

**The Corporation of the Township of Tay
Regular Council Meeting**

**Wednesday, March 27, 2019
7:00 p.m.**

Present: Mayor Ted Walker
Deputy Mayor Gerard LaChapelle
Councillor Paul Raymond
Councillor Sandy Talbot
Councillor Jeff Bumstead
Councillor Mary Warnock
Councillor Barry Norris

Staff Present: Robert Lamb, CAO/Deputy Clerk
Alison Gray, Clerk
Peter Dance, Director of Public Works
Joanne Sanders, Director of Finance
Steve Farquharson, Director of Planning & Development
Brian Thomas, Fire Chief

1. **Call to Order:**
Mayor Walker called the meeting to order at 7:00 p.m.

2. **Moment of Silent Reflection:**
Mayor Walker called for a moment of silent reflection.

3. **Approval of the Agenda:**
Moved By: Councillor Jeff Bumstead
Seconded By: Councillor Mary Warnock
That the Council Meeting Agenda for March 27, 2019 be adopted as circulated.

Carried.

4. **Disclosure of Interest:**
None were presented.

5. **Presentations / Delegations:**
5.1 Presentation to North Simcoe Capitals Peewee Rep Hockey Team regarding Good Deeds Fundraising for Guesthouse Shelter.
Council presented the members of the North Simcoe Capitals Peewee Rep Hockey Team with certificates recognizing their fundraising efforts for the Guesthouse Shelter as part of the Good Deeds Fundraising Program.

6. Consent List:

a) Adoption of Minutes

- i. Regular Council – February 27, 2019

Resolution

That the regular Council meeting minutes dated February 27, 2019 be approved.

- ii. Regular Committee of all Council – March 13, 2019

Resolution

That the regular Committee of all Council meeting minutes dated March 13, 2019 be approved.

b) Reports of Various Committees

- i. Committee of Adjustment Minutes – November 21, 2018

Resolution

That the Committee of Adjustment meeting minutes dated November 21, 2018 be approved.

- ii. Seniors Advisory Committee Minutes – January 14, 2019

Resolution

That the Seniors Advisory Committee meeting minutes dated January 14, 2019 be approved.

- iii. Horticulture Committee Minutes – February 14, 2019

Resolution

That the Horticulture Committee meeting minutes dated February 14, 2019 be approved.

c) Municipal Report

- i. Municipal Report 2019-03-01

Resolution

That Municipal Report 2019-03-01 be received and the recommendations contained therein be approved.

Moved By: Councillor Paul Raymond

Seconded By: Councillor Barry Norris

That the Consent List for March 27, 2019 and the Recommendations contained therein be adopted as Resolutions of Council, except Items

- **Municipal Report 2019-03-01, Recommendation #11**
- **Committee of all Council Minutes, Items B.3.1, A.2.4 & C.3.1, which will be dealt with as a separate matter.**

Carried.

Municipal Report 2019-03-01, Recommendation #11

Moved By: Deputy Mayor Gerard LaChapelle

Seconded By: Councillor Paul Raymond

That Municipal Report 2019-03-01, Recommendation #11 be deferred.

Carried.

Council directed that a Special Council meeting be held on April 9th, 2019 respecting the road program. Council members were directed to advise the Director of Public Works as to any roads of particular concern and the Chair & Vice Chair of Public Works were directed to meet with the Director to review the road program prior to the special meeting.

Should Council reach consensus at the special meeting then the matter will come before the scheduled Special Council on April 10th, 2019.

Committee of all Council Minutes

Item B.3.1 – Strategic Plan

Councillor Norris inquired as to whether or not the Strategic Plan should be deferred a year due to the regional review underway by the Province.

Staff spoke to the matter and Councillor Norris received clarification with respect to the scope of the Strategic Plan. Council concurred that the Strategic Plan should continue as planned.

Item A.2.4 – Parking By-law & Item C.3.1 – Boat Launch & Non-Resident Pass

Councillor Norris inquired as to whether or not the review of the parking by-law should be expedited due to the upcoming boat season and expressed concerns with respect the costs of a potential non-resident tag program.

Staff advised that they will be bringing the matter forward to the April 10th, 2019 meeting respecting the location of the boat launch and seeking direction with respect to a future tag program.

7. Staff Reports / Other Business:

7.1 Verbal Report from Mayor Walker regarding Regional Review Update.

Council received a verbal update from Mayor Walker on the County's recent workshop respecting the regional review.

Mayor Walker advised that he would report back with respect to any developments at the County on the matter.

7.2 Report from the Director of Public Works regarding 2019 Gravel Program & Contract.

Council received Staff Report No. PW-2019-27 from the Director of Public Works regarding 2019 Gravel Program & Contract.

Moved By: Councillor Paul Raymond

Seconded By: Councillor Barry Norris

That Staff Report No. PW-2019-27 be deferred to the April 9th, 2019 Special Public Works Meeting.

Carried.

