



# **The Corporation of the Township of Tay Grants Committee Agenda**

**January 23, 2019  
2:30 p.m.**

**Municipal Office – Administration Board Room**

---

**1. Call to Order**

1.1 Appointment of Chair

**2. Acceptance of Agenda**

**3. Declarations of Pecuniary Interest**

**4. Adoption of Minutes**

**5. Correspondence**

5.1 Culture Midland Committee  
Re: Culture North Simcoe Awards – Request for 2018 Grant

**6. Items for Information**

6.1 Grants and Donations Policy

**7. New & Unfinished Business**

- 7.1 Terms of Reference
- 7.2 2019 Meeting Schedule
- 7.3 Grants & Donations Summary
- 7.4 Municipal Grant Applications

**8. Adjournment**



Town of Midland  
575 Dominion Avenue  
Midland, Ontario  
L4R 1R2  
[www.culturemidland.com](http://www.culturemidland.com)

August 21, 2018

Township of Tay Council  
450 Park Street, P.O. Box 100  
Victoria Harbour, Ontario  
L0K 2A0

Dear Mayor Warnock and Members of Council,

I am writing to you on behalf of the Culture Midland Committee as we plan the upcoming Culture North Simcoe Awards taking place on November 21, 2018 at the Midland Cultural Centre.

For the past three years, these awards, which recognize and celebrate the cultural talent in our community, have been called the Culture Midland Awards. However, as the nominations and past winners are residents from throughout North Simcoe, the committee, of which Lynn Racicot, Tay Township's Communications and Special Projects Officer, is a member, have decided that the name needs to be updated to accurately reflect that local artistic and cultural talent comes from all four municipalities.

As we move forward and change the name, we are asking the Township of Tay, Township of Tiny and Town of Penetanguishene to each contribute \$1,000 toward this event. Along with the \$2,000 and staff time the Town of Midland have appointed to this event, all expenses associated with the awards evening would be covered. This financial commitment would represent the first time the four municipalities partner on a cultural project and we certainly hope it will not be the last.

In 2017, Dr. Michael Farnan of Victoria Harbour was nominated for the Emerging Talent Award for his achievements within the visual arts and past winner in the same category, Sweetfire, includes band members from Tay, Tiny and Penetanguishene.

Thank you for your consideration of our request and we hope to see you at the Culture North Simcoe Awards evening this fall.

Sincerely,  
Ron Neumann  
Chair, Culture Midland Committee



## THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

<b>SUBJECT: Administration Grants and Donations</b>	<b>EFFECTIVE DATE: May 12, 2007</b>
<b>REVISION DATE: June 27, 2018</b>	<b>PAGE: Page 1 of 6</b>

### **1. OBJECTIVE**

- 1.1 The Township of Tay recognizes the valuable contributions made by community organizations and volunteer groups to provide programs, services and events which enhance the well-being of the community and the quality of life for its residents.

### **2. PURPOSE**

- 2.1 The Grants and Donations Policy has been established by Council to provide guidelines to organizations within Tay Township who are seeking modest financial assistance with the following:
- One time start-up funding for a new community event or festival
  - Funding for an established community event or festival
  - Funding towards partnerships between the Municipality and Organizations
  - Funding to maintain and/or operate private structures or property that are used to benefit the community as a whole
  - Funding to support federal and provincial government grant application requirements

### **3. SCOPE**

- 3.1 The Grants and Donations Policy shall apply to funding requests from:
- Groups or organizations based in the Township who have a mandate to provide direct benefits, programs and/or services primarily to Township residents
  - Township based youth groups or service clubs (Boy Scouts, Girl Guides, etc.)
  - Cemetery Boards
  - Hospitals
  - Township based branches of the Royal Canadian Legion
  - Chartered service clubs based in Tay Township
  - Township Boards and Committees
  - Groups or organizations not based in Tay Township but who have a mandate to provide direct benefits, programs and/or services to the Township and who are funded in whole or in part by neighbouring municipalities



## THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

<b>SUBJECT: Administration Grants and Donations</b>	<b>EFFECTIVE DATE: May 12, 2007</b>
<b>REVISION DATE: June 27, 2018</b>	<b>PAGE: Page 2 of 6</b>

Funding requests will not be considered from the following:

- Social assistance services that are provided by other government agencies or not for profit organizations excluding those programs or services that are funded in whole or in part by neighboring municipalities.
- Travel expenses for members of an organization
- Sponsorship of athletic endeavors (i.e. team or individual sponsorship for tournaments, special events, regular season activities, etc.)
- Individuals
- For-profit organizations
- Organizations serving as funding sources for others, e.g. service clubs unless they are applying for funding for community festivals
- Faith organizations where services/activities include the promotion and/or required adherence to a faith
- Fundraising events
- School boards, primary and secondary schools and post-secondary institutions, with the exception of scholarship funding and annual graduation awards
- Organizations that conduct the majority of their activities outside the Municipality and do not provide a direct benefit to Tay residents
- Organizations that do not submit the required Schedule C reporting information for a previous year's grant

A separate policy entitled Culture & Recreation Rental Fees – Township Facilities should be referenced with regards to reduced rates and fee waivers for rental of Township Facilities

#### **4. GENERAL PROVISIONS**

The Grants and Donations Committee will invite applications for financial assistance by posting notice of the Grants and Donations Program on the Township's website and promoting it through the Township's various communication methods e.g. social media, e-newsletter etc.





## THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

<b>SUBJECT: Administration Grants and Donations</b>	<b>EFFECTIVE DATE: May 12, 2007</b>
<b>REVISION DATE: June 27, 2018</b>	<b>PAGE: Page 3 of 6</b>

Correspondence will be provided annually to the previous year's Municipal Grant recipients in advance of the deadline to advise of the upcoming Municipal Grant application process and any changes thereto.

- 4.1 All requests for donations/grants should be directed in writing to the Administrative Assistant, Clerk's Department, through the completion of the Municipal Grant Application Form, attached as Schedule "A", so that the request can be considered by the Grants and Donations Committee prior to budget deliberations.
- 4.2 Requests for grant funds to support Capital projects shall be directed to Council for approval.
- 4.3 All requests will be assessed based on availability of the requested resource, potential financial impact to the Municipality and contribution to the well-being of members of the community.
- 4.4 The grants committee shall consider the request for in-kind services from the Township in conjunction with requests for grant funds.
- 4.5 Donations/grants made by the Municipality are not to be regarded as a commitment by the Municipality to continue such donations/grants in the future.
- 4.6 In making donations/grants, the Municipality may impose such conditions and/or restrictions as it deems fit.
- 4.7 To be considered for the Municipal Grant Program, all applications must be completed and submitted by the deadline of October 31st of each year.
- 4.8 Application forms are available on the website at [www.tay.ca](http://www.tay.ca) or by calling the Municipal Office at 705-534-7248 ext. 228.
- 4.9 The Committee or Council may consider applications outside the annual application process if the applicant is able to demonstrate that the purpose for which they are seeking the donations was not foreseen at the time of the annual process.



## THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

<b>SUBJECT: Administration Grants and Donations</b>	<b>EFFECTIVE DATE: May 12, 2007</b>
<b>REVISION DATE: June 27, 2018</b>	<b>PAGE: Page 4 of 6</b>

- 4.10 Applicants who submitted an application for grant funds for consideration will be notified after the adoption of the Preliminary Budget.

### **5. ELIGIBILITY CRITERIA**

- 5.1 The committee will review applications for grants considering the following eligibility criteria:
- Organization shows that it involves volunteers
  - Organization demonstrates a clear need for the funds being requested in order to enable the organization to provide a specific service or program
  - Organization is located in the Township of Tay
  - Organization provides without discrimination a recreation, cultural or community service that the Municipality does not otherwise provide, to a significant proportion of residents
  - Organization requires municipal funding participation to support a federal or provincial grant application
  - Organization demonstrates collaboration and cooperation with other local organizations in the sharing of resources
  - Organization must demonstrate that it is actively pursuing other sources of financial support and fundraising, e.g. donations, membership fees, ticket sales

### **6. APPLICATION PROCESS**

It is the responsibility of the applicant to submit a complete application with clear and sufficient information. It should be noted that the grant program is competitive and applicants must submit the best application possible by October 31st of each year. Submission of an application does not guarantee the applicant will be awarded all or part of the grant requested. Incomplete or unclear applications may be declined.

- 6.1 Prior to considering a request for a grant, the Committee shall require the following from the organization:
- a) A completed Municipal Grant Application Form detailing the proposed commitment from the Municipality. The applicant



## THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

<b>SUBJECT: Administration Grants and Donations</b>	<b>EFFECTIVE DATE: May 12, 2007</b>
<b>REVISION DATE: June 27, 2018</b>	<b>PAGE: Page 5 of 6</b>

will provide one copy of the application form and supporting documents to the Municipality. An electronic copy is acceptable.

- b) Financial statements and/or a completed Financial Information Form attached as Schedule B (must be included with each application).
- c) A detailed budget for the upcoming fiscal year or event
- d) Information pertaining to the eligibility criteria

- 6.2 The Municipality reserves the right to request additional information in support of the application.
- 6.3 If the above information is not submitted by the October 31st deadline, applications will be returned subject to the following exceptions:
- (a) An application may be considered outside the application process if the applicant is able to demonstrate that the purpose for which they are seeking the grant was not foreseen at the time of the annual process.
  - (b) The following grants applications are exempted from the policy, corresponding application process and annual reporting due to the size and type of donation.
    - Legion Poppy Fund Donations
    - Graduation awards to local primary and secondary schools
    - Annual contribution to County of Simcoe Scholarship fund
- 6.4 Grant amounts awarded will be based on available funding.
- 6.5 Organizations may submit more than one application; however there shall be no duplication of funding to any organization in any fiscal year.
- 6.6 Any municipal grant that has not been spent in the year that it is received shall be returned to the Municipality.
- 6.7 A financial surplus or reserve held by any organization and not designated for a specific purpose may disqualify an organization from receiving a municipal grant until the financial surplus or reserve is depleted.



## THE CORPORATION OF THE TOWNSHIP OF TAY APPROVED COUNCIL POLICIES MANUAL

<b>SUBJECT: Administration Grants and Donations</b>	<b>EFFECTIVE DATE: May 12, 2007</b>
<b>REVISION DATE: June 27, 2018</b>	<b>PAGE: Page 6 of 6</b>

### **7. REPORTING**

Within three (3) months of the completion of the event, project or service or at the end of the calendar year, all organizations receiving funding from the Municipality shall provide a written report in the form attached hereto as Schedule C. If it is determined that funds were reallocated to another project/event other than what was submitted with the Municipal Grant Application, the Municipality may, at its discretion, disqualify an organization from any future funding under this program.

**Note: Any organization or group that does not submit a report will not be considered for funding in the future.**



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## **Schedule A**

Grants and Donations

### **Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

---

1. Group Name: \_\_\_\_\_

2. Group Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

3. Group Contact Name: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_  
Contact Email: \_\_\_\_\_

4. **Amount of Funding requested:** \_\_\_\_\_

5. **Other Resources requested (In-kind Services)**

Municipal Staff assistance requested:

\_\_\_\_\_  
\_\_\_\_\_

Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Municipalities Facilities requested (Ball Diamonds, Community Centers)

\_\_\_\_\_  
\_\_\_\_\_

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? \_\_\_\_\_

---

---

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

---

---

---

9. What benefits will be provided to the community?

---

---

---

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

Note:

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

---

**President/Chairperson**

---

**Treasurer**

**Checklist:**

- ☐ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☐ Financial Information Report signed by two (2) official officers authorized by the organization
- ☐ Brochures or promotional materials included



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## **Schedule B**

### **Grant and Donations Financial Information Form**

Please complete this form and/or attach your most recent Financial Statements

Organization Name: \_\_\_\_\_

<b>Revenue</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Grants – Township of Tay			
Grants – Other			
Memberships/Sponsorships			
Donations/Fundraising			
Other Revenue (Specify)			
<b>Total Revenue</b>			
<b>Expenditures</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Salaries/Benefits			
Rental Fees			
Insurance			
Light/Heat/Water			
Telephone/Internet			
Advertising			
Office Supplies/Printing			
Other (Specify)			
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at December 31, 2018</b>			

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

**Signature of two (2) authorized Principal Officers of the Organization is required.**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_





The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## Schedule C

### Grants and Donations Municipal Grant Report

This completed form must be submitted within three (3) months of the conclusion of the event/project OR at the end of the calendar year. Failure to do so may result in your organization's ineligibility to be considered for the future.

Name of Organization	Telephone
Address	Fax
City Postal Code	Website
Briefly describe the project/program/event for which the organization is reporting on.	
Describe how the grant funds were spent.	
Describe how the anticipated goals and objectives were met, including performance measures.	
How many people participated in or attended the project/program/event? How many were paid attendees? What was the age and regional breakdown of attendees?	
Date of Event	Location of Event
Describe how the greater community has benefited. Include both the short and long term positive outcomes to the Municipality. Outcomes should be communicated in a public way – i.e. media and social media.	

## **TOWNSHIP OF TAY GRANTS COMMITTEE TERMS OF REFERENCE**

### **DEFINITIONS**

For the purpose of this by-law, the following definitions shall apply:

- (a) "Township" means the municipal corporation of the Township of Tay;
- (b) "Committee" means the Grant Committee established by this bylaw;
- (c) "Council" means the governing body of the Township;
- (d) "Councillor" means an elected official of the Township including the Mayor;
- (e) "Mayor" means the chief elected official of the Township;
- (f) "Member" means an individual appointed to the Committee;
- (g) "Municipal Act" means the Municipal Act 2001, as amended;
- (h) "Procedural Bylaw" means the Township By-law which provides for the Rules of Procedure for Council and its' Committees;

### **ROLE**

As a Committee of Council, the Grants Committee will be responsible for overseeing and awarding community grants and awards in accordance with the Township's Grant and Donations' Policy.

Each year the Municipality receives increased donation/grant/award requests. The role of the Committee is to review and consider all grant and award requests while treating all organizations fairly and consistently so that organizations share available resources throughout the municipality.

### **COMMITTEE COMPOSITION**

The Committee shall consist of three members of Council and staff representation shall consist of the Treasurer and/or designate and other staff as required.

Quorum and rules of procedure will be in accordance with Township of Tay Procedural By-law.

## **APPOINTMENTS**

The Committee members shall be appointed at the beginning of the new term of Council and reviewed at the half way mark.

The Committee shall review the Terms of Reference of the Committee prior to the last regularly scheduled Committee meeting of the Council term and make any recommendations for amendments prior to the appointment of the new Committee.

## **COMMUNICATIONS**

The Committee shall maintain an open avenue of contact throughout the year with senior management, as applicable, to strengthen the committee's knowledge of relevant current and prospective organizational issues.

## **MEETING ATTENDEES**

The Committee may require any applicant to attend the Grants Committee or Council to explain their application in greater detail.

## **MEETINGS**

The committee shall meet at least quarterly. Additional meetings shall be scheduled as considered necessary by the committee or chair. The Administrative Assistant (Clerk's) shall be the Recording Secretary.

At its first meeting of each term of office, the Grants Committee shall elect a Chairperson from among its members.

If the office of Chairperson becomes vacant for any reason during a term of office of the Grants Committee, the Grants Committee shall elect a new Chairperson from among its members.

The Grants Committee shall meet at least four times per year, with additional meetings at the call of the Chairperson in order to properly discharge its responsibilities as set out in this by-law.

An Agenda shall be prepared and distributed to all Members of Council for each regular Grant Committee meeting and the business of the Committee shall be taken up in the order in which it appears on the Agenda,

Minutes shall be prepared and confirmed at the next meeting of the Grants Committee before being submitted to Council as part of the regular Council Correspondence.

## **GENERAL POWERS & RESPONSIBILITIES OF THE COMMITTEE**

The Committee shall:

- a) Provide advice and recommendations regarding the Council Grant and Donations Policy, including eligibility criteria, intake and review process.
- b) Award grants and awards quarterly that that meet the Grant & Donations Policy based on the annual grants budget.
- c) Provide input on matters referred to the Committee by Council that may impact the Grant and Donation Policy.

## **REPORTING TO COUNCIL**

The Committee, through the committee chair, shall report to Council following the quarterly meeting as to how grant funds were awarded

## **OTHER**

Ensure that Grant Committee members receive appropriate orientation regarding the work of the Committee.

Complete periodic self-assessments of the effectiveness of the Grant Committee against its mandate. Review the Grant Committee Mandate periodically and recommend modifications to Council, as necessary.

## *Grants Committee – 2019 Calendar*

<i><b>Date</b></i>	<i><b>Time</b></i>
January 23	2:30 pm

Meetings are held in the Administration Board Room at the Municipal Office

Grants and Donations Summary				
(This summary does not include donations of Township facilities )				
Current Budget excluding Hospital - \$22,500				
Past Organizations Supported	2017 YTD	2018 Donation Request	2018 Approved Grants	2019 Donation Request
Canada Day VH	\$1,300	\$1,300	\$1,300	\$1,300
Portarama	1,300	1,500	1,300	2,500
Waubauskene Parade	1,300	1,300	1,300	1,300
** Canada Day VH Floor Rental	4,274	4,500	3,205	
Community Reach	4,200	4,500	4,200	4,500
Talpines Property Owners Assoc. - Beautification of Beach				2,000
* Port McNicoll Cemetery Insurance	1,021	1,021	1,021	1,100
* Lion's Club grant for taxes	2,194	2,200	2,134	2,200
Grad Awards	700	700	1,600	1,600
Simcoe County Bursary Program	1,000	1,000	1,000	1,000
Legion Donations Remembrance Day	300	300	300	300
Culture Midland Committee- Culture North Simcoe Awards ( <b>Request for 2018 grant</b> )				1,000
Hospice Huronia				3,000
Tay Bike Day				500
Southeast Georgian Bay Chamber of Commerce		2,000	0	1,500
Coldwater Fall Fair		500		200
Crime Stoppers Simcoe, Dufferin, Muskoka		2,686		2,000
Simcoe County Farm Fresh		1,500		
CSC Chigamik CHC		5,000		
Steampunk		2,000		
North Simcoe Agricultural Expo Agricole Association (Farm Fresh Food Fest)	1,500		0	
Port McNicoll 100th Anniversary (2016 - \$1,830, 2017 - \$8,170 funded from reserve)	8,170		0	
Subtotal Grants and Donation Requests	\$ 27,258	\$ 32,007	\$ 17,360	\$ 26,000
Estimated 2019 Budget Remaining			\$ 5,140	-\$ 3,500
<b>Other Council approved Grants</b>				
Hospice Huronia		10,000	10,000	
Georgian Bay Hospital - approved by Council	23,800	23,800	23,800	23,800
<b>Total Grants &amp; Donations</b>	<b>\$ 51,058</b>	<b>\$ 65,807</b>	<b>\$ 51,160</b>	<b>\$ 46,300</b>
* - Estimated ** - Dealt with by Council.				

