REPORTS / OTHER BUSINES:**

**7.1 Report from the Director of Planning & Development regarding Source Protection Implementation Fund Agreement (SPMIF) Extension.**

Council received Report No. PD-2018-12 regarding Source Protection Implementation Fund Agreement (SPMIF) Extension.

**Moved By: Councillor Jim Crawford**

**Seconded By: Deputy Mayor David Ritchie**

**That Staff Report No. PD-2018-12 be received for information;  
And that the Township of Tay authorizes the amendment to the Source Protection Municipal Implementation Fund Grant Funding Agreement with the Province of Ontario that allow for an extension to utilize the funds until December 31, 2018;  
And further, that the required by-law be brought forward for consideration.**

**Carried.**

**7.2 Correspondence from Georgian Bay General Hospital – Re: Community Based Nominations Committee.**

Council received correspondence from Georgian Bay General Hospital seeking a council representative on the Community Based Nominations Committee.

**Moved By: Councillor Jim Crawford**

**Seconded By: Deputy Mayor David Ritchie**

**That Councillor Gerard LaChapelle be appointed to the Township's representative to the Georgian Bay General Hospital Community Based Nominations Committee.**

**Carried.**

**8. BY-LAWS:**

- 2018-06 Amending Agreement, Source Protection Implementation Fund  
2018-07 Agreement, Enabling Accessibility Grant  
2018-08 Election Signs  
2018-09 Amending, Delegation of Authority (3 Dog Requests)  
2018-10 Agreement, Quality Care Program (County of Simcoe)

**Moved By: Councillor Jim Crawford**

**Seconded By: Deputy Mayor David Ritchie**

**That leave be granted to introduce By-laws 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10.**

**Carried.**

**Moved By: Councillor Heinrich Naumann**

**Seconded By: Councillor Gerard LaChapelle**

**That By-laws 2018-06, 2018-07, 2018-08, 2018-09 and 2018-10 be read a first, second and third time and finally passed.**

**Carried.**

**9. NOTICES OF MOTION:**

None were presented.

**10. CLOSED SESSION:**

**Moved By: Councillor Heinrich Naumann**

**Seconded By: Councillor Gerard LaChapelle**

**That Council adjourn to a Closed Session;**

**And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001:**

- **Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Update – Land Sale Court Claim & Update – Coldwater Road).**

**Carried.**

**Moved By: Councillor Gerard LaChapelle**

**Seconded By: Councillor Heinrich Naumann**

**That Council adjourn from the Closed Session at 7:26 p.m. and return to the regular meeting.**

**Carried.**

**11. CONFIRMING BY-LAW:**

**Moved By: Councillor Jim Crawford**

**Seconded By: Deputy Mayor David Ritchie**

**That leave be granted to introduce By-law 2018-11 being a by-law to adopt the proceedings of the meeting.**

**Carried.**

**Moved By: Councillor Jim Crawford**

**Seconded By: Deputy Mayor Ritchie**

**That By-law 2018-11 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.**

**Carried.**

**12. ADJOURNMENT:**

**Moved By: Councillor Jim Crawford**

**Seconded By: Deputy Mayor David Ritchie**

**That this Regular Meeting of Council adjourn at 7:27 p.m. and to reconvene on March 28, 2018 at 7:00 p.m.**

**Carried.**

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**MAYOR**

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**CLERK**

**PROTECTION TO PERSONS AND PROPERTY  
CHAIRPERSON: COUNCILLOR TALBOT**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

1. That Report No. PPP-2018-11 regarding Fire Chief Monthly Report – January 2018 be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

2. That Staff Report No. PPP-2018-14 regarding the County of Simcoe Quality Care Program be received; and  
That Council endorse the Agreement between Tay Fire & Emergency Services and the County of Simcoe Quality Care Program; and  
That the necessary By-law be presented to Council to authorize the Fire Chief to enter into an Agreement with the County of Simcoe and the Quality Care Program to supply medical training services for Tay Fire & Emergency Services when required and budgeted for.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

