

The Corporation of the Township of Tay
Committee of all Council Meeting Minutes

Wednesday, January 9, 2019
10:00 A.M.

Present: Mayor Ted Walker
Councillor Paul Raymond
Councillor Sandy Talbot
Councillor Jeff Bumstead
Councillor Mary Warnock
Councillor Barry Norris

Staff Present: Robert Lamb, CAO/Deputy Clerk
Alison Gray, Clerk
Peter Dance, Director of Public Works *
Joanne Sanders, Director of Finance *
Steve Farquharson, Director of Planning & Development *
Brian Thomas, Fire Chief *
Mike Emms, Superintendent of Water & Wastewater (Sec. C)
Bryan Anderson, Manager of Parks, Recreation & Facilities (Sec. C)
Lyell Bergstrom, Manager of Roads & Fleet (Sec. C)
Daryl O'Shea, ICT Coordinator *

* did not attend Closed Session Item 6.1

1. Call to Order:

Mayor Walker called the meeting to order at 10:00 a.m.

2. Adoption of the Agenda:

Mayor Walker inquired as to any additions, deletions or amendments to the agenda.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Warnock recommending the following to Council for consideration:

That the January 9, 2019 agenda be adopted with the following amendments:

- **Addition – Closed Session – Re: Personal matters about an identifiable individual, including municipal or local board employees (Personal Matter)**
- **Deletion – Delegation – Re: 10:00 – E. Zimmermann – Re: 161 William Street Matters.**

Carried.

3. Disclosure of Interest:

Councillor Bumstead declared a pecuniary interest on Public Works Item 2.3 as he is a member of the Canada Day Committee involved in fundraising and sponsorship.

5. Committee Business:

A: Protection to Persons & Property Committee – Chaired by Councillor Sandy Talbot:

A.1 The Protection to Persons & Property Committee was called to order by the Chair at 10:02 a.m.

A.2.1 We received Report No. PPP-2019-06 from the Fire Chief, under date of January 9, 2019 regarding a Monthly Activity Report for December 2019.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2019-06 regarding Fire Chief's Monthly Activity Report – December 2018 be received for information.

Carried.

A.2.2 We received Report No. PPP-2019-05 from the Deputy Fire Chief/Fire Prevention Officer, under date of January 9, 2019 regarding a Monthly Activity Report for December 2018.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Raymond recommending the following to Council for consideration:

That Staff Report No. PPP-2019-05 regarding Deputy Fire Chief/FPO Monthly Activity Report – December 2018 be received for information.

Carried.

A.2.3 We received Report No. PPP-2019-01 from the Municipal Law Enforcement Officer, under date of January 9, 2019 regarding a By-law Monthly Activity Report for December 2018.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2019-01 regarding By-law Monthly Activity Report – December 2018 be received for information.

Carried.

A.2.4 We received Report No. PPP-2019-07 from the Municipal Law Enforcement Officer, under date of January 9, 2019 regarding New Smoke Free Ontario Act Regulations.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Warnock recommending the following to Council for consideration:

**That Staff Report No. PPP-2019-07 regarding New Smoke Free Ontario Act Regulations be received;
And that the Township of Tay Smoking By-law 2003-45 be repealed.**

Carried.

A.2.5 We received Report No. PPP-2019-02 from the Canine Municipal Law Enforcement Officer, under date of January 9, 2019 regarding a By-law Monthly Activity Report for December 2018.

After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2019-02 regarding MLEO Canine By-law Monthly Activity Report – December 2018 be received for information.

Carried.

A.2.6 We received Report No. PPP-2019-04 from the Municipal Law Enforcement Officer, under date of January 9, 2019 regarding a Canine Control 2018 Year End Report.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PPP-2019-04 regarding Year End Canine Control Report for 2018 be received for information .

Carried.

A.3 No Other Business Items were presented.

A.4 No Items for Information were presented.

4. Delegations:

10:00 – E. Zimmermann – Re: 161 William Street Matters

Delegation was cancelled.