**Schedule A**  
**Grants & Donations**  
**Municipal Grant Application**

1	<b>Group Name</b>	"TAY" Canada Day Committee
2	<b>Group Mailing Address</b>	197 Robin's Point Road Victoria Harbour, Ontario, L0K 2A0
3	<b>Group Contact Name</b>	Harry Gerstheimer
	<b>Contact Phone</b>	705-534-4196
	<b>Contact E-Mail</b>	<a href="mailto:gheimer@rogers.com">gheimer@rogers.com</a>
4	<b>Financial Information</b>	Under a separate cover
5	<b>Other Resources requested (In-kind Services) Municipal Staff assistance requested</b>	<ul style="list-style-type: none"> <li>• Manager of Parks, Recreation &amp; Facilities to be a member of the Committee</li> <li>• Manager to attend Committee meetings</li> <li>• Roads/Parks Staff to assist with venue requirements (moving portable toilets, removing arena boards, etc.)</li> <li>• Summer Students to help with table/chair set-up</li> </ul>
	<b>Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)</b>	<ul style="list-style-type: none"> <li>• 10-12 picnic tables at venue</li> <li>• 6-8 garbage cans and recycling bins at venue</li> <li>• Snow fence</li> <li>• 25 pylons</li> <li>• Tables and Chairs from Community Centre</li> <li>• Township Backhoe for portable toilet placement and removal</li> </ul>
	<b>Municipalities Facilities requested (Ball Diamonds, Community Centers)</b>	<ul style="list-style-type: none"> <li>• Oakwood Community Centre</li> <li>• Oakwood Baseball Diamond</li> <li>• Oakwood Outdoor Rink</li> </ul>
6	<b>Organization's Objectives</b>	To provide the entire Township and surrounding communities with a 2-day celebration of Canada's Birthday. To nurture community & Canadian Spirits, to make new friends and renew old acquaintance. A celebration for young and old encompassing a plethora of events.
7	<b>What are the funds to be used for</b>	A multitude of things, one of which is buying the Parade Prizes for the young cyclists who decorate their bikes, Prizes for the best floats and lawn tractors; some funds for decorations and banners, renting equipment, etc.
8	<b>What benefits will be provided to the community</b>	This is the biggest yearly event in Tay Township bringing together a multitude of people with one focus – To Celebrate Canada's Birthday. It is the second most popular event in the area including Midland and beyond



		<p>and it has grown in popularity year after year. People often talk about attending the fabulous parade, eating Free Hamburgers, Sausages and Hot Dogs, being able to get their faces painted, watch a balloon twister in action or a magician, then go pet or hold the exotic animals. Be entertained by bands in the afternoon – and all this does not cost a DIME!</p> <p>The event involves community clubs and associations. The Royal Canadian Legion garners all the profits from the Bar Sales, The VH Lions, earn money from their Steak BBQ, The Port McNicoll Anglers and Hunters earns all the profits from afternoon and evening food sales and The Recreation and Culture committee earns funds from their Kiosk.</p> <p>Finally, the fact that The Tay Canada Day Committee <b>on behalf of Tay Township</b> donated nearly <b>\$15,000.00</b> to <b>11 different charities</b> indeed bodes well and is great advertising for the Township. They were:</p> <ul style="list-style-type: none"> <li>• Radio for Cardiology - \$7000.00</li> <li>• Hospice Huronia - \$2000.00</li> <li>• Ste Vincent De Paul Foodbank - \$2000.00</li> <li>• McKenzie Park Restoration - \$1000.00</li> <li>• The Benny Club - \$1000.00</li> <li>• GB Cancer Centre - \$500.00</li> <li>• Minor Ball (Hornets) - \$500.00</li> <li>• Girl Guides of Canada - \$250.00</li> <li>• We are the Villagers - \$250.00</li> <li>• Big Brothers/Sisters - \$250.00</li> <li>• Lion's Summer Golf Tournament - \$200.00</li> </ul>
	<b>Submitted By</b>	<p>Harry Gerstheimer Co-chair, PR and Corporate Sponsorship "Tay" Canada Day Committee 705-534-4196 <a href="mailto:gheimer@rogers.com">gheimer@rogers.com</a></p>

I/We certify that the information in the application true and correct.

Harry Gerstheimer  Co-Chairperson

Ruth Roberts  Treasurer





# TAY CANADA DAY COMMITTEE - 2018

## SCHEDULE "B"

<b>Revenues</b>	<b>2018 Actual</b>	<b>2019 Request</b>
Grants - Township of Tay	\$ 1,300.00	\$ 1,300.00
Grants - Township of Tay - Culture & Rec	\$ 1,000.00	\$ 1,000.00
Sponsorship - Corporate	\$ 8,000.00	
Sponsorship - Local	\$ 19,585.00	
Wristband Sales	\$ 15,065.00	
Silent Auction etc.	\$ 3,950.00	
Artisans - Fees to display	\$ 1,015.00	
Miscellaneous	\$ 1,961.00	
	\$ 51,876.00	
<b>Grants - Township of Tay - Floor Rental for Tent paid directly by Tay</b>	<b>\$ 3,150.00</b>	<b>\$ 3,150.00</b>
<b>Expenditures</b>	<b>2018 Actual</b>	
Entertainment (Bands, Soundman, Children etc.)	\$ 14,593.79	
Security, OPP, TAG & Overnight Security	\$ 4,345.39	
Rental, (Toiletttes, Tables & Chairs etc)	\$ 7,621.14	
Insurance	\$ 679.32	
Advertising (banners, signs, ads, printing et.)	\$ 2,104.28	
Parade (Bibs, Prizes, Corporate gifts, etc.)	\$ 1,089.87	
Wristbands, Buttons and Shirts	\$ 852.14	
Canada Day Cake, Plates, Forks etc	\$ 854.64	
Medical Support - CERT	\$ 500.00	
Decorations	\$ 354.64	
Miscellaneous (propane, Gas money, etc	\$ 1,454.61	
Website Maintenance/Renewal	\$ 107.00	

4.1551  
3205.



**Schedule C**  
**Grants & Donations**  
**Municipal Grant Report**

<b>Group Name</b>	"TAY" Canada Day Committee
<b>Group Mailing Address</b>	197 Robin's Point Road Victoria Harbour, Ontario, L0K 2A0
<b>Group Contact Name</b>	Harry Gerstheimer
<b>Contact Phone</b>	705-534-4196
<b>Contact E-Mail</b>	<a href="mailto:gheimer@rogers.com">gheimer@rogers.com</a>
<b>Group Website</b>	<a href="http://www.taycanadaday.ca">www.taycanadaday.ca</a>
<b>Briefly describe the event for which the organization is reporting on</b>	
<ul style="list-style-type: none"> <li>The "TAY" Canada Day Celebrations. To provide the entire Township and surrounding communities with a 2-day celebration of Canada's Birthday. To nurture community &amp; Canadian Spirits, to make new friends and renew old acquaintance. A celebration for young and old encompassing a plethora of events.</li> </ul>	
<b>Describe how the Grant Funds were spent</b>	
<ul style="list-style-type: none"> <li>A multitude of things, one of which was buying the Parade Prizes for the young cyclists who decorated their bikes, Prizes for the best floats and lawn tractors; some funds for decorations and banners, rental equipment, etc.</li> </ul>	
<b>How many participated in or attended the event? How many were paid attendees. What was the age and regional breakdown of attendees</b>	
<ul style="list-style-type: none"> <li>Friday afternoon and evening – approx. 950 people</li> <li>Saturday afternoon and early evening – approx. 1200 – 1500 people</li> <li>Saturday evening – approx. 750 people</li> <li>Approx. 1000 people were paid attendees (included both evenings)</li> <li>Hard to give an age breakdown, as the event encompassed young and old of all ages. The evening events were attended by guests ranging from 19 – 80 years of age.</li> </ul>	
<b>Date of the Event</b>	22 <sup>nd</sup> & 23 <sup>rd</sup> June 2018
<b>Location of the Event</b>	290 Park Street (arena and community centre) "Under the Big Top" in the arena
<b>Describe how the greater community benefited</b>	
<ul style="list-style-type: none"> <li>When a two-day Canada Day celebration attracts visitors from the township, the county, the entire province and abroad, it puts our Township on the map, and because the event is such a pleasure to attend, they return year after year and the feedback is so positive that</li> </ul>	

increasingly more folks take in the festivities. The event is advertised on several different fronts. Through 104.1 The Dock, and KICX 106, through our webpage, through social media especially Facebook, through Posters and handouts and on numerous tourism websites. It is also advertised in the Midland Mirror and SNAP Magazine. Ergo, it gets lots of publicity which pays great dividends for the Township. The community businesses also benefit as they get an influx of many more customers over the weekend and sales increase exponentially. Other than Party on the Dock, our celebration runs a close second. Corporate and Local businesses have jumped on the band wagon and have most generously supported/attended our event. All in all, a WIN/WIN situation for everyone.

**Submitted By**

Harry Gerstheimer  
Co-chair, PR and Corporate Sponsorship  
"Tay" Canada Day Committee  
705-534-4196  
gheimer@rogers.com

**"TAY" CANADA DAY CELEBRATIONS 2018**  
**22<sup>nd</sup> & 23<sup>rd</sup> June 2018**  
**CELEBRATING CANADA'S 151<sup>st</sup> BIRTHDAY**

**SPONSORSHIP LEVELS**

**Platinum Sponsorship - \$5000.00 or more**

**Diamond sponsorship - \$2000.00 - \$5000.00; and**

**Gold sponsorship - \$1000.00 - \$2000.00.**

**Silver sponsorship - \$500.00 - \$1000.00**

**Bronze sponsorship - less than \$500.00**

- **All Platinum & Diamond sponsors will be mentioned as one of our Major Supporters on two local radio stations several times per day. (5-6 weeks prior to the event)**

**Platinum & Diamond Sponsors will receive the following:**

- Your logo will be front and centre on our event poster, (A minimum 300 posters distributed throughout Simcoe County);
- Your banner will be front and centre on the face of the main stage and, also your logo will be on a banner surrounding the tent;
- Your firm will be highlighted in our local papers, and, also at the end of the event highlighted in our thank you article;
- Your name will be placed on a very large billboard at the entrance to the venue depicting your level of sponsorship; and
- You will have an 8-person table reserved for you & your guests or employees for both evening events. (including 4 free entrance tickets for each evening), or, if you wish, a table (or more) will be dedicated in your honour with tent cards depicting your generous support.

**Gold & Silver Sponsors will receive the following:**

- Your firm's logo will be highlighted on a banner surrounding the tent;
- Your firm's name will be placed on a very large billboard at the entrance to the venue depicting your level of sponsorship;
- You will have an 8-person table reserved for you & your guests or employees for both evening events. (including 4 free entrance tickets for each evening), or, if you wish, a table (or more) will be dedicated in your honour with tent cards depicting your generous support; and
- Your firm will formally be thanked in our local papers, and, also at the end of the event highlighted in our thank you article

**Bronze Sponsors will receive the following:**

- Your firm's logo will be highlighted on a banner surrounding the tent;
- Your firm's name will be placed on a very large billboard at the entrance to the venue depicting your level of sponsorship; and
- Your firm will formally be thanked in our local papers, and, also at the end of the event highlighted in our thank you article;

In addition, should you wish to be specific in your sponsorship the items listed below are available.

<b>Expense</b>	<b>Cost</b>	<b>Sponsored By:</b>
Security Force/OPP support	\$7000.00	
Tent Rental - 60' x 80'	\$3900.00	
Beach Boys & Frankie Valli Tribute Band	\$4200.00	Newmarket Tay Power Dist Ltd
AC/DC "21 Gun Salute" Tribute Band	\$3300.00	
Professional Sound Man	\$2250.00	
Portable Toilette Rental	\$1800.00	
Children's events	\$1800.00	
85 Extra Tables and 300 Chairs Rental	\$1700.00	
Local Bands	\$1000.00	Newmarket Tay Power Dist Ltd
Various Banners and advertising	\$1000.00	
Stage Rental	\$1000.00	Brampton Brick
Insurance for the Event	\$800.00	
First Aid Company	\$500.00	
Canada Day Cake	\$500.00	Waste Connections Canada
Community Emergency Response Team	\$500.00	
Corporate Table Sponsorship	\$500.00	
Overnight Security	\$400.00	





The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

RECEIVED  
OCT 26 2018

## Schedule A

Grants and Donations

### **Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

---

1. Group Name: *Portarama Family Festival*
  2. Group Mailing Address: *c/o Port McNicoll Public Library*
  3. Group Contact Name: *Sheri Black*  
Contact Phone: *705-433-1551 (Not to be publicized for advertising)*  
Contact Email: *info@portarama.ca*
  - 6 4. Financial Information **to be included:**  
Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)
  - 7 5. What are the organization's objectives?  
*To provide the community with an annual family oriented celebration on the Victoria Day weekend in the month of May; To improve upon the lifestyle within the community by providing family-oriented activities and events; To help various community projects for the betterment of the community and people through volunteerism and/or donations from fundraising.*
  - 6 6. What are the funds to be used for?  
(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)  
*To assist with funding our activities so that we can meet our objectives.*
  - 4 7. What benefits will be provided to the community?  
*As stated in our objectives*
-

8. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

Note:

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

9. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**



**President/Chairperson**



**Treasurer**

**Checklist:**

- ☐ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☐ Financial Information Report signed by two (2) official officers authorized by the organization
- ☐ Brochures or promotional materials included





The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule B

#### Grant and Donations Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Portarama Family Festival

Revenue	2018 Actual	2019 Budget	2019 Request
Grants – Township of Tay	\$1300.	\$2500.	\$2500.
Grants – Other (Tay Hydro)	\$2500.	\$2500.	
Memberships/Sponsorships	\$2500.	\$2500.	
Donations/Fundraising (Corp)	\$4500.	\$4000.	
Other Revenue (Public)	\$2946.	\$2900.	
<b>Total Revenue</b>	<b>\$11,246.</b>	<b>\$14,400.</b>	
Expenditures	2018 Actual	2019 Budget	2019 Request
Salaries/Benefits	\$0	0	
Rental Fees	\$169.50	\$175.	
Insurance	\$0	0	
Light/Heat/Water	\$0	0	
Telephone/Internet	\$100.	\$100.	
Advertising	\$837.65	\$1000.	
Office Supplies/Printing	\$134.31	\$250.	
Other (Specify) Fireworks	\$7500.00	\$10000.	
Miscellaneous Payouts per report attached	\$2062.69	\$2000.	
<b>Total Expenditures</b>	<b>\$10,804.15</b>	<b>\$13,525.</b>	
Excess (deficiency) of revenue over expenditures for the year	\$448.78	\$875.	
<b>Bank Balance as at September 30, 2018</b>	<b>\$3580.71</b>	<b>--</b>	

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

**Signature of two (2) authorized Principal Officers of the Organization is required.**

Name: Sheri Black  Title: Co-Chair \_\_\_\_\_ Date: October 17, 2018

Name: Al MacDonald  Title: Treasurer \_\_\_\_\_ Date: October 17, 2018



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule C

## Grants and Donations Municipal Grant Report

This completed form must be submitted within three (3) months of the conclusion of the event/project OR at the end of the calendar year. Failure to do so may result in your organization's ineligibility to be considered for the future.

Name of Organization <i>Portarama Family Festival</i>	Telephone (Not to be publicized for advertising) <i>c/o 705-433-1551</i>
Address <i>c/o Port McNicoll Library</i>	Fax <i>--</i>
City <i>Port McNicoll</i>	Postal Code <i>L0K1R0</i>
Website <i>www.portarama.ca</i>	

Briefly describe the project/program/event for which the organization is reporting on.

*As shown on the grant application*

Describe how the grant funds were spent.

*Family & children based activities, including the return of the Paul Spencer Memorial Soapbox Derby.  
Fireworks, parade etc...*

Describe how the anticipated goals and objectives were met, including performance measures.

*Feedback from the community shows support for this event.*

How many people participated in or attended the project/program/event? How many were paid attendees? What was the age and regional breakdown of attendees?

*Tay Township families attended and participated in various events held throughout the weekend.*

*Victoria Day Weekend*

*Port McNicoll*

Date of Event

Location of Event

Describe how the greater community has benefited. Include both the short and long term positive outcomes to the Municipality. Outcomes should be communicated in a public way – i.e. media and social media.

*A positive event that contributed to the greater good of the community. Pictures on our website will provide communication as required.*



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## **Schedule A**

### **Grants and Donations Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

- 
1. Group Name: Waubashene Santa Claus Parade
  2. Group Mailing Address: Box 329 Waubashene, Ontario L0K2C0
  3. Group Contact Name: Michele P. Gouett  
Contact Phone: (705) 529-8820  
Contact Email: waubashenesantaclausparade@gmail.com
  4. **Amount of Funding requested:** \$1,300.00
  5. **Other Resources requested (In-kind Services)**  
Municipal Staff assistance requested:  
Over the years we have become self-sufficient. We require minimal assistance.  
  
Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)  
On Nov. 25 we require 4 tables, 2 coffee urns, 15 road barricades, 16 pylons  
  
Municipalities Facilities requested (Ball Diamonds, Community Centers)  
Waubashene Fire Hall
-

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? Bring the community together to celebrate the holiday season. Spread the spirit of community and showcase Whabausheen and Tay Township

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

Cover costs related to the Santa Claus Parade and Community Gathering

9. What benefits will be provided to the community?

Brings people together to share in the joy of the season, promotes Tay as a "community of communities" and possibly bring a little happiness to people who may not otherwise have a reason to smile during the Christmas season

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

**Note:**

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

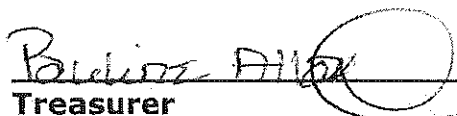
11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
\_\_\_\_\_  
President/Chairperson

  
\_\_\_\_\_  
Treasurer

**Checklist:**

- ☐ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☐ Financial Information Report signed by two (2) official officers authorized by the organization
- ☐ Brochures or promotional materials included

*Township of Tay*

# WAUBAUSHENE SANTA CLAUS PARADE



*Sun. Nov. 25 @ 1 p.m.*

*Route: Along Pine Street between Hazel Street & Fallowfield Lane*  
Following the parade spectators are invited to the Fire Hall for a Community Gathering including refreshments, fun and a visit with Santa!

***VOLUNTEERS & ENTRIES NEEDED***

*Call (705) 529-6820 or email*  
*[waubaushenesantaclausparade@gmail.com](mailto:waubaushenesantaclausparade@gmail.com)*

*Donations of toys for the Simcoe County Toy Drive will be collected along the parade route and at the Fire Hall.*



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tav.ca](http://www.tav.ca)

### Schedule B

#### Grant and Donations Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Waubashene Santa Claus Parade

Revenue	2017 Actual	2019 Budget	2019 Request
Grants – Township of Tay	1,300.00	1,300.00	1,300.00
Grants – Other			
Memberships/Sponsorships	200.00	200.00	
Donations/Fundraising		150.00	
Other Revenue (Specify)			
<b>Total Revenue</b>	1,500.00	1,650.00	1,300.00
<b>Expenditures</b>	2017 Actual	2019 Budget	2019 Request
Salaries/Benefits			
Rental Fees			
Insurance			
Light/Heat/Water			
Telephone/Internet			
Advertising			
Office Supplies/Printing			
Other (Specify)	1500.30		1,300.00
See 2017 Santa Claus Parade Expenses			
<b>Total Expenditures</b>	1,500.30		1,300.00
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at</b> January 1, 2018	0		

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

**Signature of two (2) authorized Principal Officers of the Organization is required.**

Name: Michelle Phawett Title: Chair Date: October 31, 2018  
Name: Pauline Allen Title: Treasurer Date: October 31, 2018



The Corporation of the Township of Tay  
 450 Park Street, P.O. Box #100  
 Victoria Harbour, ON, L0K 2A0  
 (705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## Schedule C

### Grants and Donations Municipal Grant Report

This completed form must be submitted within three (3) months of the conclusion of the event/project OR at the end of the calendar year. Failure to do so may result in your organization's ineligibility to be considered for the future.

Name of Organization Waubashene Santa Claus Parade		Telephone (705) 529-6820
Address Box 329,		Fax N/A
City Waubashene	Postal Code L0K 2C0	Website

Briefly describe the project/program/event for which the organization is reporting on. Waubashene Santa Claus Parade and Community Gathering	
Describe how the grant funds were spent. Purchase decorations, refreshments and various supplies for the parade. A complete list is attached.	
Describe how the anticipated goals and objectives were met, including performance measures. Goal to promote community spirit. To see the results please view pictures on the Waubashene Santa Claus Parade page on Facebook. The smiles on the faces on the little ones in the pictures say it all.	
How many people participated in or attended the project/program/event? How many were paid attendees? What was the age and regional breakdown of attendees? Over 1,000 people attended or participated between the parade and community gathering. There is no charge for the event. Ages range from 3 weeks to people in their 80's and 90's. Yes we had a three week old visit Santa Claus. Spectators and participants were from Victoria Harbour, Port McNicoll, Waubashene and Rural Tay. The entire Tay took part in this event.	
Date of Event November 26, 2017	Location of Event Waubashene Fire Hall / Pine Street
Describe how the greater community has benefited. Include both the short and long term positive outcomes to the Municipality. Outcomes should be communicated in a public way – i.e. media and social media. As stated above, the entire municipality participated in the day. Short-term benefits is the positive feedback from the community that we are making a difference for the community. Many positive events are posted through out the year. Please see Facebook. The event is well covered by the Tay Report. Information is posted in the Tay Reports, before and after the event.	



