



# Report

**Accessibility Advisory Committee**  
**Thursday, April 19, 2018 10:00 AM**  
**Oro-Medonte Severn Boardroom**  
**Chair: Doug Mein**



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**Present:** Chair Doug Mein, Vice-Chair Susan Hamer, Township of Springwater Councillor Katy Austin, Deputy Warden Terry Dowdall, Member Liz Grummett, Member Fred Heyduk, and Township of Tay Mayor Scott Warnock

**Absent:**

**Staff Present:** Jennifer Marshall, Legislative Coordinator, County of Simcoe, Katelyn Iveson, Council and Committee Coordinator, County of Simcoe, Chelsea Holt, Administrative Assistant, Township of Springwater, Alison Gray, Clerk, Township of Tay, David Parks, Director of Planning, Development and Tourism, County of Simcoe, George Kaveckas, Transit Coordinator, County of Simcoe, and Sasha Helmkey, Deputy Clerk, Township of Springwater

## 1. Call to Order

The Chair called the meeting to order at 10:02 a.m. and welcomed the Township of Tay council representative Mayor Scott Warnock and the Township of Tay Clerk Alison Gray to their first meeting as a member of the Joint Accessibility Advisory Committee.

## 2. Approval of Agenda

The Agenda was amended to allow for a verbal update from Township of Springwater Councillor Katy Austin regarding the Springwater Library Accessible Customer Service Feedback Comment Form. (See Agenda Item 8.1., below)

### **Resolution AAC-11-17**

Moved by: Member Fred Heyduk  
Seconded by: Mayor Scott Warnock

That the agenda for the April 19, 2018 meeting of the Joint Accessibility Advisory Committee, be approved, as amended.

**CARRIED**

## 3. Disclosure of Pecuniary Interest

There were no declarations made.

#### 4. Items of Reference

7 - 11      **4.1. Terms of Reference**  
[Terms of Reference - 2018](#)

13 - 15      **4.2. Workplan**  
[Work Plan - 2018](#)

#### 5. Presentations and Delegations

There were no items for this portion of the meeting.

#### 6. Consent Agenda

There were no items for this portion of the meeting.

#### 7. Matters for Consideration

##### **County of Simcoe Business**

17 - 47      **7.1. AAC 18-005 - County's Accessibility Activity Report (January-March 2018)**  
[AAC 18-005](#)  
[Schedule 1 to AAC 18-005](#)  
[Schedule 2 to AAC 18-005](#)  
[Schedule 3 to AAC 18-005](#)  
[Schedule 4 to AAC 18-005](#)

##### **Recommendation AAC-12-17**

Moved by: Councillor Katy Austin  
Seconded by: Member Susan Hamer

That Item AAC 18-005, dated April 19, 2018 regarding the County of Simcoe's Accessibility Program activities for the period of January to March 2018, be received.

CARRIED

49 - 109      **7.2. AAC 18-006 - Draft County of Simcoe 2019-2023 Multi-Year Accessibility**

**Plan**

[AAC 18-006](#)

[Schedule 1 to AAC 16-006](#)

**Recommendation AAC-13-17**

Moved by: Member Susan Hamer  
Seconded by: Member Fred Heyduk

That Item AAC 18-006, dated April 19, 2018 regarding the Draft County of Simcoe 2019-2023 Multi-Year Accessibility Plan, be received; and

That the Draft County of Simcoe 2019-2023 Multi-Year Accessibility Plan, attached as Schedule 1 to Item AAC 18-006, be approved.

CARRIED

**Township of Tay Business**

111 - 123

**7.3. Draft Election Accessibility Plan**

[2018 Draft Election Accessibility Plan](#)

[Schedule 1 to 2018 Draft Election Accessibility Plan](#)

**Recommendation AAC-14-17**

Moved by: Mayor Scott Warnock  
Seconded by: Member Liz Grummett

That the report from the Clerk regarding the Draft Election Accessibility Plan, be received;

And that the Draft Election Accessibility Plan, be approved.

CARRIED

125 - 140

**7.4. Township of Tay 2018 to 2022 Accessibility Plan**

[Township of Tay 2018-2022 Accessibility Plan](#)

[Schedule 1 to 2018-2022 Accessibility Plan](#)

**Recommendation AAC-15-17**

Moved by: Councillor Katy Austin  
Seconded by: Deputy Warden Terry Dowdall

That the report regarding the 2018 to 2022 Accessibility Plan, be received;

And the Joint Accessibility Advisory Committee review and provide feedback on the Plan.

CARRIED

## **Township of Springwater Business**

### **7.5. Verbal Update Regarding Township of Springwater Website**

The Committee was provided with an update regarding the Township of Springwater website and their plans to become Web Content Accessibility Guidelines 2.0 (WCAG 2.0) Level AA compliant.

## **8. Other Matters for Consideration**

The Committee generally discussed matters related to accessibility.

### **8.1. Springwater Library Accessible Customer Service Feedback Comment Form**

The Committee received the Springwater Library Accessible Customer Service Feedback Comment Form, for information.

### **8.2. Resignation of Member Peggy Norton-Harris**

The Chair informed the Committee, during discussions regarding Agenda Item 7.2, of the resignation of Member Peggy Norton-Harris.

## **9. Confidential Matters for Consideration**

There were no items for this portion of the meeting.

## **10. Adjournment**

### **Resolution AAC-16-17**

Moved by: Member Fred Heyduk  
Seconded by: Mayor Scott Warnock

That the April 19, 2018 meeting of the Joint Accessibility Advisory Committee be adjourned at 12:00 p.m.

CARRIED