3. That Report No. PPP-2018-08 regarding Deputy Fire Chief/FPO Monthly Activity Report – January 2018 be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

4. That Report No. PPP-2018-12 regarding By-law Monthly Activity Report – January 2018 be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

5. That Staff Report No. PPP-2018-13 regarding Delegation of Authority Policy Change for two dog limit be received;  
And that the Council Exemption – Two Dog Limit Policies be approved;  
That staff be given delegated authority to approve or deny exemptions to the Two Dog Limit Policy;  
And that the required amended policy be brought forward to the next regular meeting of Council for consideration.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

6. That Report No. PPP-2018-10 regarding MLEO/Canine Monthly Activity Report – January 2018 be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

7. That Staff Report PPP-2018-07 regarding 458 Broderick Street – Request that Muzzle Order be Repealed by received;  
And that the request by the owners of 458 Broderick Street respecting the Muzzle Order be denied.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

**GENERAL GOVERNMENT AND FINANCE  
CHAIRPERSON: DEPUTY MAYOR RITCHIE**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

- 8.** That Staff Report No. GGF-2018-07 regarding Citizen's Committee on Council Remuneration be received;  
And further that Council approves the terms of reference and the creation of the Citizen's Committee on Council Remuneration as outlined in this report consisting of three voting members of the public and as non-voting members Council Representative, Mayor Warnock, and the Chief Administrative Officer;  
And that the Committee be directed to report back to the August 8, 2018 Committee of All Council meeting with their recommendations for Council's consideration and then formally dissolve.

**COUNCIL ACTION:** Carried.

- 9.** That Staff Report No. GGF-2018-09 regarding a new Election Sign By-law be received;  
And that the new Election Sign By-law be approved and brought forward to the next regular Council meeting.

**COUNCIL ACTION:** Carried.

- 10.** That Staff Report No. GGF-2018-10 regarding Enabling Accessibility Funding Agreement – Reception Counter Renovation be received;  
And that the Township of Tay enter into a contribution agreement with the Government of Canada under Enabling Accessibility Funding Agreement – Reception Counter Renovation;  
And that the required by-law to authorize the contribution agreement be brought forward for consideration.

**COUNCIL ACTION:** Carried.

- 11.** That Staff Report No. GGF-2018-08 regarding the 2017 Land Transactions be received and;  
That the Treasurer is hereby authorized to increase the budgeted transfer to the Contingency Reserve by \$110,708 to \$160,508 to and further;  
That the Treasurer is hereby authorized to transfer the net proceeds from the sale of former rink lots on Calvert Street, in the amount of \$123,137 to the Parks and Recreation Reserve and further;  
That the Treasurer is hereby authorized to transfer the net proceeds from the sale of the Fire Hall on Old Fort Road in the amount of \$212,188 to the Municipal Fleet and Equipment Reserve.

**COUNCIL ACTION:** Carried.

- 12.** That Report GGF-2018-11 dated February 14, 2018 regarding the 2017 Financial Summary be received and that the following recommendations be brought forward to the next Council meeting:
- (a) That the transfer from the Policing Reserve be reduced from \$47,468 to \$3,624;
  - (b) That a transfer of approximately \$216,170 to the Wastewater Operations Reserve be made to reflect the 2017 operating surplus;
  - (c) That a transfer of approximately \$50,104 to the Water Operations Reserve be made to reflect the 2017 operating surplus;
  - (d) That the 2017 surplus of approximately \$5,395 in the Library accounts be transferred to the Library reserve;
  - (e) That the balance of the 2016 surplus of \$4,067 be transferred to the Future Capital Reserve;
  - (f) That the remaining uncommitted 2017 operating surplus of approximately \$67,906 be transferred to the Municipal Building Reserve to be discussed in future budget discussions; and
  - (g) That any significant changes to the estimated transfers above be brought forward to Council once year-end work is finalized.
  - (h) That the transfer to the Municipal Fleet Reserve for Fire Capital for unspent equipment funding be reduced from \$13,942 to \$2,037 to fund additional Old Fort Fire Hall costs incurred (including the LED signage) after the debt was secured.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 13.** That The Corporate Health and Safety Policy attached hereto, being reviewed by Council, is hereby confirmed by Council;  
And that the Mayor and the C.A.O. are hereby authorized to sign the said policy on behalf of the Township.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 14.** That Lynn Racicot be appointed as the Township's representative to the Culture Committee.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 15.** That Deputy Mayor Ritchie be appointed as the Township's representative to the SEGBAY Chamber of Commerce Board.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**