## 2017 Santa Claus Parade Expenses

17-Nov-17	Dollarama	Gifts & Decorations	\$	231.93
17-Nov-17	Dollarama	Gifts & Decorations	\$	87.50
17-Nov-17	Dollarama	Gifts & Decorations	\$	221.18
16-Nov-17	Giant Tiger	Decorations	\$	33.85
21-Nov-17	Lens Mills	Decorations	\$	89.77
21-Nov-17	Party City	Face Paint & Balloons	\$	54.98
21-Nov-17	Coldwater Hardware	Tape Staples, Wire & Brackets for Float	\$	38.96
22-Nov-17	Wholesale Club	Hot Chocolate, Cups & Serviettes	\$	45.45
21-Nov-17	Tim Horton's Donuts	Tim Bits	\$	233.74
26-Nov-17	Derek Roberts	Milk & Supplies for Hot Chocolate	\$	12.94
26-Nov-17	Midland Pipe Band	Music	\$	350.00
26-Nov-17	CERT	Parade Security	\$	100.00
			\$	<u>1,500.30</u>



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### **Schedule A**

## **Grants and Donations Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

---

1. Group Name: Community Reach North Simcoe
2. Group Mailing Address: 850 Hartman Drive, Unit 104 Midland ON L4R 0B6
3. Group Contact Name: Susan MacDonald  
Contact Phone: 705-528-6999  
Contact Email: admin@communityreach.ca
4. **Amount of Funding requested:** \$4500
5. **Other Resources requested (In-kind Services)**  
Municipal Staff assistance requested:  
n/a  
  
  
Municipal Equipment requested (Vehicles/barricades, picnic tables). Please  
provide details (hours/days required, numbers, etc.)  
n/a  
  
  
Municipalities Facilities requested (Ball Diamonds, Community Centers)  
n/a

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? \_\_\_\_\_

To provide rides to people in Tay who do not have access to transportation  
To maintain an accessible van to serve people with mobility, vision, cognition and sensory challenges

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

\_\_\_\_\_

The funds are to be used for volunteer driver mileage and for operational costs for the accessible community van.

\_\_\_\_\_

9. What benefits will be provided to the community?

\_\_\_\_\_

Independence, Social Connections, Improved Health, Access to programs & services

\_\_\_\_\_

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

Note:

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
\_\_\_\_\_  
**President/Chairperson**

  
\_\_\_\_\_  
**Treasurer**

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☒ Financial Information Report signed by two (2) official officers authorized by the organization
- ☒ Brochures or promotional materials included



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## Schedule C

### Grants and Donations Municipal Grant Report

This completed form must be submitted within three (3) months of the conclusion of the event/project OR at the end of the calendar year. Failure to do so may result in your organization's ineligibility to be considered for the future.

Name of Organization Community Reach North Simcoe	Telephone 705-528-6999
Address 850 Hartman Drive, Unit 104	Fax 705-528-6990
City Midland	Postal Code L4R 0B6
	Website <a href="http://www.communityreach.ca">www.communityreach.ca</a>

Briefly describe the project/program/event for which the organization is reporting on.  
We are reporting on the TLC (Transportation Linking Communities) program and the rides provided for residents of Tay Township.

Describe how the grant funds were spent.

The grant funds provided by Tay were spent on volunteer driver mileage and operational costs for our accessible community van.

Describe how the anticipated goals and objectives were met, including performance measures.

The 2018 survey results clearly showed the value of TLC in each outcome area - Increased Independence, Improved Social Connections, Improved Health, Improved Emotional Health and Well-Being & Increased Access to Programs and Services.

How many people participated in or attended the project/program/event? How many were paid attendees? What was the age and regional breakdown of attendees?

Projected rides for 12 months -1168. 876 rides provided to date - 62% Port McNicoll, 27% Victoria Harbour, 11% Waubashene. 66% 65 yrs & up, 34% 18-64 yrs. Accessible community van provided rides for people with mobility, vision, cognition or sensory challenges.

Date of Event

Location of Event

Year round

Describe how the greater community has benefited. Include both the short and long term positive outcomes to the Municipality. Outcomes should be communicated in a public way - i.e. media and social media.

In a community that doesn't have a transit system, a program like TLC fills a very important function. Those without access to transportation have options and can maintain their independence and age in place, keep their social connections and stay in their home town.





*Help drive happiness in your community*



Full training  
is given and there  
is compensation  
for mileage.

Could you **drive** someone  
who **cannot drive** or  
doesn't have access to a vehicle?

To health appointments  
To go shopping  
To take part in social activities

**...and make their day special!**

Find out how you can volunteer -  
Contact us!

This is a great opportunity for couples  
or friends to form a volunteer driver/  
companion team!  
Ask us!

850 Hartman Drive, Unit 104, Midland, ON L4R 0B6  
phone: 705-528-6999 fax: 705-528-6990  
communityrides@communityreach.ca

[www.communityreach.ca](http://www.communityreach.ca)

Community  
**REACH**





*Help create happiness in your community*



**Full training  
is given and  
you don't need  
a car to be a  
volunteer  
companion**

**Could you assist people who  
need your help when they travel  
with a volunteer driver?**

To health appointments  
To go shopping  
To take part in social activities

**...and make their day special!**

Find out how you can be  
a volunteer companion - Contact us!

This is a great opportunity for couples  
or friends to form a volunteer driver/  
companion team! Ask us!

850 Hartman Drive, Unit 104, Midland, ON L4R 0B6  
phone: 705-528-6999 fax: 705-528-6990  
communityrides@communityreach.ca

**[www.communityreach.ca](http://www.communityreach.ca)**

**Community  
REACH**

**COMMUNITY REACH NORTH SIMCOE**  
**Financial Statements**

Year ended December 31, 2017





# **COMMUNITY REACH NORTH SIMCOE**

## **Financial Statements**

Year ended December 31, 2017

### **Contents**

Auditor's Report	1
Statement of Financial Position	2
Statement of Changes in Net Assets	3
Statement of Operations	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 9





**James Whittier**  
CHARTERED ACCOUNTANT

Continuing the practices of  
C. Peter Shirriff, B.A., C.A. (Ret.)  
James W. McCready, B. Comm., C.A. (Dec.)

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors, **COMMUNITY REACH NORTH SIMCOE**  
Midland, Ontario

I have audited the accompanying financial statements of **COMMUNITY REACH NORTH SIMCOE**, which comprise the statement of financial position as at **December 31, 2017** and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

My responsibility is to express an opinion on these financial statements based on our audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### *Basis for Qualified Opinion*

In common with many not for profit organizations, **COMMUNITY REACH NORTH SIMCOE** derives revenue from donations, the completeness of which is not susceptible to satisfactory review. Accordingly, my audit of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to donations and fundraising revenues.

### *Qualified Opinion*

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the **COMMUNITY REACH NORTH SIMCOE** as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook.

*Jim Whittier*

CHARTERED ACCOUNTANT  
CHARTERED PROFESSIONAL ACCOUNTANT  
LICENSED PUBLIC ACCOUNTANT

Midland, Ontario  
May 15, 2018

# COMMUNITY REACH NORTH SIMCOE

(Incorporated under the laws of Ontario)

## Statement of Financial Position

December 31, 2017, with comparative figures for 2016


	2017	2016
<b>Assets</b>		
Current assets		
Cash	\$ 17,761	\$ 57,742
Term deposit	12,102	21,985
Accounts receivable	46,775	37,959
Inventory	611	78
	<u>77,249</u>	<u>117,764</u>
Capital assets (notes 2 and 3)	46,983	14,782
	<u>\$ 124,232</u>	<u>\$ 132,546</u>

## Liabilities and Net Assets

Current liabilities		
Accounts payable and accrued liabilities	\$ 17,406	\$ 8,432
Government remittances payable	8,123	9,897
Deferred revenue	14,129	55,349
Deferred contributions relating to capital assets (notes 2 and 6)	29,750	21,000
	<u>69,408</u>	<u>94,678</u>
Net Assets	54,824	37,868
	<u>\$ 124,232</u>	<u>\$ 132,546</u>

The Auditor's opinion and notes to financial statements form an integral part of this report.

On behalf of the Board:

 Director

 Director



# COMMUNITY REACH NORTH SIMCOE

## Statement of Changes in Net Assets

Year ended December 31, 2017, with comparative figures for 2016

	2017	2016
Unrestricted balance, beginning of year	\$ 37,868	\$ 55,285
Excess of revenues over expenditures (expenditures over revenues) for the year	16,956	(17,417)
Unrestricted balance, end of year	\$ 54,824	\$ 37,868

The Auditor's opinion and notes to financial statements form an integral part of this report.



# COMMUNITY REACH NORTH SIMCOE

## Statement of Operations

Year ended December 31, 2017, with comparative figures for 2016

	2017	2016
Revenue		
Housing support services (note 4)	\$ 87,403	\$ 82,967
Transportation programs (note 4)	213,196	201,597
United Way (note 4)	51,030	72,746
United Way funding for partners	8,805	37,812
Change the World	25,215	21,886
Ontario Trillium Grant	37,629	41,400
Donations and Grants	22,308	21,129
Youth Trustee	-	13,328
Fundraising income	43,228	25,447
Fee for service	20,329	17,062
Emergency shelter system	98,239	25,204
Amortization of deferred contributions relating to capital assets (notes 2 and 6)	5,250	-
Other income	5,009	3,497
	<b>617,641</b>	<b>564,075</b>
Administrative expenses		
Amortization (notes 2 and 3)	8,921	1,642
Contract	11,185	12,832
Emergency shelter system	84,361	23,538
Fundraising and donation expense	2,454	6,204
General and administrative	13,012	15,070
Office supplies	5,140	5,873
Professional services	5,145	5,118
Promotional material and web site	6,599	2,634
Rent (note 5)	13,200	10,200
Staff and volunteer training and conferences	1,749	5,276
Telephone	4,395	4,342
United Way funding to Partners	8,805	35,099
Volunteer driver mileage	61,543	61,876
Wages and benefits	374,176	378,610
Youth trustee	-	13,178
	<b>600,685</b>	<b>581,492</b>
Excess of revenues over expenditures (expenditures over revenues) for the year	<b>\$ 16,956</b>	<b>\$ (17,417)</b>

The Auditor's opinion and notes to financial statements form an integral part of this report.



# COMMUNITY REACH NORTH SIMCOE

## Statement of Cash Flows

Year ended December 31, 2017, with comparative figures for 2016

	2017	2016
Cash Provided by (used in)		
Operations		
Excess of revenues over expenditures (expenditures over revenues) for the year	\$ 16,956	\$ (17,417)
Other items not affecting cash:		
Amortization	8,921	1,642
	25,877	(15,775)
Changes in non-cash working capital components		
Accounts receivable	(8,816)	(4,869)
Inventory	(533)	68
Prepaid expenses	-	750
Accounts payable and accrued liabilities	8,974	(10,960)
Government remittances payable	(1,774)	3,877
Deferred revenue	(41,220)	(38,483)
Deferred contributions relating to capital assets	8,750	-
	(8,742)	(65,392)
Investing		
Purchase of term deposit	9,883	(283)
Purchase of capital assets	(41,122)	(16,424)
	(31,239)	(16,707)
Net change in cash position	(39,981)	(82,099)
Cash position, beginning of year	57,742	139,841
Cash position, end of year	\$ 17,761	\$ 57,742

The Auditor's opinion and notes to financial statements form an integral part of this report.



# COMMUNITY REACH NORTH SIMCOE

## Notes to Financial Statements

December 31, 2017

### 1. Legal form and purpose of the organization

Community Reach North Simcoe is a charitable organization incorporated May 20, 2011 without share capital by the issue of Letters Patent, under the laws of the Province of Ontario. The corporation was dormant until October 1, 2011.

Community Reach North Simcoe is a charitable organization providing programs for volunteerism, transportation and housing.

### 2. Significant accounting policies

#### Presentation

These financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook and include the following significant accounting policies:

#### Capital assets and amortization

Capital assets are recorded at cost and amortized over their estimated business lives at the following rates and method:

Assets	Rates	Method
Office equipment and furniture	20%	declining balance
Vehicle	30%	declining balance

#### Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Deferred contributions restricted for the acquisition of capital assets are recognized as revenue in amounts that match the amortization of the related capital assets (note 6).

(cont'd)



# COMMUNITY REACH NORTH SIMCOE

## Notes to Financial Statements

December 31, 2017

---

### 2. Significant accounting policies (cont'd)

#### Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, term deposits and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, and government remittances payable.

It is management's opinion that the organization is not exposed to significant interest, currency or credit risk arising from these financial instruments.

#### Contributed services

The work of Community Reach North Simcoe is dependent on the voluntary services of many people. Since these services are not normally purchased by the organization and because of the difficulty of determining their fair value, contributed services are not recognised in these financial statements.

#### Use of estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.





# COMMUNITY REACH NORTH SIMCOE

## Notes to Financial Statements

December 31, 2017

### 3. Capital assets

			2017	2016
	Cost	Accumulated amortization	Net book value	Net book value
Office equipment and furniture	\$ 20,492	\$ 5,006	\$ 15,486	\$ 14,782
Vehicle	37,055	5,558	31,497	-
	\$ 57,547	\$ 10,564	\$ 46,983	\$ 14,782

Additions during the year are amortized at one-half the rates stated above.

### 4. Program funders

#### Housing Support Programs

Funds were received from the following sources:

- Community Homelessness Prevention Initiative (CHPI)
- Homelessness Partnering Strategy (HPS)
- United Way Simcoe Muskoka

CHPI funds were flowed from Provincial sources through the County of Simcoe.

Federal HPS funds were flowed through the United Way Simcoe Muskoka.

#### Transportation Programs

##### Transportation Linking Communities

This service is provided by volunteers. Funds in support of mileage payments and staffing were received from Ontario Works, Ontario Disability Support Program, United Way Simcoe Muskoka, municipalities, fundraising and donors.

##### Accessible Transit

Community Reach North Simcoe operates the accessible transit program for Midland Transit and costs are covered by the Town of Midland.

#### Volunteer Centre Programs

Volunteer Centre Programs were supported by the United Way Simcoe Muskoka, Ministry of Citizenship Immigration and Information Technology, donations and fundraising.



# COMMUNITY REACH NORTH SIMCOE

## Notes to Financial Statements

December 31, 2017

### 5. Premises

In January 2018 the organization entered into a lease commitment for office space from North Simcoe Emergency Transitional Residential Projects Inc, at an annual cost of \$9,600 expiring December 31, 2020. The organization has the option to extend the lease for another term upon a review of rental rates at the time of renewal.

### 6. Deferred contributions relating to capital assets

	2017	2016
Balance, beginning of year	\$ 21,000	\$ -
Contributions received in the year	14,000	21,000
Amortization of deferred contributions relating to capital assets	(5,250)	-
Balance, end of year	\$ 29,750	\$ 21,000

During the year, the organization purchased a van and the deferred contributions are amortized to revenue per note 2.

### 7. Capital management

The organization manages its capital to ensure that sufficient financial resources are in place to deliver on the objectives stated in note 1. Capital is monitored by reviewing various financial metrics, including cash flows and variances to forecasts and budgets. The organization is not subject to any externally imposed capital requirements and the capital management strategy remains unchanged from the previous year.

### 8. Comparative figures

Certain balances of the previous year have been reclassified to conform with the current year's financial statement presentation.





The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## Schedule A

### Grants and Donations Municipal Grant Application

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

- 
1. Group Name: Talpines Property Owners' Association
  2. Group Mailing Address: Taytalpines@gmail.com  
Website: Talpines.ca *Box 9 Waubauskene L0K2C0*
  3. Group Contact Name: Talpines Property Owners' Association  
Contact Phone: 705 559-6711 Or 416-7679255  
Contact Email: Taytalpines@gmail.com
  4. **Amount of Funding requested:** \$2,000.00
  5. **Other Resources requested (In-kind Services)**  
Municipal Staff assistance requested:  
Liaison time with Tay Township parks and recreation staff to plan plant placement  
and other beautification details for the Pine Street Beach in Waubauskene

Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)  
Appropriate and attractive barriers to prevent parking on grass and picnic area. More picnic tables on the grass area, benches near the garden and play area. This may take several days of work for the Parks department to install these items.

Municipalities Facilities requested (Ball Diamonds, Community Centers)

N/a

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? Talpines Property Owners' Association

takes community action on various issues: lake water levels, water quality, conservation, environmental issues, Tay Trail issues, community safety, providing information on community issues such as septic, municipal services, property assessments. Our latest project is the restoration and beautification of the Pine Street beach in Waubaushene.

---

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

The funds are requested to support and expand our volunteer beautification project for the Pine Street beach in Waubaushene. For many years Talpines POA has cleaned the weeds from the beach, and this year we expanded the program, with the assistance of Public Works, to include

---

weekly beach cleaning, and commencement of planting of a garden at the beach. We wish to

---

engage citizens to continue this effort and expand the garden and beautification efforts.

9. What benefits will be provided to the community?

This year was the first year of official water testing by the Health Unit at the beach. With our weekly volunteer beach cleanup during the summer, assistance of the Township in removing raked weeds and raking the beach, and with our community garden project, the beach is now a destination for residents and visitors. Usage is much higher, this invites tourists and provides welcome access for youth and seniors to the improved park. Increasing numbers of volunteers have been actively engaged in the project, and this enhances community life for everyone.

---

Please visit our website [Talpines.ca](http://Talpines.ca) for notices and pictures of the project in action.

The plan to involve community in a grass roots effort to beautify the Pine Street beach in Waubaushene aligns with Tay Township's goals and objectives in protecting the environment, enhancing tourism, engaging seniors and youth and improving residents' lives in the community.



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### **Schedule B**

#### **Grant and Donations Financial Information Form**

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Talpines Property Owners' Association

<b>Revenue</b>	<b>Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Grants – Township of Tay	0		2000.00
Grants – Other	0		
Memberships/Sponsorships	42 x 30	\$1260.00	
Donations/Fundraising	0		
Other Revenue (Specify)	0		
<b>Total Revenue</b>			
<b>Expenditures</b>	<b>Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Salaries/Benefits	0		
Rental Fees	0		
Insurance	0		
Light/Heat/Water	0		
Telephone/Internet	0		
Advertising	0		
Office Supplies/Printing	*		
Other (Specify)			
<b>Total Expenditures</b>	*Please see our budget summary, attached, Talpines POA does water testing, attends FOCA, etc, all directors are unpaid volunteers.		
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at</b>			
<b>, 2018</b>			

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

**Signature of two (2) authorized Principal Officers of the Organization is required.**

Name: David Cornish Title: President Date: Oct 22, 2018

Name: Victoria Reaume Title: Treasurer Date: Oct 22, 2018

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

**Note:**

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

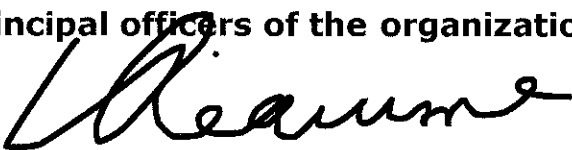
11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
\_\_\_\_\_  
**President/Chairperson**  
DAVID CORNISH

  
\_\_\_\_\_  
**Treasurer**  
VICTORIA REAUME

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☒ Financial Information Report signed by two (2) official officers authorized by the organization
- ☒ Brochures or promotional materials included

## **Talpines Property Owners' Association (POA) budget summary**

Talpines POA has forecasted revenues and expenses for the upcoming year and provides the following summary for members. Please contact the Treasurer if you would like more detailed information.