7.3 Report from the Clerk regarding Final Sale of Land Policy.

Council received Staff Report No. GGF-2019-23 from the Clerk regarding the Final Sale of Land Policy.

Moved By: Councillor Paul Raymond

Seconded By: Councillor Barry Norris

That Staff Report No. GGF-2019-23 regarding Sale of Land Policy be received;

And that the updated Sale of Land Policy be approved and that the required by-law be brought forward.

Carried.

7.4 Verbal Report from the Director of Finance regarding Tax Sale Extension Agreement.

The Director provided a brief overview of the tax sale process and the tax sale extension agreement.

8. By-laws

- 2019-21 Agreement, Tax Sale Extension
- 2019-24 Agreement, Ice Resurfacer (Resurfice Corp.)
- 2019-25 Amending, Business Licensing
- 2019-26 Sale of Land Policy
- 2019-27 Repeal, Private Road Agreement (Maltby)

Moved By: Councillor Barry Norris

Seconded By: Councillor Paul Raymond

That By-laws 2019-21, 2019-24, 2019-25, 2019-26 and 2019-27 be read a first, second and third time and finally passed.

Carried.

9. Notices of Motion:

None were presented.

10. Closed Session

No Closed Session was held.

11. **Confirming By-law:**

Moved By: Councillor Paul Raymond

Seconded By: Councillor Barry Norris

That By-law 2019-28 being a by-law to adopt the proceedings of the meeting be read a first, second and third time and finally passed.

Carried.

12. **Adjournment:**

Moved By: Councillor Jeff Bumstead

Seconded By: Councillor Mary Warnock

That this Regular Meeting of Council adjourn at 8:14 p.m. and to reconvene on April 24, 2019 at 7:00 p.m.

Carried.

MAYOR

CLERK

**PROTECTION TO PERSONS AND PROPERTY
CHAIRPERSON: COUNCILLOR TALBOT**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

1. That Staff Report No. PPP-2019-21 regarding Fire Chief's Monthly Activity Report – February 2019 be received for information.

COUNCIL ACTION: _____ **Carried.**

2. That Staff Report No. PPP-2019-18 regarding Deputy Fire Chief/FPO Monthly Activity Report – February 2019 be received for information.

COUNCIL ACTION: _____ **Carried.**

3. That Staff Report No. PPP-2019-22 regarding By-law Monthly Activity Report – February 2019 be received for information.

COUNCIL ACTION: _____ **Carried.**

4. That Staff Report No. PPP-2019-23 regarding MLEO Canine By-law Monthly Activity Report – February 2019 be received for information.

COUNCIL ACTION: _____ **Carried.**

5. That Staff Report No. PPP-2019-25 regarding Business Licensing be received; and
That that the minor housekeeping amendments to the Business Licensing By-law be approved;
And that the required amending by-law be brought forward to the next Council meeting.

COUNCIL ACTION: _____ **Carried.**

**GENERAL GOVERNMENT AND FINANCE
CHAIRPERSON: DEPUTY MAYOR LACHAPELLE**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

6. That Staff Report No. GGF-2019-18 regarding Sale of Land Policy be received;

And that Council provides any comments on the draft policy to staff by noon on March 20th, so that staff may bring a final report forward to the March 27th Council meeting, with the required by-law.

COUNCIL ACTION: Carried.

7. That Staff Report No. GGF-2019-21 regarding an Integrity Commissioner be received;

That the resignation of Ms. Kristin Eliot, Integrity Commissioner, be received;

And that the Township issue a Request for Proposal for an Integrity Commissioner.

COUNCIL ACTION: Carried.

8. That Report GGF-2019-19 regarding the 2018 Statement of Remuneration and Expenses, paid to members of Council, Local Boards and Committees be received.

COUNCIL ACTION: Carried.

9. That Staff Report No. GGF-2019-20 regarding the 2018 Year End Report-Capital be received;

And that Staff be authorized to adjust the transfer from the Municipal Fleet & Equipment (Fire Capital) Reserve by \$4,717 to reflect the cost of additional portable radios needed for new recruits;

And that Staff be authorized to adjust the transfer from the Parks and Recreation Reserve by a total \$4,011 to reflect the project overage on the First Avenue Trail;

And that Staff be authorized to use the balance of deferred gas tax funds amounting to \$3,105 towards the 2018 Roads Capital Program;

And that the net cost of \$43,555 incurred to supply and install conduit for future telecommunication projects in the Paradise Point and Grandview Beach area be funded from the Contingency Reserve;

And that the future connection charges applicable of approximately \$62,977 for properties in the Grandview Beach and Paradise Point area be funded from the Water Capital Reserve until they become payable by the benefiting property owners (by January 1, 2021);

cont'd...