10:15 – Southeastern Georgian Bay Chamber of Commerce (SEGBAY) – Re: 2019 Request for Funding.

We received a delegation from Mr. Frank Wareing, and Mr. Lief Jacobsen, Southeastern Georgian Bay Chamber of Commerce regarding their 2019 request for funding, as detailed in their correspondence. Mr. Wareing provided an overview of the area

included in the SEGBAY membership and reviewed their 2018 accomplishments. He noted that they are working to improve their relationship with area service clubs and promote local tourism events. Mr. Wareing detailed their initiatives that support local small business and reviewed their 2019 Plans. In addition, he advised that as tourism is one of the primary economic drivers in the area, their efforts are very much focused on that area. In conclusion, he requested a 2019 grant in the amount of \$1,500.

Council directed the request to the January 24th, 2019 Budget Meeting.

5. Committee Business cont'd:

B: General Government & Finance Committee – Chaired by Vice Chair Councillor Paul Raymond:

B.1 The General Government & Finance Committee was called to order by the Chair at 10:31 a.m.

B.2.1 We received for information a verbal report from the Chief Administrative Officer regarding the CAO's Monthly Update – December 2018.

B.2.2 We received Report No. GGF-2019-02 from the Chief Administrative Officer, under date of January 9, 2019 regarding Christmas Season Office Hours 2019.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. GGF-2019-02 regarding Christmas Season Office Hours 2019 be received;

And further that the cost savings practice of closing the municipal office during the Christmas week be continued in 2019, with the municipal office being closed from Tuesday, December 24th at 12:00 noon and re-opening on Thursday, January 2nd, 2020 at 8:30 am.

Carried.

Staff was directed to draft a policy for Council's consideration to make the practice of the Christmas closure permanent.

B.2.3 We received for information a report from the Clerk regarding the Clerk's December 2018 Monthly Update – December 2018.

B.2.4 We received Report No. GGF-2019-01 from the Clerk, under date of January 9, 2019 regarding Inquiry to Purchase Vacant Land – Laneway, 433 Hayes (Robitaille).

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Bumstead recommending the following to Council for consideration:

That Staff Report No. GGF-2019-01 regarding an Inquiry to Purchase Vacant Land – Laneway, 433 Hayes (Robitaille) be received;

Whereas pursuant to the Township’s Sale of Land Policy the Township is interested in selling the laneways within Port McNicoll;

And whereas the owner abutting the laneway is interested in acquiring the portion of the laneway abutting their property;

Now therefore be it resolved that the Council of the Township of Tay stop up, close, declare surplus and sell the laneway and lands described as Part 1 on Plan 51R-41866;

And that the lands be sold and merged with 433 Hayes Street (Roll Number 435305000133700) and that the required by-laws be brought forward.

Carried.

B.2.5 We received Report No. GGF-2019-04 from the Clerk, under date of January 9, 2019 regarding Council Vacancy Options.

After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. GGF-2019-04 regarding Council Vacancy Options be received for information.

Carried.

After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Talbot recommending the following to Council for consideration:

That the Council Vacancy Option Policy be amended so that the two appointment options be clearly delineated in the Council Vacancy Policy.

Carried.

B.2.6 We received Report No. GGF-2019-03 from the Fire/Health and Safety Program Assistant, under date of January 9, 2019 regarding Township of Tay Health and Safety Policy.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Warnock recommending the following to Council for consideration:

That the Corporate Health and Safety Policy attached hereto, being reviewed by Council, is hereby confirmed by Council;

And that the Mayor and the C.A.O. are hereby authorized to sign the said policy on behalf of the Township.

Carried.

- B.3.1 We received correspondence from Wendat Community Programs regarding a Request for Support.
Staff was requested to ask Wendat Community Programs if there are any Tay residents benefiting from their programs.
Council referred the grant request to the January 24, 2019 Budget Meeting.
- B.4.1 We received correspondence for information from the Ministry of Municipal Affairs and Housing regarding Municipal Reporting Burden.
- B.4.2 We received correspondence for information from MPAC regarding 2018 Year-End Assessment Report.
- B.4.3 We received correspondence for information from AMO regarding Financial Risks for Property Taxpayers & Municipal Budgets.
- B.4.4 We received correspondence for information from AMO regarding At Queen's Park: Summary of 2018 Completed Legislation.