### **Member Contributions**

Members pay an annual fee of \$30. This membership fee has remained stable for many years and funds all activities. No external funding is received. Directors volunteer their time, and many additional volunteers and members give generously of their time to support association activities.

### **Water testing**

Talpines POA's main expense relates to the frequent water testing during the summer season. Water is tested approximately every two weeks from June through September, at a variety of locations. Testing examines e-coli levels through a private laboratory. Test results are provided to members via email and the website. Water testing costs are estimated to be approximately \$600.

### **Federation of Ontario Cottagers' Association (FOCA)**

Talpines POA pays annual membership dues to FOCA, the Federation of Ontario Cottagers' Associations, calculated on a per capita basis. The costs are estimated at \$265 for the upcoming year. Members receive valuable information from FOCA about the environment, water quality, and many other important issues. Membership activities and benefits can be found on the FOCA website, and through the link on the Talpines POA website: Talpines.ca

Talpines POA also funds the attendance of one director at the spring and fall FOCA meetings to keep up to date on emerging and ongoing issues, to learn of programs and to participate. Costs for attendance are estimated at \$200.

## **Talpines POA Annual General Meeting**

Talpines POA holds an annual general meeting and usually rents the Legion Hall to hold this event. Guest speakers are invited, activity reports are given, and members provide valuable input. Costs are estimated to be approximately \$200. Talpines will also host a members' get together, at an estimated cost of \$85.00

## **The Website: Talpines.ca**

Talpines POA maintains a website, which has been created and maintained by a volunteer. Members have access through the website to information and useful links, and are updated on events. Costs are estimated to be \$195, which relate to hosting fees on the internet.

## **Mailing Costs**

Talpines POA has mailing costs associated with member renewal, and communications with members who do not have internet access. Costs are estimated to be \$80.

Talpines POA welcomes members' participation, ideas, creativity and input. If you have any comments on this summary or on any other aspect of Talpines POA, please contact us through the website, send an email to [taytalpines@gmail.com](mailto:taytalpines@gmail.com), or call our President, David Cornish.



***Talpines***  
***Property Owners Association***  
***Newsletter***

September

2018



*Pine Street Beach, our new flower garden, people enjoying the beautiful location on a hot 2<sup>nd</sup> of September day, Tay Parks & Recreation, Talpines and local folks are proud of all our efforts!*

**Well, here we are** with kids back in school and after a stormy, windy start, summer is winding down. Water levels have stayed high, temperatures have warmed and everyone has been able to enjoy swimming, boating and fishing the past 6 weeks.

**We had** a wonderful Guest Speaker for the AGM in June. David Sweetnam of Georgian Bay Forever discussed Invasive Species affecting our Lakes and especially the attempt to remove or control Phragmites. He also mentioned having an agreement with Tay this year to help in the removal of this quickly spreading Invasive Plant. It was disappointing we didn't have a larger crowd attend; however, we did carry on and even added 2 new Directors to our Board. Unfortunately, our Treasurer Steven Clift had resigned and asked to be removed from the Board. Thanks for your dedication & looking after our books the past few years Steven.

***"Preserving our Heritage....Protecting our Future"***

**At our first Directors Meeting**, David Cornish was returned as President, Clem Carelse as Vice President, Christine Hurlbut as Secretary and Victoria Reaume became our new Treasurer. Vicki Lucier & Peter Davis remain Directors at Large while new Director Roberto Porco, becomes Membership Services. It was hoped we could increase our membership numbers this year and so far, we have gained 12 new families! Welcome to Talpines, we appreciate your interest and support.

**New also** is our representative in the Ontario Legislature. Jill Dunlop, yes daughter of Garfield Dunlop, won the Conservative vote in our riding June 7<sup>th</sup>.

**Up next** is the Municipal Election October 22<sup>nd</sup>. Many new faces are in the running this year. Mayor Scott Warnock decided not to run again. Although our Councillor Cate Root initially said no, she changed her mind and is challenged by Barry Norris. Also of interest to our Ward when we vote is for Mayor, Dave Ritchie and Ted Walker both are running for Mayor. Deputy Mayor sees both Jim Crawford and Gerard LaChapelle running for that position.

**Election Day is October 22<sup>nd</sup>** and **our only polling station** is at the Tay Office on Park Street, Victoria Harbour with Voting hours from 10 am to 8 pm. Tay again is using Mail in Voting and the “**Voting Kits**” are being sent out to all who are registered to vote in Tay, the **week of September 22<sup>nd</sup>**. If you have not received your kit by Thanksgiving Weekend, call Tay Township.

**Check to make sure** your name is on the mailing list by checking on [www.tay.ca](http://www.tay.ca), click on Elections and follow the instructions. Remember, as a property owner, you and your spouse are eligible to vote in Tay as well as your Permanent address (if different). Voting age children can only vote at their permanent address.

Talpines was at the **Tay Bike Day** in June with our Information Table and had a number of people drop by and get flyers on different invasive species. Although the crowd was smaller than usual we felt a lot of support for what we were doing for the community.

**Our Beach Cleaning** was mostly hit or miss earlier on as it seemed we would no sooner get over one storm when another would occur! Often that would happen the night after a clean-up but by July, our persistence paid off with more people helping and taking an interest. To be continued in 2019 10am Saturday mornings!

*“Preserving our Heritage....Protecting our Future”*



**New Ideas** come along with new people. Mid-August, we asked permission to plant a perennial flower bed overlooking Pine Street Beach. Last week of August, how about a few native trees, since the other trees had been removed?



Thank you all for donating Perennials and Silver Maple trees and planting them!

**Water Sampling** has been very rewarding this summer and although there were a number of heavy downpours and winds, our e-coli readings remained very low all summer in Sturgeon Bay, with only Pine Street Beach being posted for a few days early in the season! We have voted to carry on sampling again next year.

**Our Directors** also voted to continue sampling water and doing the “clarity tests” for the Lake Partnership program that is handled by the MNR and FOCA. Thanks again Peter for combining your canoeing with sampling on beautiful Sturgeon Bay.

**Welcome to our new members** who have joined Talpines! We trust you will find our **Newsletters, water reports and other mailings** informative and interesting. Be sure to share these items with your family either by forwarding or printing for them to see. Have neighbours you think might be interested in Talpines information and activities, tell them about us! Our **membership is only \$30.00 per year** which also makes you a member of FOCA (Federation of Ontario Cottage Associations) who have many sponsors who offer various savings when you buy their products or services. As well, they represent over 50,000 Ontario people who think our lakes and streams and wild life are worth saving as they follow and lobby with the Provincial & Federal Government bodies.

*“Preserving our Heritage....Protecting our Future”*

**Within a few days**, you will be receiving a Talpines Survey requesting your opinion and feedback regarding activities for 2019. Your Directors hope your information will help us improve our planning for the AGM and other possible membership functions and get together.

**An All Candidates Meeting** has been organized for **Wednesday, October 3<sup>rd</sup>, 2018** at the Oakwood Centre, Park Street, Victoria Harbour. This is the public's opportunity to see and hear from everyone who is running for a seat on the Tay Council following the October 22<sup>nd</sup> Election. The public will be asked to write their questions and give to the moderator before the Meeting begins at 5 PM.

#### **Other Information Sources**

Township of Tay	<a href="http://www.tay.ca">www.tay.ca</a>
Councillor Cate Root	<a href="mailto:croot@tay.ca">croot@tay.ca</a>
John & Cathy Cole	<a href="mailto:tayreport@rogers.com">tayreport@rogers.com</a>
County of Simcoe	<a href="http://www.simcoe.ca">www.simcoe.ca</a>

**Talpines Property Owners Association** [www.Talpines.ca](http://www.Talpines.ca)

Box 9, Waubashene, On., L0K 2C0

#### **Directors**

David Cornish, Pres: 1-705-295-4241 cell: 1-705-559-6711 [dlcornish@msn.com](mailto:dlcornish@msn.com)

Clem Carelse, Vice Pres: 1-416-493-8556

Christine Hurlbut, Sec: 1-416-493-8556

Victoria Reaume, Treas: 1-416-767-9255

Tom Goetz, Past Pres: 1-705-538-1665

Vicki Lucier 1-705-538-1463

Peter Davis 1-416-951-6141

Roberto Porco Member Services

**Check out** the additional page of pictures taken at the Phragmites removal day on the western Sturgeon Bay Shore by Georgian Bay Forever and our members Donna and Verne Denault & their neighbour volunteers, July 18<sup>th</sup>, 2018.

*Newsletter and pictures by David ... Corrections and Approved by Directors*

*"Preserving our Heritage....Protecting our Future"*





Over 1,000 feet to Phragmites stand



How they were brought to the bin after cutting



Another big load arrives at the bin



How the Phragmites got to the bin



By noon, it was time to close the door & over the top until the bin was full!



Another big load being brought to shore from one of 2 delivery boats by 1 of the 16 volunteers.

*Sturgeon Bay, west shore. Tay Township ..... August 18<sup>th</sup>, 2018    Well done TEAM!*

**HELP** clean up the

Pine Street Beach 🏖️ 🛶

Waubauskene beach is beautiful for kids and families and the whole community WHEN we all pitch in to keep it clean.

TALPINES POA has cleaned up the beach for years by raking weeds from the water. Tay Township will come and pick up the debris weekly if we rake it away from the water SO we need your HELP.

**WHEN:** every Saturday morning  
10 am at the Pine Street Beach,  
weather permitting...

**BRING** YOUR RAKE or  
SHOVEL, or pitchfork or wheelbarrow. Bring  
a friend

Together we can make a huge  
improvement in our community.







The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule A

## Grants and Donations Municipal Grant Application

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

RECEIVED  
OCT - 3 2018

1. Group Name: Port M'Nicoll Cemetery
2. Group Mailing Address: Box 64 656 1st Ave  
Port M'Nicoll On Can. L0K1R0
3. Group Contact Name: TERRY Black  
Contact Phone: 705-534-3599  
Contact Email: theresa.black@bell.net
4. **Amount of Funding requested:** 1100.00
5. **Other Resources requested (In-kind Services)**  
Municipal Staff assistance requested:

Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)

Municipalities Facilities requested (Ball Diamonds, Community Centers)

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? Burying People  
Purchasing Plots

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

Insurance

9. What benefits will be provided to the community?

a place to be buried in

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

**Note:**

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
**President/Chairperson**

  
**Treasurer**

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☐ Financial Information Report signed by two (2) official officers authorized by the organization
- ☐ Brochures or promotional materials included



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule B

#### Grant and Donations Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Port McNicoll Cemetery

Revenue	Actual	2019 Budget	2019 Request
Grants - Township of Tay			
Grants - Other			
Memberships/Sponsorships			
Donations/Fundraising			
Other Revenue (Specify)			
<b>Total Revenue</b>			
<b>Expenditures</b>	<b>Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Salaries/Benefits	N/A		
Rental Fees			
Insurance	1020.00 approx		
Light/Heat/Water			
Telephone/Internet			
Advertising digging	depends on how many die that year		
Office Supplies/Printing	300.00 approx		
Other (Specify)			
Pay for grass cutting, gas	400.00 approx		
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at</b> <b>, 2018</b>			attached

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

Signature of two (2) authorized Principal Officers of the Organization is required.

Name: Richard J. Black Title: President Date: Sept 27/18  
Name: Deena Black Title: Secretary Date: Sept 27/18





The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule C

## Grants and Donations Municipal Grant Report

This completed form must be submitted within three (3) months of the conclusion of the event/project OR at the end of the calendar year. Failure to do so may result in your organization's ineligibility to be considered for the future.

Name of Organization Port M'Nicol Cemetery	Telephone 705-534-3599	
Address Simcoe AVE	Fax	
City Port M'Nicol	Postal Code L0K 1R0	Website theresablack@bell.net

Briefly describe the project/program/event for which the organization is reporting on.

Selling Plots burying

Describe how the grant funds were spent.

Insurance

Describe how the anticipated goals and objectives were met, including performance measures.

People buried I guess performance was great

How many people participated in or attended the project/program/event? How many were paid attendees? What was the age and regional breakdown of attendees?

No Paid

Cemetery

Date of Event

Location of Event

Describe how the greater community has benefited. Include both the short and long term positive outcomes to the Municipality. Outcomes should be communicated in a public way - i.e. media and social media.

grave yard some where to get buried



Bereavement  
Authority of  
Ontario

100 Sheppard Ave. E., Suite 505,  
Toronto, ON, M2N 6N5  
Tel: 647-483-2645 Toll-free: 1-844-493-6356  
Fax: 647-748-2645 Email: info@thebao.ca

**Report on the Care and Maintenance  
Fund/Account – Form 2**  
*Funeral, Burial and Cremation Services Act, 2002 (FBCSA)*

Licence Number : <b>4686526-1</b>	Approved by :
--------------------------------------	---------------

**Note: Refer to the enclosed instruction sheet**

Name of <b>trustee</b> of care & maintenance fund/account (i.e. Eligible depository – bank / loan and trust corporation / credit union / Public Guardian and Trustee / Municipality): <b>PENETANG MERIDAN CREDIT</b>	Contact person (trustee's office):
---	------------------------------------

Unit No.:	Street No.:	Street name:	P.O. box:
	<b>7</b>	<b>POINT ST.</b>	

City/Town: <b>PENETANG</b>	Province: <b>ONT.</b>	Postal code: <b>L9M1M3</b>
-------------------------------	--------------------------	-------------------------------

Telephone No. (including area code): <b>705-549-3191</b>	Fax No.:	Email address (required):
---	----------	---------------------------

Please use a separate report for each account	Account number: <b>1452119</b>
---	-----------------------------------

Account relates to (check which applies):		
<input checked="" type="checkbox"/> Interment rights	<input type="checkbox"/> Scattering rights	<input type="checkbox"/> Markers

Period covered (check appropriate box)		
<input checked="" type="checkbox"/> January 1 to December 31, 20 <b>17</b>	OR	<input type="checkbox"/> 20 <b>17</b> to 20 <b>  </b>

1. Total amount of care and maintenance funds at the beginning of this period (excluding income/revenue)	<b>\$ 19003.65</b>
2. Care and maintenance contributions not yet sent to the trustee as of the beginning of this period	<b>\$ 0</b>

3. Care and maintenance fund – Interment and scattering rights				
Non-instalment sales		Instalment sales		
A	B	C		
Number of interment or scattering rights sold / assigned / transferred	Total amount of sales (\$)	Care and maintenance contributions (\$)		
<b>7</b> In-ground grave - 2.23 m <sup>2</sup> / 24 ft <sup>2</sup> or larger (adult lot)	1575.00	1750.00		
<b>2</b> In-ground grave - smaller than 2.23 m <sup>2</sup> / 24 ft <sup>2</sup> (child/cremation lot)	440.00	300.00		
Crypt				
Niche				
Scatterings (single)				
Scatterings (multiple)				
Scatterings (no rights)				

**Total care and maintenance contributions from the sale of interment and scattering rights (Add Columns C + E)** **\$ 2050.00**

## 4. Care and maintenance fund - Marker installation

Number of markers installed (A)	Amount prescribed (B)	Total (C)
2 Number of flat markers (1,116.23 cm <sup>2</sup> /173 in <sup>2</sup> or larger)	x \$50	= 100.00
1 Number of small upright markers (1.22 m / 4 ft or less in height and 1.22 m / 4 ft or less in length, including the base)	x \$100	= 100.00
1 Number of large upright markers (more than 1.22 m / 4 ft in either height or length, including the base)	x \$200	= 200.00

Total care and maintenance contributions from marker installations (Add Column C)

\$ 400.00

## 5. Additional care and maintenance contributions: Bequests

\$ 0

## 6. Additional care and maintenance contributions: From the resale of interment/scattering rights

Resale				
A	B	C	D	E
Indicate the number and type of interment/scattering rights	Price of interment/scattering rights as per current price list	Care and maintenance contribution required	Amount contributed to care and maintenance from previous sale(s)	Additional care and maintenance contribution required (C-D)
Example 1: 1 x in-ground grave (greater than 24 ft <sup>2</sup> )	\$500	\$250	\$100	\$250 - \$100 = \$150
Example 2: 2 x columbarium niches	\$3,000 each	\$450 x 2 = \$900	\$200 x 2 = \$400	\$900 - \$400 = \$500

Total care and maintenance contributions from the resale of interment and scattering rights (Add Column E)

\$ 0

## 7. Additional care and maintenance contributions: Payment in lieu of property tax (Provide a copy of the property tax bill)

\$ 0

## 8. Additional care and maintenance contributions: Other

\$ 0

## 9. Sub-total (Add lines 1 to 8)

\$ 2600.00

## 10. ADD (if applicable): Capital gains (losses) per trustee's statement

\$ 0

## 11. LESS: Capital gains tax withheld as per trustee

\$( 0 )

## 12. LESS: Total amount of care and maintenance contributions owed to trustee at the end of this period (Indicate when the funds will be sent to trustee )

\$( 0 )

## 13. Operator's ending balance (Add lines 9 and 10 then subtract lines 11 and 12)

\$ = 21473.44

## 14. Total income received from trustee in this period per trustee's statement

\$ 19.79

## 15. Total amount spent on maintenance of cemetery in this period

\$ 686.35





RECEIVED  
OCT 23 2018

The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

## Schedule A

Grants and Donations

### **Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

- 
1. Group Name: PONTM<sup>re</sup>WICOLL LIONS CLUB
  2. Group Mailing Address: P.O. Box 599  
PONTM<sup>re</sup>WICOLL ONTARIO L0K1R0
  3. Group Contact Name: JOHN LEVIER  
Contact Phone: 705 534 4079  
Contact Email: LEVIER6@SYMPATICO-CA
  4. **Amount of Funding requested:** \_\_\_\_\_
  5. **Other Resources requested (In-kind Services)**  
Municipal Staff assistance requested:  
\_\_\_\_\_  
\_\_\_\_\_  
  
Municipal Equipment requested (Vehicles/barricades, picnic tables). Please  
provide details (hours/days required, numbers, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
  
Municipalities Facilities requested (Ball Diamonds, Community Centers)  
\_\_\_\_\_  
\_\_\_\_\_

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? \_\_\_\_\_

SEE ATTACHED PAGE

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

NO GRANT REQUEST  
\$ 2,200.00 JDX

9. What benefits will be provided to the community?

TO SERVE OUR COMMUNITY



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule B

#### Grant and Donations Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: PONT M<sup>re</sup> NICOLL LIONS CLUB

Revenue	Actual	2019 Budget	2019 Request
Grants - Township of Tay	NIL	NIL	NIL
Grants - Other	NIL	NIL	NIL
Memberships/Sponsorships	NIL	NIL	NIL
Donations/Fundraising	6,500.00	6,500.00	NIL
Other Revenue (Specify)	NIL	NIL	NIL
<b>Total Revenue</b>			
<b>Expenditures</b>	<b>Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Salaries/Benefits	NIL	NIL	NIL
Rental Fees	NIL	NIL	NIL
Insurance	From Nov 24/17 1,008.72	1,100.00	NIL
Light/Heat/Water	2017/18 To OCT 4/19 2,672.53	2,800.00	NIL
Telephone/Internet	NIL	NIL	NIL
Advertising	NIL	NIL	NIL
Office Supplies/Printing	NIL	NIL	NIL
Other (Specify)	NIL	NIL	NIL
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year	2,818.75		
<b>Bank Balance as at</b> <u>SEPT 30 2018</u> , 2018	6,860.77		

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

Signature of two (2) authorized Principal Officers of the Organization is required.

