

The Corporation of the Township of Tay
Committee of all Council Meeting Minutes

Wednesday, January 8, 2020
10:00 A.M.

Present: Mayor Ted Walker
Deputy Mayor Gerard LaChapelle
Councillor Paul Raymond
Councillor Jeff Bumstead
Councillor Mary Warnock
Councillor Barry Norris

Staff Present: Alison Gray, Clerk
Joanne Sanders, Director of Finance/Deputy Clerk
Steve Farquharson, Director of Planning & Development
Daryl O'Shea, Director of Technology & Communications
Peter Dance, Director of Public Works
Brian Thomas, Fire Chief
Lyell Bergstrom, Manager of Roads & Fleet (Sec. C)
Bryan Anderson, Manager of Parks, Recreation & Facilities (Sec. C)
Mike Emms, Superintendent of Water & Wastewater (Sec. C)
Jim McIntosh, Solicitor (Closed Session 6.1)

Present: Councillor Sandy Talbot

1. **Call to Order:**
Mayor Walker called the meeting to order at 10:00 a.m.

2. **Adoption of the Agenda:**
Mayor Walker inquired as to any additions, deletions or amendments to the agenda.
After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Warnock recommending the following to Council for consideration:
That the January 8, 2020 agenda be adopted with the following amendments:
 - **Addition – General Government & Finance – 3.1 – Verbal Report from Mayor Walker – Re: Function Attendance.**
Carried.

3. **Disclosure of Interest:**
None were presented.

4. Delegations:
10:00 – K. Greer & R. Ignas, Community Reach – Re: Service Update

We received a delegation from Kathy Greer & Rick Ignas, Community Reach providing an update on their services, as detailed in their correspondence. Mrs. Greer advised that they currently run three programs being an online database of local resources, and two transportation programs. She provided an overview of their online database which works with the area 211 service.

Mrs. Greer provided an overview of their TLC program (Transportation Linking Communities) that provides rides to residents so that they may attend appointment, events or go shopping. She noted that the program alleviates senior isolation, and the provision of the ride service allows seniors to stay in their own homes longer.

Mr. Rick Ignas provided an overview of the accessible transportation provided by Community Reach for the Town of Midland. He advised that the program has grown from an average of 50 rides per month to over 400 since 2005. Mr. Ignas highlighted their positive working relationship with Midland that has resulted in the service growing to over 12,000 rides in 2019. In conclusion, he requested that should the Township consider a transportation strategy in the future, that the Township consider partnering with Community Reach for both regular and accessible transit.

10:15 – C. Anselmo, KPMG – Re: Organizational Review Progress Update

We received a delegation from Chaz Anselmo, KPMG providing a progress update on the Township's Organizational Review, as detailed in his PowerPoint presentation. Mr. Anselmo advised that the project is currently between Phases 3 & 4 with the draft report anticipated in February. He noted that they are currently working on options to present to Council that will reflect back on their preliminary findings.

Mr. Anselmo reported that the Township's current structure is common across most municipalities and noted that Tay is currently consistent with its comparator group. In addition, he outlined various themes that have emerged from the consultations, and detailed their preliminary findings. In conclusion, Mr. Anselmo commented that within the draft report their intent is to develop options and structures that align with the Township's Strategic Plan to meet the future needs of the municipality.

5. Committee Business:
A: Protection to Persons & Property Committee – Chaired by Vice Chair Councillor Jeff Bumstead:

- A.1 The Protection to Persons & Property Committee was called to order by the Vice Chair at 10:31 a.m.

A.2.1 We received Report No. PPP-2020-01 from the Fire Chief, under date of January 8, 2020 regarding a Monthly Activity Report for December 2019.

After discussion and consideration the following motion was moved by Councillor Warnock and seconded by Councillor Norris recommending the following to Council for consideration:

That Staff Report No. PPP-2020-01 regarding Fire Chief's Monthly Activity Report – December 2019 be received for information.

Carried.

A.2.2 We received Report No. PPP-2020-02 from the Deputy Fire Chief/Fire Prevention Officer, under date of January 8, 2020 regarding a Monthly Activity Report for December 2019.

After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2020-02 regarding Deputy Fire Chief/FPO Monthly Activity Report – December 2019 be received for information.