C: Public Works Committee – Chaired By Chair Councillor Barry Norris:

- C.1 The Public Works Committee was called to order by the Chair at 11:15 a.m.
- C.2.1 We received for information Report No. PW-2019-01 from the Manager of Parks, Recreation & Facilities, under date of January 9, 2019 regarding a Monthly Activity Report for December 2018.
- C.2.2 We received Report No. PW-2019-02 from the Manager of Parks, Recreation & Facilities, under date of January 9, 2019 regarding a Annual Review of Waived Rental Fees.
After discussion and consideration the following motion was moved by Councillor Bumstead and seconded by Councillor Talbot recommending the following to Council for consideration:
That Staff Report No. PW-2019-02 regarding the annual review of waived rental fees be received;
And that the recommendations regarding the individual user groups are approved as outlined in this report.
Carried.

Councillor Bumstead declared an interest on Item C.2.3 and removed himself from the dais.

C.2.3 We received Report No. PW-2019-03 from the Manager of Parks, Recreation & Facilities, under date of January 9, 2019 regarding Canada Day Committee Requests.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Talbot recommending the following to Council for consideration:

That Staff Report No. PW-2019-03 regarding the Canada Day Committee requests be received;

That the Township deny the funding request by the Canada Day Committee to cover the cost of portable flooring for under the venue tent.

And that the Township deny the closure of Park Street for the artisan/vendor fair.

Councillor Warnock requested that motion be divided.

Council concurred and divided the motion.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Warnock recommending the following to Council for consideration:

That Staff Report No. PW-2019-03 regarding the Canada Day Committee requests be received;

And that the Township deny the closure of Park Street for the artisan/vendor fair.

Carried.

After discussion and consideration the following motion was moved by Councillor Raymond and seconded by Councillor Talbot recommending the following to Council for consideration:

That the Township deny the funding request by the Canada Day Committee to cover the cost of portable flooring for under the venue tent.

Carried.

Councillor Bumstead resumed his seat.

C.2.4 We received for information Report No. PW-2019-04 from the Superintendent of Water/Wastewater Operations, under date of January 9, 2019, regarding a Monthly Activity Report for December 2018.

C.2.5 We received for information Report No. PW-2019-05 from the Manager of Roads & Fleet, under date of January 9, 2019, regarding a Monthly Activity Report for December 2018.

Staff was directed to provide a more detailed breakdown of winter maintenance events in the next monthly report.

C.2.6 We received for information Report No. PW-2019-06 from the Director of Public Works, under date of January 9, 2019, regarding a Monthly Activity Report for the period ending January 1, 2019.

C.3.1 We received a verbal report from Councillor Warnock regarding Request for Town Hall Meeting – Recreation Programming & After-School Activities.

Councillor Warnock spoke to the need for increased recreation programming and need to reach out to parents for input on programming needs through community consultation.

Council indicated support and directed that the Manager of Parks, Recreation & Facilities talk to the recreation committees about working together on programming. Following that, the Manager of Parks, Facilities & Recreation will report back regarding a public stakeholder meeting.

C.4.1 We received correspondence for information from the Simcoe Muskoka District Health Unit regarding Public Beach Monitoring Summary Report.

C.4.2 We received correspondence from the County of Simcoe regarding Notification of Tree Harvesting within the Simcoe County Forest.

D: Planning & Development Committee – Chaired by Chair Councillor Mary Warnock:

D.1 The Planning & Development Committee was called to order by the Chair at 12:45 p.m.

D.2.1 We received for information Report No. PD-2019-03 from the Director of Planning & Development, under date of January 9, 2019 regarding Directors Monthly Update – December 2018.