Name: [Signature] Title: TREASURER Date: OCT 22 2018  
Name: [Signature] Title: PRESIDENT Date: OCT 22, 2018



10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

**Note:**

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
\_\_\_\_\_  
**President/Chairperson**

  
\_\_\_\_\_  
**Treasurer**

**Checklist:**

- ☐ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☐ Financial Information Report signed by two (2) official officers authorized by the organization
- ☐ Brochures or promotional materials included



## PORT McNICOLL LIONS CLUB

BOX 599 PORT McNICOLL ONT. L0K 1R0

### Lions Clubs International OBJECTS

TO CREATE and foster a spirit of understanding among the peoples of the world.

TO PROMOTE the principles of good government and good citizenship.

TO TAKE an active interest in the civic, cultural, social and moral welfare of the community.

TO UNITE the clubs in the bonds of friendship, good fellowship and mutual understanding.

TO PROVIDE a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.

TO ENCOURAGE service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

### Mission Statement

TO CREATE AND FOSTER a spirit of understanding among all people for humanitarian needs by providing voluntary services through community involvement and international cooperation.

### LIONS Code of Ethics

TO SHOW my faith in the worthiness of my vocation by industrious application to the end that I may merit a reputation for quality of service.

TO SEEK success and to demand all fair remuneration or profit as my just due, but to accept no profit or success at the price of my own self-respect lost because of unfair advantage taken or because of questionable acts on my part.

TO REMEMBER that in building up my business it is not necessary to tear down another's; to be loyal to my clients or customers and true to myself.

WHENEVER a doubt arises as to the right or ethics of my position or action towards others, to resolve such doubt against myself.

TO HOLD friendship as an end and not a means. To hold that true friendship exists not on account of the service performed by one to another, but that true friendship demands nothing but accepts service in the spirit in which it is given.

ALWAYS to bear in mind my obligations as a citizen to my nation, my state and my community, and to give them my unswerving loyalty in word, act and deed. To give them freely of my time, labor, and means.

TO AID others by giving my sympathy to those in distress, my aid to the weak, and my substance to the needy.

TO BE CAREFUL with my criticism and liberal with my praise; to build up and not destroy.



**The Corporation of the Township of Tay**  
**450 Park Street, P.O. Box #100**  
**Victoria Harbour, ON, L0K 2A0**  
**(705) 534-7248**  
[www.tay.ca](http://www.tay.ca)

### **Schedule C**

#### **Grants and Donations Municipal Grant Report**

This completed form must be submitted within three (3) months of the conclusion of the event/project OR at the end of the calendar year. Failure to do so may result in your organization's ineligibility to be considered for the future.

Name of Organization	Telephone
Address	Fax
City	Postal Code
	Website

Briefly describe the project/program/event for which the organization is reporting on.

Describe how the grant funds were spent.

Describe how the anticipated goals and objectives were met, including performance measures.

How many people participated in or attended the project/program/event? How many were paid attendees? What was the age and regional breakdown of attendees?

Date of Event

Location of Event

Describe how the greater community has benefited. Include both the short and long term positive outcomes to the Municipality. Outcomes should be communicated in a public way – i.e. media and social media.



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### **Schedule A**

## **Grants and Donations Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

---

1. Group Name: Culture Midland Committee - Town of Midland
2. Group Mailing Address: 575 Dominion Avenue, Midland, L4R 1R2  
\_\_\_\_\_
3. Group Contact Name: Karen Mealing  
Contact Phone: 705-526-4275 ext. 2200  
Contact Email: kmealing@midland.ca

4. **Amount of Funding requested:** \$1,000.00

5. **Other Resources requested (In-kind Services)**

Municipal Staff assistance requested:

\_\_\_\_\_  
n/a

\_\_\_\_\_  
Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)

\_\_\_\_\_  
n/a

\_\_\_\_\_  
Municipalities Facilities requested (Ball Diamonds, Community Centers)

\_\_\_\_\_  
n/a



6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? \_\_\_\_\_

~~see attached~~ \_\_\_\_\_

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

~~See attached letter of request dated August 21, 2018~~ \_\_\_\_\_

9. What benefits will be provided to the community?

~~see attached~~ \_\_\_\_\_

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

**Note:**

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

\_\_\_\_\_  
**President/Chairperson**

\_\_\_\_\_  
**Treasurer**

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☒ Financial Information Report signed by two (2) official officers authorized by the organization
- ☐ Brochures or promotional materials included



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### **Schedule B**

#### **Grant and Donations Financial Information Form**

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Culture Midland Committee - Culture North Simcoe Awards - ToM1

<b>Revenue</b>	<b>Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Grants – Township of Tay		1000	
Grants – Other			
Memberships/Sponsorships			
Donations/Fundraising			
Other Revenue (Specify)		3000	
Midland, Penetanguishene and Tiny			
<b>Total Revenue</b>			
<b>Expenditures</b>	<b>Actual</b>	<b>2019 Budget</b>	<b>2019 Request</b>
Salaries/Benefits			
Rental Fees		600	
Insurance			
Light/Heat/Water			
Telephone/Internet			
Advertising		500	
Office Supplies/Printing			
Other (Specify)		3900	
see attached event budget sheet			
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at</b>			
<b>, 2018</b>			

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

**Signature of two (2) authorized Principal Officers of the Organization is required.**

Name: [Signature] Title: Committee chair Date: October 26, 2018

Name: [Signature] Title: Committee vice-chair Date: October 26, 2018

**7. What are the organization's objectives?**

To celebrate and leverage the region's Cultural Resources to grow a prosperous year-round economy and enhance the quality of life for all residents.

**9. What benefits will be provided to the community?**

The purpose of the Culture North Simcoe Awards program is to communicate the importance of culture, to inspire the cultural community and to recognize and celebrate the cultural talent in our communities. In addition, the Culture North Simcoe Awards seek to increase the visibility of our region's cultural contributors and cultural leaders and their achievements, and to stimulate financial and volunteer support for the cultural sector.



Town of Midland  
575 Dominion Avenue  
Midland, Ontario  
L4R 1R2  
[www.culturemidland.com](http://www.culturemidland.com)

August 21, 2018

Township of Tay Council  
450 Park Street, P.O. Box 100  
Victoria Harbour, Ontario  
L0K 2A0

Dear Mayor Warnock and Members of Council,

I am writing to you on behalf of the Culture Midland Committee as we plan the upcoming Culture North Simcoe Awards taking place on November 21, 2018 at the Midland Cultural Centre.

For the past three years, these awards, which recognize and celebrate the cultural talent in our community, have been called the Culture Midland Awards. However, as the nominations and past winners are residents from throughout North Simcoe, the committee, of which Lynn Racicot, Tay Township's Communications and Special Projects Officer, is a member, have decided that the name needs to be updated to accurately reflect that local artistic and cultural talent comes from all four municipalities.

As we move forward and change the name, we are asking the Township of Tay, Township of Tiny and Town of Penetanguishene to each contribute \$1,000 toward this event. Along with the \$2,000 and staff time the Town of Midland have appointed to this event, all expenses associated with the awards evening would be covered. This financial commitment would represent the first time the four municipalities partner on a cultural project and we certainly hope it will not be the last.

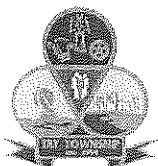
In 2017, Dr. Michael Farnan of Victoria Harbour was nominated for the Emerging Talent Award for his achievements within the visual arts and past winner in the same category, Sweetfire, includes band members from Tay, Tiny and Penetanguishene.

Thank you for your consideration of our request and we hope to see you at the Culture North Simcoe Awards evening this fall.

Sincerely,  
Ron Neumann  
Chair, Culture Midland Committee

# Budget - Culture North Simcoe Awards 2018

Expenses		Income	
Rental of Rotary Hall, plus AV Tech	\$ 600.00	Town of Midland, confirmed plus in-kind staff support for event	\$ 2,000.00
Honourariums for winners	\$ 800.00	Town of Penetanguishene - confirmed	\$ 1,000.00
Awards for winners	\$ 375.00	Township of Tiny - confirmed	\$ 1,000.00
Guest speakers/performers	\$ 500.00	Township of Tay - pending	\$ 1,000.00
Lunch for jury	\$ 175.00		
Program printing costs	\$ 200.00		
Pre-award ceremony wine and cheese - hall rental, food	\$ 650.00		
Decorations/Florals	\$ 350.00		
Updating award board at MCC	\$ 100.00		
Honourarium/gift for performers	\$ 500.00		
Marketing and promotion	\$ 500.00		
Mileage/accomodation for guest speaker/performer, if needed	\$ 250.00		
	\$ 5,000.00		\$ 5,000.00



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### **Schedule A**

## **Grants and Donations Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

---

1. Group Name: Hospice Huronia
2. Group Mailing Address: 25 Jeffery Street, Penetanguishene, ON L9M 1K6
3. Group Contact Name: JoAnn Warren  
Contact Phone: 705-549-1034  
Contact Email: joann.warren@hospicehuronia.ca
4. **Amount of Funding requested:** \$3,000
5. **Other Resources requested (In-kind Services)**  
Municipal Staff assistance requested:  
n/a  
  
Municipal Equipment requested (Vehicles/barricades, picnic tables). Please  
provide details (hours/days required, numbers, etc.)  
n/a  
  
Municipalities Facilities requested (Ball Diamonds, Community Centers)  
n/a



**6. Financial Information to be included:** Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

**7. What are the organization's objectives?**

Hospice Huronia is a community based registered charity that enhances the quality of life for families and those individuals who are facing life-threatening illness and bereavement.

Our volunteers have been providing bereavement support and hospice care in the homes of residents of Tay Township and surrounding area for 25 years and we are preparing now to move to the next step in offering full service hospice care ... a residential hospice to serve residents who choose not to die at home and don't wish to spend their final days or hours in the institutional atmosphere of a hospital.

Our residential hospice will provide a welcome alternative with its warm, home-like setting where Tay Residents can come and receive expert hospice care, offering comfort, care and compassion to them, their families and friends. Please see attached document on "What is a Residential Hospice" for more information on what a residential hospice is like.

It is indeed a very exciting time for Hospice Huronia as we begin this next stage of expanding into residential care for those persons facing end of life.

**8. What are the funds to be used for?** (Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay).

The funds would be used for the purchase of a free-standing (not built in) family refrigerator (\$3,000) that will serve the 8-12 family members who will be at the hospice at any one time. Tay Residents will be some of those family members using the refrigerator for themselves or their family and friends.

**9. What benefits will be provided to the community?**

We now have the funds required to begin the process of hiring a construction company to build our residential hospice and anticipate breaking ground in April of 2019. We expect that our residential hospice, named "Tomkins House," will be operational, with residents in beds by December of 2019. In the meantime, we are also currently looking at setting up temporary hospice beds in order to meet the needs of the communities we serve (like Tay Township) and to guarantee our operational funding from the Ministry of Health and Long-term Care.

With the residential hospice becoming a reality by the end of 2019, we are looking for funds to purchase this very needed piece of program equipment for the new residential hospice. As you can well imagine, facing the last few days/weeks of one's life is terribly difficult for both the

individual and for their loved ones. Hospice Huronia's "Tomkins House" will provide an environment where both the resident and their family/friends feel cared for, with a great amount of comfort and compassion. This is the number one goal of our programs. We have designed the building to have a home-like feel, with bedrooms large enough for family to remain 24/7 with their loved one during those final days. To facilitate these long family stays, we do need to provide certain accommodations. One of those is access to a fridge so family members can obtain food and drinks, day or night. Being able to access refreshments without the need to leave the Home, especially during the wee hours of the night, during bad weather or emotional distress, provides support to the family member while they in turn offer comfort to their relative.

Tay Residents will be making use of this family refrigerator when they visit their family and friends staying at Hospice Huronia's residential hospice "Tomkins House".

Construction of the building alone is, of course, insufficient to meet the needs of persons requiring hospice care. The building needs to be equipped and furnished to make it fully operational and able to provide programs for both family support and most importantly the care and compassion for the individual. Obtaining the funds and in-kind donations to provide the needed program equipment and furniture is equally important. Thank you for giving your serious consideration to our request for a grant for the family refrigerator, one important but small part of reaching our goal of support, care and compassion for persons facing end of life.

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

Note:

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
President/Chairperson

  
~~Treasurer~~ Executive Director

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☒ Financial Information Report signed by two (2) official officers authorized by the organization
- ☒ Brochures or promotional materials included

## What is a residential hospice?

It is a residence that offers comfort, care and compassion to the individual and their family at end-of-life. A residential hospice provides 24 hour medical care with a focus on pain and symptom management and offers emotional support to the individual and their family.



It is like a home, decorated in a warm, welcoming manner and with comfortable furnishings. Visitors and residents make themselves at home in the large private rooms with comfortable furniture. They are suitable for family visiting and have a murphy bed for overnight stays. Family can focus on being just that ... family – sons, daughters, a parent, a sibling and not worry about caregiving, pain medication or schedules. It's not a sad place; it's a place where residents can enjoy the kitchen, family room, outdoor patio/gazebo with friends and family when they feel well enough. Local musicians offer

their talents in jam sessions, cards are played and memories are shared with laughter and sometimes tears.



The rooms are private and the rest of the home is there to enjoy, especially the large kitchen with its fresh muffins, soup and snacks. Quiet rooms are available too, for quiet moments or for

contacting family/friends. Residents can even enjoy a long soak in the special tub-room (something many miss since becoming so ill). Families can make meals and eat together in the dining room or be in their loved one's room. Staff are very compassionate and while their priority is the comfort of the resident, they also help support the family through this time. Death is not hidden and there is a respectful ceremony when a resident leaves the home.

This is what we want for our area residents ... help us build this dream.





The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule B

#### Grant and Donations Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Hospice Huronia - please see attached statements

Revenue	Actual	2019 Budget	2019 Request
Grants – Township of Tay			
Grants – Other			
Memberships/Sponsorships			
Donations/Fundraising			
Other Revenue (Specify)			
<b>Total Revenue</b>			
Expenditures	Actual	2019 Budget	2019 Request
Salaries/Benefits			
Rental Fees			
Insurance			
Light/Heat/Water			
Telephone/Internet			
Advertising			
Office Supplies/Printing			
Other (Specify)			
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at</b>			
<b>, 2018</b>			

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

Signature of two (2) authorized Principal Officers of the Organization is required.

Name: Cate Roor Title: Executive Director Date: Oct 31/18  
Name: Anne Murphy Title: Board Chair Date: Oct 31/18

*Cate Root* *Anne Murphy*  
 Cate Root, Executive Director Anne Murphy, Chair  
 Oct 31/18

From: Hospice Huronia Business Plan  
 for a North Simcoe Area Residential Hospice  
 Oct 13/18  
 Formal 2019 budget to be approved  
 by the Board by end of November,  
 2018.

**Projected Operating Results 2019 – 2022 (Cash Basis)**

Year Ended March 31	2018 Actual	2019 Forecast	2020 Forecast	2021 Forecast	2022 Forecast	Notes
<b>Revenues</b>						
LHIN Funding - Base	93,273	91,969	96,100	96,100	96,100	
LHIN Funding - Residential	0	131,250	525,000	525,000	525,000	8
Fundraising / Donations	68,046	117,533	225,000	275,000	300,000	5
Donations - Residential	0	14,037	225,000	275,000	300,000	
Interest	<u>16,360</u>	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	
<b>Total Revenues</b>	<b>177,679</b>	<b>354,789</b>	<b>1,071,100</b>	<b>1,174,100</b>	<b>1,224,100</b>	
<b>Expenses</b>						
<b>Residential</b>						
Nursing Compensation		160,717	643,000	656,000	669,000	9,10
Utilities		6,000	24,000	24,000	25,000	
Rent		30,000	90,000	0	0	11
Medical supplies and food		<u>17,500</u>	<u>14,000</u>	<u>15,000</u>	<u>16,000</u>	
	<b>0</b>	<b>214,217</b>	<b>771,000</b>	<b>695,000</b>	<b>710,000</b>	
<b>Community Programs and Administration</b>						
Staff Compensation	199,865	262,501	299,000	305,000	311,500	9,10
Visiting Program Supplies	11,490	6,997	7,000	7,500	7,500	
Support Services Supplies	7,992	7,642	7,500	6,500	<del>7,900</del>	
Fundraising Expenses	10,601	9,823	10,000	12,000	12,000	
Office	45,039	39,743	40,000	41,000	42,000	
Audit Fees	6,887	7,318	10,000	12,000	12,000	
Insurance	3,172	1,740	5,000	6,000	6,000	
Interest	0	0	5,000	25,000	7,000	
Rent	<u>9,040</u>	<u>9,147</u>	<u>7,600</u>	<u>0</u>	<u>0</u>	12
	<b>294,086</b>	<b>344,911</b>	<b>391,100</b>	<b>415,000</b>	<b>405,000</b>	
<b>Total Expenses</b>	<b>294,086</b>	<b>559,128</b>	<b>1,162,100</b>	<b>1,110,000</b>	<b>1,115,000</b>	
<b>Excess of Revenue over Expenses for the Year</b>	<b>(116,407)</b>	<b>(204,339)</b>	<b>(91,000)</b>	<b>64,100</b>	<b>109,100</b>	



**Hospice Huronia**  
**Financial Statements**  
For the year ended **March 31, 2018**

	Contents
Independent Auditor's Report	2 - 3
Financial Statements	
Statement of Financial Position	4
Statement of Operations	5
Statement of Changes in Net Assets	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 19

Anne Murphy  
Anne Murphy, chair

Cate Root  
Cate Root, Executive Director

Oct 31/18



---

## Independent Auditor's Report

---

### To the Board of Directors of Hospice Huronia

We have audited the accompanying financial statements of Hospice Huronia, which comprise the statement of financial position as at March 31, 2018, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



#### **Basis for Qualified Opinion**

In common with many charitable organizations, Hospice Huronia derives revenues from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were unable to determine whether any adjustments might be necessary to donations and fundraising revenues, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2018 and 2017, current assets as at March 31, 2018 and 2017, and net assets as at April 1 and March 31 for both the 2018 and 2017 years. Our audit opinion on the financial statements for the year ended March 31, 2017 was modified accordingly because of the possible limitations in scope.

#### **Qualified Opinion**

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Hospice Huronia as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*BDO Canada LLP*

**Chartered Professional Accountants, Licensed Public Accountants**

Barrie, Ontario  
May 24, 2018

---

# Hospice Huronia Statement of Financial Position

March 31	2018	2017
<b>Assets</b>		
<b>Current</b>		
Cash (note 2)	\$ 217,118	\$ 56,265
Accounts receivable (note 3)	49,093	3,092
Prepaid expenses	6,650	1,850
	<u>272,861</u>	<u>61,207</u>
Investments (note 5)	386,703	280,702
Capital Assets, at cost less accumulated amortization (note 6)	<u>73,986</u>	<u>9,616</u>
	<u>\$ 733,550</u>	<u>\$ 351,525</u>
<b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
Accounts payable and accrued liabilities	\$ 41,946	\$ 10,812
Government remittances payable	2,955	505
Due to Ministry of Health and Long-Term Care/LHIN	7,360	7,360
Due to related party (note 7)	150,000	-
Deferred contributions (note 9)	256,740	805
	<u>459,001</u>	<u>19,482</u>
Deferred Contributions Related to Capital Assets (note 10)	<u>48,653</u>	<u>-</u>
Commitments (note 12)		
<b>Net Assets</b>		
Internally restricted (note 17)	200,000	200,000
Unrestricted	<u>25,896</u>	<u>132,043</u>
	<u>225,896</u>	<u>332,043</u>
	<u>\$ 733,550</u>	<u>\$ 351,525</u>

On behalf of the Board:

Anne Murphy Director **Chair**

Don Vasey Director **Treasurer**

The accompanying notes are an integral part of these financial statements.

