



TAY HERITAGE COMMITTEE

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Minutes FEBRUARY 2ND, 2017

Present: Mrs. Catherine Root, Council Representative
Mr. Steven Farquharson, Director of Planning & Development
Mr. Stan O'Connor, Committee Member
Mrs. Sherril Foster, Committee Member
Mr. John Todd, Committee Member
Mr. Allan Mantel, Committee Member
Mr. Matthew Heffer, Committee Member
Ms. Susan Lucas, Committee Member

Staff Present: Treena Clark, Recording Secretary

Regrets: Mr. Terry Fegarty, Chair

1. Call to Order

Mr. O'Connor called the meeting to order at 5:00 p.m.. Steven Farquharson made a suggestion going forward and to add as an Agenda item for the next meeting, to appoint a Vice Chair. Stan put a motion forward for Sherril Foster to act as the Chair for the meeting and seconded by remaining Committee members as all in favour.

2. Conflicts of Interest

No conflicts of Interest

3. **Adoption of Minutes**

The Chair put a motion forward to adopt the minutes of January 5, 2017.

**Moved by Councillor Root and seconded by Allan Mantel:
That the minutes of January 5, 2017 be adopted.
CARRIED.**

4. **Business Arising From the Minutes**

4.1 **Designation of 200 Cherry Street**

Mr. Farquharson provided an update that the original paperwork was forwarded last week to solicitor and awaiting for final registration. He advised that the owner and committee will be advised once complete. The relevant tax forms will be forwarded to Treasury for processing once registration has been finalized in order for property owner to receive a tax rebate.

5. **For Your Information**

5.1 Victoria Harbour Range Light – Mr. Farquharson will follow-up with Public Works in regards to the conduit wiring as roughed in. Mrs. Lucas is interested in creating a Heritage garden around the Range Light and will bring forward her ideas to the Horticultural Committee in March.

Action Item: Require staff assistance to identify the size of the property surrounding the Range Light in order to determine the size of the garden.

5.2 Designation of 200 Cherry Street – Refer to Item 4.1

5.3 The Treasurers Report - was reviewed and acknowledged for information.

5.4 The CHO News 2017 Winter Edition - was reviewed and agreed upon that it was an interesting edition and members discussed if an article about the Townships' Heritage such as the S. S. Keewatin or introduction of new street signs would be considered as a good news item to be considered for the magazine. All members agreed to this initiative but as a Committee, there would be a need for someone to volunteer to write an article, then reviewed and/or approved by the Committee and Director prior to submission.

6. New and Unfinished Business

6.1 2 New Committee Members - Welcome

Councillor Root, Mr. Farquharson and Committee members welcomed Susan Lucas and Matthew Heffer as both attended their first Heritage Committee meeting and excited for the opportunity. Mrs. Lucas received a training binder from Terry Fegarty but Mr. Heffer has not received one; Treena will provide a copy prior to the next meeting.

Action Item: A copy of Training binder for Mr. Heffer

6.2 Virtual Museum of Canada

Mrs. Foster provided an update with regards to potential federal funding as received by a B.C. museum and will continue to read up and research the website. Mrs. Foster will report back to the Committee with her findings in order to see if this initiative would be favourable for our Committee to consider as the funding may be geared towards a museum as Tay Township does not have one.

6.3 Century House Number Program

Mr. Farquharson advised that Century homes have a special identification and to research design of signs. City of Toronto have special plaques and Tay Township is looking into those properties to be considered as a Century home. In addition, the Planning student will look at designs. Once available, Mr. Farquharson will send an email to committee members as Councillor Root advised that this will be the best way and easier to communicate with the Committee as a group. The goal is for any interested resident to purchase a plaque, as the Committee is revenue neutral. Terry Fegarty's list versus maps needs to be reviewed to identify Century homes. Also, discussion with regards to what is the communication plan for residents to know about plaque purchases. Communication options such as including in water or tax bill inserts, links to website map or use our Special Events coordinator to provide additional communication options.

