



# TAY HERITAGE COMMITTEE

P O Box 100, 450 Park Street, Victoria Harbour, ON L0K 2A0

705-534-7248 ext 231

[sfarquharson@tay.ca](mailto:sfarquharson@tay.ca)

## Minutes as Amended April 6<sup>TH</sup>, 2017

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Present: Mr. Steve Farquharson, Director of Planning & Development  
Mr. Terry Fegarty, Chair  
Mrs. Catherine Root, Council Representative  
Mr. Stan O'Connor, Committee Member  
Mr. John Todd, Committee Member  
Ms. Susan Lucas, Committee Member

Regrets: Mr. Allan Mantel, Committee Member

Staff Present: Treena Clark, Recording Secretary

### 1. **Call to Order**

Mr. Fegarty called the meeting to order at 5:05 p.m.. The Committee Fegarty provided an official welcome to Barb Benson, volunteer with the Port McNicoll 100<sup>th</sup> Anniversary committee.

### 2. **Conflicts of Interest**

Councillor Root & Mr. Fegarty – Cost not design of designation Plaques  
Councillor Root – Quest Mural

### 3. **Adoption of Minutes**

The Chair put a motion forward to adopt the minutes of March 16, 2017.

**Moved by John Todd and seconded by Councillor Root:  
That the minutes of March 16, 2017 be adopted. CARRIED.**

**4. Business Arising From the Minutes**

**4.1** 6.13 of minutes – Heritage ID badges received and distributed by Mr. Fegarty to the committee members

**5. For Your Information**

**5.1** On June 8-10, 2017, the annual CHO conference will be held in Ottawa, ON and the committee would like to review budget in order to attend; Ms. Clark will provide an email update to the Committee of the Treasurers report to review budget balance.

**5.2** A discussion derived from a Toronto Star article dated April 4, 2017 pertaining to “A better way to Protect Toronto’s Heritage Buildings” and the tactic of registering (“listing”) properties to protect them from demolition without notice to the Municipality. The Committee does not want to lose Heritage properties as one of their roles is to protect them. Ms. Clark advised that the current process for property demolition requests is that they are identified in the Planning department’s Land Manager software system and identified by Building Administration or the Chief Building Official and brought to the Heritage Committees’ attention.

**5.3** Councillor Root will bring a card of thanks to the next meeting

**Mr. Fegarty brought Motion forward; Moved by Mr. Todd and seconded by Mrs. Lucas**

**CARRIED**

**6. New and Unfinished Business**

**6.1** Mr. Fegarty attended the Port McNicoll 100<sup>th</sup> Year Celebration Committee meeting on April 5, 2017 and will have the Port McNicoll village area’s Heritage photographs available to view for the event, either by hard copy or digital for Barb Benson, Committee member. The car rally will be held on Monday, August 7, 2017 which will start in Port McNicoll and end at St Marie. The committee was open to the idea of a \$20.00 fee for each participant with proceeds to go towards lunch and prizes. The car rally would be a 100km drive throughout Tay Township with specific drop-off areas or historic sites and the drive would end at St. Marie. Councillor Root will confirm with Nick the date and collaborate with Barb Benson regarding the list of events. Barb will provide Mr. Fegarty with the contact name and email of chair.

**6.2** Treasurer's Report will be provided at the May 4, 2017 Heritage Committee meeting (quarterly report)

### **6.3 Heritage Street Signs**

Councillor Root led a discussion for an update on the RFP (Request for Proposal) being prepared with the Directors of Public Works and Planning and Development. The target date remains the same to install prior to Canada Day celebrations to complete and have the summer students assist with installation.

### **6.4 Century House Number Program Sub-Committee**

As per March 16, 2017 meeting, Councillor Root advised that the Century House Number Program is also included in the RFP (Request for Proposal) for the Heritage street signs and the design has not yet been determined yet. T. Fegarty provided an example plot drawing of Port McNicoll's homes prior to 1919/Historical districts. There are more than 400 homes eligible for Century Homes signs: The 4 settlement areas, 84 Port McNicoll, 155 Victoria Harbour, 70 Waubausheene, 23 Waverley and at least 50 or more in Rural Tay area. For example, the City of Toronto signs cost is \$125.00 and sell for \$250.00. Since the Heritage Committee or Township of Tay is non-for-profit, the selling price will be close to the initial purchase price. During the vetting process of the RFP, the design and costing will be determined. Also, the application process for home owners requesting to purchase a sign, the committee will be investigating a fillable form (on-line or static) and further research is required to determine which properties qualify. During this discussion, it was agreed that J. Todd, M. Heffer and T. Fegarty will take the lead on this initiative.

### **6.5 Additional QR signs**

QR (Quick Response) signs can be read by cellphone or tablet. At present, present inventory shows 20 including 4 in Port McNicoll. About 20 more are required to be developed for the Historic districts and the cost is \$50 per QR sign and installation by the Municipality (or by the home owner). The Committee is to ensure that the applications are valid.

### **6.6 Update – Walking Tours/Brochures**

The walking tours and brochures require updating. The kiosks and Barb Benson require replenishment of brochures.

#### **6.7 Review of Heritage Register**

It is the Committees responsibility to maintain the Heritage Register.

#### **6.8 Update – Social Media**

Mr. Todd advised that he has an active Facebook account and feeds to various websites. Mr. Farquharson advised the Committee, for any media event to contact Lynn Racicot, Communications and Special Projects Officer or email lracicot@tay.ca.

#### **6.9 Quest Art School & Gallery – Community Mural Project**

Councillor Root advised no update to report and will follow-up with Bryan Anderson, Manager Parks, Recreation & Facilities.

#### **6.10 Bonar Church Conservation**

Mr. Farquharson provided an updated to the Committee advising that he has had several conversations and meetings with the new owners whom have assured him and the Township that the building will remain as a Heritage building. Also, if and when an application is received to build a detached garage, the new owners plan will be to comply and match the garage to the main church building.

#### **6.11 Donated Stoddard family Bible**

Mr. Fegarty spoke with Genevieve Carter, from the Huronia Musuem and they are not interested in the family bible. Mr. Todd offered to take the bible to possibly locate the church in order to donate. The Committee agreed to this initiative.

#### **6.12 Designation 200 Cherry Street**

Conflict of interest for Councillor Root and Mr. Fegarty and removed themselves during discussion to make a decision to purchase a Heritage plaque from Root Cellar Signs in the amount of \$480.00 including HST.

**Mr. Heffer brought Motion forward; All Committee members voted in favour to purchase**

**CARRIED**

## **7. Additional Agenda Items**

### **a. School Project**

John Todd had an idea for a school project for the fall of 2017. Councillor Root noted that she would look in to programs offered by the Museum.

### **b. Range Light**

Ms. Lucas requested a survey of the property in order to map out and view where extra space is available to plant a garden. Ms. Lucas and Councillor Root have scheduled a site meeting with some of the Horticultural Committee members on April 13, 2017. Ms. Lucas also requested an update on the light to when it will be in working order and installation of hydro line. Mr. Farquharson will follow-up with Public Works and provide an update.

## **7. Adjournment and Next Meeting**

The meeting was adjourned at 7:07 p.m. moved by Mr. O'Connor and seconded by all Committee members.

Next meeting to be held at 5:00 p.m. on Thursday May 4<sup>th</sup>, 2017

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Terry Fegarty Heritage Committee Chair

Recording Secretary, Ms. Clark