## Hospice Huronia Statement of Operations

For the year ended March 31	2018	2017 (note 14)
<b>Revenues</b>		
Ministry of Health and Long-Term Care/LHIN - base	\$ 83,569	\$ 76,209
- one-time	9,704	20,000
Donations and fundraising	52,825	47,410
Amortization of deferred contributions related to capital assets (note 10)	4,092	-
County of Simcoe	14,950	-
Other	271	233
Interest	16,360	6,270
Unrealized gain on investments	-	2,271
	181,771	152,393
<b>Expenses</b>		
Visiting Hospice		
Compensation	50,422	24,174
Supplies	1,467	1,513
Sundry	9,047	7,599
Equipment	976	-
	61,912	33,286
Support Services Training		
Compensation	57,853	22,451
Supplies	1,291	987
Sundry	6,701	8,002
	65,845	31,440
Administration		
Amortization	7,054	-
Compensation	64,948	21,090
Supplies	4,443	716
Sundry (note 15)	50,919	24,125
Contracted out services	-	20,307
Buildings and grounds	9,040	8,984
	136,404	75,222
Fundraising		
Compensation	26,642	-
Supplies	7,320	381
Sundry	2,241	263
Equipment	1,040	-
	37,243	644
<b>Total expenses</b>	301,404	140,592
<b>Excess of revenues over expenses (expenses over revenues) for the year</b>	\$ (119,633)	\$ 11,801

The accompanying notes are an integral part of these financial statements.

## Hospice Huronia Statement of Changes in Net Assets

For the year ended March 31	2018		2017	
	Internally Restricted (note 17)	Unrestricted	Total	Total
Balance, beginning of year	\$ 200,000	\$ 132,043	\$ 332,043	\$ 320,242
Excess of revenues over expenses (expenses over revenues) for the year	-	(119,633)	(119,633)	11,801
Deferred contributions used to purchase non-depreciable capital assets (note 9)	-	13,486	13,486	-
Balance, end of year	\$ 200,000	\$ 25,896	\$ 225,896	\$ 332,043

The accompanying notes are an integral part of these financial statements.



## Hospice Huronia Statement of Cash Flows

For the year ended March 31

2018

2017

### Cash flows from operating activities

Excess of revenues over expenses (expenses over revenues) for the year	\$ (119,633)	\$ 11,801
Charges (credits) to operations not involving cash		
Amortization of deferred contributions related to capital assets	(4,092)	-
Amortization of capital assets	7,054	-
Unrealized loss on disposal of capital assets	14,950	-
Unrealized gain on investments	-	(2,271)
	<u>(101,721)</u>	<u>9,530</u>

### Change in non-cash working capital balances related to operations

Accounts receivable	(46,001)	(1,813)
Prepaid expenses	(4,800)	1,824
Accounts payable and accrued liabilities	31,134	1,723
Government remittances payable	2,450	385
Due to the Ministry of Health and Long-Term Care	-	7,360
Deferred contributions	269,421	(537)
	<u>150,483</u>	<u>18,472</u>

### Cash flows from investing activities

Purchase of capital assets	(86,374)	(9,616)
Increase in investments	(106,001)	(5,336)
	<u>(192,375)</u>	<u>(14,952)</u>

### Cash flows from financing activities

Increase in deferred contributions related to capital assets	52,745	-
Advance from related party	150,000	-
	<u>202,745</u>	<u>-</u>

### Net increase in cash during the year

160,853      3,520

### Cash, beginning of the year

56,265      52,745

### Cash, end of the year

\$ 217,118      \$ 56,265

---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

---

### 1. Significant Accounting Policies

<b>Nature of Organization</b>	Hospice Huronia (the "organization") is an incorporated not-for-profit organization without share capital under the Corporations Act (Ontario). The organization serves individuals and their families who are facing a life threatening illness or grieving the loss of a loved one.
<b>Basis of Accounting</b>	These financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.
<b>Use of Estimates</b>	The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The significant estimates made in the preparation of these financial statements include the fair value of financial instruments, the estimated useful life of capital assets and amounts due to Ministry of Health and Long-Term Care/LHIN. Actual results could differ from management's best estimates as additional information becomes available in the future.
<b>Revenue Recognition</b>	<p>The organization follows the deferral method of accounting for contributions which includes donations and government subsidies. Operating revenue, including grants and subsidies are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. When a portion of a grant relates to a future period, it is deferred and recognized in that future period.</p> <p>Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.</p> <p>Externally restricted contributions are recognized as revenue in the year in which the related expenditures are recognized.</p> <p>Contributions restricted for the purpose of capital assets are deferred and amortized into revenue on a straight-line basis at a rate corresponding with the amortization rate for the related capital assets.</p> <p>Interest revenues are recorded when earned.</p>

---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

---

### 1. Significant Accounting Policies (continued)

Income Taxes	The organization is not subject to federal or provincial income taxes pursuant to exemptions accorded to registered charities in the income tax legislation.						
Capital Assets	<p>Purchased capital assets are recorded at cost less accumulated amortization. Contributed capital assets are recorded at fair market value at the date of contribution. Where fair market value cannot be reasonably determined, contributed assets are recorded at a nominal amounts.</p> <p>Amortization is provided on capital assets based on a straight-line basis over their estimated useful lives as follows:</p> <table><tr><td>Leasehold improvements</td><td>5 - 10 years</td></tr><tr><td>Building</td><td>40 years</td></tr><tr><td>Computer hardware and software</td><td>5 years</td></tr></table>	Leasehold improvements	5 - 10 years	Building	40 years	Computer hardware and software	5 years
Leasehold improvements	5 - 10 years						
Building	40 years						
Computer hardware and software	5 years						
Pledges	Pledges, which represent promises to donate cash, are not recorded as revenue until collected, unless the ultimate collection is reasonably assured.						
In-Kind Contributions	<p>Contributions of assets are recognized in the period they are donated at their fair market value when a fair value can be reasonably estimated and when the assets are used in the normal course of the organization's operations and would otherwise have been purchased.</p> <p>Contributed services are not recognized in the financial statements due to the inherent difficulty in valuing the time of volunteers.</p>						
Financial Instruments	Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any unrealized gains and losses reported in operations. In addition, all bonds and guaranteed investment certificates have been designated to be in the fair value category, with gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.						

---

---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

---

### 2. Cash

The organization's bank accounts are held at a credit union. The bank accounts earn interest at a variable rate dependent on the monthly minimum balances.

---

### 3. Accounts Receivable

	2018	2017
HST recoverable	\$ 8,903	\$ 3,092
Pledges receivable	5,000	-
Due from County of Simcoe	34,800	-
Due from Ministry of Health and Long-Term Care/LHIN	390	-
	<u>\$ 49,093</u>	<u>\$ 3,092</u>

---

### 4. Contingency

The organization receives funding from the Ministry of Health and Long-Term Care/Local Health Integration Network (LHIN). The amount of funding provided to the organization is subject to final review and approval by the LHIN. As at the date of these financial statements, funding for the period April 1, 2017 to March 31, 2018 had not been subject to this review process. Any future adjustments required as a result of this review will be accounted for in the year the adjustment is determined.

---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

### 5. Investments

	2018		2017	
	Market	Cost	Market	Cost
Cash held with investment company	1,400	\$ 1,400	\$ 2,998	\$ 2,998
Guaranteed Investment Certificates	258,332	256,837	125,543	124,247
Mutual fund	13,587	13,587	-	-
Fixed income bonds	33,074	30,000	82,335	81,595
Huronia Community Foundation managed funds	80,310	78,236	69,826	67,628
	<u>\$ 386,703</u>	<u>\$ 380,060</u>	<u>\$ 280,702</u>	<u>\$ 276,468</u>

Fixed income bonds have a total face value of \$33,448 (2017 - \$83,194) and an interest rate of 2.2% (2017 - 2.14% to 2.2%) and a maturity date of December 1, 2018 (2017 - August 17, 2011 to December 1, 2018).

Guaranteed investment certificates have a total face value of \$256,837 (2017 - \$124,247) with interest rates ranging from 1.00% to 3.05% (2017 - 2.26% to 2.57%) and maturity dates ranging from December 19, 2018 to February 4, 2021 (2017 - November 7, 2017 to February 4, 2021).

During 2017, funds in the amount of \$66,630 were transferred to the Huronia Community Foundation to be pooled and managed by the Foundation in perpetuity for a period of 3 years.

The investments have been recorded on the statement of financial position at their fair market value of \$386,703 as at March 31, 2018 (2017 - \$280,702).

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

### 6. Capital Assets

	2018		2017	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Leasehold improvements	\$ -	\$ -	\$ 9,616	\$ -
Construction in progress	32,282	-	-	-
Land development	13,486	-	-	-
Computer hardware and software	35,272	7,054	-	-
	<u>\$ 81,040</u>	<u>\$ 7,054</u>	<u>\$ 9,616</u>	<u>\$ -</u>
Net book value		<u>\$ 73,986</u>		<u>\$ 9,616</u>

The costs incurred to date for the design and architectural services related to the construction of the residential hospice building (see note 8) are included in construction in progress during the year. No amortization will be recorded until the residence is complete and in use.

In addition, the organization had previously capitalized \$14,950 (2017 - \$9,616) in leasehold improvements relating to the preliminary design and architectural costs at their current leased location. As a result of the planned construction of a new residential hospice building (see note 8), these costs at the current leased location have been expensed in the statement of operations in the current year.

### 7. Due to Related Party

During the year, a board member loaned \$150,000 to the organization for the purpose of obtaining financing for the capital project. The amount has been invested in a guaranteed investment certificate and is included in investments in note 5. The loan is non-interest bearing, unsecured and has no specific terms of repayment.



---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

---

### 8. Capital Project

In a planning agreement for the Hospice Capital Program dated March 22, 2018 between the organization and the Ministry of Health and Long-Term Care, the Ministry has approved up to \$150,000 maximum in planning funds for the planning of the construction of a five bed residential hospice building. The organization received \$150,000 subsequent to March 31, 2018. The organization has incurred \$45,768 (2017 - \$NIL) (see note 6) of expenses relating to this project. This capital project has an expected completion date of December 2018.

In addition, during the year the organization has signed a purchase agreement with The Corporation of the Town of Penetanguishene for the purchase of land for the construction of the residential hospice for a purchase price of \$2. The ownership transfer of this land closed subsequent to March 31, 2018 on April 13, 2018. In addition, on March 20, 2018, the two parties to this real estate transaction signed an amending agreement whereby on the closing of the land sale, Hospice Huronia grants the seller the option to repurchase the property for \$1 in the event Hospice Huronia does not commence construction of the proposed residential hospice building within three years of the closing date of the sale of the property.

---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

### 9. Deferred Contributions

Deferred contributions represents unspent externally restricted contributions received for the capital campaign for the construction of the 5 bed residential hospice.

Changes in the deferred contributions balances are as follows:

	2018	2017
<u>Capital Campaign</u>		
Balance, beginning of year	\$ -	\$ -
Deferred contributions received	281,058	-
Contributions used towards capital asset purchases and transferred to deferred contributions related to capital assets (note 10)	(12,432)	-
Contributions used to purchase non-depreciable capital assets and recorded as a direct increase to unrestricted net assets	(13,486)	-
Balance, end of year	255,140	-
<u>Other Contributions</u>		
Balance, beginning of year	805	-
Contributions received for future fundraising events	1,600	805
Amounts recognized as revenue in the year	(805)	-
	1,600	805
	<u>\$ 256,740</u>	<u>\$ 805</u>

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

### 10. Deferred Contributions Related to Capital Assets

Deferred contributions represent the unamortized amount of grants and restricted donations received to be used in the purchase of certain assets or in the settlement of certain obligations. The amortization of these contributions is recorded as revenue in the statement of operations.

	2018	2017
Balance, beginning of year	\$ -	\$ -
Contributions received from the Ministry of Health and Long-Term Care/LHIN	20,463	-
Contributions received from the County of Simcoe	19,850	-
Amounts transferred from deferred contributions relating to capital campaign (note 9)	12,432	-
Amounts amortized to revenue	(4,092)	-
Balance, end of year	<u>\$ 48,653</u>	<u>\$ -</u>

### 11. Pledges

The balance of outstanding donation pledges related to the capital campaign are as follows:

	2018	2017
Balance of outstanding pledges, beginning of year	\$ -	\$ -
Pledges received during the year	266,274	-
Pledges collected during the year	(46,493)	-
Balance of outstanding pledges, end of year	<u>\$ 219,781</u>	<u>\$ -</u>

---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

---

### 12. Commitments

The organization had an operating lease for its premises at an annual fee of \$7,200 plus HST, which expired April 30, 2016. This lease has been extended on a month by month basis under the terms of the existing lease agreement and includes a six month notice of cancellation by either party.

Effective April 1, 2018, the organization entered into an agreement with Business Services Unlimited, Limited to provide financial accounting and payroll services for an annual fee of \$6,000 plus HST. This agreement extends till either party terminates the agreement.

The organization entered into a contract during the year for architect services relating to their capital project (see note 8) at a fee equal to \$174,000 plus HST. For the year ended March 31, 2018, \$22,162 related to this agreement was included in accounts payable and accrued liabilities.

Subsequent to year end, the organization entered into a contract in April 2018 for engineering services relating to the construction of their capital project (see note 8) for a total fee of \$9,000 plus HST.

Subsequent to year end, the organization entered into a contract in April 2018 for consulting services relating to the planting plan in support of the site plan of their capital project (see note 8) for a total fee of \$2,750 plus HST.

Subsequent to year end, the organization entered into a contract in May 2018 for consulting services relating to the water balance report in support of the site plan of their capital project (see note 8) for a total fee of \$3,000 plus HST.

---

### 13. Economic Dependence

The organization received 54% (2017 - 63%) of its revenue from the Ministry of Health and Long-Term Care/LHIN.

---

---

## Hospice Huronia

### Notes to the Financial Statements

---

For the year ended March 31, 2018

---

#### 14. Comparative Amounts

Certain figures presented for the prior year have been restated to conform with the presentation of the current year.

---

#### 15. Administrative Sundry Expenses

	2018	2017
Advertising	\$ 8,571	\$ 1,200
Bank charges	874	830
Data and software licences	1,945	2,932
Insurance	2,106	2,276
Memberships and subscriptions	1,944	486
Office expenses	2,014	2,391
Other sundry	2,063	4,973
Professional fees	30,581	8,545
Travel	821	492
	<hr/> \$ 50,919	<hr/> \$ 24,125

---

---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

---

### 16. Pension Plan

All permanent employees of the organization are members of the Healthcare of Ontario Pension Plan which is a multi-employer defined benefit pension plan available to all eligible employees of the participating members of the Ontario Hospital Association. Plan members will receive benefits based on the length of service and on the average of annualized earnings during the five consecutive years prior to retirement, termination or death, that provide the highest earnings.

Pension assets consist of investment grade securities. Market and credit risk on these securities are managed by the Healthcare of Ontario Pension Plan by placing plan assets in trust and through the Plan investment policy.

Pension expense is based on Plan management's best estimates, in consultation with its actuaries, of the amount, together with the percentage of salary contributed by employees, required to provide a high level of assurance that benefits will be fully represented by fund assets at retirement, as provided by the Plan. The funding objective is for employer contributions to the Plan to remain a constant percentage of employees' contributions.

The Plan provides pension services to more than 339,000 active and retired members and approximately 540 employers. The Plan is a multi-employer plan and therefore the organization's contributions are accounted for as if the Plan were a defined contribution plan with the organization's contributions being expensed in the period they come due. Each year, an independent actuary determines the funding status of the Plan by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The results of the most recent valuation as at December 31, 2017 disclosed a surplus of \$18,153 million. The results of this valuation disclosed total actuarial liabilities and pension obligations of \$160,537 million in respect of benefits accrued for service with actuarial assets at that date of \$178,690 million. Because the Plan is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario member organizations and their employees. As a result, the organization does not recognize any share of the Plan surplus or deficit.

Employer contributions made to the Plan during the year by the organization amount to \$4,261 (2017 - \$NIL) and is included in compensation expense.

---

### 17. Contingency Fund

The board of directors has established a contingency fund to be used to offset unforeseen future expenses. The use of the funds are subject to the approval of the board of directors.

---



---

## Hospice Huronia Notes to the Financial Statements

For the year ended March 31, 2018

---

### 18. Financial Instruments

#### Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The organization is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments.

#### Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization is also exposed to credit risk arising from its accounts receivable. Credit risk is the risk that the counterparty to the transaction will not pay. The majority of the organization's receivables are from government sources and the organization works to ensure they meet all eligibility criteria in order to qualify to receive the funding.

#### Liquidity Risk

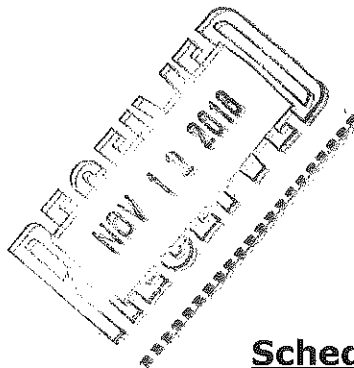
Liquidity risk is the risk that the organization encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the organization will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities, government remittances payable and amounts due to Ministry of Health and Long-Term Care/LHIN.

#### Market Risk

The organization is exposed to fluctuations in equity markets on its investments.

There have been no changes to the organization's financial instrument risk exposure from the prior year.

---



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule A

## Grants and Donations Municipal Grant Application

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

*Sony text did not wrap*

1. Group Name: Tay Bike Day Committee
2. Group Mailing Address: Township office c/o Bryan Anderson
3. Group Contact Name: Cate Root  
Contact Phone: 705 984 7668  
Contact Email: beginnings4me@gmail.com
4. **Amount of Funding requested:** \$500

5. **Other Resources requested (In-kind Services)**

Municipal Staff assistance requested:

Bryan Anderson - Manager of Parks & Rec.  
Use of Bridgeview park with assistance of Manager of Parks and Recreation for Tay Bike Day  
+ meeting space for planning

Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)

Saturday of Father's Day weekend.  
This will be our fourth year for this event. we use garbage and recycling cans, kiosk for WC.  
possibly ball diamond

Municipalities Facilities requested (Ball Diamonds, Community Centers)

Washburn Kiosk and Park and potentially Bridgeview ball diamond.

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? \_\_\_\_\_

Promote safe biking  
Active Transportation

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

Promotion of event  
~~To continue the family fun day, focusing on safe biking and encouraging active partic~~

9. What benefits will be provided to the community?

Use of great park, community engagement, feature some of our local environmental groups  
Local family fun day

10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

**Note:**

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**



**President/Chairperson**



**Treasurer**

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☒ Financial Information Report signed by two (2) official officers authorized by the organization
- ☒ Brochures or promotional materials included



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule B

#### Grant and Donations Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: \_\_\_\_\_

Revenue	_____ Actual	2019 Budget	2019 Request
Grants – Township of Tay			
Grants – Other			
Memberships/Sponsorships			
Donations/Fundraising			
Other Revenue (Specify)			
<b>Total Revenue</b>			
Expenditures	_____ Actual	2019 Budget	2019 Request
Salaries/Benefits			
Rental Fees			
Insurance			
Light/Heat/Water			
Telephone/Internet			
Advertising			
Office Supplies/Printing			
Other (Specify)			
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at</b> _____, 2018			

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

**Signature of two (2) authorized Principal Officers of the Organization is required.**

Name: Lode Rott Title: Chair Date: Oct 31, 18

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

*attached 2018 financials*

# Expenses for 2018 Toy Bin Day

		Grant	Revenue
33 1/2	Shave (prizes bins drinks)	180.37 ✓	750 ✓
	Cake decorations ✓ 21.19	O'Connor	50 ✓
	Cake games ✓ 26.89	WMW	100 ✓
	Cake shawarma ✓ 75.00	Theriers	100 ✓
	Cake plates + napkins ✓ 23.37	Marsh's	400 ✓
		marina	
	Cake Hamburgers ✓ 190.30	CC Tatham	250 ✓
	hot dog ice	Nick Stoikoff	50 ✓
		J. Eperat	100 ✓
		Twin Budgets	50 ✓
		Wendouhere	100 ✓
		landscaping + spruce	
		U.H. Rec Comm.	100 ✓
		left from last yr.	377
The Dock advert. (not in yr)		500.00 ✓	2427
Sign / banner		125.00 ✓	2541.12
Helmets		135.00 ✓	- 2427
music		440.00 ✓	shortfall 114.12
Toy Report		150.00 ✓	Donation 300!
Face painting		100.00 ✓	please free
Water bottles		574.00 ✓	all in and HST
Total		2541.12	calculated give \$100 each to CERT + Ben clu





*Chamber of Commerce*

45 Lone Pine Road  
Port Severn, ON L0K 1S0

November 19, 2018

Tay Township  
450 Park Street, PO Box 100  
Victoria Harbour, ON L0K 2A0

TO: Mayor Scott Warnock and Council  
Robert Lamb, CAO  
Joanne Sanders, Director of Finance/Treasurer

**RE: SEGBAY Chamber of Commerce Request for Funding for 2019**

Dear Mayor Warnock and Council, Mr. Lamb and Ms. Sanders:

As you are aware, Southeast Georgian Bay (SEGBAY) Chamber of Commerce proudly services the areas from Mactier in the north around the south east region of Georgian Bay including the towns and villages of Port Severn, Honey Harbour, Coldwater, Severn Falls, Waubauskene, and stretching west towards Victoria Harbour and east towards Orillia. Our objective is to improve the social, economic and environmental conditions in these areas and to help our vital Small Businesses and to improve tourism.