**PUBLIC WORKS  
CHAIRPERSON: COUNCILLOR JIM CRAWFORD**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

- 16.** That Staff Report No. PW-2018-07 regarding the annual review of waived rental fees be received;  
And that the recommendations regarding the individual user groups are approved as outlined in this report.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 17.** That Staff Report No. 2018-08 regarding Enbridge Gas Franchise Agreement renewal be received;  
And that Council approves the form of draft By-law (including the franchise agreement forming part thereof) attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the Municipal Franchises Act.  
And that Council requests the Ontario Energy Board to make an order dispensing with the assent of the municipal electors of the attached draft By-law (including the franchise agreement forming part thereof) pursuant to the provisions of Section 9(4) of the Municipal Franchises Act.  
And once the Ontario Energy Board has approved the franchise agreement between the Township of Tay and Enbridge Gas Distribution Inc. the draft By-law and franchise agreement be brought forward to Council for approval.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 18.** That Staff Report No. 2018-13 regarding the purchase of plough trucks in 2019 be received;  
And as an exception to the Procurement Policy, Council approves the pre-selection of the plough equipment through a competitive bid process prior to issuing a tender for the purchase of the trucks.  
And that the current number of tandem snow ploughs be reduced from the current compliment of six to five with the purchase of a single axle truck and chassis with snow plough equipment in 2019.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 19.** That Staff Report No. PW-2018-02 regarding a drainage issue in the Victoria Glen subdivision be received for information and that Option 3 as outlined in Report PW-2018-02 be selected.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 20.** That the Portarama Family Festival be granted approval to use ATV's on Township roads to assist with the Soapbox Derby for the date and time specified in their correspondence.

**COUNCIL ACTION:** Carried.

**PLANNING AND DEVELOPMENT  
CHAIRPERSON: COUNCILLOR NAUMANN**

**RECOMMENDATIONS**

That the following recommendations be and are hereby adopted by Council:

- 21.** That Report No. PD-2018-05 regarding Building Services Division Monthly Update Report – January 2018 be received.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 22.** That Staff Report No. PD-2018-06 regarding recent changes to the Ontario Building Code be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 23.** That Staff Report No. PD-2018-08 regarding the Provincial Growth Plan 2017 and the County of Simcoe Municipal Comprehensive Review (MCR) be received for information.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 24.** That Staff Report PD-2017-10 regarding Minor Variance Applications be received; and  
That pursuant to Section 45 (1.4) of the *Planning Act*, where Zoning By-law 2000-57 has been amended in response to an application, the Township shall accept applications for Minor Variances from the provisions of By-Law 2000-57 in respect of the land, building or structure within two (2) years of the Zoning By-Law amendment coming into effect.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 25.** That Report Number PD-2018-11 regarding Port McNicoll Holding LP – January-February 2018 be received as information.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 26.** That the Township of Tay send a letter of support to the District of Muskoka for a grant application for funding for the MET Pilot Project.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**

- 27.** That the Township continues funding of the existing MET Pilot until the end of June 2018 to be funded from the Planning Department Outside Services Budget.

**COUNCIL ACTION:** \_\_\_\_\_ **Carried.**