Carried.

A.2.3 We received Report No. PPP-2020-03 from the Municipal Law Enforcement Officer, under date of January 8, 2020 regarding a Monthly Activity Report for December 2019.

After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Raymond recommending the following to Council for consideration:

That Staff Report No. PPP-2020-03 regarding Municipal Law Enforcement Officer's Monthly Activity Report – December 2019 be received for information.

Carried.

A.2.4 We received Report No. PPP-2020-04 from the Municipal Law Enforcement Officer/Canine Control, under date of January 8, 2020 regarding a Monthly Activity Report for December 2019.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Norris recommending the following to Council for consideration:

That Staff Report No. PPP-2020-04 regarding MLEO/Canine's Monthly Activity Report – December 2019 be received for information.

Carried.

A.3 No Other Business Items were presented.

- A.4.1 We received for information a news bulletin from the OPP Municipal Policing Bureau regarding December 2019 News.
- A.4.2 We received for information correspondence from the City of Barrie, Court Services regarding 2020 Draft POA Operating Budget.

B: General Government & Finance Committee – Chaired by Chair Deputy Mayor Gerard LaChapelle:

- B.1 The General Government & Finance Committee was called to order by the Chair at 10:49 a.m.
- B.2.1 We received Report No. GGF-2020-01 from the Fire/Health and Safety Program Assistant, under date of January 8, 2020 regarding Township of Tay Health and Safety Policy.
After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Norris recommending the following to Council for consideration:
**That the Corporate Health and Safety Policy attached hereto, being reviewed by Council, is hereby confirmed by Council;
And that the Mayor and the C.A.O. are hereby authorized to sign the said policy on behalf of the Township.**
Carried.
- B.2.2 We received for information Report No. GGF-2020-03 from the Clerk, under date of January 8, 2020, regarding the Clerk’s Monthly Activity Report.
Council confirmed that a Special General Government & Finance Committee Meeting Workshop respecting the Strategic Plan will be held on February 5th at 10:00 a.m. at the Old Fort Fire Hall.
- B.2.3 We received Report No. GGF-2020-04 from the Clerk, under date of January 8, 2020 regarding Annual Accessibility Compliance Report.
After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Bumstead recommending the following to Council for consideration:
**That Staff Report No. GGF-2020-04 regarding the Annual Accessibility Compliance Report be received;
And that Staff Report No. GGF-2020-04 be forwarded to the Joint Accessibility Advisory Committee for their review and information.**
Carried.
- B.2.4 We received for information Report No. GGF-2020-02 from the Director of Technology and Communications, under date of January 8, 2020, regarding the Monthly Activity Report – December 2019.

- B.3.1 We received a verbal report from Mayor Walker regarding Function Attendance.
Mayor Walker noted that there are a few events coming up and that the Executive Assistant will send out an email to determine attendance. In addition, Mayor Walker requested that Council give consideration to the annual fundraising dinner which will be on the next Council agenda for discussion.
- B.4.1 We received a report for information from Wendat Community Programs regarding North Simcoe SMART Program.
- B.4.2 We received correspondence for information from the Ministry of Children, Community and Social Services regarding Ontario's Poverty Reduction Strategy.
- B.4.3 We received a resolution for information from Hastings Highlands regarding Joint and Several Liability Consultation – Township of Springwater Support.
- B.4.4 We received correspondence for information from Andrea Abbott-Kokosin, Executive Director, Wendat – Re: Withdraw of Grant Application.
- B.4.5 We received correspondence for information from the County of Simcoe regarding Simcoe County – Regional Government Review.

C: Public Works Committee – Chaired By Chair Councillor Barry Norris:

- C.1 The Public Works Committee was called to order by the Chair at 11:03 a.m.
- C.2.1 We received for information Staff Report No. PW-2020-01 from the Director of Public Works, under date of January 8, 2020, regarding a Monthly Activity Report.
- C.2.2 We received for information Staff Report No. PW-2020-02 from the Manager of Parks, Recreation & Facilities, under date of January 8, 2020 regarding a Monthly Activity Report.
- C.2.3 We received for information Staff Report No. PW-2020-03 from the Manager of Roads & Fleet, under date of January 8, 2020 regarding a Monthly Activity Report.
- C.2.4 We received for information Staff Report No. PW-2020-04 from the Water/Wastewater Superintendent, under date of January 8, 2020 regarding a Monthly Activity Report.
Staff advised that two staff reports related to the Vac Truck purchase will come to February Committee, and that the vendor has agreed to hold the vehicle until the purchase is approved by Council.