We currently work on behalf of 151 members located as follows:

- 83 in GB Township;
- 30 in Severn Township
- 17 in Tay Township
- 21 elsewhere (Barrie, Midland, Orillia, Muskoka.)

**The Chamber has achieved the following in 2018:**

- Achieving well beyond our goal for our Golf Tournament for Georgian Bay Hospital, we raised \$167,000 in five years! For this year's 5<sup>th</sup> annual golf tournament, in addition to the GBGH Foundation, we included the Wendat Community Programs to support their residence for low income seniors of Simcoe/Muskoka, and raised \$32,000 in total!
- We continue to enhance our relationship with major Service Clubs in our area, specifically Baxter Snow Riders, Baxter/Severn ATV Riders, Six Star Snow Riders, Georgian Bay Township Historical Society, MacTier Community Development Association, Honey Harbour Community Co-operative, Six Mile Lake Cottagers Association and the Coldwater Heritage Mill Foundation;

- SEGBAY provided support and resources, as well as promoted Witches Walk, Santa Claus Parade, Coldwater Mill and Canadiana Museum events, and Coldwater Duck Race.
- We built an Information Kiosk at the Petro Canada Travel Centre which is especially well-utilized by the general public. This new kiosk has caught the attention of businesses wishing to join the Chamber for promotional distribution of their brochures and business cards through the kiosk.

**What the Chamber does to support our small businesses:**

- We distributed a great number of information brochures in our Information Kiosk at the Petro Canada Travel Centre, and direct tourists and others to area businesses, events, exhibits and attractions such as Georgian Bay Islands National Park, Six Mile Lake Provincial Park, the Big Chute Marine Railway and Lock 45, the SS Keewatin, Wye Marsh, St. Marie among the Huron and the Tay Shore Trail, the Village of Coldwater, the Canadiana Museum, Coldwater Farmers Market, the Coldwater/Uthoff Trail, as well as the Georgian Bay Biosphere Reserve.
- We produce an annual Business Directory and Visitor Guide with a distribution of 12,000 copies locally, as well as at important shows in the GTA (the Toronto Boat Show and the Snowmobile Show) and through tourist information centers across Ontario.
- We produce a high quality full colour tear-off map of our area. Showcasing the communities in our service area along the Highway 400 corridor, this popular map makes it easier for tourists and others to find our businesses and to make use of as many of our members' services as possible.
- We have a highly accessed website, we have been developing Social Media marketing (ie. Facebook and Twitter) employing promotion strategies, informing our readers of our events, workshops and other news, as well as those events and workshops, which are hosted locally by others, that benefit our members and others in our various locales.
- We provide networking functions annually such as Meet & Greet/Business after Five.
- We have a business awards program and we participate in the local events in the 3 Townships we serve.

**For 2019 we are planning to achieve the following:**

With your help and assistance, SEGBAY is planning the following events and initiatives:

- Organizing and sponsoring the 6<sup>th</sup> annual SEGBAY Golf Tournament for two important local institutions that benefit all of the permanent and seasonal residents in the 3 townships that we serve.

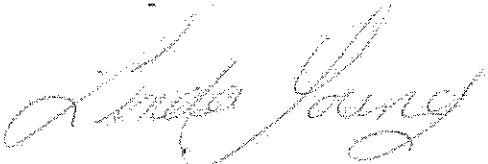
- We will continue to provide tourism and promotional services at our kiosk in the Petro Canada Travel Centre. This and the creation of further Marketing Plans will require additional staff resources, including a summer student, to help us in our tourism initiatives.
- Producing our annual directory; an updated detailed area map to point the way to our businesses, events and exhibits.
- Promote local events such as Canada Day, Steampunk Festival, Witches Walk, Santa Claus Parade, Coldwater Mill and Canadiana Museum events, and Coldwater Duck Race, CP Holiday Train and many others that draw visitors to the area.

In these lean economic times plus the fact that SEGBAY is a small Chamber, we find it necessary to seek financial assistance from the municipalities that we serve in order to make sure our great services can continue to be offered to our many Small Business members and to foster tourism and increased economic activity in our area.

Based on our membership in the Township of Severn and anticipated growth in members, we are seeking a subsidy of \$3,000.00 for the year 2019.

Thank you for your consideration. SEGBAY sincerely wants to improve the business atmosphere, business successes and tourism throughout our truly unique area.

Best regards,

A handwritten signature in cursive script, appearing to read "Linda Yang".

President SEGBAY Chamber of Commerce



# COLDWATER & DISTRICT AGRICULTURAL SOCIETY

*Established 1893*  
Box 339, Coldwater, Ontario  
L0K 1E0

October 24, 2018.

The Corporation of the Township of Tay  
450 Park St  
PO Box 100  
Victoria Harbour, ON  
L0K 2A0

Attn: Cyndi Bonneville, Administrative Assistant

Dear Cyndi:

**Re: 2019 Municipal Grant Application**

We have attached a completed Schedules A & B – Grants and Donations, Municipal Grant Application, along with our promotional material. You will notice that we have attached our 2017 financial statements, as we are not able to include the 2018 statements, as our year end is December 31, 2018.

Thanking you for your time, we ask that you consider our request. We look forward to hearing from you.

Sincerely,

Joanne Reid, Treasurer  
Home (705) 835 3951  
Cell (705) 826 3952



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule A

Grants and Donations

### **Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

- 
1. Group Name: Coldwater and District Agricultural Society
  2. Group Mailing Address: Box 339, Coldwater, ON L0K1E0
  3. Group Contact Name: Joanne Reid  
Contact Phone: 705 835 3951  
Contact Email: joannereidag@gmail.com
  4. **Amount of Funding requested:** \$ 200.00

5. **Other Resources requested (In-kind Services)**

Municipal Staff assistance requested:

---

---

Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)

---

---

Municipalities Facilities requested (Ball Diamonds, Community Centers)

---

---

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? Our Society consists of 100 volunteers who volunteer approximately 700 hrs to plan, organize and prepare a 3 day fair for residents and visitors

We present 44 competitions, exhibits + demonstrations for all attendees. We have several exhibitors from Tay township compete in all competitions

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

We would apply the funds towards the operating expenses of the fair. As the attached financial statements show, to operate a 3 day fair in 2017, the total expense was \$115,043.33

9. What benefits will be provided to the community?

1. To provide a venue to encourage activities + competitions intended to enrich the knowledge of Agriculture and Country Life, to all in attendance.

2. Each year a member of your Council is invited to take part in our parade and also addressed the attendees, in the Opening Ceremonies

3. We are the closes Fair to the Tay residents, allowing them to experience competition and agricultural learning

4. The Tay Township Grants + Donation policy states under 3.1 Group or organizations not based in Tay Township but who have a mandate to provide direct benefits, programs and/or services to the Township and who are funded in whole or in part by neighbouring municipalities  
i.e. Township of Oro-Medonte  
Township of Severn



10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

Note:

- Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
\_\_\_\_\_  
**President/Chairperson**

  
\_\_\_\_\_  
**Treasurer**

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☒ Financial Information Report signed by two (2) official officers authorized by the organization
- ☒ Brochures or promotional materials included



The Corporation of the Township of Tay  
450 Park Street, P.O. Box # 100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule B

#### Grant and Donations Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Coldwater - District Agricultural Society

Revenue	<u>2017</u> Actual	2019 Budget	2019 Request
Grants - Township of Tay	0	200.00	200.00
Grants - Other	6093.04	7000.00	
Memberships/Sponsorships	22331.50	23000.00	
Donations/Fundraising	544.80	150.00	
Other Revenue (Specify)	92820.39	95000.00	
<del>(Remaining Revenue - see</del>			
Total Revenue <i>statement</i>	121,789.73	125000.00	
Expenditures	<u>2017</u> Actual	2019 Budget	2019 Request
Salaries/Benefits	/		
Rental Fees	11093.71	12000.00	
Insurance	5715.04	6000.00	
Light/Heat/Water	1886.91	2000.00	
Telephone/Internet	1357.44	1500.00	
Advertising	3895.60	4000.00	
Office Supplies/Printing	8221.19	8500.00	
Other (Specify)	82873.44	91000.00	
Total Expenditures	115043.33	125000.00	
Excess (deficiency) of revenue over expenditures for the year <u>2017</u>	6746.40	0	
Bank Balance as at <u>January 1</u> , 2018	49000.00		

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

Signature of two (2) authorized Principal Officers of the Organization is required.

Name: Joanne Warren Title: President Date: Oct 24, 2018  
Name: Joanne Reid Title: Treasurer Date: Oct 24, 2018

# Coldwater & District Agricultural Society


## Income Statement 01 Jan, 2017 to 31 Dec, 2017


### REVENUE

<b>REVENUE</b>		
Fees-Exhibitor (\$8)	1,332.50	
Entry Fees	2,696.00	
Animal Drug Test	0.00	
Total Fees		4,028.50
Grant-Prov. of Ontario	4,893.04	
Grant-City of Simcoe	0.00	
Grant-Twp Oro-Medonte	200.00	
Grant-Twp of Severn	1,000.00	
Grant-Twp of Tay	0.00	
Total Grants		6,093.04
Gate Fees - FRI	31,595.45	
Gate Fees - SAT	21,680.95	
Gate Fees - SUN	2,436.25	
Weekend Passes	3,340.00	
Total Gate Fees		59,052.65
Vendors - Inside	2,127.00	
Vendors - Outside	4,006.00	
Total Vendors		6,133.00
Events		75.00
Donations		544.80
Sponsorships		22,331.50
Magical Midway - Presales	1,640.00	
Magical Midway - 20% of Recei...	10,695.00	
Food Booth	400.00	
Clothing - Tshirts/Sweatshirts/H...	538.20	
Subtotal Events		13,273.20
Interest Earned		498.04
2011 Cookbook Sales		20.00
Dance		0.00
Silent Auction		0.00
50/50 Draw		0.00
Magic Midway - Ride Vouchers S...		9,740.00
Miscellaneous Income		0.00
<b>TOTAL REVENUE</b>		<b>121,789.73</b>
<b>TOTAL REVENUE</b>		<b>121,789.73</b>

### EXPENSE

<b>EXPENSES</b>		
Insurance-Officer/Director	1,134.00	
Ins - \$5M Liability/Dir Accident	3,335.38	
Insurance-Building	0.00	
Insurance - Accident Direct/Off	216.00	
Insurance - Liability - Motorsports	0.00	
Insurance - Contents	859.68	
Insurance - Township of Severn	169.98	
Insurance - Dance	0.00	
Total Insurance		5,715.04
Honorariums	2,900.00	
Affiliation/Membership Dues	0.00	
SOCAN Fee	43.43	
OASS Partnership Program	250.00	
OAAS - Other	664.14	
Office Supplies	1,609.22	
Postage/Courier	1,479.64	
Phone	1,035.45	
Meeting Room Rental	300.00	
Bank Fees	528.18	
Annual Audit	170.40	
Advertising/Promotion	3,895.60	
Decoration	-40.00	
Internet/Web	321.99	
Fair Donations/Grants	1,400.00	
Software	0.00	
Gifts/Thanks	1,300.00	

  
 JoAnn Warren  
 President

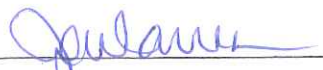
  
 Joanne Reid  
 Treasurer


Oct 24, 2018



# **Coldwater & District Agricultural Society** **Income Statement 01 Jan, 2017 to 31 Dec, 2017**

Memoriam	175.00	
Conferences/Seminars	1,989.70	
Mileage	185.00	
Travel	0.00	
Meals	550.16	
Advances	-2,125.00	
Annual Dinner	855.19	
Total Administration		17,488.10
Rentals-Indoor	452.00	
Rentals-Outdoor	1,960.99	
Rental-Equipment-Gate	329.51	
Rental-Building-Gate	0.00	
Rental-Grandstand	5,356.20	
Rental - Portable Toilets	2,995.01	
Total Rental Expense		11,093.71
Gate - Wrist Bands	948.05	
Gate - Staff	3,495.00	
Total Gate Expense		4,443.05
Prizes-Ribbons/Stickers	4,106.03	
Prizes-Trophies/Plaques	1,506.50	
Prizes-Cash (Adult/Youth)	22,293.50	
Prizes-Cash (School)	721.00	
Prizes - Gift Certificates	150.00	
Prizes - Sponsorship Winners	0.00	
Prizes - Other	250.00	
Total Prizes		29,027.03
Printing-School-Children's Books	1,856.57	
Printing-Adult Prize Books	1,423.81	
Printing-Photocopies	174.23	
Printing-Posters/Signs	1,477.02	
Printing-Entry Forms/Tags	889.58	
Printing-Cards/Passes/Pamphlets	635.67	
Printing-Other	155.09	
Printing - 2011 Cookbooks	0.00	
Total Printing Expense		6,611.97
Tractor/Truck Pull	3,786.60	
Children's Tractors (2)	0.00	
Antique Display	1,694.27	
Demolition Derby	750.00	
Entertainment	1,350.00	
Blank Account	0.00	
Dog Show	0.00	
Antique Appraisals	0.00	
Pony Rides	500.00	
Parade	614.54	
Special Exhibits	400.00	
Capital Purchase	5,092.84	
Total Event Expense		14,188.25
CDAS Tshirt/Crewnecks/Hoodies	722.34	
Cleaning Supplies	0.00	
Judges	2,200.00	
Ribbon Buy Back	0.00	
Vet/Animal Supplies	0.00	
Operation Supplies	1,886.91	
Repairs & Maintenance	681.30	
Utilities	715.21	
Security	4,710.55	
Fuel	318.97	
Sound System	1,300.00	
Medical Emergency Services	1,220.40	
Waste Disposal/Toilets & Sink	236.96	
Total Fair Operations Expense		13,992.64
Magical Midway Vouchers Fundr...		220.00
Magical Midway Vouchers		10,120.00
Fairground Improvements		2,143.54
<b>TOTAL EXPENSES</b>		<b>115,043.33</b>
<b>TOTAL EXPENSE</b>		<b>115,043.33</b>

  
 Jo Ann Warren  
 President

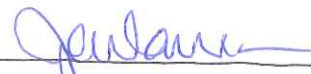
  
 Joanne Reed  
 Treasurer


Oct 24, 2018

**Coldwater & District Agricultural Society**  
**Income Statement 01 Jan, 2017 to 31 Dec, 2017**

NET INCOME

6,746.40

  
\_\_\_\_\_  
John Warren  
President

  
\_\_\_\_\_  
Joanne Reid  
Treasurer

Oct 24, 2018



" 2019 "

The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule A

Grants and Donations

### **Municipal Grant Application**

**Submission Deadline: October 31<sup>st</sup> for the following budget year**

- 
1. Group Name: Crime Stoppers of Simcoe Dufferin Muskoka
  2. Group Mailing Address: 20 Rose St. Barrie Ont. L4M 2T2  
\_\_\_\_\_
  3. Group Contact Name: Angie Shiner  
Contact Phone: 705-726-2237  
Contact Email: csosdm@csolve.net
  4. **Amount of Funding requested:** \$2000
  5. **Other Resources requested (In-kind Services)**  
Municipal Staff assistance requested:  
N/A.

Municipal Equipment requested (Vehicles/barricades, picnic tables). Please provide details (hours/days required, numbers, etc.)

N/A.

Municipalities Facilities requested (Ball Diamonds, Community Centers)

N/A.

6. **Financial Information to be included:**

Fully completed and signed Financial Information Form and/or most recent Financial Statements (attach to this application)

7. What are the organization's objectives? Crime Stoppers is a partnership between the public, the police and the media in solving crime

and contributing to an improved quality of life and safer community.

8. What are the funds to be used for?

(Note: Funds are granted on the condition that they must be used for activities or services within the Township of Tay)

monies granted will be used to fund the reward program,

to pay the 1-800 tip line, reward payouts, tipster salary, and educational materials to give out to the public.

\* Brochure + Rack card enclosed \*

9. What benefits will be provided to the community?

Tips received are forwarded to the police, information

regarding wanted persons, stolen property, illegal drugs etc

will be shared on social media to help solve the crime and therefore providing a safer community for the residents of Tay Township. Creating awareness at events, public speaking, signs etc to educate the public about Crime Stoppers, what we do and how to use our services.



10. Submission Information:

**Submission Deadline: October 31 annually**

**Fully completed and signed applications and financial documents are to be submitted to:**

Cyndi Bonneville, Administrative Assistant  
The Corporation of the Township of Tay  
P.O. Box #100  
Victoria Harbour, ON, L0K 2A0

Note:

- ✓ • Brochures or promotional materials which describe the organization and its activities may be provided together with the application
- No grant will be made retroactively

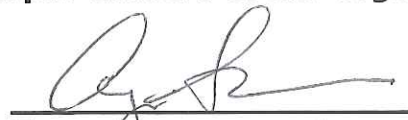
11. Conditions of Grant

As a condition of the award of a grant, the applicant agrees to complete and submit Schedule C of the Municipal Grant Application by December 31<sup>st</sup> of the year in which the funds were expended or prior to December 31<sup>st</sup> if a subsequent year application is also being made.

I/We certify that the information in the application true and correct.

**Signature of two (2) authorized principal officers of the organization required.**

  
**President/Chairperson**

  
**Treasurer** - Office Manager

**Checklist:**

- ☒ Municipal Grant Application signed by two (2) official officers authorized by the organization
- ☒ Financial Information Report signed by two (2) official officers authorized by the organization
- ☒ Brochures or promotional materials included



The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
[www.tay.ca](http://www.tay.ca)

### Schedule B

Grant and Donations

### Financial Information Form

Please complete this form and/or attach your most recent Financial Statements

Organization Name: Crime Stoppers of Simcoe District Municipality - see attached

Revenue	Actual	2019 Budget	2019 Request
Grants - Township of Tay			
Grants - Other			
Memberships/Sponsorships			
Donations/Fundraising			
Other Revenue (Specify)			
<b>Total Revenue</b>			
Expenditures	Actual	2019 Budget	2019 Request
Salaries/Benefits			
Rental Fees			
Insurance			
Light/Heat/Water			
Telephone/Internet			
Advertising			
Office Supplies/Printing			
Other (Specify)			
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance as at</b>			
<b>_____ , 2018</b>			

I/we certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.

**Signature of two (2) authorized Principal Officers of the Organization is required.**

Name: Angie Shiner Title: Office Manager Date: Oct 18/18

Name: Harry Patterson Title: President Date: Oct 20/18

Spt financial statement enclosed & signed.