D.2.2 We received for information Report No. PD-2019-04 from the Director of Planning & Development, under date of January 9, 2019 regarding Directors Monthly Update – Year End 2018.

D.2.3 We received Report No. PD-2019-05 from the Director of Planning & Development, under date of January 9, 2019 regarding Extension to Draft Plan Approval for Victoria Harbour Golf Course - Draft Plan of Subdivision File Number TA-T-2003001.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Bumstead recommending the following to Council for consideration:

That Staff Report No. PD-2019-05 regarding an extension to the Draft Plan Approval for the Victoria Harbour Golf Course Subdivision, File Number TA-T-2003001 be received;

That the Director be provided to notify the Local Planning Appeals Tribunal that the Township of Tay supports the request for a 5 year extension to the Draft Plan Approved Subdivision File Number TA-T-2003001, which would have a lapsing date of March 4th, 2024;

And further that the Township of Tay request that the Local Planning Appeals Tribunal delegate authority to the Township the ability to approve any further extensions, and any modifications to the draft plan such as red-line revisions.

Carried.

D.2.4 We received Report No. PD-2019-01 from the Chief Building Official, under date of January 9, 2019 regarding Building Services Division Monthly Report – December 2018.

After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Talbot recommending the following to Council for consideration:

That Report No. PD-2019-01 regarding Building Services Division Monthly Report – December 2018 be received.

Carried.

D.2.5 We received Report No. PD-2019-02 from the Chief Building Official, under date of January 9, 2019 regarding Building Services Division Year End Report for 2018.

After discussion and consideration the following motion was moved by Councillor Norris and seconded by Councillor Talbot recommending the following to Council for consideration:

That Report No. PD-2018-44 regarding Building Services Division– Year End Report for 2018 be received.

Carried.

D.3.1 We received correspondence from Georgian Bay Biosphere Reserve regarding 2019 Georgian Bay Biosphere Reserve Membership.

After discussion and consideration the following motion was moved by Councillor Talbot and seconded by Councillor Norris recommending the following to Council for consideration:

That the Township of Tay not obtain a 2019 Membership to the Georgian Bay Biosphere Reserve.

Carried.

D.4.1 We received correspondence for information from SSEA regarding Source Protection Critical to the Health of the People of Ontario.

- D.4.2 We received correspondence for information from AMO regarding Information for Councils – Developing a Municipal Cannabis Policy Statement.
- D.4.3 We received correspondence for information from Rescue Lake Simcoe & Simcoe County Greenbelt Coalition regarding Bill 66, Restoring Ontario’s Competitiveness Act.
- D.4.4 We received correspondence for information from AMO regarding Bill 66 – Municipal Implications Overview.
- D.4.5 We received correspondence for information from AGCO regarding Township of Tay – Cannabis Opt Out.
- D.4.6 We received correspondence for information from the University of Alberta regarding Elmvale groundwater research – past, present and future.

6. CLOSED SESSION:

Following the regular Committee of All Council business we adjourned to a Closed Session and the following motion was passed.

Moved By: Councillor Barry Norris

Seconded By: Councillor Paul Raymond

That Council adjourn to a Closed Session;

And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001 - as marked:

- **Personal matters about an identifiable individual, including municipal or local board employees (Personal Matter).**

Carried.

Closed Session commenced at 1:18 p.m.

- 6.1 We received a verbal report from the Chief Administrative Officer regarding personal matters about an identifiable individual, including municipal or local board employees (Personal Matter).
The Chief Administrative Officer reviewed a matter with Council and was provided with direction.

Moved By: Councillor Barry Norris

Seconded By: Councillor Paul Raymond

That Council adjourn to a Closed Session at 1:50 p.m.

Carried.

7. **ADJOURNMENT:**

Moved by Councillor Norris and seconded by Councillor Bumstead.

That this Committee of All Council meeting adjourn at 1:51 p.m. and reconvene on February 13, 2019.

Carried.

Minutes Recorder: Alison Gray, Clerk