- C.3.1 We received correspondence from Councillor Raymond regarding Sanding/De-icing Policy.
Staff was directed to report back in May or June with recommendations on changes to the winter control policies, including an overall review of the winter control season.
- C.3.2 We received correspondence from Mr. Ted Chivers regarding Wycliffe Cove Traffic Calming.
Council noted that a response has not yet been received from the Association with respect to Council's proposal. Once a response has been received by the Association then the matter will be brought back for further review.
- C.4.1 We received correspondence for information the Simcoe Muskoka District Health Unit regarding Public Beach Monitoring Summary Report.
- C.4.2 We received correspondence for information the Water/Wastewater Superintendent regarding Incident Report – Update.

D: Planning & Development Committee – Chaired by Chair Councillor Mary Warnock:

- D.1 The Planning & Development Committee was called to order by the Chair at 11:45 a.m.
- D.2.1 We received Report No. PD-2020-01 from the Chief Building Official, under date of January 8, 2020 regarding Building Services Division Monthly Report – December 2019.
After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Norris recommending the following to Council for consideration:
That Report No. PD-2020-01 regarding Building Services Division Monthly Report – December 2019 be received.
Carried.
- D.2.2 We received Report No. PD-2020-02 from the Chief Building Official, under date of January 8, 2020 regarding Building Services Division Monthly Report – Year End Report for 2019.
After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Norris recommending the following to Council for consideration:
That Report No. PD-2020-02 regarding Building Services Division Year End Report for 2019 be received.
Carried.
- D.2.3 We received for information Report No. PD-2020-03 from the Director of Planning & Development, under date of January 8, 2020 regarding Director Monthly Update – December 2019.

- D.2.4 We received for information Report No. PD-2020-04 from the Director of Planning & Development, under date of January 8, 2020 regarding Director Year End 2019 Update.
- D.3.1 We received correspondence from a Committee of Adjustment Member regarding a resignation.
After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Raymond recommending the following to Council for consideration:
That the resignation of Fred Ruf from the Committee of Adjustment be accepted.
- Carried.**
- D.3.2 We received correspondence for information from Severn Sound Environmental Association (SSEA) regarding Source Protection Committee – Replacement of Municipal Members.
Councillor Bumstead was selected as the authorized Council voting member.
- D.4.1 We received correspondence for information from the Township of Tiny regarding Short Term Rental Accommodations.
Staff was directed to send a letter of support for the Township of Severn’s resolution.
- D.4.2 We received resolutions for information from numerous municipalities regarding Conservation Authority Exit Clause.
- D.4.3 We received a notice for information from EDCNS regarding Economic Development Office Report – December 2019.

Council temporarily recessed at 12:06 p.m.
Council reconvened at 1:00 p.m.

6. CLOSED SESSION:

Council adjourned to a Closed Session and the following motion was passed.

Moved By: Councillor Mary Warnock

Seconded By: Councillor Paul Raymond

That Council adjourn to a Closed Session;

And that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001 - as marked:

- **Litigation or potential litigation, including matters before administrative tribunals, affecting they municipality or local board (Albin Road & Calvert Street).**

Carried.

Closed Session commenced at 1:05 p.m.

6.2 We received a verbal report from the Township Solicitor regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Calvert Street).
The Clerk reviewed the matter with Council and was provided with direction.

6.1 We received a verbal report from the Township Solicitor regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Albin Road).
The Solicitor reviewed the matter with Council and was provided with direction.

Moved By: Councillor Paul Raymond

Seconded By: Councillor Mary Warnock

That Council adjourn from a Closed Session at 2:00 p.m. and return to the regular meeting.

Carried.

7. ADJOURNMENT:

Moved by Deputy Mayor LaChapelle and seconded by Councillor Norris.

That this Committee of All Council meeting adjourn at 2:01 p.m. and reconvene on February 12, 2020.

Carried.

Minutes Recorder: Alison Gray, Clerk