Crime Stoppers Simcoe Dufferin Muskoka

Board Report

for the month of  
September 2018

Harry Patterson  
Name

President  
Title

William H. Patterson  
Signature

Oct 20/18  
Date

Angie Shiner  
Name

Office manager  
Title

Angie Shiner  
Signature

Oct 18/18  
Date

**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Profit & Loss Prev Year Comparison**  
January through September 2018

	<u>Jan - Sep 18</u>	<u>Jan - Sep 17</u>
Ordinary Income/Expense		
Income		
40100 · Donations	283.45	2,250.00
40800 · OTD Business & Industry	0.00	500.00
40940 · Police Service Boards & Municip	5,500.00	4,950.00
40970 · Other Income	0.00	430.00
41590 · OACS Funding - Tipsoft	0.00	2,044.55
41600 · Fundraising Board	0.00	6,725.00
41605 · Fundraising Golf Tournament	0.00	7,140.00
41620 · Fundraising South Simcoe	8,895.00	165.15
41630 · Fundraising - Barrie	900.00	3,850.73
41650 · Fundraising - Orillia	0.00	678.50
41660 · Fundraising - Midland/-South GB	2,734.85	0.00
41800 · Fundraising Georgian Triangle	0.00	3,970.60
41900 · Fundraising - Lottery	0.00	1,487.26
41990 · misc	0.00	50.00
42000 · Interest Earned	832.28	1,828.47
Total Income	<u>19,145.58</u>	<u>36,070.26</u>
Expense		
50100 · Advertising Expenses	7,439.99	745.96
50500 · Accounting & Legal	3,494.83	2,660.83
51000 · Bank Fees	389.83	719.01
51620 · South Simcoe expenses	4,057.38	0.00
51630 · Barrie Expenses	81.08	0.00
51800 · Georgian Triangle Expenses	0.00	317.63
52100 · Training	1,999.39	2,663.32
52700 · Director's Expenses	0.00	1,344.57
52900 · Dues & Membership Fees	0.00	173.59
53150 · Volunteer Expenses	0.00	28.07
55000 · Insurance - Directors & Officers	2,851.20	1,762.02
57950 · Office Expenses	4,063.72	5,747.96
58000 · Reward Payments	5,835.00	8,365.00
58500 · Innisfil Grant Expenses	1,379.42	3,798.66
59000 · Telephone	3,849.76	4,639.94
59100 · Vehicle Expense	6,361.04	4,754.04
66000 · Payroll Expenses	37,118.54	35,194.54
Total Expense	<u>78,921.18</u>	<u>72,915.14</u>
Net Ordinary Income	<u>-59,775.60</u>	<u>-36,844.88</u>
Net Income	<u><u>-59,775.60</u></u>	<u><u>-36,844.88</u></u>

**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Profit & Loss Prev Year Comparison**  
January through September 2018

	<u>Jan - Sep 18</u>	<u>Jan - Sep 17</u>
Ordinary Income/Expense		
Income		
40100 · Donations		
40101 · Donations - Individuals	283.45	250.00
40103 · Donations - Business	0.00	2,000.00
Total 40100 · Donations	<u>283.45</u>	<u>2,250.00</u>
40800 · OTD Business & Industry	0.00	500.00
40940 · Police Service Boards & Municip		
40941 · Police Services Funding	2,000.00	0.00
40942 · Municipal Funding	3,500.00	4,950.00
Total 40940 · Police Service Boards & Municip	<u>5,500.00</u>	<u>4,950.00</u>
40970 · Other Income	0.00	430.00
41590 · OACS Funding - Tipsoft	0.00	2,044.55
41600 · Fundraising Board		
41760 · Other Board fundraising	0.00	6,725.00
Total 41600 · Fundraising Board	<u>0.00</u>	<u>6,725.00</u>
41605 · Fundraising Golf Tournament		
41615 · Fundraising - Golf Tournament	0.00	7,140.00
Total 41605 · Fundraising Golf Tournament	<u>0.00</u>	<u>7,140.00</u>
41620 · Fundraising South Simcoe		
41623 · SSC Fundraising - Other	0.00	165.15
41620 · Fundraising South Simcoe - Other	8,895.00	0.00
Total 41620 · Fundraising South Simcoe	<u>8,895.00</u>	<u>165.15</u>
41630 · Fundraising - Barrie		
41560 · Barrie Bingo Revenue	0.00	3,430.73
41638 · Other Barrie fundraising	0.00	420.00
41630 · Fundraising - Barrie - Other	900.00	0.00
Total 41630 · Fundraising - Barrie	<u>900.00</u>	<u>3,850.73</u>
41650 · Fundraising - Orillia		
41650 · Fundraising - Orillia - Other	0.00	678.50
Total 41650 · Fundraising - Orillia	<u>0.00</u>	<u>678.50</u>
41660 · Fundraising - Midland/-South GB		
41660 · Fundraising - Midland/-South GB - Other	2,734.85	0.00
Total 41660 · Fundraising - Midland/-South GB	<u>2,734.85</u>	<u>0.00</u>
41800 · Fundraising Georgian Triangle		
41800 · Fundraising Georgian Triangle - Other	0.00	3,970.60
Total 41800 · Fundraising Georgian Triangle	<u>0.00</u>	<u>3,970.60</u>
41900 · Fundraising - Lottery	0.00	1,487.26
41990 · misc	0.00	50.00
42000 · Interest Earned	832.28	1,828.47
Total Income	<u>19,145.58</u>	<u>36,070.26</u>

**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Profit & Loss Prev Year Comparison**  
January through September 2018

	<u>Jan - Sep 18</u>	<u>Jan - Sep 17</u>
<b>Expense</b>		
<b>50100 · Advertising Expenses</b>		
50101 · Web Site	2,477.75	62.37
50102 · Flags & Banners	509.34	336.16
50103 · Signs	569.11	201.91
50104 · Brochures, Print Ads - Design	1,453.36	0.00
50105 · Social Media	20.00	0.00
50106 · SWAG	2,410.43	0.00
50122 · Clothing	0.00	145.52
<b>Total 50100 · Advertising Expenses</b>	<u>7,439.99</u>	<u>745.96</u>
<b>50500 · Accounting &amp; Legal</b>		
50501 · Audit Expense	512.00	0.00
50502 · OACS Legal Fund	644.00	322.00
50503 · Bookkeeping	2,338.83	2,338.83
<b>Total 50500 · Accounting &amp; Legal</b>	<u>3,494.83</u>	<u>2,660.83</u>
<b>51000 · Bank Fees</b>		
51100 · Penalties & Interest	11.44	17.57
51200 · Canada Helps fees	1.75	4.20
51000 · Bank Fees - Other	376.64	697.24
<b>Total 51000 · Bank Fees</b>	<u>389.83</u>	<u>719.01</u>
<b>51620 · South Simcoe expenses</b>	4,057.38	0.00
<b>51630 · Barrie Expenses</b>	81.08	0.00
<b>51800 · Georgian Triangle Expenses</b>		
51801 · Lottery expenses	0.00	-15.00
51800 · Georgian Triangle Expenses - Other	0.00	332.63
<b>Total 51800 · Georgian Triangle Expenses</b>	<u>0.00</u>	<u>317.63</u>
<b>52100 · Training</b>		
52000 · OACS Conference	949.39	1,722.61
52300 · Other Training	0.00	940.71
52100 · Training - Other	1,050.00	0.00
<b>Total 52100 · Training</b>	<u>1,999.39</u>	<u>2,663.32</u>
<b>52700 · Director's Expenses</b>		
50700 · Board Meeting Expense	0.00	1,292.60
52710 · Director's Office Expenses	0.00	51.97
<b>Total 52700 · Director's Expenses</b>	<u>0.00</u>	<u>1,344.57</u>
<b>52900 · Dues &amp; Membership Fees</b>		
54500 · Memberships	0.00	173.59
<b>Total 52900 · Dues &amp; Membership Fees</b>	<u>0.00</u>	<u>173.59</u>
<b>53150 · Volunteer Expenses</b>		
50600 · Awards Expense	0.00	28.07
<b>Total 53150 · Volunteer Expenses</b>	<u>0.00</u>	<u>28.07</u>



**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Profit & Loss Prev Year Comparison**  
January through September 2018

	<u>Jan - Sep 18</u>	<u>Jan - Sep 17</u>
55000 · Insurance - Directors & Officers		
55000 · Insurance - Directors & Officers - Other	2,851.20	1,762.02
Total 55000 · Insurance - Directors & Officers	<u>2,851.20</u>	<u>1,762.02</u>
57950 · Office Expenses		
57951 · Meals & Entertainment	125.26	252.42
57952 · Printing & Stationery Expense	1,715.50	623.79
57970 · Computer Expenses	0.00	2,483.60
57971 · Tip Soft	2,222.94	0.00
57990 · Office - Other	0.02	2,388.15
Total 57950 · Office Expenses	<u>4,063.72</u>	<u>5,747.96</u>
58000 · Reward Payments		
58000 · Reward Payments - Other	5,835.00	8,365.00
Total 58000 · Reward Payments	<u>5,835.00</u>	<u>8,365.00</u>
58500 · Innisfil Grant Expenses	1,379.42	3,798.66
59000 · Telephone		
59001 · Telephone - Telizon, Bell	1,736.22	1,720.91
59002 · Answering Service - NACC	2,113.54	2,919.03
Total 59000 · Telephone	<u>3,849.76</u>	<u>4,639.94</u>
59100 · Vehicle Expense		
59101 · Vehicle Lease	3,308.04	3,308.04
59102 · Vehicle Insurance & Licence	3,053.00	1,446.00
Total 59100 · Vehicle Expense	<u>6,361.04</u>	<u>4,754.04</u>
66000 · Payroll Expenses		
660010 · CRA Penalties & Interest	67.83	71.53
66000 · Payroll Expenses - Other	37,050.71	35,123.01
Total 66000 · Payroll Expenses	<u>37,118.54</u>	<u>35,194.54</u>
Total Expense	<u>78,921.18</u>	<u>72,915.14</u>
Net Ordinary Income	<u>-59,775.60</u>	<u>-36,844.88</u>
Net Income	<u><u>-59,775.60</u></u>	<u><u>-36,844.88</u></u>

**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Profit & Loss Budget vs. Actual**  
January through September 2018

	<u>Jan - Sep 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
Income			
40100 · Donations	283.45	7,500.00	3.78%
40940 · Police Service Boards & Municip	5,500.00	30,000.00	18.33%
40947 · Special Grants	0.00	5,000.00	0.0%
40970 · Other Income	0.00	500.00	0.0%
41600 · Fundraising Board	0.00	5,000.00	0.0%
41620 · Fundraising South Simcoe	8,895.00	1,000.00	889.5%
41630 · Fundraising - Barrie	900.00	5,000.00	18.0%
41650 · Fundraising - Orillia	0.00	500.00	0.0%
41660 · Fundraising - Midland/-South GB	2,734.85	5,000.00	54.7%
41800 · Fundraising Georgian Triangle	0.00	10,000.00	0.0%
42000 · Interest Earned	832.28	2,000.00	41.61%
<b>Total Income</b>	<u>19,145.58</u>	<u>71,500.00</u>	<u>26.78%</u>
Expense			
50100 · Advertising Expenses	7,439.99	11,300.00	65.84%
50500 · Accounting & Legal	3,494.83	11,620.00	30.08%
51000 · Bank Fees	389.83	1,000.00	38.98%
51620 · South Simcoe expenses	4,057.38	0.00	100.0%
51630 · Barrie Expenses	81.08	0.00	100.0%
52100 · Training	1,999.39	5,000.00	39.99%
52900 · Dues & Membership Fees	0.00	825.00	0.0%
55000 · Insurance - Directors & Officers	2,851.20	2,910.00	97.98%
57950 · Office Expenses	4,063.72	4,504.00	90.23%
58000 · Reward Payments	5,835.00	48,000.00	12.16%
58500 · Innisfil Grant Expenses	1,379.42	0.00	100.0%
59000 · Telephone	3,849.76	6,300.00	61.11%
59100 · Vehicle Expense	6,361.04	7,500.00	84.81%
66000 · Payroll Expenses	37,118.54	50,000.00	74.24%
<b>Total Expense</b>	<u>78,921.18</u>	<u>148,959.00</u>	<u>52.98%</u>
<b>Net Ordinary Income</b>	<u>-59,775.60</u>	<u>-77,459.00</u>	<u>77.17%</u>
<b>Net Income</b>	<u><u>-59,775.60</u></u>	<u><u>-77,459.00</u></u>	<u><u>77.17%</u></u>

**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Profit & Loss Prev Year Comparison**  
September 2018


	<u>Sep 18</u>	<u>Sep 17</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
41620 · Fundraising South Simcoe		
41623 · SSC Fundraising - Other	0.00	82.15
<b>Total 41620 · Fundraising South Simcoe</b>	<u>0.00</u>	<u>82.15</u>
41650 · Fundraising - Orillia	0.00	678.50
42000 · Interest Earned	3.77	673.48
<b>Total Income</b>	<u>3.77</u>	<u>1,434.13</u>
<b>Expense</b>		
50100 · Advertising Expenses		
50102 · Flags & Banners	0.00	336.16
<b>Total 50100 · Advertising Expenses</b>	<u>0.00</u>	<u>336.16</u>
50500 · Accounting & Legal		
50501 · Audit Expense	512.00	0.00
50503 · Bookkeeping	259.87	259.87
<b>Total 50500 · Accounting &amp; Legal</b>	<u>771.87</u>	<u>259.87</u>
51000 · Bank Fees		
51100 · Penalties & Interest	5.13	0.00
51000 · Bank Fees - Other	31.08	34.06
<b>Total 51000 · Bank Fees</b>	<u>36.21</u>	<u>34.06</u>
52100 · Training		
52300 · Other Training	0.00	57.17
<b>Total 52100 · Training</b>	<u>0.00</u>	<u>57.17</u>
52700 · Director's Expenses		
50700 · Board Meeting Expense	0.00	23.94
52710 · Director's Office Expenses	0.00	29.20
<b>Total 52700 · Director's Expenses</b>	<u>0.00</u>	<u>53.14</u>
55000 · Insurance - Directors & Officers	0.00	236.24
57950 · Office Expenses		
57990 · Office - Other	0.00	100.81
<b>Total 57950 · Office Expenses</b>	<u>0.00</u>	<u>100.81</u>
58000 · Reward Payments	0.00	225.00
58500 · Innisfil Grant Expenses	0.00	1,200.00
59000 · Telephone		
59001 · Telephone - Telizon, Bell	69.80	98.19
<b>Total 59000 · Telephone</b>	<u>69.80</u>	<u>98.19</u>
59100 · Vehicle Expense		
59101 · Vehicle Lease	367.56	367.56
<b>Total 59100 · Vehicle Expense</b>	<u>367.56</u>	<u>367.56</u>
66000 · Payroll Expenses	3,996.36	3,740.53
<b>Total Expense</b>	<u>5,241.80</u>	<u>6,708.73</u>
<b>Net Ordinary Income</b>	<u>-5,238.03</u>	<u>-5,274.60</u>
<b>Net Income</b>	<u>-5,238.03</u>	<u>-5,274.60</u>

**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Balance Sheet Prev Year Comparison**  
As of 30 September 2018

	<u>30 Sep 18</u>	<u>30 Sep 17</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Chequing/Savings</b>		
10001 · Petty Cash	554.58	554.58
10200 · TD General Account 5200233	6,442.06	34,206.21
10230 · TD Canada Rewards 5200241	3,865.60	6,471.02
10520 · TD Investor Account 5258879	1,001.50	1,000.07
10530 · TD Chequing 5259174	67,610.90	107,640.85
10540 · TD Bank - in Trust 5261772	3,776.13	0.00
10910 · Bank - TD Lottery 5264338	-1.97	-79.12
<b>Total Chequing/Savings</b>	<u>83,248.80</u>	<u>149,793.61</u>
<b>Other Current Assets</b>		
11000 · Investments Short Term		
11020 · Investment TD GIC 756-22	25,300.40	0.00
11021 · Investment TD GIC 756-25	12,547.97	0.00
<b>Total 11000 · Investments Short Term</b>	<u>37,848.37</u>	<u>0.00</u>
13000 · Prepaid Expenses	1,882.58	3,397.79
<b>Total Other Current Assets</b>	<u>39,730.95</u>	<u>3,397.79</u>
<b>Total Current Assets</b>	<u>122,979.75</u>	<u>153,191.40</u>
<b>Other Assets</b>		
14000 · Investments - Long term		
14020 · Investment TD GIC 756-22	0.00	25,178.71
14021 · Investment TD GIC 756-25	0.00	12,487.62
14030 · Investment TD 756-17	50,862.83	50,862.83
<b>Total 14000 · Investments - Long term</b>	<u>50,862.83</u>	<u>88,529.16</u>
<b>Total Other Assets</b>	<u>50,862.83</u>	<u>88,529.16</u>
<b>TOTAL ASSETS</b>	<u><u>173,842.58</u></u>	<u><u>241,720.56</u></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Credit Cards</b>		
Visa	0.00	506.77
<b>Total Credit Cards</b>	<u>0.00</u>	<u>506.77</u>
<b>Other Current Liabilities</b>		
21000 · Payroll Liabilities	543.70	471.26
21700 · Accrued Expenses	0.00	6,583.30
25500 · GST/HST Payable	-2,164.67	-275.25
27300 · Refundable Deposits Payable	592.27	592.27
<b>Total Other Current Liabilities</b>	<u>-1,028.70</u>	<u>7,371.58</u>
<b>Total Current Liabilities</b>	<u>-1,028.70</u>	<u>7,878.35</u>
<b>Total Liabilities</b>	<u>-1,028.70</u>	<u>7,878.35</u>

**Crime Stoppers of Simcoe-Dufferin-Muskoka**  
**Balance Sheet Prev Year Comparison**  
As of 30 September 2018

	<u>30 Sep 18</u>	<u>30 Sep 17</u>
Equity		
30100 · Accumulated Surplus	198,589.93	198,589.93
30150 · Unrestricted Net Assets	-63,943.05	-27,902.84
31300 · Restricted Net Assets	100,000.00	100,000.00
Net Income	-59,775.60	-36,844.88
Total Equity	<u>174,871.28</u>	<u>233,842.21</u>
TOTAL LIABILITIES & EQUITY	<u>173,842.58</u>	<u>241,720.56</u>

**CRIME  STOPPERS**  
SIMCOE • DUFFERIN • MUSKOKA  
**1-800-222-8477**

**To report a crime please call:  
1-800-222-8477 or online at:  
[www.p3tips.com](http://www.p3tips.com)**

**PLEASE FOLLOW US ON FACEBOOK/TWITTER at: @CrimeSDM**

**2018 Stats effective (Jan 1-Sep 12th 2018)**

<b>Tips received</b>	<b>1,787</b>
<b>Arrests made</b>	<b>205</b>
<b>Cases Cleared</b>	<b>132</b>
<b>Charges laid</b>	<b>426</b>
<b>Rewards approved</b>	<b>\$15,475</b>
<b>Property Recovered</b>	<b>\$73,110</b>
<b>Drugs seized</b>	<b>\$115,597</b>

**CRIME STOPPERS is a civilian, non-profit organization that brings together police services, media and the community in the fight against crime.**

	<b>2016</b>	<b>2017</b>	<b>Since inception</b>
<b>Tips received</b>	<b>1,802</b>	<b>2,391</b>	<b>62,179</b>
<b>Arrests made</b>	<b>165</b>	<b>281</b>	<b>4887</b>
<b>Cases cleared</b>	<b>268</b>	<b>254</b>	<b>7116</b>
<b>Charges laid</b>	<b>389</b>	<b>796</b>	<b>10,029</b>
<b>Rewards approved</b>	<b>\$22,470</b>	<b>\$28,355</b>	<b>\$393,857</b>
<b>Property recovered</b>	<b>\$238,777</b>	<b>\$252,485</b>	<b>\$12,747,685</b>
<b>Drugs seized</b>	<b>\$927,938</b>	<b>\$5,522,620</b>	<b>\$70,166,718</b>

**We are always looking for volunteers! Please call 705-726-2237 or e-mail: [crimestoppersofs.d.m@csolve.net](mailto:crimestoppersofs.d.m@csolve.net) for more information.**