Action item: Mr. Farquharson to follow-up with Lynn Racicot

6.4 Social Media

Mr. Farquharson will follow-up with Lynn Racicot, our Communications and Special Projects Officer, to discuss how the Heritage Committee can obtain more exposure or tools using Social media.

6.5 3 New Tay Short Trail Plaques

Deferred to March 16, 2017 meeting

6.6 Quest Art School & Community Mural Project

As one of the 4 North Simcoe municipalities, a meeting was held on Monday, January 30, 2017 at the Harbour Shore Community Room. In attendance was a local artist, Ruth Hurdle, as she is gathering and drawing a 8'X28' concept mural for each Township in celebration of Canada's 150th Anniversary of Confederation. There will be 4 schools, 1 from each Township that will be painting the mural which includes the cut out of leaves and will be unveiled in Tay Township, 1 weekend prior to the Canada Day, July 1 weekend. Mayor Warnock and Councillor Root, including Mrs. Lucas and Mr. Todd attended as representatives from the Heritage Committee, reported that the mural is made of aluminum panel and to be placed in an area that is protected from the Georgian Bay weather and winds. In addition, Ruth actually prefers that the mural be mounted on a building so that the maple leaves can scatter and there could be more of them displayed. One location suggested is the Township owned building located at 145 Albert Street in Victoria Harbour as being considered as a mural location. Although the wall is facing the water, the mural would be somewhat protected and exposure from the general public will be important as the wall faces the Tay Shore Trail. A second location suggestion is the William Street Mercantile store, on the outside wall facing Albert Street. The owner of the business offered to help as he is willing to install the mural and provide lighting at no expense to the Township. This location is considered a non-Township owned property, therefore, if considered, an agreement may be required between the Township and relevant parties. Another requirement for the mural is that it must be portable or transportable. Mr. Heffer suggested if it can be portable, to consider the mural to be moved at the new park at the S.S. Keewatin location in Port McNicoll. A Public Meeting will be held (no date determined or scheduled) as the Heritage Committee would prefer to make suggestions of a location and construction with Council.

6.7 Heritage Week 2017

Councillor Root followed up by email with the Heritage Week 2017 – Promote your event contact and inquired if an event is posted, does the event need to be held during the week of Heritage or any time throughout the year; to date, she has had no response.

6.8 CHO Training Workshops or Webinar

There was discussion and concerns with attending CHO offering information only and workshops but the Committee felt that they were experienced and knowledgeable enough to hold their own Heritage workshops. In addition, there is a fine/cost amount for attending workshops. For example, collaboration with the Township Library to hold Heritage series workshops in October or during Heritage Week in 2018 could be considered.

6.9 RFP – Heritage Street Signs

Councillor Root led the discussion by reviewing the 3 different colour and letter styles of proposed Heritage street signs. The Request for Proposal (RFP) is required to be completed soon as the signs are to be installed by Canada Day with a total of 44 signs within 4 hamlet areas to be included. The colour of the signs must be readable at night and reflective. Also, no feet or upper/lower case on the sign lettering. The members agreed upon the “top colour” sign sample. Mr. Farquharson suggested to focus on the 3 defined areas, Victoria Harbour, Port McNicoll and Waubaushene as Phase 1 and Phase 2 for the Waverley area. The reason being that the Waverly area cannot change signage on a Provincial or County road which effects 5 or 6 locations in the Waverley hamlet. Public works is to review where the signs will be installed as the costs for installation have not yet been determined. The summer students will be assisting as the project date for installation is prior to Canada Day.

Action Item: Include in next Agenda for further discussion

7. Adjournment and Next Meeting

Councillor Root moved for the next meeting to held, Thursday March 16, 2017 at 5:00 p.m.; seconded by Allan Mantel.

Moved by Allan Mantel seconded by Matthew Heffer - The meeting was adjourned at 6:20 p.m.

Sherril Foster, Heritage Committee Acting Chair

Recording Secretary, Ms. Clark