And that the project overage of \$351,000 noted on the 2017/2018 watermain replacement, road reconstruction and drainage works project be funded from additional revenues and other budget underages in the Roads Capital Program (\$125,800), the 2018 Operating Surplus (\$168,000) and the Water Capital Reserve (\$57,200);

And whereas the project costs for the watermain and road reconstruction work completed in Grandview Beach and Paradise Point have exceeded the original estimate of \$6,900,000;

That the total project funding be amended as follows:

- Ontario Community Infrastructure Fund – Formula Based Component - \$ 311,044
- Ontario Community Infrastructure Fund – Top-Up Component - \$1,486,931
- Clean Water and Wastewater Fund - \$221,679
- Paradise Point and Grandview Beach Grant – \$2,675,342
- Gas Tax Fund - \$313,208
- Water Capital Reserve - \$888,416
- Contingency Reserve - \$44,555
- Tax Rate/Development Charges - \$969,453
- 2018 Operating Surplus - \$110,004
- Benefiting Property Owners - \$315,640
- Other Agencies (Bell) - \$14,089

For a total project funding of \$7,350,361.

COUNCIL ACTION: _____ **Carried.**

**PUBLIC WORKS
CHAIRPERSON: COUNCILLOR NORRIS**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

10. That Council withdraw the 2019 gravel program, and that the Dufferin Aggregates tender not be awarded at this time, and that staff report back to the March 27th, 2019 Council meeting regarding the 2019 gravel contract.

COUNCIL ACTION: Carried.

11. That Staff Report No. PW-2019-17 regarding Double Surface Treatment and Slurry Seal contract 2019-04, and Gravel Rehabilitation Contract 2019-06 be received;
And that the Council of the Township of Tay accepts the Double Surface Treatment and Slurry Seal tender low bid from Duncor Enterprises Inc. in the amount of \$291,388.50 plus HST;
And that staff be directed to prepare the by-law authorizing the execution of the contract between the Township of Tay and Duncor Enterprises Inc. for the Double Surface Treatment and Slurry Seal.

COUNCIL ACTION: Deferred.

12. That Staff Report No. PW-2019-20 regarding Contract 2019-03 – One Propane Powered Ice Resurfacer be received;
And that the contract be awarded to Resurfice Corp. in the amount of \$80,990.00 plus HST;
And that the required by-law authorizing execution of the agreement between the Township and Resurfice Corp. be approved.

COUNCIL ACTION: Carried.

13. That Staff Report No. PW-2019-21 regarding the 2018 Rope DWS Annual Report be received;
And that the 2018 Rope Drinking Water System Annual Report be accepted By Council as required by Schedule 22 and Section 11 of Ontario Regulation 170/03.

COUNCIL ACTION: Carried.

14. That Staff Report No. PW-2019-22 regarding the 2018 Tay Area DWS Annual Report be received;
And that the 2018 Tay Area Drinking Water System Annual Report be accepted By Council as required by Schedule 22 and Section 11 of Ontario Regulation 170/03.

COUNCIL ACTION: Carried.

15. That Staff Report No. PW-2019-23 regarding the 2018 Victoria Harbour WWTP Annual Report be received for information.

COUNCIL ACTION: Carried.

16. That Staff Report No. PW-2019-24 regarding the 2018 Port McNicoll WWTP Annual Report be received for information.

COUNCIL ACTION: Carried.

17. That Staff Report No. PW-2019-25 regarding the climate change action plan be received;
And that the Township adopt 2015 to 2028 reduction targets for Community Sector and Corporate Sector greenhouse gas emission of 6% and 25% respectively;
And that the Tay Township Local Climate Change Action Plan be adopted;
And that the Plan be revised and updated regularly and the actions be implemented as resources and budget permit.

COUNCIL ACTION: Carried.

18. That the correspondence from the Portarama Family Festival be received;
And that Council authorizes the use of ATV's for the Soapbox Derby and the requested temporary road closure of Talbot Street on May 19th, or May 20th rain date, for the Paul Spencer Memorial Soapbox Derby.

COUNCIL ACTION: Carried.

**PLANNING AND DEVELOPMENT
CHAIRPERSON: COUNCILLOR WARNOCK**

RECOMMENDATIONS

That the following recommendations be and are hereby adopted by Council:

- 19.** That Staff Report No. PD-2019-13 regarding a modification to the draft plan conditions of the Heights of Victoria Harbour subdivision File Number TA-T-90017 be received;
That the revised conditions of draft plan approval for the Heights of Victoria Harbour Subdivision be amended as outlined in Attachment "B" of Staff Report PD-2019-13.
And that the owners be notified of the decision of Council, with respect to the revised conditions.

COUNCIL ACTION: _____ **Carried.**

- 20.** That Staff Report No. PD-2019-14 regarding Zoning By-law Amendment Housekeeping be received;
And further that Council authorizes staff to begin the appropriate Planning process and schedule a public meeting in accordance with the Planning Act.

COUNCIL ACTION: _____ **Carried.**

- 21.** That Report No. PD-2019-11 regarding Building Services Division Monthly Report – February 2019 be received.

COUNCIL ACTION: _____ **Carried.**

- 22.** That the request by the owner of 17 Bourrie Avenue for the waiving or reduction of development charges be denied.

COUNCIL ACTION: _____ **Carried.**